

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, October 5, 2021, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on October 1, 2021 at 2:30 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Cayleb Delcour and James Franks.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

3. Recognition of visitors.

No cards or emails were submitted.

4. Consideration to approve Consent Agenda:

A. Minutes from the September 21, 2021 VUA Meeting.

B. VUA September 2021 Bills Payable.

Motion by Swift, seconded by Hoskin, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action to approve the creation of the position: Superintendent of Public Utilities. This individual shall supervise and direct the day-to-day operations of the Authority under the provisions of the Authority's Trust Indenture and under the direct supervision of the Chairman of the Board of Trustees.

The job description will be sent out as soon as it is completed. This position which was held by Ben Elmore who also served as Director of Operations and recently retired will be split into two job positions. This position will be advertised and filled as soon as possible.

Motion by Briley, seconded by Wofford, to approve the creation of the position: Superintendent of Public Utilities. Motion: Passed.

6. VUA Supervisor Report.

Mayor Hoskin reported on the recent water line breaks and then confirmed that with the dry ground and older lines was causing the leaks. The pressure at the Illinois water tower was within its psi limits. The VUA is working on the valve project supported by a REAP Grant in which the third valve is scheduled possibly for next week.

7. New Business.

None

8. Adjourned at 5:39 p.m.

Motion by Wofford, seconded by Haire, to adjourn. Motion: Passed.

ATTEST:

Brian K Prince
Brian Prince, Secretary



Chuck Hoskin
Chuck Hoskin, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, October 5, 2021 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on October 1, 2021 at 2:30 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:39 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

Motion by Haire, seconded by Swift, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of visitors.

No cards or emails were submitted.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the September 21, 2021, City Council meeting.

Motion by Hoskin, seconded by Tyler, to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action on Finance Ordinance 3769.

Motion by Hoskin, seconded by Tyler, to approve Finance Ordinance 3769. Motion: Passed.

5. Discussion, consideration and possible action on Finance Ordinance 3769 Emergency Clause.

Motion by Hoskin, seconded by Tyler, to approve Finance Ordinance 3769 Emergency Clause. Motion: Passed.

6. Discussion, consideration and possible action on possible property nuisances:

A. 306 E Sequoyah; Bryce Ebbs

This property was corrected. No action needed.

B. 146 Haner Circle; Clu D Colvin

Item Tabled.

7. Discussion, consideration and possible action with request from Community Crisis Center to hang purple ribbons on the downtown decorative light poles for recognition of Domestic Violence Awareness Month.

This request from Kayla Goforth is to place the ribbons for one month on the decorative lights to recognize Domestic Violence Awareness.

Motion by Briley, seconded by Hoskin, to approve to hang purple ribbons on the downtown decorative light poles for recognition of Domestic Violence Awareness Month. Motion: Passed.

8. Discussion, consideration and possible action on Ordinance NO 3768:

A. ANNEXING TO THE CITY OF VINITA. PROPERTY OWNED BY VINITA INDUSTRIAL DEVELOPMENT AUTHORITY.

Motion by Briley, seconded by Hoskin, to approve Ordinance NO 3768. Motion: Passed.

B. Emergency Clause

Motion by Haire, seconded by Swift, to approve Emergency Clause. Motion: Passed.

9. Discussion, consideration and possible action on purchase of Warren Cat Model 306 CR Hydraulic Excavator in the amount of \$94,600.00.

This item was budgeted for this FY at \$90,000.00. The bid for purchase came in over but there is room for the additional money. Budget to be used is CIP 75.

Motion by Hoskin, seconded by Wofford, to approve the purchase of Warren Cat Model 306 CR Hydraulic Excavator in the amount of \$94,600.00 to be spent out of CIP 75. Motion: Passed.

10. Discussion, consideration and possible action with recommendation from Fire Chief Kevin Huxtable for applicants to become Vinita Fire Department Volunteer:

A. Drake Ward

Motion by Wofford, seconded by Briley, to approve Drake Ward as a Vinita Fire Department Volunteer. Motion: Passed.

B. Lane Enyart

Motion by Wofford, seconded by Tyler, to approve Lane Enyart as a Vinita Fire Department Volunteer. Motion: Passed.

C. Kevin Barton

Motion by Young, seconded by Swift, to approve Kevin Barton as a Vinita Fire Department Volunteer. Motion: Passed.

D. Lacey Gover

Motion by Tyler, seconded by Young, to approve Lacey Gover as a Vinita Fire Department Volunteer. Motion: Passed.

11. Discussion, consideration and possible action to affirm the position: City Administrator. This individual shall work under the direct supervision of the Mayor to administer and manage all affairs of the City as delineated in City Ordinance 3275 and those that are placed in the Mayor's charge by the provisions of City ordinances and Oklahoma state statutes.

Mayor Hoskin asked for this position to be filled with the retirement of Ben Elmore. This position will be available in the budget to be filled around the First of the 2022 year.

Motion by Hoskin, seconded by Briley, to approve to affirm the position: City Administrator.
Motion: Passed.

12. Department Reports:

Cemetery/Parks/Street Department Allen Goforth reported the completion of the sidewalk at Attucks and the removal of two trees in North Park.

Police Chief Joey Babcock stated he had dispatcher job interviews next week.

Fire Chief Kevin Huxtable reported that the radios are programmed and to be picked up in OKC. VFD had 19 applicants for position but only 5 passed the physical agility test. He will be interviewing soon.

Mayor Hoskin thanked and recognized all the City of Vinita employees for what they do every day,

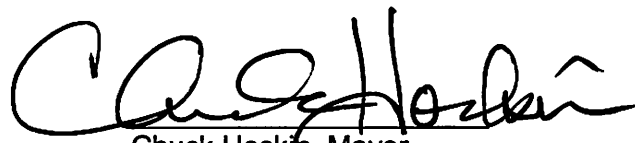
13. New Business.

None.

14. Adjourned at 6:16 p.m.

Motion by Briley, seconded by Young, to adjourn. Motion: Passed.




Chuck Hoskin, Mayor

ATTEST:


Brian Prince, City Clerk