

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, November 7, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on November 3, 2023 at 3:15 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Councilor Skip Briley
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

3. Recognition of Visitors and Public Comments.

No cards or emails were submitted

4. Consideration to approve Consent Agenda:

A. Minutes from the October 17, 2023 VUA Meeting.

B. VUA October 2023 Bills Payable.

Motion by Briley, seconded by Wofford, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action on Resolution No. 2023-3825; Authorizing Application from the Rural Economic Action Plan Fund for the Phase II Industrial Park waste water line extension in the said City of Vinita.

This will allow application for a REAP Grant for waste water line extension.

Motion by Hoskin, seconded by Swift, to approve Resolution No. 2023-3825; Authorizing Application from the Rural Economic Action Plan Fund for the Phase II Industrial Park waste water line extension in the said City of Vinita. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. Update on Orr Construction Contract and Filter #3 at Vinita Water Plant.

Mayor Lee noted that City Council had authorized the Mayor and Logan Law Firm to work on the agreement with ORR Construction on the water treatment filter repair.

After communication an agreement was made for ORR Construction to remove all filter media at no cost. This project has been completed and is ready for new media. Allen Goforth will put a bid application together and will update council with the bids.

7. VUA Superintendent Report.

Electronic report was submitted and repairs are being completed.

Also replaced the solid waste tarp on truck #24.

8. New Business.

None

9. Adjourned at 5:36 p.m.

Motion by Young, seconded by Wofford, to adjourn. Motion: Passed.

ATTEST:


Brian Prince, Secretary




Josh D. Lee, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, November 7, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on November 3, 2023 at 3:15 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:37 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Hoskin, seconded by Swift, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the October 17, 2023, City Council meeting.

C. Closure of Roads: W Canadian between Scraper & Smith December 2, 2023 for Christmas Tree Lighting.

D. Road Closures for December 7, 2023 Chamber of Commerce Christmas Parade Route.

E. Reappointment of Eddy Allensworth as VIDA Trustee as of October 7, 2023.

Motion by Briley, seconded by Wofford, to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No Action.

5. Discussion, consideration and possible action on Finance Ordinance 3827; Bills Payable.

Motion by Hoskin, seconded by Tyler, to approve Finance Ordinance 3827; Bills Payable.

Motion: Passed.

6. Discussion, consideration and possible action on Finance Ordinance 3827 Emergency Clause.

Motion by Wofford, seconded by Tyler, to approve Finance Ordinance 3827 Emergency Clause

Motion: Passed.

7. Discussion, consideration and possible action on Resolution No. 2023-3826; Authorizing Application from the Rural Economic Action Plan Fund for the Phase II Industrial Park water line extension in the said City of Vinita.

This will allow application for a REAP Grant for water line extension in the Industrial Park.

Motion by Young, seconded by Hoskin, to approve Resolution No. 2023-3825; Authorizing Application from the Rural Economic Action Plan Fund for the Phase II Industrial Park waste

water line extension in the said City of Vinita. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action on the Project Cost Reimbursement Agreement by and Between the City of Vinita and Mansion Entertainment Group, LLC to be used for proposed project plan costs with The Public Finance Law Group PLLC not to exceed \$110,000.00.

This would be an upfront payment to hire PFLG to review and possibly create a TIF District for the new developments in the newly annexed City

Motion by Young, seconded by Briley, to approve Project Cost Reimbursement Agreement by and Between the City of Vinita and Mansion Entertainment Group, LLC to be used for proposed project plan costs with The Public Finance Law Group PLLC not to exceed \$110,000.00. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action on Agreement for Tax Increment Finance Counsel Services with The Public Finance Law Group PLLC.

This will allow PFLG to move ahead and provide Counsel Service for a possible TIF District.

Motion by Briley, seconded by Wofford, to approve Agreement for Tax Increment Finance Counsel Services with The Public Finance Law Group PLLC. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action on Resolution No. 2023-3328: a Resolution of the City of Vinita, Oklahoma (the "City") declaring the intent to consider approval of a project and creation of a Tax Increment District under the Local Development Act; directing preparation of a Project Plan; appointing a Review Committee; directing the review Committee to make findings as to eligibility and financial impact, if any, on taxing jurisdictions and business activities within the District; directing the Review Committee to make a recommendation with respect to the proposed Project Plan; directing the Planning Commission to make a recommendation with respect to the proposed Project Plan; and containing other provisions relating thereto.

Motion by Young, seconded by Swift, to approve Resolution No. 2023-3328: a Resolution of the City of Vinita, Oklahoma (the "City") declaring the intent to consider approval of a project and creation of a Tax Increment District under the Local Development Act; directing preparation of a Project Plan; appointing a Review Committee; directing the review Committee to make findings as to eligibility and financial impact, if any, on taxing jurisdictions and business activities within the District; directing the Review Committee to make a recommendation with respect to the proposed Project Plan; directing the Planning Commission to make a recommendation with respect to the proposed Project Plan; and containing other provisions relating thereto. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Discussion, consideration and possible action on Agreement with Peaceful Animal Adoption Shelter (PAAS Vinita).

This will agreement begin December 1, 2023 in the amount of \$3,000.00 a month.

Motion by Briley, seconded by Young, to approve Agreement with Peaceful Animal Adoption Shelter (PAAS Vinita). Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action on Invoice 089193 to OSU Fire Service training in the amount of \$7,000.00 with designated SAFER Grant Funds.

Motion by Hoskin, seconded by Tyler, to approve Invoice 089193 to OSU Fire Service training in the amount of \$7,000.00 with designated SAFER Grant Funds. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

13. Discussion, consideration and possible action to make payments on Invoice # 265437 to Casco Industries, Inc. in the amount of \$166,755.00 for Fire Department SCBA's with designated monies:

A. AFG Grant \$157,142.85

Motion by Hoskin, seconded by Swift, to approve to make payments on Invoice # 265437 to Casco Industries, Inc. in the amount of \$157,142.85 for Fire Department SCBA's with designated monies AFG Grant: Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Fire M/O \$9,612.15

Motion by Hoskin, seconded by Swift, to approve to make payments on Invoice # 265437 to Casco Industries, Inc. in the amount of \$9,612.15 for Fire Department SCBA's with designated monies Fire M/O: Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

14. Discussion, consideration and possible action with recommendation from Police Chief Mark Johnson on OMAG Claim 213786-1, settlement of \$9,485.00 on 2014 Dodge Charger VIN#309994.

This is a complete total vehicle and OMAG will pick up vehicle.

Motion by Young, seconded by Tyler, to approve OMAG Claim 213786-1, settlement of \$9,485.00 on 2014 Dodge Charger VIN#309994. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

15. Department Reports:

Police Chief Mark Johnson invited everyone to participate in Shop with a Cop which is a fund raiser for Cops & Kids. This year, being the 8th year to sponsor has a goal of \$7,500.00. The event will be held December 10, 2023 at 8:00 am

16. New Business.

None.

17. Vote to enter into executive session:

- A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. 307 (B)(1): Probationary Police Officer, Adam Daane.

Motion by Young, seconded by Swift, to approve to enter into executive session. Motion: Passed.

18. Vote to return to open session.

Motion by Briley, seconded by Wofford, to approve to return to open session. Motion: Passed.

19. Statement of Executive Session.

Mayor Lee stated that no other business or action was conducted in executive session.

20. Discussion, consideration and possible action on items discussed in Executive Session on the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Probationary Police Officer Adam Daane.

Motion to extend probation period to 18 months and complete a safety driving course.

Motion by Lankford, seconded by Briley, to approve motion to extend probation period to 18 months and complete a safety driving course. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

21. Adjourned at 7:01 p.m.

Motion by Briley, seconded by Young to adjourn. Motion: Passed.

ATTEST:


Brian Prince, City Clerk




Josh D. Lee, Mayor