

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, August 2, 2022, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on July 29, 2022 at 2:50 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

### **MEETING MINUTES**

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Preston and Michalyn Coppedge with Troop 1875.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

3. Recognition of visitors.

No cards or emails were submitted.

4. Consideration to approve Consent Agenda:

- A. Minutes from the July 19, 2022 VUA Meeting.
- B. VUA July 2022 Bills Payable.

Motion by Haire, seconded by Swift, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action with recommendations from Water and Sewer Committee:

- A. FY 22-23 VUA Budget

Overall budget for FY 22-23 is \$4,703,462.27. Several accounts were outlined with proposed expenses including WTP/WWTP Reserve, Capital Outlay, Building Property/Support, and Solid Waste Reserve. Solid Waste Outlay has funds for a new Solid Waste Truck in the amount of \$300,000.00. Several line items were increased such as Chemicals for both WTP and WWTP.

Motion by Hoskin, seconded by Tyler, to approve FY 22-23 Budget. Motion: Passed.

- B. Purchase of 2017 Rover X Waste Water Camera System.

This camera system will help with inspection and preplanning for sewer lines. OMAG has a possible \$10,000.00 grant to help with the cost. Amount is \$49,999.69.

Motion by Hoskin, seconded by Young, to approve purchase of 2017 Rover X Waste Water Camera System for \$49,999.69. Motion: Passed.

6. Report from Water and Sewer Committee regarding Utility Rate adjustment for Water, Waste Water, and Solid Waste Services.

Chairman Stephanie Hoskin reported that the committee reviewed the current rates for water, sewer, and trash. The water and sewer rates have not been increased since 2009 and the

commercial trash was last adjusted in 2017. According to the U.S Bureau of Labor Statistics, the Consumer Price Index (CPI) category for water and sewer and trash collection services has experienced an average inflation rate of 4.30% each year from 2009 to 2022. On February 1, 2022, Waste Management of Oklahoma, Inc, increased the fees charged to the Authority's trash disposal site, Quarry Landfill, by 4.79%. With the CPI increase each year since 2009 the committee will propose to the Authority the new rates beginning September 1, 2022 at an increase of 4.79% for the three services provided by the Authority.

7. Discussion, consideration, and possible action to authorize payment to DEQ for Annual Public Water Supply Permit in the amount of \$7,876.29.

Motion by Lankford, seconded by Tyler, to approve payment to DEQ for Annual Public Water Supply Permit in the amount of \$7,876.29. Motion: Passed.

8. Discussion, consideration, and possible action to authorize payment to WesTech for Pneumatic Actuator for Water Plant in the amount of \$6,555.00.

This actuator is used on the WTP Tranes. It is need for Trane #3.

Motion by Tyler, seconded by Young, to approve payment to WesTech for Pneumatic Actuator for Water Plant in the amount of \$6,555.00. Motion: Passed.

9. Discussion, consideration and possible action to hire William White as a Full-time VUA Employee effective July 26, 2022.

Motion by Haire, seconded by Swift, to approve to hire William White as a Full-time VUA Employee effective July 26, 2022. Motion: Passed.

10. VUA Supervisor Report.

Electronic report was submitted. Also reporting on multiple leaks this past week.

11. New Business.

None.

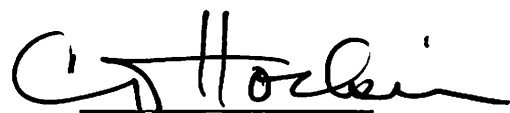
12. Adjourned at 5:52 p.m.

Motion by Haire, seconded by Swift, to adjourn. Motion: Passed.

ATTEST:

  
Brian Prince, Secretary



  
Chuck Hoskin, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, August 2, 2022 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on July 29, 2022 at 2:50 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:52 p.m.

### **MEETING MINUTES**

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Wofford, seconded by Tyler, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of visitors.

Mayor Hoskin welcomed all visitors. No cards were submitted.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the July 19, 2022, City Council meeting.

Motion by Lankford, seconded by Haire to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action on Finance Ordinance 3788.

Motion by Hoskin, seconded by Tyler to approve Finance Ordinance 3788. Motion: Passed.

5. Discussion, consideration and possible action on Finance Ordinance 3788 Emergency Clause.

Motion by Hoskin, seconded by Tyler to approve Finance Ordinance 3788 Emergency Clause. Motion: Passed.

6. Discussion, consideration and possible action with request form Craig County Farmers Market to close alley behind Logan & Lowry perpendicular to the Vinita Breezeway October 1, 2022 from 1pm to 9pm for the Fall Market.

Motion by Hoskin, seconded by Swift to approve closing alley behind Logan & Lowry perpendicular to the Vinita Breezeway October 1, 2022 from 1pm to 9pm for the Fall Market. Motion: Passed.

7. Discussion, consideration and possible action for payment to Crane Masonry Co LLC for concrete and gravel at target range in the amount of \$6,500.00.

Police Chief Johnson reported this was was funds that were granted to the department by Cherokee Nation for these upgrades to the shooting range.

Motion by Lankford, seconded by Haire to approve payment to Crane Masonry Co LLC for concrete and gravel at target range in the amount of \$6,500.00. Motion: Passed.

8. Discussion, consideration and possible action to designate Henry Goforth as the Floodplain Administrator for the City of Vinita.

Motion by Briley, seconded by Young to approve to designate Henry Goforth as the Floodplain Administrator for the City of Vinita. Motion: Passed.

9. Discussion, consideration and possible action to hire George Davenport as a Full-time City of Vinita Employee effective July 25, 2022.

Motion by Haire, seconded by Tyler to approve to hire George Davenport as a Full-time City of Vinita Employee effective July 25, 2022.  
Motion: Passed.

10. Department Reports:

Police Chief talking about new grants.

Fire Chief reviewed call volume for the month with a high of 88 calls. Craig County is in a Burn Ban at this time.

Economic & Community Development Coordinator gave an update on Main Street Grant.

City Clerk gave a report on committee meetings that have been in session. Also reported due to the high heat by regulations set by the OCC that the VUA did not process disconnects on the 21<sup>st</sup> due to high temperatures.

Mayor Hoskin recognized all the workers and especially thanked those employees who are called in for emergencies. Hoskin also thank committee members.

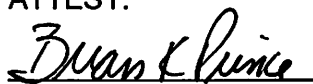
11. New Business.

None.

12. Adjourned at 6:23 p.m.

Motion by Briley, seconded by Tyler to adjourn. Motion: Passed.

ATTEST:

  
Brian Prince, City Clerk



  
Chuck Hoskin, Mayor