

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, April 5, 2022, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on April 1, 2022 at 2:30 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

### **MEETING MINUTES**

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by James and Alexander Franks.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None
3. Recognition of visitors.  
  
No cards were submitted.

4. Consideration to approve Consent Agenda:

- A. Minutes from the March 15, 2022 VUA Meeting.
- B. VUA March 2022 Bills Payable.

Motion by Haire, seconded by Swift, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action with recommendation from the Finance Committee to approve estimate from Orr Construction in the amount of \$240,000.00 for the restoration of Train #3 at the WTP to include new media, polyurethane beads, silica sand, and garnet.

To be paid from ARPA Funds.

Motion by Hoskin, seconded by Wofford, to approve estimate from Orr Construction in the amount of \$240,000.00 for the restoration of Train #3 at the WTP to include new media, polyurethane beads, silica sand, and garnet to be paid from ARPA Funds. Motion Passed.

6. Discussion, consideration and possible action on Change Order NO 1 prepared by Water PAQ Engineering, INC. for the Sanitary Sewer and Water line Relocation Project along NS 4410 RD.

There have been some supply delays, change orders, and LINE location changes . Moorehead is requesting 173 day extension. This project is the utility lines going over I-44 which is reimbursed funds by State, County, and Cherokee Nation.

Motion by Haire, seconded by Swift, to approve Consent Agenda. Motion: Passed.

7. Discussion, consideration and possible action to hire Steve Mullinax as Full-Time VUA Employee with a base rate of \$16.00 per hour effective March 18, 2021.

City Clerk requested to amend the agenda item to amend the year 2021 to reflect 2022.

Motion by Hoskin, seconded by Young, to amend the year 2021 to change to 2022. Motion: Passed.

Motion by Young, seconded by Tyler, to approve to hire Steve Mullinax as Full-Time VUA Employee with a base rate of \$16.00 per hour effective March 18, 2022. Motion: Passed.

8. VUA Supervisor Report.

Electronic report was submitted.

9. New Business.

None

10. Adjourned at 5:38 p.m.

Motion by Wofford, seconded by Swift, to adjourn. Motion: Passed.

ATTEST:

Brian K Prince  
Brian Prince, Secretary



Chuck Hoskin  
Chuck Hoskin, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, April 5, 2022 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on April 1, 2022 at 2:30 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:38 p.m.

## **MEETING MINUTES**

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

Motion by Haire, seconded by Tyler, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of visitors.

Kayla Goforth with Community Crisis Center

Mayor Hoskin recognized the month of April as Sexual Assault Month by Proclamation to Kayla Goforth with the Community Crisis Center.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the March 15, 2022, City Council meeting.

Motion by Hoskin, seconded by Wofford, to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action on Finance Ordinance 3781.

Motion by Hoskin, seconded by Swift, to approve Finance Ordinance 3781. Motion: Passed.

5. Discussion, consideration and possible action on Finance Ordinance 3781 Emergency Clause.

Motion by Hoskin, seconded by Swift, to approve Finance Ordinance 3781 Emergency Clause. Motion: Passed.

6. Discussion, consideration and possible action on street closures for the United Missionary Baptist Church in support of "My Body; My Temple 100 Mile Fitness Club."

Dates: May 7 & 21/June 4 & 25/July 8 & 22.

Streets: East Delaware between South 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4th street. Attucks between South 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4th street.

Dr Candace Bullock presented this event to help promote community and juvenile health.

Motion by Tyler, seconded by Briley, to approve street closures for the United Missionary Baptist Church in support of "My Body; My Temple 100 Mile Fitness Club."

Dates: May 7 & 21/June 4 & 25/July 8 & 22.

Streets: East Delaware between South 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4th street. Attucks between South 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4th street. Motion: Passed.

7. Discussion, consideration and possible action to allow the use of South Park June 12-19, and close the following streets: the 200 block of West Canadian Ave. June 13-19, the eastern ½ of the 100 block of West Canadian Ave. June 18-19, and the 100 & 200 blocks of South Wilson St June 19 from 6am-3pm for the 8<sup>th</sup> Annual Vinita Route 66 Festival.

Motion by Wofford, seconded by Tyler, to approve the use of South Park June 12-19, and close the following streets: the 200 block of West Canadian Ave. June 13-19, the eastern ½ of the 100 block of West Canadian Ave. June 18-19, and the 100 & 200 blocks of South Wilson St June 19 from 6am-3pm for the 8<sup>th</sup> Annual Vinita Route 66 Festival. Motion: Passed.

8. Discussion, consideration and possible action with recommendations from the Finance Committee:

- A. Funds up to \$10,000.00 for improved police security measures.

Evidence room upgrades including evidence lockers, camera installation.

Motion by Hoskin, seconded by Briley, to approve Funds up to \$10,000.00 for improved police security measures to be funded from Building Property/Support. Motion: Passed.

- B. Transfer funds from Gen Gov Buildings/Property/Support to Airport M/O in the amount of \$1,600.

Additional funds were needed for unforeseen lighting expense.

Motion by Hoskin, seconded by Young, to transfer funds from Gen Gov Buildings/Property/Support to Airport M/O in the amount of \$1,600. Motion: Passed.

- C. Purchase Pressure Washer, hose, and freight in the amount of \$6,387.99.

Motion by Wofford, seconded by Swift, to Purchase Pressure Washer, hose, and freight in the amount of \$6,387 out of CIP 75. Motion: Passed.

- D. Budget for ARPA Funds.

Motion by Hoskin, seconded by Tyler, to approve budget for ARPA Funds. Motion: Passed.

Restoration of Train #3 in the amount of \$240,000.00.

Muffin Monster Trash Collector at WWTP in the amount of \$250,000.00.

Replace Water lines 300-400 Block of north Gunter in the amount of \$105,600.00.

Employee Retention Pay in the amount of \$172,000.00.

Capital and Infrastructure Investments in the amount \$159,994.40

Total amount received \$927,594.40

9. Discussion, consideration and possible action to approve Invoice # 21494.01 in the amount of \$3,350.00 to Red Plains Professionals for ADA and Topographic Survey for the Vinita Public Library Project.

Motion by Hoskin, seconded by Swift, to approve Invoice # 21494.01 in the amount of \$3,350.00 to Red Plains Professionals for ADA and Topographic Survey for the Vinita Public Library Project. Motion: Passed.

10. Discussion, consideration and possible action to approve with recommendations from Fire Chief Kevin Huxtable to approve Phillip Mendell as a Volunteer Firefighter.

Motion by Lankford, seconded by Wofford, to approve Phillip Mendell as a Volunteer Firefighter. Motion: Passed.

11. Discussion, consideration and possible action to promote within the Vinita Police Department:

A. Assistant Police Chief

Motion by Lankford, seconded by Briley, to approve Brandon Webster as Assistant Police Chief. Motion: Passed.

B. Lieutenant

Motion by Lankford, seconded by Swift, to approve Pat Garrett as Lieutenant for Vinita Police Department. Motion: Passed.

12. Department Reports:

Cemetery/Parks/Street Departments completed all weed spraying in the cemetery.

Police Chief Mark Johnson reported he had two new employees that were getting ready to attend CLEET Training. Chief Johnson mentioned several awards of grants and also participating in active shooter training. Badges and Bobbers will be coming up in May and also wanted to thank Cherokee Nation for the grant funds to help complete the final step for E-Tickets in the police units.

Fire Chief Kevin Huxtable submitted his report electronically and reported on multiple grass and structure fires.

Economic & Community Development Coordinator Misty Deffenbaugh updated on a grant from Department of Commerce and received OK Main Street Program recognition earlier at the Oklahoma State Capital. Electronic report also was submitted.

Mayor Chuck Hoskin gave an update on the Badges and Bobbers event coming in May. Mayor Hoskin also requested an update on a special investigation into the Vinita Police Department completed by Attorney Mark Antinoro. City Attorney Leonard Logan read the summary that was presented to council. This summary is available to the public upon request.

13. New Business.

None

14. Adjourned at 6:42 p.m.

Motion by Swift, seconded by Wofford to adjourn. Motion: Passed.

ATTEST:

Brian K Prince  
Brian Prince, City Clerk



Chuck Hoskin  
Chuck Hoskin, Mayor