

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, March 16, 2021, 5:30 p.m., Videoconferencing and teleconference by Zoom Meetings hosted by the City Clerk in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on March 12, 2021 at 3:15 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:30 p.m.

### MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by City Clerk Brian Prince.
2. Roll Call. Members attending remotely on Zoom meetings: Denver Davenport, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: Roger Tyler

3. Recognition of visitors.

Mayor Hoskin recognized all attendees in meeting. No cards or emails were submitted.

4. Consideration to approve Consent Agenda:

A. Minutes from the March 2, 2021 VUA Meeting.

Motion by Davenport, seconded by Haire, to approve Consent Agenda. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action for one free dump per Vinita resident with current VUA Bill. Monday April 19<sup>th</sup> – 24<sup>th</sup> at Vinita Transfer Station during regular hours of operation.

Motion by Haire, seconded by Hoskin, to approve one free dump per Vinita resident with current VUA Bill. Monday April 19<sup>th</sup> – 24<sup>th</sup> at Vinita Transfer Station during regular hours of operation. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

6. VUA Supervisor Report.

Intake station manually operated and checked intake pumps, at the WTP Ben will be meeting with representatives from OK Water for proposal of work. Continuing installation of water meters. Solid Waste report 136.50 tons of commercial and residential delivered to transfer station from Feb 28-March 13<sup>th</sup> along with 36 Tons of Roll off Waste. Foreman Water Tower is currently having Electric work completed.

7. New Business.

None

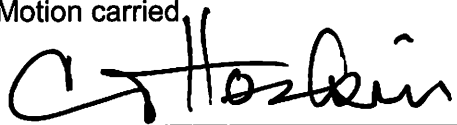
8. Adjourned at 5:36 pm.

Motion by Swift, seconded by Haire, to adjourn. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

ATTEST:

  
Brian Prince, Secretary



  
Chuck Hoskin, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, March 16, 2021 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m. Videoconferencing and teleconference by Zoom Meetings hosted by the City Clerk in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall on March 12, 2021 at 3:15 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:36 p.m.

## **MEETING MINUTES**

1. Roll Call. Members attending remotely on Zoom meetings: Denver Davenport, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: Roger Tyler

2. Recognition of visitors.

Mayor Hoskin recognized all attending and thanked those that attended the CDBG Public Hearing at 5:15 pm.

3. Consideration to approve Consent Agenda:

- A. Actions taken during the VUA meeting.
- B. Minutes from the March 2, 2021, City Council meeting.

Motion by Young, seconded by Davenport, to approve Consent Agenda. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

4. Discussion, consideration and possible action on sponsoring the 2021 Community Development Block Grant/Community Revitalization (CDBG/CR) Application on behalf of the City of Vinita and authorizing the Mayor or his designee to sign and submit all documents necessary to complete said Application process. These documents include, but are not limited to, the Application Resolution, Citizen Participation Plan, Anti-Displacement Plan, Fair Housing Resolution, Resolution of Leverage, Insurance Assurance letter, Verification of Leverage form Verification of In-Kind Leverage form, Verification of Leverage Equipment form, HUD-2880 Disclosure form, Verification of Leverage form, W-9 Taxpayer Certification form, Grand Gateway Economic Development Association Administration Services Contract, and any other required documents.

- A. RESOLUTION NO 2021- 3754 Community Development Block Grant Community Revitalization; Oklahoma Department of Commerce (Attachment A)

Tami McKeon with Grand Gateway spoke during the CDBG Public meeting at 5:15 pm over each item and responded to any questions asked. Tami informed the Council that agenda items 4a-4e are all items needing approved to move forward with the CDBG Grant Application.

Motion by Briley, seconded by Davenport, to approve RESOLUTION NO 2021- 3754 Community Development Block Grant Community Revitalization; Oklahoma Department of Commerce (Attachment A). Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

- B. RESOLUTION NO 2021- 3755 City of Vinita Participation Plan (Attachment B)

Motion by Davenport, seconded by Hoskin, to approve RESOLUTION NO 2021- 3755 City of Vinita Participation Plan (Attachment B). Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

C. RESOLUTION NO 2021- 3756 Fair Housing

Motion by Swift, seconded by Young, to approve RESOLUTION NO 2021- 3756 Fair Housing. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

D. RESOLUTION NO 2021- 3757 Authorizing Leverage Funds

Mayor Hoskin made note of these expenditures which are to be used from the White Foundation of \$60,000.00 and the Logan Family of \$15,000.00 for a total of \$75,000.00.

Motion by Hoskin, seconded by Lankford, to approve RESOLUTION NO 2021- 3757 Authorizing Leverage Funds. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

E. RESOLUTION NO 2021- 3758 Residential Anti-Displacement and Relocation Assistance Plan

Motion by Lankford, seconded by Davenport, to approve RESOLUTION NO 2021- 3758 Residential Anti-Displacement and Relocation Assistance Plan. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action with recommendations from the Building Committee for Phase I Project on the Maurice Haynes Municipal Building (Library and Museum) funds to be used from the White Foundation.

A. Roof replacement by Horizon Roofing & Construction, INC for \$92,302.00.

This is Phase I project for the Maurice Haynes Municipal Building items A-F to use the White Foundation for expenses.

Motion by Davenport, seconded by Haire, to approve roof replacement by Horizon Roofing & Construction, INC for \$92,302.00. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

B. Guttering replacement by Horizon Roofing & Construction, INC for \$2,475.00.

Motion by Haire, seconded by Davenport, to approve guttering replacement by Horizon Roofing & Construction, INC for \$2,475.00. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

C. HVAC System replacement and Clean Duct System by Ron's Heat & Air LLC for \$38,500.00.

Councilor Young lost connection in ZOOM Meeting.

Motion by Haire, seconded by Davenport, to approve HVAC System replacement and Clean Duct System by Ron's Heat & Air LLC for \$38,500.00. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford. Nay votes: None. Motion carried.

D. Electrical Services by Collins Electric for \$4,200.00.

Motion by Haire, seconded by Davenport, to approve electrical Services by Collins Electric for \$4,200.00. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford. Nay votes: None. Motion carried.

E. Concrete Construction for HVAC Units \$650.00.

Councilor Young returned.

Motion by Lankford, seconded by Swift, to approve Concrete Construction for HVAC Units \$650.00. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

F. Window replacement, Sealant, and Painting on North Wall by Fritz Construction Co. LLC for \$16,710.00.

There was an additional bid submitted for an extra window with a total of \$1,200.00. Chairman Haire recommended amending the agenda to reflect this expense.

Motion by Haire, seconded by Young, to approve amending the agenda for a total expense of \$17,910.00. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

Motion by Haire, seconded by Davenport, to approve Window replacement, Sealant, and Painting on North Wall by Fritz Construction Co. LLC for \$17,910.00. Roll Call Vote: Aye votes: Davenport, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action with recommendations from the Parks Committee and City Council in the continuation of support between VIDA and Sweeny Gillette/Chad Allen's Livestock Grazing and Hay Lease.

Leonard Logan made note that Mr. Gillette and Mr. Allen had not notified for the year 2021 to continue leasing the land. The Contract expires in 2023 but every year notifications are required. Mr. Logan reported that he would be sending them a letter for notification.

No action required by Council

7. Discussion, consideration and possible action on hiring Part Time Library Assistant Mary Post as the Part-Time Children and Young Adult Program Director effective March 16, 2021.

Councilor Davenport left the meeting 6:10 pm.

Councilor Hoskin recommended that Mary has been fulfilling the duties since February 6, 2021 and would like to amend the agenda item to reflect this date.

Motion by Hoskin, seconded by Haire, to approve to amend the date to February 6, 2021. Roll Call Vote: Aye votes: Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

Motion by Hoskin, seconded by Swift, to approve hiring Part Time Library Assistant Mary Post as the Part-Time Children and Young Adult Program Director effective February 6, 2021. Roll Call Vote: Aye votes: Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action with recommendations from Fire Chief Kevin Huxtable to appoint Bryar Parker as a Vinita Volunteer Firefighter.

Motion by Briley, seconded by Young, to approve to appoint Bryar Parker as a Vinita Volunteer Firefighter. Roll Call Vote: Aye votes: Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

9. Department Reports:

Cemetery/Parks/Street Departments have been washing the sidewalks and streets from sand and salt, filling pot holes, and repairing roads that buckled during the ice storm. Herbicide has been sprayed at the cemetery and began dirt work on the ball fields.

Library Director reported that they know have a YouTube channel and thanked the council for all of the planned work to be done at the library

Economic & Community Development Coordinator Misty Bingham reported electronically and included information on the 170 acre plot in the Industrial Park that will be developed.

City Clerk Brian Prince reported that customers have been using the new paysite for online payments. It is an easy process from the link on our city website.

Mayor Hoskin appreciates all the employees in every department with all their work they are doing.

10. New Business.

None.

11. Adjourned at 6:28 p.m.

Motion by Briley, seconded by Swift, to adjourn. Roll Call Vote: Aye votes: Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

ATTEST:

  
Brian Prince, City Clerk



  
Chuck Hoskin, Mayor