

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, September 20, 2022, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on September 16, 2022 at 3:20 p.m. Legal Counsel: Leonard Logan
Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Councilor Skip Briley.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.
3. Recognition of visitors.

No cards or emails were submitted.
4. Consideration to approve Consent Agenda:

A. Minutes from the August 16, 2022 VUA Meeting.
B. Minutes from the September 6, 2022 VUA Meeting.

Motion by Swift, seconded by Young, to approve Consent Agenda. Motion: Passed
5. Discussion, consideration, and possible action to hire Jimmy Martin as VUA Superintendant Full-Time Employee effective September 21, 2022.

His 6 month probation has ended and City Administrator Allen Goforth recommends him for a full time employee.

Motion by Briley, seconded by Tyler, to approve to hire Jimmy Martin as VUA Superintendant Full-Time Employee effective September 21, 2022. Motion: Passed
6. Discussion, consideration, and possible action to surplus and transfer to General Government a 2014 F150 Vin #69225.

Motion by Lankford, seconded by Tyler, to approve to surplus and transfer to General Government a 2014 F150 Vin #69225. Motion: Passed
7. VUA Supervisor Report.

Trane #3 at WTP will be completed by the end of the week. Employees working on water leaks and installing meters.
8. New Business.

None.

9. Adjourned at 5:36 p.m.

Motion by Tyler, seconded by Haire, to adjourn. Motion: Passed

ATTEST:


Brian Prince, Secretary




Chuck Hoskin, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, September 20, 2022 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on September 16, 2022 at 3:20 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:36 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Haire, seconded by Swift, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of visitors.

Lynette Lofgren reported on school safety issues that have been noticed around the elementary schools. She is on the Will Rogers Safety Committee and commented on several unsafe areas in the school area. Mayor Hoskin recognized her attending the meeting and would look into the issues she reported on.

3. Veteran Recognition.

Jimmy McCoy was recognized. He served his Country honorably in the United States Army from 1966-1968 during the Vietnam War Era. Jimmy served in the 25th Aviation Brigade giving Helicopter support to the 25th Infantry Division.

4. Consideration to approve Consent Agenda:

- A. Actions taken during the VUA meeting.
- B. Minutes from the August 20, 2022, City Council meeting.
- C. Minutes from the September 6, 2022, City Council meeting.

Motion by Hoskin, seconded by Wofford, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration, and possible action on temporary library facility contract with First Christian Church.

No action taken.

6. Discussion, consideration, and possible action to purchase road salt from Williams Diversified Materials from Street M&O budget not to exceed \$9,000.00.

Stock pile is getting low and to prepare for winter city needs to replenish.

Motion by Briley, seconded by Swift, to approve to purchase road salt from Williams Diversified Materials from Street M&O budget not to exceed \$9,000.00. Motion: Passed.

7. Discussion, consideration, and possible action to purchase for the Cem/Parks Department a 2023 Grasshopper from Midway Power Equipment in the amount of \$15,838.90.

This request was put out for bid and this was the best bid returned meeting specifications.

Motion by Briley, seconded by Wofford, to approve to purchase for the Cem/Parks Department a 2023 Grasshopper from Midway Power Equipment in the amount of \$15,838.90. Motion: Passed.

8. Discussion, consideration, and possible action on the Vinita Police Department Policy Manual.

City Attorney Leonard Logan reported that Police Chief Johnson and Logan's associate David Jones have reviewed this policy for some time now and would like to adopt this policy submitted.

Motion by Lankford, seconded by Swift, to approve the Vinita Police Department Policy Manual. Motion: Passed.

9. Discussion, consideration, and possible action to purchase 2 new police units from Mathews Chrysler Dodge Jeep Ram in the amount of \$43,500 each unit with a \$15,000 equipment allowance for each unit on a lease agreement with RCB.

Motion by Hoskin, seconded by Lankford, to approve to purchase 2 new police units from Mathews Chrysler Dodge Jeep Ram in the amount of \$43,500 each unit with a \$15,000 equipment allowance for each unit on a lease agreement with RCB. Motion: Passed.

10. Discussion, consideration, and possible action to surplus Police Unit 2014 Ford, VIN# B38117.

Motion by Wofford, seconded by Swift, to approve to surplus Police Unit 2014 Ford, VIN# B38117. Motion: Passed.

11. Discussion, consideration, and possible action with recommendations from the Public Safety Committee:

A. IAFF Local 2814 FY 22-23 Agreement.

Motion by Lankford, seconded by Young, to approve IAFF Local 2814 FY 22-23 Agreement. Motion: Passed.

12. Discussion, consideration, and possible action on NOCC Fire Protection Agreement for FY 22-23.

Motion by Lankford, seconded by Haire, to approve NOCC Fire Protection Agreement for FY 22-23. Motion: Passed.

13. Discussion, consideration, and possible action to authorize payment to Office of Management & Enterprise Services Risk Management Department in the amount of \$7,209.29 for annual Fire Department insurance premium payment.

Motion by Hoskin, seconded by Swift, to approve payment to Office of Management & Enterprise Services Risk Management Department in the amount of \$7,209.29 for annual Fire Department insurance premium payment. Motion: Passed.

14. Discussion, consideration and possible action to approve a lump sum payment to Judy Parman for retirement effective September 30, 2022 from the Oklahoma Municipal Retirement Fund (OMRF).

Motion by Hoskin, seconded by Haire, to approve lump sum payment to Judy Parman for retirement effective September 30, 2022 from the Oklahoma Municipal Retirement Fund (OMRF). Motion: Passed.

15. Department Reports:

Allen Goforth officially the new City Administrator reported some of the projects going on within the City.

Cemetery/Parks/Street Departments gave an update on the newly paved Senior Citizens Parking area. This will give paved access to the walking/exercise trail, the basketball court and skatepark. These projects are part of the Civic Improvement Plan passed by City Council.

City Clerk Brian Prince gave an update on the closing of REAP Grant 202 and receiving the funds for this project in the amount of \$45,234.09 from Grand Gateway. He also discussed the most recent Planning and Zoning meeting. He attended the OML Conference last week with two days of break out session for city leaders.

Treasurer Paula Butcher gave a report on update the treasure report and amending July and August to reflect expenses passed by council and the Estimate of Needs.

Mayor Chuck Hoskin gave a detailed report to reflect the current progress on the Invest In Vinita Civic Improvement Plan. This plan includes update in our City Parks and Library. He also announced the Employee appreciation picnic to be in North Park October 2nd from 1-3pm.

16. New Business.

None

17. Adjourned at 6:20 p.m.

Motion by Briley, seconded by Swift to adjourn. Motion: Passed.

ATTEST:

Brian K Prince
Brian Prince, City Clerk



Chuck Hoskin
Chuck Hoskin, Mayor