

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, September 5, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on September 1, 2023 at 3:00 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Councilor Skip Briley.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

3. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

4. Consideration to approve Consent Agenda:

- A. Minutes from the August 15, 2023 VUA Meeting.
- B. VUA August 2023 Bills Payable.

City Clerk Brian Prince noted that there needs to be an amendment in the Minutes presented.

Motion by Young, seconded by Briley, to approve Item A Minutes from the August 15, 2023 VUA Meeting as amended by Prince. Motion: Passed.

Motion by Tyler, seconded by Wofford, to approve Item B VUA August 2023 Bills Payable. Motion: Passed.

5. Discussion, consideration and possible action with recommendations from Water and Sewer Committee on Budgetary Items for the FY23-24:

- A. Vinita Utilities Authority Budget and Detail.

Chairman Danny Lankford gave detail on the FY 23-24 VUA Budget:

VUA Budget \$4,631,694.21
VUA Building, Property, & Support \$458,972.43
VUA Utility Capital Outlay \$145,000.00
VUA Solid Waste Reserve Account \$308,690.37
VUA WTP/WWTP Reserve \$184,531.41

Motion by Lankford, seconded by Swift, to approve Vinita Utilities Authority Budget and Detail. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. VUA Superintendent Report.

Justin Smith gave an update on the DEQ inspection at the WWTP. Very clean and no violations

7. New Business.

None.

8. Adjourned at 5:45 p.m.

Motion by Tyler, seconded by Wofford, to adjourn. Motion: Passed.

ATTEST:


Brian Prince, Secretary




Josh D. Lee, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, September 5, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on September 1, 2023 at 3:00 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:45 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Wofford, seconded by Hoskin, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the August 15, 2023, City Council meeting.

C. Minutes from the August 22, 2023, Special Public Hearing meeting.

D. Minutes from the August 29, 2023, Special City Council meeting.

Motion by Swift, seconded by Lankford, to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action on Finance Ordinance 3821; Bills Payable.

Motion by Tyler, seconded by Hoskin, to approve Finance Ordinance 3821; Bills Payable.
Motion: Passed.

5. Discussion, consideration and possible action on Finance Ordinance 3821 Emergency Clause.

Motion by Tyler, seconded by Hoskin, to approve Finance Ordinance 3821 Emergency Clause.
Motion: Passed.

6. Discussion, consideration and possible action on Ordinance 3820; AN ORDINANCE REVISING CERTAIN PROVISIONS OF ORDINANCE NO. 3157 LEVYING AND ASSESSING A SALES TAX OF FIVE PERCENT (5%) IN ADDITION TO PRESENT SALES TAXES UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM RENTS RECEIVED FROM OCCUPANCY OF SHORT-TERM RENTAL FACILITIES.

This ordinance has no change in the percentage of tax voted by the people in 2001 a 5% Hotel Motel Tax. This new language change included in this Ordinance is size of rental, VRBO, travel trailer, and short term rentals to name a few changes. Finance Committee has already reviewed this Ordinance and ready for full vote.

Motion by Hoskin, seconded by Tyler, to approve Ordinance 3820. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration, and possible action on Ordinance 3820 Emergency Clause.

Motion by Hoskin, seconded by Tyler, to approve Ordinance 3820 Emergency Clause. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration, and possible action on hiring of Economic and Community Development Coordinator.

City Administrator Allen Goforth recommended hiring Misty Deffenbaugh as the new Coordinator.

Motion by Hoskin, seconded by Tyler, to approve to hire Misty Deffenbaugh as the Economic and Community Development Coordinator. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action on Public Nuisance Demolition Public Bid proposal.

Over all best bid is All-Terrain for \$12,000.00

Motion by Briley, seconded by Swift, to approve winning bid to All-Terrain in the amount of \$12,000.00 Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action on Invoice 1268 in the amount of \$11,799.22 from SERVRO for water damage restoration in City Hall

This work is for the water damage in City Hall. OMAG has already sent the insurance claim check to the City.

Motion by Wofford, seconded by Tyler, to approve Invoice 1268 in the amount of \$11,799.22 from SERVRO to be paid out of Revolving Fund. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Discussion, consideration, and possible action on Invoice 1469 in the amount of \$8,341.43 from That Guy Carpentry and Handyman Service, LLC for remodel from water damage in City Hall.

This work is for the water damage in City Hall. OMAG has already sent the insurance claim check to the City.

Motion by Hoskin, seconded by Wofford, to approve Invoice 1469 in the amount of \$8,341.43 from That Guy Carpentry and Handyman Service, LLC to be paid out of the Revolving Fund. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration, and possible action with recommendations from the Public Safety Committee:

A. FOP Lodge NO 110 FY 23-24 Agreement.

Motion by Young, seconded by Haire, to approve FOP Lodge NO 110 FY 23-24 Agreement.
Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay
votes: None. Motion carried.

13. Department Reports:

City Clerk Brian Prince announced that the City was a recipient of the 2023 Unallocated Prep grant Program for the Industrial Park. This Grant will provide \$772,651.52 for a road to open the Phase II 170 acre Industrial Park. This Grant is provided by the Department of Commerce.

Mayor Josh Lee thanked Prince, Allen Goforth and those that help work on this grant Application. Lee noted the work done in the past by Misty Deffenbaugh and Councilor Stephanie Hoskin.


14. New Business.

None.

15. Adjourned at 6:08 p.m.

Motion by Swift, seconded by Young to adjourn. Motion: Passed.

ATTEST:


Brian Prince, City Clerk




Josh D. Lee, Mayor