

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, April 19, 2022, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall on April 18, 2022 at 1:15 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

### **MEETING MINUTES**

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Cayleb and Aidan Delcour
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

3. Recognition of visitors.

No cards or emails submitted.

4. Consideration to approve Consent Agenda:

A. Minutes from the April 5, 2022 VUA Meeting.

Motion by Swift, seconded by Wofford, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration, and possible action on Resolution 2022-3783 regarding an amendment to the Vinita Utility Authority CMO Plan Adopting the Revised and Restated OKMRF Master Defined Contribution Retirement Plan.

City Clerk requested to pass item for further review.

6. Discussion, consideration, and possible action on invoice #KC203251 to Key Equipment & Supply CO in the amount of \$6,508.92.

This invoice is to repair the jet rodder machine for sewer line cleanout.

Funds to be used VUA Reserve.

Motion by Hoskin, seconded by Haire, to approve invoice #KC203251 to Key Equipment & Supply CO in the amount of \$6,508.92. Motion: Passed.

7. Discussion, consideration, and possible action on invoice #20220331 to Larry's Body Works in the amount of \$6,614.23.

This claim was submitted to OMAG for claim. VUA Support will be funds used.

Motion by Hoskin, seconded by Briley, to approve invoice #20220331 to Larry's Body Works in the amount of \$6,614.23. Motion: Passed.

8. VUA Supervisor Report.

Written report was submitted by VUA Superintendant Jimmie Martin which includes the testing at WWTP and WTP are on schedule. Materials for Train #3 at the WTP have been ordered with

a 4 week delivery time. Distribution have repaired 3 leaks and also installed a new tap on a rural water line. Weather permitting crews will continue leak repair that has been reported. Solid Waste Department continues to have break downs with the trucks but they continue to be repaired and on the road day after day.

9. New Business.

None.

10. Adjourned at 5:36 p.m.

Motion by Wofford, seconded by Swift, to adjourn. Motion: Passed.

ATTEST:

Brian K Prince  
Brian Prince, Secretary



Chuck Hoskin  
Chuck Hoskin, Chairman



The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, April 19, 2022 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall on April 18 2022 at 1:15 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:36 p.m.

### **MEETING MINUTES**

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Haire, seconded by Wofford, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of visitors.

No cards or emails were submitted.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the April 5, 2022, City Council meeting.

Motion by Haire, seconded by Wofford, to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action to allow Rev Robert Witchurch to use North Park September 19-22, 2022 for revival.

The Northeastern Oklahoma Crusade has requested North Park which is organized by Steve Cody Ministries. They will begin set up on the 18<sup>th</sup> and breakdown the tents on the 23<sup>rd</sup>. There will be three RV's and an outdoor fire box for cooking meals. The Ministries has a \$1,000,000.00 Liability Insurance Policy. This is a free event and meals provided for all who attend.

Motion by Briley, seconded by Wofford, to approve Rev Robert Witchurch and Northeastern Oklahoma Crusade to use North Park September 19-22, 2022 for revival. Motion: Passed.

5. Discussion, consideration and possible action to reserve Attucks Park June 19, 2022 from 9am-10 pm for Juneteenth Festival.

There will be Soul Food available, horseshoes, kickball, and other kid games throughout the event.

Motion by Hoskin, seconded by Tyler, to approve to reserve Attucks Park June 19, 2022 from 9am-10 pm for Juneteenth Festival. Motion: Passed.

6. Discussion, consideration and possible action to transfer airport land lease from Clint Markham to Paul & Jim Hillerman in Block 1 Space 6.

Clint Markham has sold his hanger and would like to transfer his land lease to Paul & Jim Hillerman.

Motion by Briley, seconded by Hoskin, to approve to transfer airport land lease from Clint Markham to Paul & Jim Hillerman in Block 1 Space 6. Motion: Passed.

7. Discussion, consideration and possible action with recommendation from the Vinita Library Board of Directors to reappoint Vinita residents Barbara Wiles, Linda Hatcher, and Irene Conine to the Library Board for a three year term commencing May 1, 2022.

Motion by Lankford, seconded by Swift, to approve to reappoint Vinita residents Barbara Wiles, Linda Hatcher, and Irene Conine to the Library Board for a three year term commencing May 1, 2022. Motion: Passed.

8. Discussion, consideration and possible action to approve with recommendations from Fire Chief Kevin Huxtable to approve Tyton Starks as a Volunteer Firefighter.

Motion by Lankford, seconded by Briley, to approve Tyton Starks as a Volunteer Firefighter. Motion: Passed.

9. Discussion, consideration and possible action to approve the contract with Site Selection Group for \$24,000 for site readiness consulting.

Motion by Haire, seconded by Wofford, to approve the contract with Site Selection Group for \$24,000 for site readiness consulting. Motion: Passed.

10. Discussion, consideration, and possible action to nominate two trustees to the OMAG Board of Trustees.

City Clerk Brian Prince recommended to City Council and Mayor Hoskin the two incumbents Lindsey Grigg-Moak and Vickie Patterson.

Motion by Briley, seconded by Swift, to approve Lindsey Grigg-Moak and Vickie Patterson to the OMAG Board of Trustees. Motion: Passed.

11. Discussion, consideration, and possible action on Ordinance 3782 regarding an amendment to the City of Vinita CMO Plan Adopting the Revised and Restated OKMRF Master Defined Contribution Retirement Plan.

City Clerk requested to pass item for further review.

12. Department Reports:

Cemetery/Parks/Street Departments: Cemetery is moving along well. Street has been removing soft spots in Westwood and North Bell. In the parks they have been working on the ball fields and work on the South park Restroom.

Fire Chief Huxtable reported operations are steady. Close to 50 calls this month. Dates have been selected for the Fire I Academy which will be hosted by our department and is an Oklahoma State Fire Service Training Class. Next training will be Firefighter II which has been

confirmed with OSU. Currently have 31 members which after this training all members will be certified. This is a huge accomplishment for a city our size.

Economic & Community Development Coordinator Misty Deffenbaugh gave an update on phase II for the Industrial Park, also continuing to work with Police Chief Mark Johnson on Badges and Bobbers scheduled for May 14. City of Vinita has also been recognized as a Certified Healthy Business by TSET again this year.

Grants continuing to work on the library grant/ renovation project.

Tourism Misty attended a state wide meeting over the Jefferson Highway which runs from New Orleans to Canada and Vinita is one of 2 towns in OK where the Jefferson Highway and route 66 intersect.

Mayor Hoskin gave an update on current events going on including Badges and Bobbers set for May 14, Splash Pad opening April 30<sup>th</sup>, Swimming Pool to open May 21<sup>st</sup>, City Wide garage sale will be April 23<sup>rd</sup>, and City Wide cleanup April 25<sup>th</sup>-30<sup>th</sup>.

13. New Business.

Councilor Terry Young asked to speak on a report that was submitted last council meeting. He questioned the letter to the city council that Mark Antinoro Law Firm PLC would come and give the report to the council over the findings related to a case with the Vinita Police Department which was then delivered and read by City Attorney Leonard Logan on April 5, 2022. Councilor Terry Young wanted to know why none of the officers involved in this case were not named in the report. Leonard Logan responded and stated that it was an open case with the US Attorney's Office, second it's an obligation of personnel records and information of employees that work for the City of Vinita, and third there is a Tort Claim filed by the Young family against the City of Vinita.

No action was taken.

14. Adjourned at 6:10 p.m.

Motion by Wofford, seconded by Tyler, to adjourn. Motion: Passed.



  
Chuck Hoskin, Mayor

ATTEST:

  
Brian Prince, City Clerk