

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, May 2, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on April 28, 2023 at 2:30 p.m.

Legal Counsel: Leonard Logan

Mayor Josh Lee called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Boy Scout Brett Goins Troop 48.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.
3. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

4. Consideration to approve Consent Agenda:
 - A. Minutes from the April 18, 2023 VUA Meeting.
 - B. VUA April 2023 Bills Payable.

Motion by Haire, seconded by Wofford, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action on Benefits provided by Assured Partners:

A. Dental

There is a 5% increase which will bring the total \$5,167.18 a month. VUA will cover increase.

Motion by Briley, seconded by Haire, to approve the Dental Plan with Assured Partners with 100% cost to VUA. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Vision

This insurance is an option for employees to purchase for vision coverage.

Motion by Briley, seconded by Hoskin, to approve the Vision Plan with Assured Partners with 100% cost to employees. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

C. Basic Life

This Basic Life had increase of 12.56% increase. For a total of \$4,001.08 per month. This policy includes \$20,000 for employees, \$10,000 for spouse and \$5,000 per child at no cost to the employee. This is paid for by the VUA.

Motion by Briley, seconded by Wofford, to approve the Basic Life Plan with Assured Partners with 100% cost to the VUA. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. VUA Superintendent Report.

Distribution Line repairs over 13 locations and a hydrant replacement.

WWTP had a rotor replacement completed equipment parking zone, maintained plant, quarterly wet testing passed and completed.

WTP install of new non-ionic tanks for drying beds, installed new flow meter in filter 2, repaired radio antenna at intake.

Solid Waste received new freightliner trash truck, 5 roll off containers were used by Rotary Club during City Wide Clean up, 59 Tons hauled during the City Wide Cleanup.

7. Vote to enter into executive session:

A. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest – 25 O.S. 307 (B)(4); Discussion of possible litigation against Orr Construction for work performed on Train #3 at Water Treatment Plant.

Motion made at 5:45 PM

Motion by Briley, seconded by Swift, to enter into executive session. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Vote to return to open session.

Return to open session at 6:22 PM

Motion by Young, seconded by Tyler, to return to open session. Motion: Passed.

9. Statement of Executive Session.

The board only discussed this item and no votes were taken.

10. Discussion, consideration and possible action on items discussed in Executive Session; Investigation or litigation against Orr Construction for work performed on Train #3 at Water Treatment Plant.

Motion by Lankford, seconded by Wofford, to approve to authorize City Attorney Leonard Logan to pursue legal action against Orr Construction to rectify the situation to be corrected and to possibly include a lawsuit. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. New Business.

None.

12. Adjourned at 6:24 p.m.

Motion by Hoskin, seconded by Tyler, to adjourn. Motion: Passed.

ATTEST:


Brian Prince, Secretary




Josh Lee, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, May 2, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall on May 1, 2023 at 1:30 p.m.

Legal Counsel: Leonard Logan

Mayor Josh Lee called the meeting to order at 6:25 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Hoskin, seconded by Swift, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of Visitors and Public Comments.

No Cards or Emails were submitted.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the April 18, 2023, City Council meeting.

Motion by Young, seconded by Haire, to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action on Finance Ordinance 3810; Bills Payable.

Motion by Hoskin, seconded by Wofford, to approve Finance Ordinance 3810; Bills Payable: Passed.

5. Discussion, consideration and possible action on Finance Ordinance 3810 Emergency Clause.

Motion by Hoskin, seconded by Swift, to approve Finance Ordinance 3810 Emergency Clause: Passed.

6. Discussion, consideration and possible action on road named Jennie Lane currently labeled "Jenny" Lane.

Scott Butcher with E911 noticed a change in the spelling of Jennie Lane. In the past 20 years it has somehow changed to Jenny Lane. And needs clarification.

Motion by Briley, seconded by Young, to approve to have the spelling as Jenny Lane. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration and possible action on Invoice #087038 from OSU Fire Service in the amount of \$5,000 to be used out of SAFER Funds.

Motion by Hoskin, seconded by Tyler, to approve Invoice #087038 from OSU Fire Service in the amount of \$5,000 to be used out of SAFER Funds. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action on 2023-24 Service Fee with the Oklahoma Municipal League in the amount of \$7,186.92.

Motion by Lankford, seconded by Haire, to approve the 2023-24 Service Fee with the Oklahoma Municipal League in the amount of \$7,186.92. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action on Ballot for the OMAG Trustees Nominations.

City Clerk Brian Prince recommended Tim Lyon, Pam Polk, and Russ Meacham.

Motion by Hoskin, seconded by Wofford, to approve the OMAG Trustees Nominations as recommended by City Clerk Brian Prince. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action on recommendations from Mayor Josh Lee to appoint representation to the Planning and Board of Adjustment Committee.

A. Elizabeth Hilburn

This will replace Keith Cresap.

Motion by Wofford, seconded by Tyler, to approve to appoint Elizabeth Hilburn to the Planning and Board of Adjustment Committee. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Dennis Patrick

This will replace Joe Lawson.

Motion by Young, seconded by Swift, to approve to appoint Dennis Patrick to the Planning and Board of Adjustment Committee. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Discussion, consideration and possible action on Benefits provided by Assured Partners:

A. Dental

There is a 5% increase which will bring the total \$5,167.18 a month. City of Vinita will cover increase.

Motion by Hoskin, seconded by Tyler, to approve the Dental Plan with Assured Partners with 100% cost to City of Vinita. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

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Motion by Briley, seconded by Tyler, to approve the Basic Life Plan with Assured Partners with 100% cost to the City of Vinita. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action on to hire Jami Simons as a Full-Time Street Department employee.

Motion by Briley, seconded by Haire, to approve the Dental Plan with Assured Partners with 100% cost to VUA. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

Councilor John Swift Leaves Meeting at 6:45 p.m.

13. Department Reports:

City Administrator Allen Goforth reported along with electronic report submitted he mentions he is beginning to work on budgetary items for FY 23-24

Police Chief Mark Johnson reported on an emergency call where he recognized VUA Superintendant Justin Smith for his fast action and response to call in to 911 on a life threatening situation.

Also was an update on the Badges & Bobbers Event and the success of it at Vinita Lake Park.

Fire Chief Kevin Huxtable reported over 129 calls in the month of April.

City Clerk Brian Prince reported that the ARPA Quarterly report has been submitted to the Treasury, new rack cards for tourism is now in the rack card system, he received \$4,054.17 in liens from the County for City of Vinita abatements that were completed on abated property.

Mayor Josh Lee wanted to recognize Heather Wickliffe Animal Control Officer on her commitment to her position and he has been working with her and Chief Johnson with this department. There has been a response from the community to volunteer, time, food, and certain animal bedding to keep them comfortable and off of the ground.


14. New Business.

None.

15. Adjourned at 6:57 p.m.

Motion by Young, seconded by Hoskin to adjourn. Motion: Passed.




Josh Lee, Mayor

ATTEST:


Brian Prince, City Clerk