

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, December 19, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on December 15, 2023 at 2:55 p.m. Legal Counsel: Ryan Olsen  
Mayor Josh Lee called the meeting to order at 5:30 p.m.

### **MEETING MINUTES**

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Scouts Aidan and Caleb Delcour.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: John Swift.
3. Recognition of Visitors and Public Comments.  
  
No cards or emails were submitted.
4. Consideration to approve Consent Agenda:  
  
A. Minutes from the December 5, 2023 VUA Meeting.  
  
Motion by Haire, seconded by Wofford, to approve Consent Agenda. Motion: Passed.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.  
  
No Action.
6. Discussion, consideration and possible action with recommendation from the Solid Waste Committee to purchase ten (10) 30-Yard Roll offs from Atlas Steel Products, Inc in the amount of \$57,000.00 from Solid Waste Reserve Account.  
  
The first couple of roll off production can be completed in next 2 weeks and the remaining roll offs by 6-8 weeks.  
  
Motion by Young, seconded by Tyler, to approve purchase ten (10) 30-Yard Roll offs from Atlas Steel Products, Inc in the amount of \$57,000.00 from Solid Waste Reserve Account. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
7. Discussion, consideration and possible action to purchase (5) NG Unit Heaters from Melton's A/C & Appliance Service in the amount of \$18,800.00 using funds from VUA Buildings, Properties and Support.  
  
The units will be installed in the VUA Utility Building on Tahlequah Ave.  
  
Motion by Hoskin, seconded by Tyler, to approve purchase of (5) NG Unit Heaters from Melton's A/C & Appliance Service in the amount of \$18,800.00 using funds from VUA Buildings, Properties and Support. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. VUA Superintendent Report.

There were several utility repairs on the distribution lines.  
Also had several repairs needed in the solid waste building including truck and wiring from mouse and rat damage.

9. New Business.

None.

10. Adjourned at 5:37 p.m.

Motion by Wofford, seconded by Haire, to adjourn. Motion: Passed.

ATTEST:

  
Brian Prince, Secretary



The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, December 19, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on December 15, 2023 at 2:55 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:38 p.m.

## **MEETING MINUTES**

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: John Swift.

2. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

3. Veteran Recognition

Robert E Whitchurch, served his Country honorably in the United States Army from 1966-1968 during the Vietnam era.

4. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the December 5, 2023, City Council meeting.

Motion by Briley, seconded by Haire, to approve to provide a turkey or ham for each VUA employee. Motion: Passed.

5. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No action.

6. Discussion, consideration and possible action on Ordinance 3832; Annexing to the Corporate City Limits of Vinita, Oklahoma Certain Territory and Extending the City Limits of Said City to Include Said Territory.

A. The South Half of the Southeast Quarter of the Southeast Quarter (S/2 SE/4 SE/4) of Section Twenty-two (22), and all that part of the North Half of the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27) that is North of the Will Rogers Turnpike, all in Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, according to the U.S. Government Survey thereof, together with the right to make connections to an outfall line for the disposal of sewage for residences on the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East, and that portion of the North Half of the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East lying North of the Turnpike as described in Condemnation Case No. 10.585 of the District Court of Craig County, Oklahoma, together with an easement across that part of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East, Craig County, Oklahoma, owned by Merlyn Hallett and Doris Hallet, husband and wife, to

connect with the sewer lines constructed by Continental Oil Company, a Delaware corporation, under an easement dated April 11, 1956, and recorded in Book 225 at Page 741 of the records of the County Clerk of Craig County, Oklahoma, together with the right of ingress and egress to and from the same for the purpose of constructing, reconstructing, laying, repairing and maintaining said sewer lines

LESS THE FOLLOWING THREE TRACTS, TO WIT: A tract of land lying in the Southeast Quarter of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point 113.0 feet North of the Southeast Quarter of said Section Twenty-two (22); thence North 0°01' West on the North-South Section line 150.0 feet; thence South 89°54' West on a line parallel with the South boundary of Section Twenty-two (22) 375.0 feet, thence South 0°01' East 150.0 feet; thence North 89°54' East 375.0 feet to the point of beginning, containing 1.29 acres, more or less.

AND

And a tract of land lying in the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point on the North boundary of said South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), and 393.3 feet West of the Northeast Corner thereof; thence South 0°01' East 215.0 feet; thence South 89°54' West 150.0 feet; thence North 0°01' West 215.0 feet; thence North 89°54' East 150.0 feet to the point of beginning, containing 0.70 acres, more or less.

AND

A tract of land lying in the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point on the North boundary of said South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22) and 343.3 feet West of said Northeast Corner thereof; thence South 0°01' East 393 feet; thence South 89°54' East 343.3 feet; thence North 0°01' West 393 feet to the point of beginning, containing 3.09 acres, more or less.

AND LESS AND EXCEPT THE FOLLOWING:

A piece, parcel, or tract of land located in the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, according to the United States Government Survey thereof and more particularly described as follows:

Commencing at the Northeast Corner of said Northeast Quarter of the Northeast Quarter; thence South 87°58'16" West for a distance of 125.0 feet along the North line thereof, said line being the North line of the Oklahoma Turnpike Authority; thence from a tangent bearing South 53°26'38" West along a curve to the right having a radius of 16689.00 feet and an arc length of 184.03 feet, being subtended by a chord of South 53°07'41" West for a distance of 184.03 feet contiguous with the North line of said Oklahoma Turnpike Authority to the Point of Beginning, thence continuing along a curve to the right having a radius of 16689.00 feet and an arc length of 863.33 feet, being subtended by a chord of South 54°55'33" West for a distance of 863.24 feet contiguous with said North line of the Oklahoma Turnpike Authority; thence North 01°34'20" West for a distance of 472.99 feet to the South line of the State of Oklahoma perpetual easement recorded in Book 177 Page 668 of the Craig County Records; thence North 87°58'16" East for a distance of 703.65 feet along said South line of the State of Oklahoma perpetual easement and parallel to the North line of said Section 27; thence along a curve to the left having a radius of 11519.30 feet and an arc length of 16.34

feet, being subtended by a chord of South 84°06'14" East for a distance of 16.34 feet along said South line of the State of Oklahoma perpetual easement to the Point of Beginning.

Physical Location South 4410 and Excelsior Ave/E269 RD.

This property is about 25 acres located just North of I44 McDonalds exit. This annexation was reviewed and recommend by the Planning Commission for Zoning as a C-2 upon Annexation.

Dr Lankford is choosing to abstain from voting since he has an interest in the property.

Motion by Briley, seconded by Tyler, to approve annexation as described on agenda item 6A. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Briley, Young. Nay votes: Lankford (abstain). Motion carried.

#### B. Emergency Clause

Motion by Briley, seconded by Haire, to approve Emergency Clause. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Briley, Young. Nay votes: Lankford (abstain). Motion carried.

7. Discussion, consideration and possible action to appoint Cale Delozier to the Vinita Industrial Development Authority and Vinita Industrial Development Foundation Board to replace Tony Cordray.

Motion by Lankford, seconded by Hoskin, to approve to appoint Cale Delozier to the Vinita Industrial Development Authority and Vinita Industrial Development Foundation Board. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 13 from Mike Ross to BJ Hayes.

Motion by Hoskin seconded by Wofford, to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 13 from Mike Ross to BJ Hayes. Motion: Passed.

9. Discussion, consideration and possible action to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 2 Space 5 from Evan Allard to Clint Markam and Geramey Murray.

Motion by Wofford, seconded by Hoskin, to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 2 Space 5 from Evan Allard to Clint Markam and Geramey Murray. Motion: Passed.

10. Discussion, consideration, and possible action to review SAMS Registration from CDBG Library Renovation Award Winning Contractor, Horizon Roofing & Construction, INC.

Allen Goforth shared the confirmation report that Horizon Roofing & Construction is current with SAMS Registration.

Motion by Hoskin seconded by Tyler, to approve the review of the SAMS Registration from CDBG Library Renovation Award Winning Contractor, Horizon Roofing & Construction, INC. Motion: Passed.

11. Discussion, consideration and possible action on Estimate from That Guy Carpentry and Handyman Service, LLC in the amount of \$9,000.00 for the preparation for Temporary Library at 116 S Scraper.

Motion by Hoskin, seconded by Tyler, to approve Estimate from That Guy Carpentry and Handyman Service, LLC in the amount of \$9,000.00 for the preparation for Temporary Library at 116 S Scraper. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action on the ASPCA Service Agreement (The American Society for the Prevention of Cruelty to Animals).

Motion by Wofford, seconded by Lankford, to approve ASPCA Service Agreement (The American Society for the Prevention of Cruelty to Animals. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

13. Department Reports:

Mayor Josh Lee shared a promotional news article mentioning the American Heartland Theme Park coming to Vinita, OK from Mansion Entertainment sponsor of the 135 Rose Bowl Parade on January 2, 2024 in Pasadena, CA. This was a National News Article and is very exciting for the promotion.

14. Vote to enter into executive session:

A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. 307 (B)(1): Probationary Police Officer, Daniel Garrett.

Motion by Tyler, seconded by Young, to approve to enter into executive session. Motion: Passed.

15. Vote to return to open session.

Motion by Young, seconded by Hoskin, to approve to return to open session. Motion: Passed.

16. Statement of Executive Session.

No other action was taken during Executive Session.

17. Discussion, consideration and possible action on items discussed in Executive Session on the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Probationary Police Officer Daniel Garrett.

Motion by Young, seconded by Hoskin, to approve to hire Daniel Garrett for Full Time Patrolman for the Vinita Police Department Effective December 15, 2023. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

18. Adjourned at 6:13 p.m.

Motion by Haire, seconded by Tyler to adjourn. Motion: Passed.

ATTEST:

  
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Brian Prince, City Clerk



  
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Josh D. Lee, Mayor