

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, November 21, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall on November 20, 2023 at 1:50 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Councilor Skip Briley.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Danny Lankford, Skip Briley, Terry Young. Absent: Dale Haire.
3. Recognition of Visitors and Public Comments.

Pat Henderson with H+ Roll Off Containers spoke on behalf of the city ordinance about no outside containers allowed in the City. He lives here and buys groceries and gas here and wants the same chance to operate his business in Vinita.

Mayor Lee noted his comments and suggested that a committee meeting needs to take place to look at this concern.

4. Consideration and appropriate action relating to a request for VUA approval of the Consent Agenda:
 - A. Minutes from the November 7, 2023 VUA Meeting.
 - B. Holiday schedule for 2024.
 - C. VUA Meeting schedules for 2024.

Motion by Briley, seconded by Hoskin, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration, and possible action relating to items removed from Consent Agenda.

None.
6. Adjourned at 5:35 p.m.

Motion by Hoskin, seconded by Tyler, to adjourn. Motion: Passed.

VUA Superintendent Report Justin Smith gave an update on amount of work the crews have been doing. Several roll offs have been repaired this week.

ATTEST:


Brian Prince, Secretary




Josh D. Lee, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, November 21, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on November 17, 2023 at 3:30 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:36 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Danny Lankford, Skip Briley, Terry Young. Absent: Dale Haire.

Motion by Swift, seconded by Hoskin, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of visitors.

No cards were submitted.

3. Veteran Recognition: General H.M. "Bud" Wyatt.

General Wyatt served his country honorably in the United States Air Force from 1971-2013. He retired at the rank of Lieutenant General and last served as the 14th Director of the Air National Guard.

4. Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the November 7, 2023, City Council meeting.

C. Holiday schedule for 2024.

D. Meeting schedules for 2024: City Council, Planning Commission, Regional Planning Commission, and Library Board.

Motion by Briley, seconded by Wofford, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration, and possible action relating to items removed from Consent Agenda.

None.

6. Discussion, consideration, and possible action on CDBG Library Renovation to accept bid from Horizon Roofing & Construction, INC in the amount of \$290,777.00 for complete construction project.

This project should start in January 2024.

Motion by Young, seconded by Swift, to approve to accept bid from Horizon Roofing & Construction, INC in the amount of \$290,777.00 for complete construction project. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration, and possible action on temporary library location agreement.

Motion by Hoskin, seconded by Wofford, to approve to temporarily locate to 116 S Scraper during the ADA Renovation at the Library in the amount of \$1,200 per month. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration, and possible action to hire John White as Full-Time Street Employee effective November 20, 2023.

Motion by Briley, seconded by Tyler, to approve to hire John White as Full-Time Street Employee effective November 20, 2023. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration, and possible action to hire Angel Davis as Full-Time Dispatcher effective November 21, 2023.

Motion by Young, seconded by Briley, to approve to hire Angel Davis as Full-Time Dispatcher effective November 21, 2023. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration, and possible action on the resignation of Vinita Probationary Patrolman Adam Daane.

Police Chief Mark Johnson reported that Probationary Officer Daane sent an email on November 11, 2023 and submitted his two week notice. Chief Johnson responded and noted the two weeks would not be necessary.

Motion by Hoskin, seconded by Tyler, to approve resignation of Vinita Probationary Patrolman Adam Daane effective November 16, 2023. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Discussion, consideration, and possible action regarding the seeking of reimbursement from, or on behalf of, former Vinita Probationary Patrolman Adam Daane, for the cost of CLEET training and salary paid to him while completing the basic police course by the City of Vinita.

Chief Johnson reported that Probationary Patrolman Daane was in CLEET Class for over 17 weeks and his hourly wage, not including benefits, is \$17.65. Johnson noted by State Statute that if an officer has spent less than a year with the department then training expenses can be reimbursed 100% by the officer or by the department the officer was newly hired by.

There were several comments by councilors on the amount of money that this would be for a young officer trying to repay.

Motion by Wofford, seconded by Swift, to approve legal council to send a demand letter to both the employee Adam Daane and Verdigris Police Department for the expenses during training while employed as a Vinita Police Department Probationary Officer. Roll Call: Aye votes: Wofford, Tyler, Swift, Briley, Young. Nay votes: Hoskin and Lankford. Motion carried 5-2.

12. Department Reports:

Cemetery/Parks/Street Department James Tracy gave an update on the Vann St project in front of C & L Warehouse. That drainage is close to being installed. Tracy noted that the department will collect bags of leaves from residents if they are by the curb.

Mayor Josh Lee noted to Visitor Pat Henderson with H+ Rolloff Company that committees will take a look at the city code and thanked him for bringing this to the VUA and Council.

13. New Business.

None.

14. Vote to enter into Executive Session:

- A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. 307 (B)(1): Probationary Police Officer, Seung Joom Kim.

Motion by Hoskin, seconded by Swift, to enter into Executive Session. Motion: Passed.

15. Vote to return to open session.

Motion by Young, seconded by Swift, to return to open session. Motion: Passed.

16. Statement of Executive Session.

No other action or votes were cast while in executive session.

17. Discussion, consideration, and possible action on items discussed in Executive Session on the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Probationary Police Officer Seung Joom Kim.

Motion by Young, seconded by Swift, to approve to Promote Probationary Police Officer Seung Joom Kim to Full time Police Officer effective December 5, 2023. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Lankford, Briley, Young. Nay votes: None. Motion carried.

18. Adjourned at 6:31 p.m.

Motion by Briley, seconded by Tyler to adjourn. Motion: Passed.

ATTEST:


Brian Prince, City Clerk




Josh D. Lee, Mayor