

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, October 3, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on September 29, 2023 at 2:45 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:30 p.m.

### **MEETING MINUTES**

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Boy Scouts James and Alex Franks Troop 1875
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Terry Young. Absent: Skip Briley.
3. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

4. Consideration to approve Consent Agenda:

- A. Minutes from the September 19, 2023 VUA Meeting.
- B. VUA September 2023 Bills Payable.

Motion by Haire, seconded by Young, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action to purchase using designated Solid Waste Reserve Funds:

- A. QTY 30, 300 Gal refuse cans from Snyder Refuse in the amount of \$18,000.00.

Motion by Tyler, seconded by Wofford, to approve to purchase 30, 300 Gal refuse cans from Snyder Refuse in the amount of \$18,000.00. Motion: Passed.

- B. QTY 180 96 Gal refuse cans from Rehig Co in the amount of \$13,000.00.

Motion by Tyler, seconded by Swift, to approve 180 96 Gal refuse cans from Rehig Co in the amount of \$13,000.00. Motion: Passed.

6. Discussion, consideration, and possible action on Quote 230175 from TIGHE Industrial Solutions for repair at WWTP in the amount of \$7,970.20 using designated Waste Water Reserve Account.

Motion by Lankford, seconded by Haire, to approve Quote 230175 from TIGHE Industrial Solutions for repair at WWTP in the amount of \$7,970.20 using designated Waste Water Reserve Account. Motion: Passed.

7. VUA Superintendent Report.

Justin Smith reported that interviews were held for VUA Utility Foreman and Kevin Cates was selected.

8. New Business.

None.

9. Adjourned at 5:39 p.m.

Motion by Hoskin, seconded by Tyler, to adjourn. Motion: Passed.

ATTEST:

  
Brian Prince, Secretary



  
Josh D. Lee, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, October 3, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on September 29, 2023 at 2:45 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:39 p.m.

### **MEETING MINUTES**

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Terry Young. Absent: Skip Briley.

Motion by Young, seconded by Swift, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the September 19, 2023, City Council meeting.

C. Minutes from the September 26, 2023, Special Public Hearing City Council meeting.

City Clerk requested to Mayor Lee to remove Item 3C for correction.

Motion by Hoskin, seconded by Swift, to approve Item A and B from Consent Agenda. Motion: Passed.

City Clerk corrected Item C

Motion by Hoskin, seconded by Wofford, to approve Item C from Consent Agenda. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Young. Nay votes: None. Motion carried.

4. Discussion, consideration and possible action on Finance Ordinance 3823; Bills Payable.

Motion by Wofford, seconded by Tyler, to approve Finance Ordinance 3823; Bills Payable. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action on Finance Ordinance 3823 Emergency Clause.

Motion by Young, seconded by Swift, to approve Finance Ordinance 3823 Emergency Clause. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action to terminate GGEDA Administration Contract dated March 21, 2023.

Request to remove current approved contract due to pre date signature before grant was awarded.

Motion by Wofford, seconded by Tyler, to approve to terminate GGEDA Administration Contract dated March 21, 2023. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Young. Nay votes: None. Motion carried.

7. Discussion, consideration, and possible action to accept GGEDA Administration Contract in the amount of \$22,900.00 in regard to Project #19016 CDBG 22 and authorize the Mayor and City Clerk to sign such contract.

Motion by Young, seconded by Tyler, to approve to accept GGEDA Administration Contract in the amount of \$22,900.00 in regard to Project #19016 CDBG 22 and authorize the Mayor and City Clerk to sign such contract. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action on the adoption of Ordinance 3824; Annexation as approved in the Special Public Hearing City Council Meeting on September 26, 2023.

A. AN ORDINANCE ANNEXING TO THE CORPORATE LIMITS OF THE CITY OF VINITA, OKLAHOMA CERTAIN TERRITORY AND EXTENDING THE CITY LIMITS OF SAID CITY TO INCLUDE SAID TERRITORY.

No action

B. DECLARING AN EMERGENCY

No Action

9. Discussion, consideration and possible action to accept \$100,000.00 grant from the Cresap Family Foundation to be used exclusively for Animal Shelter (PAAS) Support.

Mayor Lee wanted to thank the Cresap Family, Stanley Family and all of those who have previously worked on this PAAS Project.

This grant from the Cresap Family Foundation is in support for the PAAS building recently donated to the City of Vinita. Funds are for AC repair and support.

Motion by Hoskin, seconded by Haire, to approve to accept \$100,000.00 grant from the Cresap Family Foundation to be used exclusively for Animal Shelter (PAAS) Support. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Young. Nay votes: None. Motion carried.

10. Discussion, consideration, and possible action on Quote from Vickrey Heat and Air Inc. to repair Vinita Animal Shelter AC not to exceed \$10,000.00 using designated Animal Shelter (PAAS) Support Fund.

This repair will move AC controls from rooftop to inside building controls.

Motion by Lankford, seconded by Swift, to approve to accept Quote from Vickrey Heat and Air Inc. to repair Vinita Animal Shelter AC not to exceed \$10,000.00 using designated Animal

Shelter (PAAS) Support Fund. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Young. Nay votes: None. Motion carried.

11. Discussion, consideration, and possible action on purchase of Aviation Fuel for the Vinita Municipal Airport not to exceed \$16,000.00.

Motion by Tyler, seconded by Wofford, to approve purchase of Aviation Fuel for the Vinita Municipal Airport not to exceed \$16,000.00. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action on invoice INUS182859 from Axon Enterprise Inc to purchase five police tasers and cartridge loads in the amount of \$14,981.30 using designated Police Grant Fund.

This is funds designated from a Cherokee Nation Grant.

Motion by Hoskin, seconded by Young, to approve invoice INUS182859 from Axon Enterprise Inc to purchase five police tasers and cartridge loads in the amount of \$14,981.30 using designated Police Grant Fund. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Young. Nay votes: None. Motion carried.

13. Department Reports:

City Administrator Allen Goforth gave an update on the airport and recent inspection. Also FAA Grant for taxiway should begin in December.

Library Director Vanessa Hicks invited everyone for the 100<sup>th</sup> Anniversary which will be held this Saturday at 11:00 AM

Police Chief Mark Johnson gave an update on police training and CPR Classes held for the officers.

Fire Chief Kevin Huxtable reported the current class of Advanced EMT Class being held and attended by several firefighters.

City Clerk Brian Prince reported he was happy to be working again with Misty Deffenbaugh the City of Vinita Economic Development Coordinator. Prince also attended the OML Conference held in OKC and attended several classes with other state City Officials.

14. New Business.

None.

15. Adjourned at 6:07 p.m.

Motion by Young, seconded by Swift to adjourn. Motion: Passed.



Josh D. Lee, Mayor

ATTEST:

Brian K Prince  
Brian Prince, City Clerk

