

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, March 21, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on March 17, 2023 at 12:20 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Boy Scout Brett Goins Troop 48.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Terry Young. Absent: Skip Briley.
3. Recognition of visitors.

No cards or emails were submitted.
4. Consideration to approve Consent Agenda:

A. Minutes from the March 7, 2023 VUA Meeting.

Motion by Haire, seconded by Tyler, to approve Consent Agenda. Motion: Passed.
5. Discussion, consideration, and possible action on proposal by Mears Engineering for Civil Engineering and Professional Surveying services for Replacement and Railroad Bore Project No. 23-07 in the amount of \$33,800.

This project is located on South Vann and Attucks Ave. This is budgeted in CIP 75.
6. Motion by Hoskin, seconded by Tyler, to approve proposal by Mears Engineering for Civil Engineering and Professional Surveying services for Replacement and Railroad Bore Project No. 23-07 in the amount of \$33,800 paid out of CIP 75. Motion: Passed.
7. Discussion, consideration, and possible action on approval of City Wide Cleanup April 17-22, 2023 with proof of VUA Utility Bill.

Motion by Young, seconded by Haire, to approve City Wide Cleanup April 17-22, 2023 with proof of VUA Utility Bill. Motion: Passed.
8. VUA Supervisor Report.

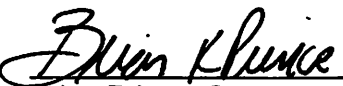
Over 12 leaks were completed on the distribution line. All employees are recertified and two new certifications on the department. Smith reported that the Diamond mapping of the utility distribution is almost 90% completed. Employees have been working with a sewer vac truck on several concerned areas. Smith also stated that the Foreman water tower altitude valve should be fixed very soon.
9. New Business.

None.

10. Adjourned at 5:44 p.m.

Motion by Haire, seconded by Wofford, to adjourn. Motion: Passed.

ATTEST:


Brian Prince, Secretary




Chuck Hoskin, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, March 21, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on March 17, 2023 at 2:20 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:44 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Terry Young. Absent: Skip Briley.

Motion by Swift, seconded by Haire, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of visitors.

No cards or emails were submitted.

3. Veteran Recognition.

Carl T. Reichert served his Country honorably in the United States Army from 1965-1968.

4. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the March 7, 2023, City Council meeting.

Motion by Wofford, seconded by Tyler to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration, and possible action on approving and sponsoring the 2023 Community Development Block Grant (CDBG) Community Revitalization Application on behalf of the City of Vinita and authorizing the Mayor or his designee to sign and submit all documents necessary to complete said Application process and any other required documents, but are not limited to:

Cary Jester with Grand Gateway held a scheduled public meeting at 5:00 pm tonight and reviewed this grant application. This grant will assist with funds to renovate the library for ADA compliance. Below is the documentation Items A-E needed to complete application process.

- A. Grand Gateway Economic Development Association Administration Services Contract, Anti-Displacement Plan, Insurance Assurance letter, In-kind Labor form, Verification of Leverage Form, HUD Form 2889 Disclosure form, and W-9 Taxpayer Certification form.

Motion by Lankford, seconded by Young to approve Grand Gateway Economic Development Association Administration Services Contract, Anti-Displacement Plan, Insurance Assurance letter, In-kind Labor form, Verification of Leverage Form, HUD Form 2889 Disclosure form, and W-9 Taxpayer Certification form. Motion: Passed.

- B. Assurance of Matching Funds Resolution 2023-3804.

Motion by Hoskin, seconded by Lankford to approve Assurance of Matching Funds Resolution 2023-3804. Motion: Passed.

C. Application Attachment "A" Resolution 2023-3805.

Motion by Lankford, seconded by Wofford to approve Application Attachment "A" Resolution 2023-3805. Motion: Passed.

D. Citizen Participation Plan Attachment "B" Resolution 2023-3806.

Motion by Lankford, seconded by Hoskin to approve Citizen Participation Plan Attachment "B" Resolution 2023-3806. Motion: Passed.

E. Fair Housing Resolution 2023-3807.

Motion by Haire, seconded by Young to approve Fair Housing Resolution 2023-3807. Motion: Passed.

6. Report on the Civic Improvement Invest in Vinita Plan.

Mayor Chuck Hoskin gave an update on this plan passed by council almost a year ago. Mayor Hoskin went through each item and showed the progress and achievements that the City has completed in this Civic Plan. Many projects were completed by our own City employees. He noted that they are very talented and reported on the outstanding jobs they completed. Several projects include new scoreboards, score clocks, new fencing, restrooms in all the city parks and restrooms with showers at Vinita Lake Park were also an additional area has been improved for overnight camping and future RV parking. There has been dock repair, ballfield maintenance, and new sidewalks surrounding Attucks Park. All these projects and more included in the Civic Improvement Plan are bettering this community.

7. Discussion, consideration, and possible action to approve Invoice from Locke Supply Co in the amount of \$6,134.58 to replace antique light on South Wilson.

This light was broke by a hit and run driver. Hotel Motel Tax will be used to replace it.

Motion by Hoskin, seconded by Tyler to approve Invoice from Locke Supply Co in the amount of \$6,134.58 out of Hotel Motel Tax to replace antique light on South Wilson. Motion: Passed.

8. Discussion, consideration, and possible action to accept city property hay bid from Rockin V Cattle in the amount of \$1,622.00.

Approximately 40 acres to be hayed. Bids were received and this bid is recommended to accept.

Motion by Haire, seconded by Wofford to approve to accept city property hay bid from Rockin V Cattle in the amount of \$1,622.00. Motion: Passed.

9. Discussion, consideration, and possible action to approve a partial lump sum payment from the Oklahoma Municipal Retirement Fund (OMRF) to Leo Howard retiring on April 1, 2023.

Leo Howard will have 32 years of service. We appreciate his service to the City of Vinita.

Motion by Haire, seconded by Swift to approve a partial lump sum payment from the Oklahoma Municipal Retirement Fund (OMRF) to Leo Howard retiring on April 1, 2023. Motion: Passed.

10. Discussion, consideration, and possible action on approval of City Wide Garage Sale April 15, 2023.

Motion by Young, seconded by Haire to approve City Wide Garage Sale April 15, 2023. Motion: Passed.

Councilor Swift left the meeting 6:22 pm.

11. Department Reports:

Cemetery/Parks/Street Departments reported continuing trimming trees, cleaning ditches to help storm water flow,

Police Chief Mark Johnson reported that 4 officers just completed LAZR Certification. April 29, 2023 will be the Badges and Bobbers event at Vinita Lake Park.

Fire Chief Kevin Huxtable reported 86 calls this month. The department has been attending the Vinita Public Schools and interacting with the kids.

Code Enforcement Henry Goforth is helping City Administrator gather documentation for houses in Vinita. Also Welch State Bank is moving forward with their new building. And Cherokee housing has demo several houses and building back.

City Clerk Brian Prince gave an update over the online bill pay and shared the link for customers to go to www.cityofvinita.com to sign up.

Mayor Chuck Hoskin updated everyone on several projects and events going on in Vinita.

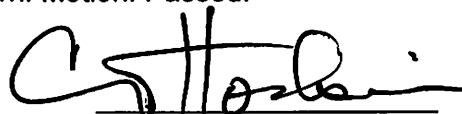
12. New Business.

None.

13. Adjourned at 6:43 p.m.

Motion by Tyler, seconded by Haire to adjourn. Motion: Passed.




Chuck Hoskin, Mayor

ATTEST:


Brian Prince, City Clerk