

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, September 19, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on September 14, 2023 at 3:40p.m.
Legal Counsel: Ryan Olsen
Mayor Josh Lee called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Councilor Skip Briley
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.
3. Recognition of Visitors and Public Comments.

No cards or emails were submitted.
4. Consideration and appropriate action relating to a request for VUA approval of the Consent Agenda:

A. Minutes from the September 5, 2023 VUA Meeting.
B. Hire David Herman VUA Utility Full-Time effective September 20, 2023.

Motion by Briley, seconded by Swift, to approve Consent Agenda. Motion: Passed.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No Action needed.
6. Discussion, consideration and possible action to approve bid on side loader Solid Waste New Truck.

Allen Goforth is recommending 2023 Freightliner new side loader trash truck by Premiere in the amount of \$303,892.00 with a 5 year loan best rate from RCB Bank Vinita.

Motion by Tyler, seconded by Wofford, to approve 2023 Freightliner new side loader trash truck by Premiere in the amount of \$303,892.00 with a 5 year loan best rate from RCB Bank Vinita to be paid out of VUA Solid Waste Reserve Account. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
7. Discussion, consideration and possible action to purchase Raw Waste Water Pump from Southwest Fluid Systems, LLC in the amount of \$21,461.00 out of WWTP/WTP Reserve Account.

This pump is used for pumping heavy waters into the ponds and back to process.

Motion by Briley, seconded by Haire, to approve to purchase Raw Waste Water Pump from Southwest Fluid Systems, LLC in the amount of \$21,461.00 out of WWTP/WTP Reserve Account. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. VUA Superintendent Report.

Electronic report was submitted with an update on the Scraper and Delawar water leak repair.

9. New Business.

None.

10. Adjourned at 5:36 p.m.

Motion by Wofford, seconded by Young, to adjourn. Motion: Passed.

ATTEST:


Brian Prince, Secretary




Josh D. Lee, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, September 19, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall on September 18, 2023 at 3:30 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:36 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Wofford, seconded by Tyler, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

3. Veteran Recognition.

Mayor Lee recognized Glenn C. Osburn who served his Country honorably in the United States Army from 1964-1966 during the Vietnam era

4. Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the September 5, 2023, City Council meeting.

C. Treat in the Street October 31, 2023 close 100 Block South Smith Street.

Motion by Briley, seconded by Haire to approve the Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No action needed.

6. Discussion, consideration, and possible action regarding abatement on Jack Smith Properties.

These properties have had some progress from the last city council meeting. This property has been under review as early as 2021. Mr. Wright, Smith's Lawyer stated that it's not as far as the city wants it but health and weather has been an issue for Mr. Smith. 90 days was requested. Councilor Young concerned that the list given to Smith has not been completed as of now why an extension.

Motion by Hoskin, seconded by Briley, to approve to review Jack Smith Properties for possible public nuisance on October 17, 2023 Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley. Nay votes: Young. Motion carried.

7. Discussion, consideration, and possible action to accept bid from John's Tractor Works in the amount of \$15,898.00 for (2x) Bobcat ZT 3500 52" Kawasaki Engine to be paid out of Parks Capital Outlay.

Motion by Lankford, seconded by Hoskin, to approve to purchase from John's Tractor Works in the amount of \$15,898.00 for (2x) Bobcat ZT 3500 52" Kawasaki Engine to be paid out of Parks Capital Outlay. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration, and possible action on FY23-24 IAFF LOCAL NO 2814 Contract.

Motion by Young, seconded by Wofford, to approve FY23-24 IAFF LOCAL NO 2814 Contract. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration, and possible action on Ordinance NO 3822:

- A. Amending Title 9 Building Regulations in City Code, Sections 9-1-4, 9-2-2, 9-2-4, and 9-3-2;

This is a revised portion of the building regulations with the demand of more permits for agents and contractors. These changes include opportunities for third party agents to assist the City of Vinita for Life Safety inspections.

Motion by Young, seconded by Swift, to approve to amend Title 9 Building Regulations in City Code, Sections 9-1-4, 9-2-2, 9-2-4, and 9-3-2. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- B. Declaration of an Emergency.

Motion by Briley, seconded by Haire, to approve to purchase Raw Waste Water Pump from Southwest Fluid Systems, LLC in the amount of \$21,461.00 out of WWTP/WTP Reserve Account. Roll Call: Aye votes: Tyler, Wofford, Swift, Haire, Lankford, Briley, Young. Nay votes: Hoskin. Motion carried.

10. Discussion, consideration, and possible action on Resolution NO 2023-3823:

- A. Amending the Building Permits; Fees for Residential, Commercial; and

Two amendments to this Item.

Request from Councilor Hoskin to have a \$0.00 fee for Daycare Inspection.

Motion by Hoskin, seconded by Tyler, to approve a \$0.00 fee for Daycare Inspection. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

Request from Councilor Hoskin to insert the words "third party inspection"

Motion by Hoskin, seconded by Tyler, to approve to insert the words third party inspection. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

With two amendments motion to accept Resolution with changes.

Motion by Briley, seconded by Lankford, to approve Resolution NO 2023-3823 with two amendments. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Declaration of an Emergency.

Motion by Briley, seconded by Tyler, to approve Declaration of an Emergency. Roll Call: Aye votes: Tyler, Wofford, Swift, Haire, Lankford, Briley, Young. Nay votes: Hoskin. Motion carried.

11. Discussion, consideration, and possible action to approve Agreement with Okie Safety Consulting for the purpose of performing new and existing plan reviews/inspections, fire suppression, mechanical, electrical, plumbing, and or other plan reviews as needed.

Motion by Wofford, seconded by Young, to approve Agreement with Okie Safety Consulting for the purpose of performing new and existing plan reviews/inspections, fire suppression, mechanical, electrical, plumbing, and or other plan reviews as needed. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration, and possible action on the purchase of concrete culverts for 300 Block of South Vann St. in the amount of \$25,228.75 out of CIP Fund.

This over a 1 Million dollar investment by C&L Supply who is planning to stay in Vinita. C7L Supply will purchase the culverts from the City.

Motion by Tyler, seconded by Hoskin, to approve to purchase of concrete culverts for 300 Block of South Vann St. in the amount of \$25,228.75 out of CIP Fund. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

Councilor John Swift left at 6:54 p.m.

13. Department Reports:

Mayor Josh Lee gave an update with all of the event that will be in the next week including, Calf Fry, Bull Chute Out, Pony Express. Mayor Lee also gave an update on the Industrial Park Roadway to the Phase II Park.

14. New Business.

None.

15. Adjourned at 6:57 p.m.

Motion by Swift, seconded by Young to adjourn. Motion: Passed.

ATTEST:


Brian Prince, City Clerk




Josh D. Lee, Mayor