

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, January 16, 2024, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on January 12, 2024 at 7:30 a.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Skip Briley.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.
3. Recognition of Visitors and Public Comments.

No cards or emails were submitted.
4. Consideration to approve Consent Agenda:

A. Minutes from the January 2, 2024 VUA Meeting.

Motion by Swift, seconded by Tyler, to approve Consent Agenda. Motion: Passed.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No action needed.
6. Discussion, consideration and possible action with recommendations from the Water and Sewer Committee to prepare plan and extension letter to DEQ prepared by Mears Engineers, LLC and Logan & Lowry LLP regarding DEQ NOV No. P-1021611-23-3 VUA customers Garrett and Madison Engel on East 320 Road.

Councilor Lankford and Chairman of Water and sewer gave an overview of this item. He reported that this customer reported to DEQ of low water pressure. The VUA received a letter and now a formal plan of action is being requested. Ryan Olsen Legal Counsel from Logan and Lowry will write a letter with plan from Engineer Mears Engineers to be submitted to DEQ.

Motion by Lankford, seconded by Tyler, to approve to prepare plan and extension letter to DEQ prepared by Mears Engineers, LLC and Logan & Lowry LLP regarding DEQ NOV No. P-1021611-23-3 VUA customers Garrett and Madison Engel on East 320 Road. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
7. VUA Superintendent Report.

Justin Smith gave an update on Water Utility Building and cleaning out an area for parks and cemetery equipment.

Allen Goforth Wanted to thank the VUA Water Crew for their work on water main lines during the extreme cold conditions.

8. New Business.

None.

9. Adjourned at 5:38 p.m.

Motion by Wofford, seconded by Hoskin, to adjourn. Motion: Passed.

ATTEST:


Brian Prince, Secretary




Josh D. Lee, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, January 16, 2024, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on January 12, 2024 at 7:30 a.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:39 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

2. Recognition of Visitors and Public Comments.

Had a citizen who wanted to see the Ten Commandments displayed in City Hall. She spoke for about 3:00 minutes. No action was taken.

3. Veteran Recognition

Mayor Lee recognized Father/Son Veterans this month.

Buddy Lambert, served his Country honorably in the United States Marine Corp from 1988-1991.

Tanner Lambert, served his Country honorably in the United States Marine Corp from 2019-2023

4. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the January 2, 2024, City Council meeting.

Motion by Lankford, seconded by Swift to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No action needed.

6. Discussion, consideration and possible action to declare the following properties to constitute public nuisances contrary to the health, safety, and welfare of the public, justifying action by the City to abate the same as hereafter set forth, to wit:

- A. Property at 204 S. 3rd Street (Lot 1, Block 107) in the City of Vinita, containing tall and overgrown grass and weeds; rubbish, trash, and debris; and a dangerous insecure and dilapidated structure, constituting a public nuisance, owned by Opal L. Allen, Donna A. Allen, Janice Allen, and Jeri Lynn Allen Powell, justifying abatement thereof, including possible demolition and removal thereof. (July 18, 2023 Council recommended more time until January 16, 2024.)

This property has not been completed since the meeting of July 18, 2023. The house has been taken to the ground but the rubble is still there on property.

Councilor Roger Tyler requests more time to complete the project.

Motion by Tyler, seconded by Young, to approve continuation of abatement with six month extension Until June 18, 2024. Motion: Passed.

7. Discussion, consideration and possible action to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 3 from Linda Sue Coats Trust to D.J. Tucker.

Motion by Hoskin, seconded by Swift to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 3 from Linda Sue Coats Trust to D.J. Tucker. Motion: Passed.

8. Discussion, consideration and possible action to approve Mears Engineers, LLC and (SRB) Smith Roberts Baldischwiler, LLC Statement of Qualifications for Professional Engineering Services for Paving and Drainage Improvements for the newly City of Vinita annexed Roadways.

With the new annexation of property into the City there are more roads and utilities needed for the area. Mears Engineers is currently working on the City Utilities as Engineer who is also partner of SRB who is currently working on the already proposed HWY 60 project has been available and produced a well qualified RFQ for this project. This proposal is in front of council for the acceptance of Mears Engineers as the Paving and Drainage Improvement Engineer for this project as well.

Motion by Briley, seconded by Tyler, to approve Mears Engineers, LLC and (SRB) Smith Roberts Baldischwiler, LLC Statement of Qualifications for Professional Engineering Services for Paving and Drainage Improvements for the newly City of Vinita annexed Roadways. Motion: Passed.

9. Department Reports:

Mayor Josh Lee gave an update on the TIF Committee. Mention of more expansion for this project has postponed some of the meetings scheduled while better assembling a package to present to the committee on financials.

10. New Business.

None.


11. Adjourned at 6:10 p.m.

Motion by Young, seconded by Hoskin to adjourn. Motion: Passed.

ATTEST:


Brian Prince, City Clerk




Josh D. Lee, Mayor