

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, September 6, 2022, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on September 2, 2022 at 3:00 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

### **MEETING MINUTES**

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Councilor Skip Briley.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Danny Lankford, Skip Briley, Terry Young. Absent: Dale Haire.

3. Recognition of visitors.

No cards or emails were submitted.

4. Consideration to approve Consent Agenda:

A. Minutes from the August 16, 2022 VUA Meeting.

B. VUA August 2022 Bills Payable.

City Clerk Brian Prince requested to remove item A until next meeting.

Motion by Tyler, seconded by Swift, to approve item B on Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action with recommendations from Water and Sewer Committee:

- A. To hire Mears Engineers, LLC for Water Hydrology Study in the amount of \$30,000.

This study will help with future water flow and current demands for our distribution system.

Motion by Hoskin, seconded by Briley, to approve hire Mears Engineers, LLC for Water Hydrology Study in the amount of \$30,000. Motion: Passed.

- B. To issue a Blanket P.O. in the amount of \$80,000.00 in the 1<sup>st</sup> FY QTR for the purchase of WTP Chemicals.

The purchasing of chemicals is increasing in cost and this will help the department with day to day purchasing. This will be from July-September

Motion by Hoskin, seconded by Young, to approve a Blanket P.O. in the amount of \$80,000.00 in the 1<sup>st</sup> FY QTR for the purchase of WTP Chemicals. Motion: Passed.

- C. To issue a Blanket P.O. in the amount of \$80,000.00 in the FY 2<sup>nd</sup> QTR for the purchase of WTP Chemicals.

The purchasing of chemicals is increasing in cost and this will help the department with day to day purchasing. This will be from October-December

Motion by Hoskin, seconded by Tyler, to approve a Blanket P.O. in the amount of \$80,000.00 in the FY 2<sup>nd</sup> QTR for the purchase of WTP Chemicals. Motion: Passed.

- D. To purchase a bulk water automatic water system from Vernon Manufacturing not to exceed \$10,000.00.

This will allow 24-7 access to bulk water purchase. It will be located at the current point of sale by the Vinita Fire Department

Motion by Hoskin, seconded by Swift, to approve to purchase a bulk water automatic water system from Vernon Manufacturing not to exceed \$10,000.00. Motion: Passed.

6. Discussion, consideration, and possible action to purchase new 2 Ton heat pump and handler from Ron's Heat & Air in the amount of \$6,800.00 for Solid Waste Facility.

Motion by Young, seconded by Wofford, to approve to purchase new 2 Ton heat pump and handler from Ron's Heat & Air in the amount of \$6,800.00 for Solid Waste Facility. Motion: Passed.

7. Discussion, consideration, and possible action to accept bid on purchase of two VUA Vehicles in the amount of \$74,975.00 from Green Country Ford Vinita.

Motion by Tyler, seconded by Wofford, to approve to accept bid on purchase of two VUA Vehicles in the amount of \$74,975.00 from Green Country Ford Vinita. Motion: Passed.

8. VUA Supervisor Report.

Electronic report was submitted. Numerous leaks in distribution lines, Trane #3 almost completed at WTP, and starting the 1" water meter change outs with Sensus Products

9. New Business.

None.

10. Adjourned at 5:42 p.m.

Motion by Briley, seconded by Young, to adjourn. Motion: Passed.

ATTEST:

  
Brian Prince, Secretary



  
Chuck Hoskin, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, September 6, 2022 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on September 2, 2022 at 3:00 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:42 p.m.

## **MEETING MINUTES**

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Danny Lankford, Skip Briley, Terry Young. Absent: Dale Haire.

Motion by Wofford, seconded by Swift, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of visitors.

No cards or emails were submitted.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the August 16, 2022, City Council meeting.

City Clerk Brian Prince requested to remove item B until next meeting.

Motion by Briley, seconded by Hoskin, to approve item A on Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action on Finance Ordinance 3790.

Motion by Hoskin, seconded by Briley, to approve Finance Ordinance 3790. Motion: Passed.

5. Discussion, consideration and possible action on Finance Ordinance 3790 Emergency Clause.

Motion by Briley, seconded by Hoskin, to approve Finance Ordinance 3790 Emergency Clause. Motion: Passed.

6. Discussion, consideration and possible action with request from Cherokee Nation to close North Scraper from West Sequoyah to West Tahlequah on September 24, 2022 from 6 am to 10 am for the Hornet Run.

Motion by Hoskin, seconded by Swift, to approve request from Cherokee Nation to close North Scraper from West Sequoyah to West Tahlequah on September 24, 2022 from 6 am to 10 am for the Hornet Run. Motion: Passed.

7. Discussion, consideration and possible action to surplus vehicle 2008 Ford Expedition VIN\*\*\*\*\*A40431.

Motion by Young, seconded by Wofford, to approve to surplus vehicle 2008 Ford Expedition VIN\*\*\*\*\*A40431. Motion: Passed.

8. Discussion, consideration and possible action to hire Destiny Aragon as a Full-time City of Vinita Employee (Dispatcher) effective August 19, 2022.

Motion by Lankford, seconded by Briley, to approve to hire Destiny Aragon as a Full-time City of Vinita Employee (Dispatcher) effective August 19, 2022. Motion: Passed.

9. Department Reports:

Cemetery/Parks/Street Departments continuing mowing, airport, and ditch repair.

Police still have one Sgt out and a new patrolmen is now out due to injury at home.

Economic & Community Development Coordinator reported on the Main Street Grant and submitted an electronic report.

Mayor Chuck Hoskin gave an update on events in Vinita. The recent Will Rogers Rodeo was a great success. Mayor thanked Misty Deffenbaugh for her work on promoting it. Plans for Employee Recognition Picnic is scheduled for the first weekend in October. Mayor Hoskin also recognized Vinita High School Quarterback Paul Glasscock for being selected for the Bill Knight Ford Player of the Week.

Mayor Hoskin reported that Allen Goforth was selected as the new City Administrator with a 120 day probation effective September 7, 2022. He stated that Foreman James Tracy will fill the role over the Street Department and Foreman Mark Jones for Cem/Parks until the City is able to fill the elected position within 60 days.

10. New Business.

None.

11. Adjourned at 6:03 p.m.

Motion by Briley, seconded by Swift to adjourn. Motion: Passed.

ATTEST:

Brian K Prince  
Brian Prince, City Clerk



Chuck Hoskin  
Chuck Hoskin, Mayor