



Regularly Scheduled **Vinita Utilities Authority (VUA) Meeting**

Tuesday, April 2, 2024, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

**AGENDA**

1. The Pledge of Allegiance and the Salute to Oklahoma Flag.
2. Roll Call.
3. Recognition of Visitors and Public Comments.
4. Consideration to approve Consent Agenda:
  - A. Minutes from the March 19, 2024 VUA Meeting.
  - B. VUA March 2024 Bills Payable.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.
6. VUA Superintendent Report.
7. Vote to enter into executive session:
  - A. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest; Regarding DEQ Consent Order, Case No. 24-057.
8. Vote to return to open session.
9. Statement of Executive Session.
10. Discussion, consideration and possible action on items discussed in Executive Session regarding DEQ Consent Order, Case No. 24-057.
11. New Business.
12. Adjourn.

  
Brian Prince, City Clerk

Posted March 29, 2024, at 1:55pm.

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The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, March 19, 2024, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on March 15, 2024 at 3:25 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:30 p.m.

## MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Sip Briley.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: Stephanie Hoskin,
3. Recognition of Visitors and Public Comments.  
  
No cards or emails were submitted.
4. Consideration to approve Consent Agenda:  
  
A. Minutes from the March 5, 2024 VUA Meeting.  
  
Motion by Haire, seconded by Swift, to approve Consent Agenda. Motion: Passed.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.  
  
No action needed.
6. Discussion, consideration and possible action with recommendations from the Finance and General Government committee to mandate CPR training for all VUA Employees and include in VUA Handbook.  
  
Motion by Briley seconded by Tyler, to approve to mandate CPR training for all VUA Employees and include in VUA Handbook. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
7. Discussion, consideration and possible action on City Wide Clean up week April 22- 27.  
  
Motion by Tyler, seconded by Wofford, to approve City Wide Clean up week April 22- 27. Motion: Passed.
8. Discussion, consideration and possible action on Mears Engineers Report on DWSRF Report.  
  
Mears Engineers gave an update regarding report ready for application to ODEQ for DWSRF Loan for repairs at the water treatment facility. If approved action will come back before the VUA Board to finalize work to be completed. This is just for application to be submitted by September of 2024.  
  
Motion by Tyler seconded by Young, to approve Mears Engineers Report on DWSRF for application. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. VUA Superintendent Report.  
Submitted report before meeting.

10. New Business  
None.

11. Adjourned at 5:57 p.m.  
Motion by Haire, seconded by Swift, to adjourn. Motion: Passed.

Josh D. Lee, Chairman

ATTEST:

Brian Prince, Secretary

**March 2024**

**VUA Bills Payable**

**Report 14**

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
ATTORNEY				
14-04-02	Logan & Lowry LLP	118557	Services thru 1/31/2024	979.05
Total ATTORNEY				<u>979.05</u>
VUA ADMIN/OPERATION REIMB				
14-07-01	CITY OF VINITA	118863	VUA Admin/Operation Reimb	46,500.00
Total VUA ADMIN/OPERATION REIMB				<u>46,500.00</u>
WASTEWATER TREATMENT PLANT				
14-09-02	Aaron Erwin, Aaron's Extermina	118838	Spray for Pests-WWTP	50.00
14-09-02	Current Pride Electric LLC	119059	Install light RAW building, gr	1,124.60
14-09-02	Grainger, Inc.	118686	pipe, 2 inch caps	53.16
14-09-02	Green Country Testing	118961	Samples	207.00
14-09-02	Green Country Testing	119060	Samples(correct amt due 88641)	1,880.00
14-09-02	Hawkins, Inc.	118801	HTH Declorine tabs	667.40
14-09-02	Lakeside Equipment Corporation	118248	Sheer pins-WWTP	240.00
14-09-02	Pace Analytical Services, LLC	119031	Chronic Wet Test	2,134.00
14-09-02	Ron's Heat & Air	119175	installed 3 fuses for heater-W	260.00
14-09-02	USABBLUEBOOK	119055	Nalge SS filter forceps w/bent	102.19
14-09-02	USABBLUEBOOK	118721	lab supplies	519.72
14-09-02	USABBLUEBOOK	118774	lab supplies	297.89
14-09-02	USABBLUEBOOK	119045	PH probe, tubing	561.04
14-09-02	Wal Mart Community-Capital One	119084	storage bags,distilled water,p	84.31
14-09-02	Wal Mart Community-Capital One	119085	storage bags,distilled water,p	179.51
14-09-03	1-VOIP Enhanced Services LLC	118984	Land Lines WWTP	11.30
14-09-03	Public Service Company of Okla	118929	***-926-362-0-9	4,838.54
14-09-03	Public Service Company of Okla	118930	***-147-231-0-3	47.22
Total WASTEWATER TREATMENT PLANT				<u>13,257.88</u>
UTILITY				
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 03/08/2024	26,736.61
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 03/22/2024	26,625.79
14-10-02	Aaron Erwin, Aaron's Extermina	118836	Spray for Pests-Water Barn	50.00
14-10-02	APAC-Oklahoma INC	118635	Rock	952.46
14-10-02	ATWOODS	118398	ratchet straps	23.98
14-10-02	ATWOODS	118751	flashlight	19.99
14-10-02	AUTOMOTIVE SUPPLY PARTS	119070	2-filters/air filter	222.27
14-10-02	AUTOMOTIVE SUPPLY PARTS	119068	Fuses	5.83
14-10-02	C & L SUPPLY INC	118659	pipe fittings Sr Citizen	42.21
14-10-02	C & L SUPPLY INC	118707	pipe, T cap	53.86
14-10-02	C & M Supply, Inc	118694	parts for Sports Complex	157.23
14-10-02	Clean Uniform Company	118946	Uniform Rental-Water Dept	476.29
14-10-02	Core & Main LP	119053	PO118186 Epoxy/PO118383 2 flip	899.00
14-10-02	DEPT OF ENVIRONMENTAL Q	119167	10/23 Donald Lunsford	62.00
14-10-02	GRAND RIVER DAM AUTHOR	118958	Water Sold (m/b)	2,534.84
14-10-02	Novus Glass	118781	windshield VUA Ford #9	1,276.54
14-10-02	O'Reilly Automotive, Inc.	118798	oil filter and plug	11.84
14-10-02	O'Reilly Automotive, Inc.	118757	motor oil	37.99
14-10-02	O'Reilly Automotive, Inc.	119071	hose for jetter	44.55
14-10-02	O'Reilly Automotive, Inc.	119056	oil and filter	59.10
14-10-02	OK Municipal Assurance Group	119083	Insurance on Water Dept Units	5,501.00
14-10-02	OTA PIKEPASS	118951	Toll Fee-Water Dept	28.70
14-10-02	Sam's Tire Shop, LLC	118799	Fix flat unit VUA #9	14.00
14-10-02	U S POST OFFICE	118864	Advance \$1000	1,000.00
14-10-03	1-VOIP Enhanced Services LLC	118985	Land Lines Water Dept	11.30
14-10-03	Craig Co Rural Water Dist #2	118959	Acct 2502503 Hwy 60/4420	78.16
14-10-03	NE Okla Electric Cooperative	118953	940451 Booster Pump Station	260.38
14-10-03	OK NATURAL GAS CO	118974	***176316185622764	578.53
14-10-03	Public Service Company of Okla	118931	***-799-231-0-0	24.05

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>UTILITY</b>				
14-10-03	Public Service Company of Okla	118932	***-104-700-0-8	217.84
14-10-03	Public Service Company of Okla	118934	***-399-231-3-2	73.32
14-10-03	Public Service Company of Okla	118933	***-344-922-0	189.79
14-10-03	Verizon Wireless 2264	118994	Cell Phone-Water Dept	477.42
14-10-04	Vogel Oil/PPP	118877	Fuel-Water Depts	2,349.58
14-10-20	RCB	118997	Loan 4190120 Dodge Truck	482.37
Total UTILITY				<u>71,578.82</u>
<b>VUA GENERAL FUND</b>				
14-12-05	COMPSOURCE OKLAHOMA	118940	Workers Comp	3,776.49
Total VUA GENERAL FUND				<u>3,776.49</u>
<b>VUA GENERAL FUND-Build/Prop/Sv</b>				
14-12-60	Cottrell, Bryson	119086	Refund water tap #19785	61.82
14-12-60	OK Employment Security Comm	119177	Unemployment Tax 1st Qtr 2024	1,637.96
14-12-60	OK Municipal Assurance Group	119078	1/2 Property VUA	16,335.76
14-12-60	OK Municipal Assurance Group	119079	Addl Property charge VUA	1,365.37
Total VUA GENERAL FUND-Build/Prop/Sv				<u>19,400.91</u>
<b>SOLID WASTE</b>				
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 03/22/2024	12,864.10
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 03/08/2024	13,258.47
14-20-02	A & A Equipment	118804	Truck Cleaner	335.00
14-20-02	Aaron Erwin, Aaron's Extermina	118835	Spray for Pests-Transfer Stati	50.00
14-20-02	Airgas USA, LLC	118723	Oxygen and Acetylene	159.30
14-20-02	ATWOODS	119088	cleaning supplies, paper produ	139.03
14-20-02	AUTOMOTIVE SUPPLY PARTS	119064	window regulator #7	275.00
14-20-02	AUTOMOTIVE SUPPLY PARTS	119065	5W30 oil, filters,nuts and bol	331.22
14-20-02	Bruckner Truck Sales, Inc	118713	repl PTO New Western Star	2,242.52
14-20-02	Clean Uniform Company	118942	Uniform Rental-Solid Waste	141.54
14-20-02	GIRARD TARPS	118403	20 tarp uprights	459.96
14-20-02	GIRARD TARPS	118813	Mesh flip tarp	376.81
14-20-02	OTA PIKEPASS	118950	Toll Fee-Solid Waste	384.93
14-20-02	Truck Tread	118768	4 tires #36, 4 spares	1,480.00
14-20-02	Vogel Oil/PPP	119171	20 boxes DEF	280.00
14-20-02	Vogel Oil/PPP	118769	20 DEF	280.00
14-20-03	1-VOIP Enhanced Services LLC	118981	Land Lines Transfer Station	11.30
14-20-03	Craig Co Rural Water Dist #2	118976	Transfer Station water 1501101	48.58
14-20-03	Public Service Company of Okla	118884	***-011-579-0	183.96
14-20-03	Public Service Company of Okla	118883	***-810-331-0-6	140.27
14-20-03	Verizon Wireless 2264	118990	Cell Phone-Solid Waste	137.50
14-20-04	Vogel Oil/PPP	118875	Fuel Solid Waste Dept	6,019.80
14-20-06	Waste Management	118960	Tipping Fees	12,270.63
Total SOLID WASTE				<u>51,869.92</u>
<b>WATER TREATMENT PLANT</b>				
14-44-02	Aaron Erwin, Aaron's Extermina	118837	Spray for Pests-WTP	50.00
14-44-02	Accurate Environmental	118814	TOC's	110.00
14-44-02	ATWOODS	119098	portable light-WTP	31.68
14-44-02	ATWOODS	119077	drill and screws	178.97
14-44-02	ATWOODS	118765	5 gal buckets	28.74
14-44-02	ATWOODS	119046	allen wrenches	17.98
14-44-02	ATWOODS	119026	pool skimmers	61.96
14-44-02	Grainger, Inc.	118790	NEO strips	124.57
14-44-02	JONES HARDWARE	118766	pliers, c-clamps	59.73
14-44-02	JONES HARDWARE	119122	pvc pipe	13.91
14-44-02	JONES HARDWARE	118683	elect tape,elec tester,batteri	58.65
14-44-02	JONES HARDWARE	118750	elect tape,elec tester,batteri	75.98
14-44-02	JONES HARDWARE	119047	Nuts	28.99

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>WATER TREATMENT PLANT</b>				
14-44-02	OMNI Water Consultants, Inc.	118754	impellers, NI tank	662.89
14-44-02	OMNI Water Consultants, Inc.	119049	THM,HAA	800.00
14-44-02	OMNI Water Consultants, Inc.	118780	BACT's	120.00
14-44-02	OMNI Water Consultants, Inc.	119095	BACT's	90.00
14-44-02	OMNI Water Consultants, Inc.	118779	TOC's	90.00
14-44-02	SHERWIN WILLIAMS CO	119160	mixing paddle	13.99
14-44-02	USABUEBOOK	118684	4-stenner pump rollers	207.37
14-44-02	Walker's Hardware & Lumber	118402	drill bit, metal saw blades	11.38
14-44-02	Walker's Hardware & Lumber	118402	drill bit, metal saw blades	85.49
14-44-02	Walker's Hardware & Lumber	118807	elect supplies, actuator	138.10
14-44-03	1-VOIP Enhanced Services LLC	118986	Land Lines WTP	11.30
14-44-03	Public Service Company of Okla	118936	***-575-923-0-5	205.92
14-44-03	Public Service Company of Okla	118935	***-541-684-0-2	3,762.17
14-44-03	Public Service Company of Okla	118937	***-447-923-0-7	2,656.04
14-44-05	OMNI Water Consultants, Inc.	118755	March Chemicals	35,402.37
<b>Total WATER TREATMENT PLANT</b>				<b>45,098.18</b>
<b>SOLID WASTE CAPITAL FUND</b>				
14-75-02	RCB	118996	Loan 4189676 Semi	2,290.73
14-75-02	RCB	119000	Loan 10361889 Freightliner tra	5,722.33
14-75-02	RCB	118998	Loan 4197836 09 Crane Carrier	687.11
14-75-02	RCB	118999	loan 10243418 Solid Waste Trai	1,203.72
<b>Total SOLID WASTE CAPITAL FUND</b>				<b>9,903.89</b>
<b>Grand Total</b>				<b>262,365.14</b>

Vinita Utility Authority  
 GL Rpt14 - 7/1/2023 thru 3/31/2024

74,979.00

VINITA UTILITY AUTHORITY	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
ADMIN/OPERATION REIMB	547,500.00	46,500.00	412,500.00	135,000.00	8.5	75.3
TOTAL	547,500.00	46,500.00	412,500.00	135,000.00	8.5	75.3
ATTORNEY						
ATTORNEY FEES	30,000.00	979.05	13,005.69	16,994.31	3.3	43.4
TOTAL	30,000.00	979.05	13,005.69	16,994.31	3.3	43.4
WASTEWATER TREATMENT PLANT						
MAINTENANCE & OPERATION WWTP	95,000.00	8,360.82	70,260.20	24,739.80	8.8	74.0
UTILITIES WWTP	75,000.00	4,897.06	54,401.91	20,598.09	6.5	72.5
GASOLINE WWTP	4,000.00		804.17	3,195.83		20.1
WWTP CHEMICALS	35,000.00		4,707.83	30,292.17		13.5
TOTAL	209,000.00	13,257.88	130,174.11	78,825.89	6.3	62.3
UTILITY						
PERSONNEL SERVICES UTILITY	700,000.00	53,362.40	474,315.53	225,684.47	7.6	67.8
MAINTENANCE & OPERATION UTILITY	200,000.00	13,473.68	138,128.14	61,871.86	6.7	69.1
UTILITIES UTILITY	35,000.00	1,910.79	20,317.76	14,682.24	5.5	58.1
GASOLINE UTILITY	35,000.00	2,349.58	17,999.48	17,000.52	6.7	51.4
CAPITAL OUTLAY UTILITY	145,000.00	482.37	4,681.33	140,318.67	0.3	3.2
TOTAL	1,115,000.00	71,578.82	655,442.24	459,557.76	6.4	58.8
WATER TREATMENT PLANT						
MAINTENANCE & OPERATIONS WTP	56,000.00	3,060.38	48,409.63	7,590.37	5.5	86.4
UTILITIES WTP	90,000.00	6,635.43	60,479.10	29,520.90	7.4	67.2
GASOLINE WTP	10,000.00		100.56	9,899.44		1.0
CHEMICALS WTP	600,000.00	35,402.37	313,660.29	286,339.71	5.9	52.3
TOTAL	756,000.00	45,098.18	422,649.58	333,350.42	6.0	55.9
SOLID WASTE						
PERSONNEL SERVICES SOLID WASTE	340,000.00	26,122.57	235,042.48	104,957.52	7.7	69.1
MAINTENANCE AND OPERATION SOLID WASTE	150,000.00	6,935.31	57,348.20	92,651.80	4.6	38.2
UTILITIES SOLID WASTE	12,000.00	521.61	6,860.57	5,139.43	4.3	57.2
GASOLINE AND DIESEL SOLID WASTE	110,000.00	6,019.80	51,941.87	58,058.13	5.5	47.2
TIPPING FEES SOLID WASTE	160,000.00	12,270.63	116,311.76	43,688.24	7.7	72.7
SOLID WASTE RESERVE	308,690.37	9,903.89	160,936.49	147,753.88	3.2	52.1
SOLID WASTE CAPITAL OUTLAY	150,000.00			150,000.00		
TOTAL	1,230,690.37	61,773.81	628,441.37	602,249.00	5.0	51.1
RESERVE ACCT- WWTP/WTP	184,531.41		27,217.50	157,313.91		14.7
TOTAL	184,531.41		27,217.50	157,313.91		14.7



# Vinita Utility Authority

GL Rpt14 - 7/1/2023 thru 3/31/2024

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
VUA GENERAL						
VUA WORKERS COMP	40,000.00	3,776.49	33,632.49	6,367.51	9.4	84.1
VUA ENGINEERING FEE	60,000.00		25,840.00	34,160.00		43.1
VUA GENERAL FUND-Build/Property/Svcs	458,972.43	19,400.91	108,717.46	350,254.97	4.2	23.7
TOTAL	<u>558,972.43</u>	<u>23,177.40</u>	<u>168,189.95</u>	<u>390,782.48</u>	<u>4.1</u>	<u>30.1</u>
GRAND TOTAL	<u>4,631,694.21</u>	<u>262,365.14</u>	<u>2,457,620.44</u>	<u>2,174,073.77</u>	<u>5.7</u>	<u>53.1</u>



Regularly Scheduled **Vinita City Council Meeting**

Tuesday, April 2, 2024, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

**AGENDA**

1. Roll Call.
  2. Recognition of Visitors and Public Comments.
  3. Proclamation to CASA of Northeast Oklahoma for National Child Abuse Prevention Month.
  4. Consideration to approve Consent Agenda:
    - A. Actions taken during the VUA meeting.
    - B. Minutes from the March 19, 2024, City Council meeting.
  5. Discussion, consideration and possible action relating to items removed from Consent Agenda.
  6. Discussion, consideration and possible action on Finance Ordinance 3838; Bills Payable.
  7. Discussion, consideration and possible action on Finance Ordinance 3838 Emergency Clause.
  8. Discussion, consideration and possible action on Ordinance 3839; Amending the Zoning Classification of Certain Property Located within the City of Vinita, Oklahoma; and Declaring an Emergency.
    - A. All that part of the SE/4 SW/4 SW/4 and the S/2 SE/4 SW/4 lying south and east of the Oklahoma Turnpike Authority Right-of-Way which is described as follows: Beginning at a point on the South Line of said SW/4 SW/4 470.5 feet east of the southwest corner of said SW/4 SW/4; thence East along said south line a distance of 488.6 feet; thence Northeasterly on a curve to the left having a radius of 17,339.0 feet a distance of 1012.3 feet to a point on the North Line of said S/2 SE/4 SW/4; thence West along said North Line a distance of 421.5 feet to the northwest corner of said S/2 SE/4 SW/4; thence North along the east line of said SW/4 SW/ 4 a distance of 31.0 feet; thence southwesterly on a curve to the right having a radius of 17,339.0 feet a distance of 1094.7 feet to the point of beginning; AND All that part of said 5/2 St/4 SW/4 and all that part of the SW/4 SW/4 SE/4 lying south of the south line of public road which south line is described as follows to-wit: Beginning at the southeast corner of the SW/4 SW/4 SE/4; thence North along the east line of said subdivision a distance of 75 feet to the south line of said public road; thence North 70 degrees West to a point where the south line of said public road intersects the north line of the SW/4 SE/4 SW/4 all being in Section 23, Township 25 North, Range 20 East of the Indian Base and Meridian in Craig County, Oklahoma. Containing 20.4084 acres and subject to covenants, easements and restrictions of record.
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**-CONT AGENDA**

**STREET OR APPROXIMATE LOCATION:**

E HWY 60 East of I44 on South Side of Road

B. Emergency Clause.

9. Discussion, consideration and possible action on acceptance of grant from Cherokee Nation in the amount of \$20,050.00 for purchase of internet capabilities for VPD Patrol Units.
10. Discussion, consideration and possible action on Quote from TLS GROUP, INC in the amount of \$45,000.00 for the repair of Wilson and Illinois Traffic Control Detection System.
11. Discussion, consideration and possible action on Invoice from Livingston Plumbing LLC in the amount of \$11,480.00 for remodel at Vinita Fire Department.
12. Discussion, consideration, and possible action on Invoice from Livingston Plumbing LLC in the amount of \$6,245.32 for the installation of grease trap at the Vinita Senior Citizens Building.
13. Department Reports:
  - A. City Administrator Allen Goforth
  - B. Cemetery/Parks/Street Department James Tracy
  - C. Library Vanessa Hicks
  - D. Police Chief Mark Johnson
  - E. Fire Chief Kevin Huxtable
  - F. Code Enforcement Henry Goforth
  - G. Economic & Community Development Coordinator Misty Deffenbaugh
  - H. City Clerk Brian Prince
  - I. Treasurer Paula Butcher
  - J. Mayor Josh Lee
14. New Business.
15. Adjourn.

  
Brian Prince, City Clerk

Posted March 29, 2024 at 1:55 pm

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The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, March 19, 2024, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall on March 15, 2024 at 4:25 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:57 p.m.

## MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: Stephanie Hoskin..
2. Recognition of Visitors and Public Comments.  
  
No cards were submitted.
3. Veteran Recognition Jim Sharp  
  
Jim Sharp served his Country honorably in the United States Air Force from 1968-1972
4. Consideration to approve Consent Agenda:  
  
A. Actions taken during the VUA meeting.  
B. Minutes from the March 5, 2024, City Council meeting.  
  
Motion by Haire, seconded by Swift, to approve Consent Agenda. Motion: Passed.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.  
  
No action needed.
6. Discussion, consideration, and possible action regarding continued confirmation of Logan & Lowry, LLP as the city attorney, with the primary contact at Logan & Lowry, LLP being Ryan H. Olsen, Esq.  
  
Mayor Lee recognized this item is housekeeping to continue our legal services from Logan & Lowry, LLP. Ryan Olsen will be the primary contact.  
  
Motion by Lankford, seconded by Young, to approve continued confirmation of Logan & Lowry, LLP as the city attorney, with the primary contact at Logan & Lowry, LLP being Ryan H. Olsen, Esq. Motion: Passed.
7. Discussion, consideration, possible action, and opportunity for Tom Shelton ("Lessee") to be heard following 10-day Notice of Breach regarding Lessee's Vinita Municipal Airport Hangar Land Lease Agreement and termination thereof .  
  
Motion by Briley seconded by Haire, to approve to terminate Tom Shelton's lease at the Vinita Municipal Airport Hanger and allow 60 days to have hanger back in compliance. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action with recommendations from Finance Committee:

- A. Repurpose of designated ARPA Funds in the amount of \$348,812.72 from WWTP and Capital and Infrastructure Investment to Water Treatment Facility.

Motion by Briley, seconded by Wofford, to approve to repurpose designated ARPA Funds in the amount of \$348,812.72 from WWTP and Capital and Infrastructure Investment to Water Treatment Facility. Motion: Passed.

- B. IFB-24-106 purchase of media for water treatment in the amount of \$297,563.39 purchased from Omni Water using ARPA reallocated funds.

Motion by Briley, seconded by Tyler, to approve IFB-24-106 purchase of media for water treatment in the amount of \$297,563.39 purchased from Omni Water using ARPA reallocated funds. Motion: Passed.

- C. Reallocate designated funds from Economic Development FY 23-24 Budget in the amount of \$33,199.04 to fund initial steps of Comprehensive Plan.

Mayor Lee noted the amount is incorrect and should be \$31,194.00.

Motion by Briley, seconded by Swift, to approve to reallocate designated funds from Economic Development FY 23-24 Budget in the amount of \$31,199.04 to fund initial steps of Comprehensive Plan. Motion: Passed.

- D. Approve Comprehensive Plan Contract.

Motion by Briley seconded by Wofford, to approve Comprehensive Plan Contract in the amount of \$30,000.00. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- E. Mandate CPR training for all City Employees and include in Gen Government Handbook.

Motion by Briley seconded by Tyler, to approve to mandate CPR training for all City Employees and include in Gen Government Handbook. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- F. Increase PAAS Contract an additional \$2,000.00 per month to hire a Kennel Tech.

Motion by Briley seconded by Swift, to approve to increase PAAS Contract an additional \$2,000.00 per month to hire a Kennel Tech. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- G. Addendum to City Administrators Contract to allow for sale back of accumulated time earned.

Motion by Briley seconded by Haire, to approve addendum to City Administrators Contract to allow for sale back of accumulated time earned. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action with recommendations from Park Committee to allow Tim Thomas to paint art on the Vinita Skate Park ramps.

Motion by Lankford, seconded by Haire, to approve to allow Tim Thomas to paint art on the Vinita Skate Park ramps. Motion: Passed.

10. Discussion, consideration and possible action to promote probationary James Hubert to full-time employee effective March 27, 2024.

Motion by Briley, seconded by Young, to approve to promote probationary James Hubert to full-time employee effective March 27, 2024. Motion: Passed.

11. Discussion, consideration, and possible action on IFB-24-101 for Pest Control Services to be awarded to Jims Pest Control, LLC in the amount of \$440.00 per month beginning April 1, 2024 until June 30, 2025.

Table item.

12. Discussion, consideration and possible action on Invoice 089195 by OSU FST in the amount of \$5,100.00 to be funded out of SAFER Grant.

Motion by Young, seconded by Wofford, to approve Invoice 089195 by OSU FST in the amount of \$5,100.00 to be funded out of SAFER Grant. Motion: Passed.

Councilor John Swift left meeting at 6:46 p.m.

13. Department Reports:

Mayor Josh Lee wanted to thank Lt Will with the Vinita Fire Department for training CPR to all Police Officers for no pay. Lee stated with this training we should be prepared for a CPR medical that could happen at any time.

14. New Business.

None.

15. Adjourned at 6:50 p.m.

Motion by Briley, seconded by Young to adjourn. Motion: Passed.

\_\_\_\_\_  
Josh D. Lee, Mayor

ATTEST:

\_\_\_\_\_  
Brian Prince, City Clerk

FINANCE ORDINANCE NO. 3838

An Ordinance of the City of Vinita, Oklahoma Providing Claims against the City Of Vinita, and Declaring an Emergency.

Section 1. That There Is Hereby Appropriated From The Following Listed Municipal Accounts, to-wit: The General Fund, Sales Tax CIP, Library Grants, Revolving Fund, Hotel/Motel Tax, Police Reserve/PAAS, Vinita Lake Park, Meter Deposit Refunds. Amounts Sufficient To Pay The Bills And Invoices Listed On Exhibit "A", Attached Hereto.

Section 2. EMERGENCY CLAUSE: It being immediately necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist by reason whereof this Ordinance shall take effect and be in full force and effect from and after its passage and approval.

Passed And Approved This 2nd Day of April 2024.

Attest:

\_\_\_\_\_  
Josh D. Lee, Mayor

\_\_\_\_\_  
Brian K. Prince, City Clerk



3/29/2024

**Bills Payable**  
03/01/2024 thru 03/31/2024

1

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>GOVERNING BOARD</b>				
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 03/08/2024	2,033.50
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 03/22/2024	11,331.76
Total	GOVERNING BOARD			<u>13,365.26</u>
<b>CLERK DEPT</b>				
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 03/08/2024	9,848.99
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 03/22/2024	10,012.50
01-02-02	Vinita Rotary Club	118825	1/2 Monthly fee Brian Prince	30.00
Total	CLERK DEPT			<u>19,891.49</u>
<b>TREASURER</b>				
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 03/08/2024	1,019.72
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 03/22/2024	1,090.52
Total	TREASURER			<u>2,110.24</u>
<b>ATTORNEY</b>				
01-04-01	Personnel Services-City Attorn	PAYROLL	PAYROLL 03/22/2024	777.80
01-04-02	Logan & Lowry LLP	118556	Services thru 1/31/2024	525.00
Total	ATTORNEY			<u>1,302.80</u>
<b>MUNICIPAL COURT</b>				
01-05-01	Personnel Services-Court Clerk	PAYROLL	PAYROLL 03/22/2024	2,624.20
01-05-02	Cherokee Nation District Court	119013	Colton Keith T-J-24-02	30.00
01-05-02	Cherokee Nation District Court	119014	Teresa Payton T-23-112	30.00
01-05-02	Cherokee Nation District Court	119012	Abby Dodd T-J-23-09	30.00
01-05-02	Cherokee Nation District Court	119011	Corbin Hopkins T-J-23-06	30.00
01-05-02	Cleet	119006	Penalty Assess Fee Feb 2024	188.48
01-05-02	OK Bureau of Narcotics	119015	Drug Education Fee Feb 2024	5.00
01-05-02	OSBI	119004	AFIS fees Feb 2024	188.48
01-05-02	OSBI	119005	Forensic Fees Feb 2024	180.50
Total	MUNICIPAL COURT			<u>3,306.66</u>
<b>POLICE</b>				
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 03/08/2024	57,853.65
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 03/22/2024	54,512.43
01-06-02	Bank of America Business Card	118821	Amazon-2 pack battery	49.99
01-06-02	Bank of America Business Card	119163	Amazon-Ink Cartridge	79.36
01-06-02	Bank of America Business Card	119162	Badge and Wallet-Shields	420.00
01-06-02	Bank of America Business Card	118815	Amazon-Disabler, pin	214.99
01-06-02	Bank of America Business Card	118822	Amazon side mirror,paper, pape	120.15
01-06-02	Bank of America Business Card	119018	USPS mailing	6.80
01-06-02	Bank of America Business Card	118786	OACP Dues Mark Johnson	100.00
01-06-02	C & M Supply, Inc	118690	Gloves for PD	48.80
01-06-02	CDW-G INC	119176	Panasonic Protect Plus	285.00
01-06-02	Cunningham, Hayden Lee Cole	119030	reimburse fuse purchased O'rei	5.29
01-06-02	First Responder Outfitter, Inc	119051	name tag Damon Chuckluck	21.60
01-06-02	Green Country Spine	118791	Drug screen/physical Makenna P	130.00
01-06-02	Green Country Spine	119092	Drug Screen Bailey Jordan	45.00
01-06-02	Hiseley Customs	118373	replace decals #22	49.00
01-06-02	Lloyd's Quick Lube	119028	oil change unit #12	66.49
01-06-02	Matthews CDJR	119102	oil change unit #21	51.96
01-06-02	Matthews CDJR	119037	sensor-air bag unit #401	400.00
01-06-02	Matthews CDJR	118763	oil change #102	51.60
01-06-02	OK DEPT OF PUBLIC SAFETY	118844	O'lets Usage	420.00
01-06-02	OK Municipal Assurance Group	119081	Insurance on Police Dept Units	6,125.00
01-06-02	Positronix Technology, Inc.	118817	Door readers,strike, cable	526.05
01-06-02	ROGER'S GARAGE	119075	repl rear main seal unit 010 T	455.29
01-06-02	Sam's Tire Shop, LLC	119024	2 tires installed unit #21	50.00
01-06-02	Sam's Tire Shop, LLC	119123	flat repair unit 312	14.00



<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>POLICE</b>				
01-06-02	Sam's Tire Shop, LLC	119027	mount 2 tires unit #102	50.00
01-06-02	Southern Tire Mart, LLC	118806	3-tires units #21, #102	403.27
01-06-02	Vinita Rotary Club	118857	1/2 Monthly dues Mark Johnson	30.00
01-06-02	Wal Mart Community-Capital One	119019	cloths for cleet officers	265.74
01-06-02	Wal Mart Community-Capital One	119118	IS tape 5 ft	8.47
01-06-03	1-VOIP Enhanced Services LLC	118860	Land Lines Police Dept	273.44
01-06-03	CULLIGAN OF JOPLIN	118861	Water-Police Dept	32.00
01-06-03	Public Service Company of Okla	118878	***-554-468-0	135.47
01-06-03	Verizon Wireless 5436	118859	Cell Phone-Police Dept	588.46
01-06-04	Fleet Services	118867	Fuel-Police Dept	3,081.73
01-06-20	RCB	119002	Loan 4199519 19 Charger/20 Dur	915.90
01-06-20	RCB	119001	loan 4199006 21 Dodge Durango	597.30
01-06-20	RCB	119003	Loan 10309375,10328045-2 Polic	2,692.02
Total POLICE				<b>131,176.25</b>
<b>FIRE</b>				
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 03/22/2024	31,141.78
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 03/08/2024	30,794.18
01-07-02	Aaron Erwin, Aaron's Extermina	118827	Spray for Pests-Fire Dept	45.00
01-07-02	ACE TOWN & COUNTRY	119057	bar oil for engine #4	8.99
01-07-02	ACE TOWN & COUNTRY	118695	water fittings brush 6	39.97
01-07-02	ACE TOWN & COUNTRY	118702	bolt,nut Engine 5	3.34
01-07-02	ACE TOWN & COUNTRY	118717	spark plug, blower for backpac	20.97
01-07-02	ATWOODS	119096	bar oil and fuel mix	17.99
01-07-02	ATWOODS	118696	ball vavle	29.99
01-07-02	ATWOODS	118718	filter kits for blowers	19.99
01-07-02	AUTOMOTIVE SUPPLY PARTS	119120	airfilter brush #7	64.05
01-07-02	AUTOMOTIVE SUPPLY PARTS	119048	Headlight #4	19.94
01-07-02	Bank of America Business Card	118783	Apple I cloud storage	0.99
01-07-02	Bank of America Business Card	119111	Fire Safety USA-liquid fire ga	304.85
01-07-02	Bank of America Business Card	118785	Google Workspace	168.00
01-07-02	Bank of America Business Card	119112	Natl Reg of EMT-Todd Hess	25.00
01-07-02	Bank of America Business Card	119113	Battery Universe-lithium batte	411.51
01-07-02	Bank of America Business Card	119052	Priceline Home2 Suites-FD	161.97
01-07-02	Bank of America Business Card	119195	Priceline Home2Suite-FD	474.20
01-07-02	Bank of America Business Card	119197	Apple I Cloud Storage	0.99
01-07-02	Bank of America Business Card	118826	Adobe Monthly fee	29.99
01-07-02	Bank of America Business Card	119196	Google G Suite	168.00
01-07-02	Banner Fire Equipment Inc	119116	rubber cab latch rebound 40D	122.59
01-07-02	Hiseley Customs	119115	reflective red/blue stripes-do	190.00
01-07-02	Husky Portable Containment Co	119103	Custom hosebed cover-Exlon	1,076.51
01-07-02	Korb, Michael	119108	Michael Korb-reimb for EMS lic	22.50
01-07-02	OK Firefighter's Pension	119101	appll Josh Coulter,Brandon Mul	120.00
01-07-02	OSU	119104	Fire Office II NFPA 2020	300.00
01-07-02	OTA PIKEPASS	118948	Toll Fee-Fire Dept	13.30
01-07-02	Sam's Tire Shop, LLC	118787	Flat repair C#1	14.00
01-07-02	Wills, Chad	119107	Chad Wills - CPR Cards	63.00
01-07-03	1-VOIP Enhanced Services LLC	118979	Land Lines Fire Dept	11.30
01-07-03	OK NATURAL GAS CO	118968	***178014116670664	232.43
01-07-03	Public Service Company of Okla	118880	***-467-402-0-6	189.36
01-07-03	Verizon Wireless 2264	118988	Cell Phone-IPADs Fire Dept	146.83
01-07-04	Fleet Services	118868	Fuel-Fire Dept	1,475.15
Total FIRE				<b>67,928.66</b>
<b>STREET</b>				
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 03/22/2024	12,200.47
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 03/08/2024	12,039.99
01-08-02	ACE TOWN & COUNTRY	118753	3 round shovels, 3 flat shovel	83.94

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>STREET</b>				
01-08-02	ACE TOWN & COUNTRY	118793	belt for pothole patcher	21.99
01-08-02	ACE TOWN & COUNTRY	119025	sprayer fittings	27.76
01-08-02	ACE TOWN & COUNTRY	118794	nut, 2-washers	6.17
01-08-02	ACE TOWN & COUNTRY	118682	chain street sweeper, welding	30.95
01-08-02	Airgas USA, LLC	118648	welding tips	63.44
01-08-02	ATWOODS	118720	pop off valve,c batteries,ther	38.96
01-08-02	AUTOMOTIVE SUPPLY PARTS	118795	fittings, brak adaptors	390.65
01-08-02	AUTOMOTIVE SUPPLY PARTS	118796	connectors, switches	295.46
01-08-02	AUTOMOTIVE SUPPLY PARTS	119089	degreaser, fuel filter	425.75
01-08-02	AUTOMOTIVE SUPPLY PARTS	119090	battery cables	318.90
01-08-02	Bank of America Business Card	118797	switch for street sweeper	38.49
01-08-02	Bank of America Business Card	118820	Brake line kit, lock	46.98
01-08-02	Bank of America Business Card	118819	High Idle control kit	90.22
01-08-02	Bank of America Business Card	118818	Amazon 2 drive belts	29.39
01-08-02	Bank of America Business Card	119164	Littlejohn Inc-order	279.25
01-08-02	Bank of America Business Card	118811	Amazon-clutch,radiator,drum	87.53
01-08-02	Bruckner Truck Sales, Inc	118756	street sweeper filter	620.92
01-08-02	Bruckner Truck Sales, Inc	118714	street sweeper braek chambers	111.46
01-08-02	Clean Uniform Company	118941	Uniform Rental-Street Dept	180.04
01-08-02	Ergon Asphalt & Emulsions Inc	118715	oil 200 gallons	553.13
01-08-02	M&B Investments LLC	118802	3 chainsaw bars, blades	110.79
01-08-02	OK Municipal Assurance Group	119082	Insurance on Street Dept Units	5,012.00
01-08-02	Sam's Tire Shop, LLC	118808	flat repair old bucket truck	35.00
01-08-02	Sam's Tire Shop, LLC	118775	Semi Trailer tires	70.00
01-08-02	T H ROGERS LUMBER CO	119041	10 bags concrete	59.90
01-08-02	Truck Tread	118800	2- tires Semi	200.00
01-08-02	Vogel Oil/ CPP	119035	Drum of Eng Oil	700.00
01-08-03	1-VOIP Enhanced Services LLC	118980	Land Lines Street Dept	11.30
01-08-03	OK NATURAL GAS CO	118969	***176318185623164	142.40
01-08-03	Public Service Company of Okla	118882	**204-700-0-3	231.42
01-08-03	Public Service Company of Okla	118881	***404-700-0-6	91.91
01-08-03	Verizon Wireless 2264	118989	Cell Phone-Street Dept	25.42
01-08-04	Fleet Services	118869	Fuel-Street Dept	1,699.78
<b>Total STREET</b>				<b>36,371.76</b>
<b>GENERAL GOVERNMENT</b>				
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 03/08/2024	4,400.72
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 03/22/2024	4,484.54
01-12-02	Aaron Erwin, Aaron's Extermina	118834	Spray for Pests-City Hall	60.00
01-12-02	Action Graphics	119040	City license books,permit elec	484.61
01-12-02	Action Graphics	119054	Received stamp for A/P	69.98
01-12-02	Bank of America Business Card	119155	Apple.com Cloud Storage	0.99
01-12-02	Bank of America Business Card	119184	Finance Fee Charged	152.91
01-12-02	Bank of America Business Card	118963	Call Centric-fax lines	20.00
01-12-02	Bank of America Business Card	118782	Adobe Acrobat Pro	19.99
01-12-02	Bank of America Business Card	119156	3/9/24 Adobe	19.99
01-12-02	Bank of America Business Card	119157	1/25/24 Billy Sims BBQ Mayor/A	60.48
01-12-02	Clean Uniform Company	118947	Uniform Rental-Mats City Hall,	(73.87)
01-12-02	Four State Maintenance Supply	119032	air freshener refills	34.67
01-12-02	Local Government Testing Conso	118770	Drug testing 1/24-6/24	1,305.00
01-12-02	OK Employment Security Comm	119178	Unemployment Tax 1st Qtr 2024	5,328.40
01-12-02	OK Municipal Assurance Group	119080	Addl Property charge VUA	1,365.37
01-12-02	Positronix Technology, Inc.	118853	Services	2,775.00
01-12-02	Positronix Technology, Inc.	118854	Cloud backup subscription	14.00
01-12-02	QUILL CORPORATION	118697	Chairs for Mayors office	662.96
01-12-02	QUILL CORPORATION	118719	trash bags, toner	312.74
01-12-02	QUILL CORPORATION	118778	Shanda chair,toner,paper,clean	670.27
01-12-02	SEQUOYAH SOFTWARE & CO	118855	Services-EBPP-Cass fee	429.64

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
GENERAL GOVERNMENT				
01-12-03	1-VOIP Enhanced Services LLC	118982	Land Lines City Hall	158.05
01-12-03	OK NATURAL GAS CO	118970	***176323185623518	313.11
01-12-03	Public Service Company of Okla	118888	***-136-511-8	5.92
01-12-03	Public Service Company of Okla	118897	***-502-013-0	5.92
01-12-03	Public Service Company of Okla	118896	***-350-011-0	5.92
01-12-03	Public Service Company of Okla	118895	***-158-336-0	5.92
01-12-03	Public Service Company of Okla	118894	***-556-771-0	5.92
01-12-03	Public Service Company of Okla	118893	***-523-644-0	5.92
01-12-03	Public Service Company of Okla	118892	***-310-651-0	5.92
01-12-03	Public Service Company of Okla	118891	***-840-353-0	5.92
01-12-03	Public Service Company of Okla	118890	***-779-642-0	5.92
01-12-03	Public Service Company of Okla	118889	***-300-605-0	5.92
01-12-03	Public Service Company of Okla	118887	***-724-524-0	5.92
01-12-03	Public Service Company of Okla	118886	***-241-399-0	5.92
01-12-03	Public Service Company of Okla	118885	***-001-402-0-6	625.31
01-12-03	Public Service Company of Okla	118879	***-949-561-1-4	252.93
01-12-03	Public Service Company of Okla	118898	***-895-810-0	5.92
01-12-03	Verizon Wireless 2264	118987	Cell Phone-Allen Goforth	50.47
01-12-04	Craig Co Clerk	118839	Ambulance Subsidy	8,640.00
01-12-06	COMPSOURCE OKLAHOMA	119050	addl Workers Comp March billin	7.50
01-12-06	COMPSOURCE OKLAHOMA	118939	Workers Comp	23,198.46
01-12-16	DOCSENIOR SERVICES	118840	per Contract	833.33
01-12-20	Briley Construction LLC	119033	repair motor at old Safeway bu	200.00
01-12-20	Hartley, Frederick M.	118773	Temp Library Rent March 2024	1,200.00
01-12-20	Hartley, Frederick M.	119010	Temp Library Rent April 2024	1,200.00
01-12-20	OK NATURAL GAS CO	118975	***176316185403200 PAAS	477.84
01-12-20	OK NATURAL GAS CO	119034	***176316 116671200	158.55
01-12-20	Public Service Company of Okla	119009	***-836-402-7-8 Temp Library	97.51
01-12-20	Public Service Company of Okla	119159	***737-051-2	428.19
01-12-20	Public Service Company of Okla	118899	***-933-444-1-4 PAAS	24.00
01-12-20	QT Petroleum on Demand	118810	Base Network access/Support Ag	1,675.00
01-12-20	Ron's Heat & Air	119023	replace A/C Capacitor	188.00
01-12-20	T H ROGERS LUMBER CO	118764	2x6, hanger, nails	33.84
01-12-22	Bible, Matthew W	119148	14 Runs	200.00
01-12-22	Copeland,Bill	119144	3 Runs	75.00
01-12-22	Coulter, Joshua D	119168	Reimburse Medical Insurance	109.00
01-12-22	Coulter, Joshua D	119149	5 Runs	125.00
01-12-22	Harris, Deriek	119134	9 Runs	225.00
01-12-22	Harris, Deriek	119126	R&R Coordinator March 2024	2,000.00
01-12-22	Huxtable, Kevin	119125	R&R Coordinator March 2024	2,000.00
01-12-22	Lee, Josh D	119132	Reimburse Medical Insurance	625.00
01-12-22	Lee, Josh D	119133	15 Runs	375.00
01-12-22	McElhaney, Scott	119141	12 Runs	300.00
01-12-22	McElhaney, Sydney	119138	8 Runs	200.00
01-12-22	Mendell, Phillip Lee	119131	Reimburse Medical Insurance	378.30
01-12-22	OSU	118706	Advanced EMT training 9/5/23	30,500.00
01-12-22	OSU	119106	Responding to MAYDAY 1/21/24	1,850.00
01-12-22	OSU	119105	Vehicle rescue Tech Level 1	5,100.00
01-12-22	Parker, Bryar Lynn	119150	13 Runs	325.00
01-12-22	Powers, Jessica	119139	3 Runs	75.00
01-12-22	Powers, Jessica	119129	Reimburse Medical Insurance	354.90
01-12-22	Prince, Brian	119130	Reimburse Medical Insurance	330.00
01-12-22	Prince, Brian	119143	Reimburse for tuition	190.00
01-12-22	Richardson,Sawyer	119142	6 Runs	150.00
01-12-22	Rinehart, Zachary Todd	119146	8 Runs	200.00
01-12-22	Rinehart, Zachary Todd	119128	Reimburse Medical Insurance	1,622.00
01-12-22	Ward, Drake	119135	1 Run	25.00
01-12-22	Weaver, Jason J	119145	7 Runs	175.00

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>GENERAL GOVERNMENT</b>				
01-12-22	Weaver, Jason J	119127	Reimburse Medical Insurance	375.00
Total	GENERAL GOVERNMENT			<u>110,321.64</u>
<b>LIBRARY</b>				
01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 03/08/2024	4,291.83
01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 03/22/2024	4,523.12
01-13-02	Aaron Erwin, Aaron's Extermina	118828	Spray for Pests-Library/Museum	55.00
01-13-02	Bank of America Business Card	118762	childrens program supplies	42.87
01-13-02	Bank of America Business Card	119069	Toner	435.76
01-13-02	Frasier, Danielle	119029	reimb gas to Library Conferenc	38.35
01-13-02	LAKELAND OFFICE SYSTEMS	118856	Library monthly dues, contract	64.17
01-13-02	Unique Management Services Inc	119072	Collections Referral	11.65
01-13-02	Wal Mart Community-Capital One	119042	craft supplies	18.58
01-13-03	1-VOIP Enhanced Services LLC	118983	Land Lines Library	11.30
01-13-03	OK NATURAL GAS CO	118971	***178013116670527	534.61
01-13-03	Public Service Company of Okla	118900	***-096-402-0-7	167.75
01-13-06	Baker & Taylor	119074	Books	65.15
01-13-06	Bank of America Business Card	118761	Books and Movies	92.56
01-13-06	Bank of America Business Card	119076	Amazon Dig orders and Amazonki	25.14
01-13-06	Bank of America Business Card	119044	Books	97.39
Total	LIBRARY			<u>10,475.23</u>
<b>PARKS/CEMETERY</b>				
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 03/08/2024	5,513.40
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 03/22/2024	5,768.30
01-14-02	Aaron Erwin, Aaron's Extermina	118833	Spray for Pests-Attucks Restro	10.00
01-14-02	Aaron Erwin, Aaron's Extermina	118829	Spray for Pests-South Park Res	20.00
01-14-02	Aaron Erwin, Aaron's Extermina	118832	Spray for Pests-Sports Concess	25.00
01-14-02	Aaron Erwin, Aaron's Extermina	118831	Spray for Pests-Cemetery Offic	20.00
01-14-02	ACE TOWN & COUNTRY	118685	pipe fittings	26.97
01-14-02	ACE TOWN & COUNTRY	118805	bench grinder	109.99
01-14-02	Airgas USA, LLC	119039	oxygen, grinder stones	104.32
01-14-02	ATWOODS	118709	spray nozzle	81.98
01-14-02	AUTOMOTIVE SUPPLY PARTS	118703	paint,drill bits, clips	193.30
01-14-02	AUTOMOTIVE SUPPLY PARTS	119114	filters,spray paint,battery	125.19
01-14-02	Clean Uniform Company	118943	Uniform Rental-Parks/Cemetery	122.89
01-14-02	Green Country Spine	118824	physical Branson Mayhew	85.00
01-14-02	John's Tractor Works & Equip	119036	radiator for cemetery tractor	933.78
01-14-02	Lauchner Lawn Care	119020	Chemicals Cemetery	4,500.00
01-14-02	Lauchner Lawn Care	119021	spring emergent and weed contr	90.00
01-14-02	Lauchner Lawn Care	119022	resolute weed control Sports C	2,175.00
01-14-02	M&B Investments LLC	118767	3-pigtails for grasshopper	42.75
01-14-02	Sam's Tire Shop, LLC	118391	backhoe tire repair	45.00
01-14-03	Public Service Company of Okla	118912	***-597-928-0-5	22.60
01-14-03	Public Service Company of Okla	118916	***-750-270-0-3	39.52
01-14-03	Public Service Company of Okla	118909	***-667-402-0-8	21.82
01-14-03	Public Service Company of Okla	118915	***-767-402-0-3	16.86
01-14-03	Public Service Company of Okla	118901	***-267-231-0-1	95.90
01-14-03	Public Service Company of Okla	118908	***-150-270-0-8	45.43
01-14-03	Public Service Company of Okla	118907	***-725-482-0-3	50.44
01-14-03	Public Service Company of Okla	118910	***-668-302-0-3	49.13
01-14-03	Public Service Company of Okla	118911	***-588-322-0-8	208.83
01-14-03	Public Service Company of Okla	118913	***-464-600-0-0	21.82
01-14-03	Public Service Company of Okla	118914	***-564-600-1	10.53
01-14-03	Verizon Wireless 2264	118991	Cell Phone-Cemetery	45.53
01-14-04	Vogel Oil/CPP	118876	Fuel Parks and Cemetery Dept	1,935.15
Total	PARKS/CEMETERY			<u>22,556.43</u>

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>AIRPORT</b>				
01-15-02	Darnell & Assoc, LLC	118771	Renwal Airport Policy Oct23-Oc	2,093.00
01-15-02	The Outback Co., LLC	118842	Toilet Rental Airport	100.00
01-15-03	Public Service Company of Okla	118905	***-680-873-0-7	25.71
01-15-03	Public Service Company of Okla	118904	***-626-362-0-4	34.39
01-15-03	Public Service Company of Okla	118903	***-306-362-0-4	23.76
01-15-03	Public Service Company of Okla	118902	***-706-362-0-6	62.22
Total AIRPORT				<b>2,339.08</b>
<b>SWIM POOL</b>				
01-16-02	Aaron Erwin, Aaron's Extermina	118830	Spray for Pests-Swimming Pool	25.00
01-16-02	ATWOODS	119093	trash bags, pool	17.99
01-16-02	T H ROGERS LUMBER CO	119097	paint supplies-pool	97.63
01-16-03	OK NATURAL GAS CO	118972	***179188116772973	110.39
01-16-03	Public Service Company of Okla	118906	***184-600-0-5	70.31
01-16-03	Verizon Wireless 2264	118992	Cell Phone-Swimming Pool	25.42
Total SWIM POOL				<b>346.74</b>
<b>PELIVAN CONTRACT</b>				
01-18-07	GRAND GATEWAY ECONOMIC	118845	per Contract Oct 1-Jun 1	4,327.78
Total PELIVAN CONTRACT				<b>4,327.78</b>
<b>ZONING</b>				
01-19-02	Flock, Mike	119062	3/11/24 Planning Meeting	25.00
01-19-02	Hilburn,Elizabeth	119063	3/11/24 Planning Meeting	25.00
01-19-02	YOUNG, BOB	119061	3/11/24 Planning Meeting	25.00
Total ZONING				<b>75.00</b>
<b>SENIOR CITIZENS</b>				
01-40-03	OK NATURAL GAS CO	118973	***173832116330745	382.30
01-40-03	Public Service Company of Okla	118917	***-625-711-0-7	22.60
01-40-03	Public Service Company of Okla	118918	***-339-600-0-1	219.24
01-40-03	Public Service Company of Okla	118919	***-239-600-0-6	445.98
01-40-07	Senior Citizens Center	118846	per Contract	3,116.51
Total SENIOR CITIZENS				<b>4,186.63</b>
<b>FINANCE OFFICER</b>				
01-42-02	Hood & Associates, CPA's P.C.	119016	Financial accounting October 2	1,038.00
01-42-02	Hood & Associates, CPA's P.C.	118962	Finance Accounting Feb 24	778.50
Total FINANCE OFFICER				<b>1,816.50</b>
<b>CODE COMPLIANCE</b>				
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 03/22/2024	2,588.49
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 03/08/2024	2,543.53
01-43-02	Clean Uniform Company	118944	Uniform Rental-Compliance	30.92
01-43-02	Lloyd's Quick Lube	118414	replace wipers	49.00
01-43-02	OTA PIKEPASS	118952	Toll Fee-Compliance/Code Enfor	2.00
01-43-03	Verizon Wireless 2264	118993	Cell Phone-Compliance/Code Enf	70.95
01-43-04	Fleet Services	118870	Fuel-Compliance/Code Enforce	191.71
Total CODE COMPLIANCE				<b>5,476.60</b>
<b>ECONOMIC DEVELOPMENT</b>				
01-46-01	Economic Developement Personne	PAYROLL	PAYROLL 03/08/2024	3,445.11
01-46-01	Economic Developement Personne	PAYROLL	PAYROLL 03/22/2024	3,515.91
01-46-02	Bank of America Business Card	118784	ConstanContact renewal	191.25
Total ECONOMIC DEVELOPMENT				<b>7,152.27</b>
<b>STREET &amp; ALLEY</b>				
01-50-03	Public Service Co of Oklahoma	118938	***-411-541-0-1	3,485.65
01-50-03	Public Service Company of Okla	118921	***-253-639-0-6	272.77
01-50-03	Public Service Company of Okla	118924	***-786-838-0-5	5.29

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>STREET &amp; ALLEY</b>				
01-50-03	Public Service Company of Okla	118922	***-622-284-0-2	98.65
01-50-03	Public Service Company of Okla	118923	***-060-331-0-2	77.22
01-50-03	Public Service Company of Okla	118920	***-139-345-0-1	30.41
01-50-03	SignalTek, Inc.	118847	Traffic Control	120.00
Total	STREET & ALLEY			<u>4,089.99</u>
<b>SALES TAX CIP</b>				
05-32-08	RCB	118848	Lease Agreement #4173985	3,794.31
05-32-10	E&E Enginerring and Assoc	118823	Boring Attucks project	3,800.00
05-32-10	VEOLIA WTS Analytical Instr	117430	TOC Calibration	6,911.00
Total	SALES TAX CIP			<u>14,505.31</u>
<b>LIBRARY GRANT</b>				
15-55-02	Bank of America Business Card	119043	Amazon-National Library Week	117.94
15-55-02	Bank of America Business Card	119073	Hyatt Regency hotel Library Co	314.60
15-55-02	T H ROGERS LUMBER CO	118716	wood for shelving	43.94
Total	LIBRARY GRANT			<u>476.48</u>
<b>REVOLVING FUND</b>				
30-00-30	Blue Cross and Blue Shield	118851	Ins Premium John Swift	5.31
30-00-30	Blue Cross and Blue Shield	118850	Ins Premium Skip Bailey	37.62
30-00-30	MetLife	118852	Ins Premium -retirees	266.45
30-00-30	OK Uniform Building Code Comn	119007	19 permits February 2024	76.00
Total	REVOLVING FUND			<u>385.38</u>
<b>HOTEL/MOTEL TAX</b>				
67-67-01	Boyce Investments	118978	Billboard	375.00
67-67-01	Eastern Trails Museum, Inc.	118862	Monthly Support	1,600.00
67-67-01	Green Country Marketing Assoc	119161	1/2 Page Ad-Shop, Dine, Fun	985.00
67-67-01	Oklahoma Route 66 Assoc, Inc	119058	1/8 page ad/Membership	115.00
67-67-01	Public Service Company of Okla	118928	***-147-177-0	21.82
67-67-01	Public Service Company of Okla	118927	***-050-354-0	21.82
67-67-01	Public Service Company of Okla	118925	***-554-245-0	21.82
67-67-01	VINITA DAILY JOURNAL	117811	Visitor magazine ad	975.00
Total	HOTEL/MOTEL TAX			<u>4,115.46</u>
<b>POLICE RESERVE/PAAS</b>				
84-00-55	Animal Shelter Support (PAAS)	119008	Per Agreement Nov 2023	5,000.00
84-76-76	Positronix Technology, Inc.	118816	Door Readers at Batcave, two c	948.39
Total	POLICE RESERVE/PAAS			<u>5,948.39</u>
<b>METER DEPOSIT REFUND</b>				
95-00-02	BRYSON COTTRELL	INV166405	meter dep ref @ 444 s Thompson	38.18
95-00-02	JD NEACE	INV166402	meter dep & 2 - 2nd dep refund	78.78
95-00-02	JIM RIDDLE	INV166407	meter dep ref @ 523 W Canadian	51.08
95-00-02	LISA ROGERS	INV166404	meter dep ref @ 1400 W Hope #3	51.08
95-00-02	NHU HUYHN	INV166400	meter dep ref @ 219 N Gunter	37.86
95-00-02	PHILLIP HUDDLESTON	INV166401	meter dep ref @ 106 Westwood	2.16
95-00-02	RICHARD HARRIS	INV166406	meter dep ref @ 442075 E 250 R	61.78
95-00-02	RONNIE COLVIN	INV166403	meter dep ref @ 534 N Adair	2.16
95-00-02	VINITA UTILITIES AUTHORIT	INV166408	meter dep ref @ Feb 2023	2,226.92
Total	METER DEPOSIT REFUND			<u>2,550.00</u>
<b>VINITA LAKE PARK</b>				
98-98-02	Craig Co Rural Water Dist #2	118977	Acct 1500101 442050 E 240 Rd	112.43
98-98-02	NE Okla Electric Cooperative	118954	940451 Vinita Lake Park	36.98
Total	VINITA LAKE PARK			<u>149.41</u>

#448,617.01

3/29/2024

**Bills Payable**  
03/01/2024 thru 03/31/2024

8

G/L Account

Vendor Name

PO No.

Description

Amount

Grand Total

476,747.44

**City of Vinita**  
GL Rpt01 - 7/1/2023 thru 3/31/2024

74.97<sup>90</sup>

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
<b>GENERAL FUND BUDGET</b>						
<b>GOVERNING BOARD</b>						
PERSONNEL SERVICES	164,000.00	13,365.26	125,669.70	38,330.30	8.1	76.6
MAINTENANCE & OPERATION GOV BRI	2,200.00		135.91	2,064.09		6.2
<b>TOTAL</b>	<b>166,200.00</b>	<b>13,365.26</b>	<b>125,805.61</b>	<b>40,394.39</b>	<b>8.0</b>	<b>75.7</b>
<b>CITY CLERK</b>						
PERSONNEL SERVICES CITY CLERK	268,763.59	19,861.49	184,753.33	84,010.26	7.4	68.7
MAINTENANCE & OPERATION CITY CLI	5,000.00	30.00	1,458.38	3,541.62	0.6	29.2
<b>TOTAL</b>	<b>273,763.59</b>	<b>19,891.49</b>	<b>186,211.71</b>	<b>87,551.88</b>	<b>7.3</b>	<b>68.0</b>
<b>TREASURER</b>						
PERSONNEL SERVICES TREASURER	27,301.69	2,110.24	20,051.95	7,249.74	7.7	73.4
MAINTENANCE & OPERATIONS TREASU	2,500.00		514.97	1,985.03		20.6
<b>TOTAL</b>	<b>29,801.69</b>	<b>2,110.24</b>	<b>20,566.92</b>	<b>9,234.77</b>	<b>7.1</b>	<b>69.0</b>
<b>CITY ATTORNEY</b>						
PERSONNEL SERVICES CITY ATTORNEY	9,370.68	777.80	7,107.85	2,262.83	8.3	75.9
MAINTENANCE & OPERATION CITY AT	80,000.00	525.00	43,699.20	36,300.80	0.7	54.6
<b>TOTAL</b>	<b>89,370.68</b>	<b>1,302.80</b>	<b>50,807.05</b>	<b>38,563.63</b>	<b>1.5</b>	<b>56.8</b>
<b>MUNICIPAL COURT</b>						
PERSONNEL SERVICES MUN COURT CLI	31,949.20	2,624.20	23,725.45	8,223.75	8.2	74.3
MAINTENANCE & OPERATION MUN COI	12,000.00	682.46	9,283.44	2,716.56	5.7	77.4
<b>TOTAL</b>	<b>43,949.20</b>	<b>3,306.66</b>	<b>33,008.89</b>	<b>10,940.31</b>	<b>7.5</b>	<b>75.1</b>
<b>POLICE</b>						
PERSONNEL SERVICES POLICE	1,429,026.63	112,366.08	1,017,705.06	411,321.57	7.9	71.2
MAINTENANCE & OPERATION POLICE	80,000.00	10,493.85	57,080.94	22,919.06	13.1	71.4
UTILITIES POLICE	24,000.00	1,029.37	10,497.00	13,503.00	4.3	43.7
GASOLINE POLICE	38,300.00	3,081.73	33,211.12	5,088.88	8.0	86.7
CAPITAL OUTLAY POLICE	40,000.00	4,205.22	37,846.98	2,153.02	10.5	94.6
<b>TOTAL</b>	<b>1,611,326.63</b>	<b>131,176.25</b>	<b>1,156,341.10</b>	<b>454,985.53</b>	<b>8.1</b>	<b>71.8</b>
<b>FIRE DEPT</b>						
PERSONNEL SERVICES FIRE	781,065.26	61,935.96	596,078.32	184,986.94	7.9	76.3
MAINTENANCE & OPERATION FIRE	70,000.00	3,937.63	59,632.51	10,367.49	5.6	85.2
UTILITIES FIRE DEPT	10,000.00	579.92	6,504.83	3,495.17	5.8	65.0
GASOLINE & DIESEL FIRE	19,000.00	1,475.15	13,577.37	5,422.63	7.8	71.5
<b>TOTAL</b>	<b>880,065.26</b>	<b>67,928.66</b>	<b>675,793.03</b>	<b>204,272.23</b>	<b>7.7</b>	<b>76.8</b>
<b>STREET</b>						
PERSONNEL SERVICES STREET	349,000.00	24,240.46	204,221.64	144,778.36	6.9	58.5
MAINTENANCE & OPERATION STREET	72,000.00	9,929.07	47,752.87	24,247.13	13.8	66.3
UTILITIES STREET	7,000.00	502.45	4,759.43	2,240.57	7.2	68.0
GASOLINE & DIESEL STREET	30,000.00	1,699.78	16,623.38	13,376.62	5.7	55.4



# City of Vinita

GL Rpt01 - 7/1/2023 thru 3/31/2024

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
TOTAL	458,000.00	36,371.76	273,357.32	184,642.68	7.9	59.7
ECONOMIC DEVELOPMENT						
PERSONNEL SVCS ECONOMIC DEVELOP	84,000.00	6,961.02	41,771.11	42,228.89	8.3	49.7
MAINT & OPERATON ECONOMIC DEVEI	2,500.00	191.25	2,004.72	495.28	7.7	80.2
TOTAL	86,500.00	7,152.27	43,775.83	42,724.17	8.3	50.6
GENERAL GOVERNMENT						
PERSONNEL SERVICES GEN GOV	127,151.45	8,885.26	83,096.51	44,054.94	7.0	65.4
MAINTENANCE & OPERATION GEN GOV\	200,482.40	13,713.13	140,915.16	59,567.24	6.8	70.3
UTILITIES GEN GOV	21,500.00	1,476.83	16,704.39	4,795.61	6.9	77.7
AMBULANCE SUBSIDY	104,000.00	8,640.00	69,120.00	34,880.00	8.3	66.5
WORKMANS COMP	230,000.00	23,205.96	170,496.16	59,503.84	10.1	74.1
DOC-SENIOR SERVICES	10,000.00	833.33	7,499.97	2,500.03	8.3	75.0
BUILDING/PROPERTY SUPPORT	513,222.82	5,682.93	47,814.11	465,408.71	1.1	9.3
SAFER GRANT 2022	250,000.00	47,884.20	224,347.63	25,652.37	19.2	89.7
TOTAL	1,456,356.67	110,321.64	759,993.93	696,362.74	7.6	52.2
LIBRARY						
PERSONNEL SERVICES LIBRARY	119,807.45	8,814.95	80,376.74	39,430.71	7.4	67.1
MAINTENANCE & OPERATION LIBRARY	13,500.00	666.38	10,455.98	3,044.02	4.9	77.5
UTILITIES LIBRARY	14,000.00	713.66	8,697.93	5,302.07	5.1	62.1
MATERIALS & PUBLICATIONS	5,000.00	280.24	3,516.72	1,483.28	5.6	70.3
CAPITAL OUTLAY LIBRARY CDBG	300,000.00			300,000.00		
TOTAL	452,307.45	10,475.23	103,047.37	349,260.08	2.3	22.8
PARKS/CEMETERY						
PERSONNEL SERVICES PARKS/CEM	240,000.00	11,281.70	124,313.56	115,686.44	4.7	51.8
MAINT & OPER PARKS/CEMETERY	40,000.00	8,711.17	29,224.42	10,775.58	21.8	73.1
UTILITIES PARKS/CEMETERY	11,000.00	628.41	7,955.72	3,044.28	5.7	72.3
GASOLINE PARKS/CEMETERY	12,000.00	1,935.15	8,148.22	3,851.78	16.1	67.9
CAPITAL OUTLAY PARKS/CEMETERY	20,000.00		15,898.00	4,102.00		79.5
TOTAL	323,000.00	22,556.43	185,539.92	137,460.08	7.0	57.4
AIRPORT						
MAINT & OPER AIRPORT	5,500.00	2,193.00	4,742.00	758.00	39.9	86.2
UTILITIES AIRPORT	2,000.00	146.08	1,624.89	375.11	7.3	81.2
TOTAL	7,500.00	2,339.08	6,366.89	1,133.11	31.2	84.9
SWIM POOL						
PERSONNEL SERVICES SWIM POOL	38,000.00		17,888.51	20,111.49		47.1
MAINT & OPER SWIM POOL	10,000.00	140.62	1,799.50	8,200.50	1.4	18.0
UTILITIES SWIM POOL	6,000.00	206.12	3,134.27	2,865.73	3.4	52.2
CHEMICALS SWIM POOL	10,000.00		7,505.70	2,494.30		75.1
CAPITAL OUTLAY SWIM POOL	15,000.00		4,715.55	10,284.45		31.4
TOTAL	79,000.00	346.74	35,043.53	43,956.47	0.4	44.4

# City of Vinita

GL Rpt01 - 7/1/2023 thru 3/31/2024

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
PELIVAN CONTRACT	39,500.00	4,327.78	25,966.68	13,533.32	11.0	65.7
TOTAL	<u>39,500.00</u>	<u>4,327.78</u>	<u>25,966.68</u>	<u>13,533.32</u>	11.0	65.7
ZONING COMMISSION	2,000.00	75.00	1,119.62	880.38	3.8	56.0
TOTAL	<u>2,000.00</u>	<u>75.00</u>	<u>1,119.62</u>	<u>880.38</u>	3.8	56.0
SR. CITIZENS						
UTILITIES SENIOR CITIZENS	17,000.00	1,070.12	12,965.53	4,034.47	6.3	76.3
SR CITIZENS CONTRACT	40,000.00	3,116.51	28,048.59	11,951.41	7.8	70.1
TOTAL	<u>57,000.00</u>	<u>4,186.63</u>	<u>41,014.12</u>	<u>15,985.88</u>	7.3	72.0
FINANCE OFFICER						
SALARIES/AUDIT/RPT-FINANCE OFFICE	19,000.00	1,816.50	13,676.50	5,323.50	9.6	72.0
TOTAL	<u>19,000.00</u>	<u>1,816.50</u>	<u>13,676.50</u>	<u>5,323.50</u>	9.6	72.0
COMPLIANCE OFFICER						
PERSONNEL SERVICES COMPLIANCE OFFICER	71,598.58	5,132.02	47,337.28	24,261.30	7.2	66.1
MAINTENANCE COMPLIANCE OFFICER	3,500.00	81.92	2,976.71	523.29	2.3	85.0
UTILITIES	800.00	70.95	632.78	167.22	8.9	79.1
GASOLINE COMPLIANCE OFFICER	3,000.00	191.71	1,331.71	1,668.29	6.4	44.4
PROPERTY ABATEMENT/SALES	15,000.00		1,209.83	13,790.17		8.1
TOTAL	<u>93,898.58</u>	<u>5,476.60</u>	<u>53,488.31</u>	<u>40,410.27</u>	5.8	57.0
STREET & ALLEY						
STREET LIGHTING	60,000.00	4,089.99	42,672.17	17,327.83	6.8	71.1
TOTAL	<u>60,000.00</u>	<u>4,089.99</u>	<u>42,672.17</u>	<u>17,327.83</u>	6.8	71.1
GRAND TOTAL	<u>6,228,539.75</u>	<u>448,617.01</u>	<u>3,833,596.50</u>	<u>2,394,943.25</u>	7.2	61.5



**TLS  
GROUP, INC**

**P.O. Box 14788  
Oklahoma City, OK 73113  
(405) 524-1341**

<b>To:</b> City Of Vinita	<b>Contact:</b> Allen Goforth
<b>Address:</b> 104 E Illinois Vinita, OK 74301 UNITED STATES	<b>Phone:</b> (918) 256-6468
	<b>Fax:</b>
<b>Project Name:</b> Vinita, Wilson & Illinois, Radar Detection	<b>Bid Number:</b>
<b>Project Location:</b> Wilson & Illinois, Vinita, OK	<b>Bid Date:</b> 10/6/2023

The following is a quotation for the above subject project.

Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
01001	(PL)DETECTION SYSTEM (RADAR)	1.00	LS	\$44,250.00	\$44,250.00
01002	CONSTRUCTION TRAFFIC CONTROL	1.00	LS	\$750.00	\$750.00
<b>Total Bid Price:</b>					<b><u>\$45,000.00</u></b>

**Notes:**

- This quote includes all equipment, labor, and materials to install a Wavetronix radar detection system with (4) presence detectors at Wilson & Illinois.
- All work will be done in accordance with ODOT standards.
- All construction traffic control will be done in accordance with MUTCD standards.
- This quote assumes we can pull wire through the existing conduit system. If that proves not to be the case, new bored and/or trenched conduit could be required at additional cost.

**Payment Terms:**

Terms for Payment are NET 30 days from date of our invoice.

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>TLS</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Lawson Miracle 405-423-0623 estimating@tlsokc.com</p>
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**Livingston Plumbing LLC**

PO BOX 343  
VINITA, OK 74301 US  
+1 9182563256  
livingstonplumbingllc@gmail.com

**INVOICE**

BILL TO  
CITY OF VINITA  
PO BOX 329  
104 E ILLINOIS AVE  
VINITA, OK 74301

SHIP TO  
CITY OF VINITA  
PO BOX 329  
104 E ILLINOIS AVE  
VINITA, OK 74301

INVOICE 2019-2950  
DATE 03/19/2024  
TERMS Due on receipt  
DUE DATE 04/01/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	14 PLUMBING	ESTIMATE TO BUST UP FLOOR AND PLUMB IN FOR TWO SHOWERS AND TWO STOOLS THAT IS WITH 3X3 FIBERGLASS SHOWERS AT FIRESTATION  70% COMPLETE, PAYMENT DUE NOW	0.70	16,400.00	11,480.00

FINANCE CHARGES 1.5% WILL APPLY TO ALL INVOICES NOT PAID WITHIN 30 DAYS.

BALANCE DUE

**\$11,480.00**

# **parks, cemetery and, street**

## **Report**

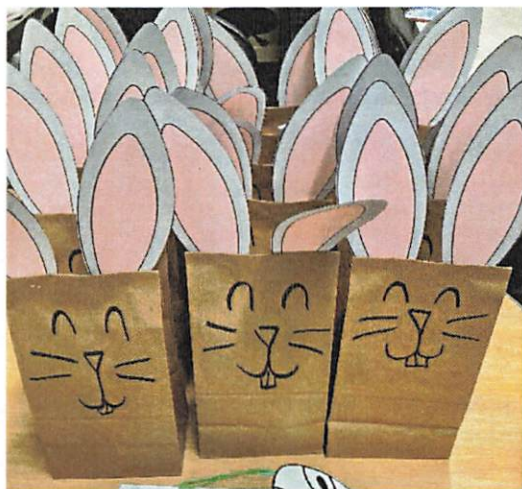
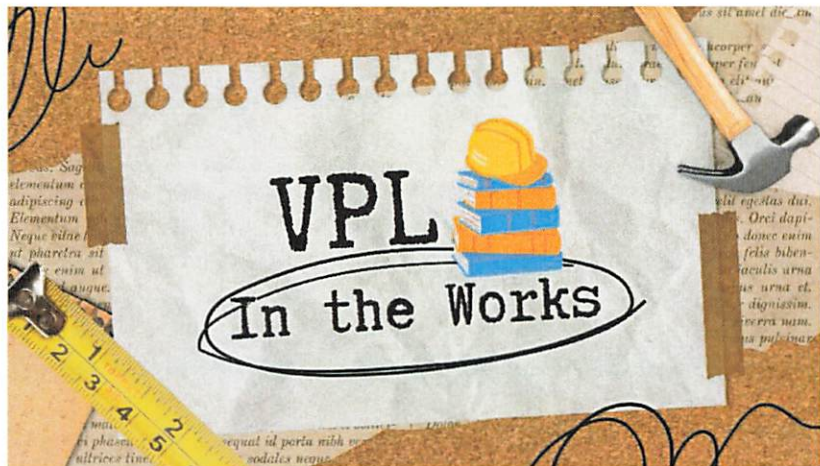
### **To whom it may concern since the last council meeting the crews have been busy!**

- . spraying sidewalks down Wilson, Illinois, Vann, and Scaper for weeds
- . removing tree from north side of city hall
- . spreading gravel for F.O.P. shooting range drive and parking
- . pothole patching
- . hauling topsoil for cemetery, street, and V.U.A.
- . picking up bagged leaves also picking up trash that community service workers have collected around town.
- . spraying cemetery for weeds
- . working on equipment and cleaning/organizing shop and shop yard
- . spraying airport fence line for weeds
- . Running street sweeper
- . cleaning storm drains and ends of culverts so water can flow.
- . opening bathrooms in parks
- . box blading alleys and adding rock.
- . cleaning up trees and limbs that have fallen into the street due to high winds.

**If you have any questions or concerns, feel free to contact street commissioner James Tracy at street department office (918-256-6580) or work cell (918-915-1545) Thank you.**  
**James.tracy@cityofvinita.com**

Vinita Public Library  
Department Report to City Council  
April 2, 2024

Children’s Director Danielle Fraser gave an informative presentation to members of the Vinita Rotary Club last week. She created a powerpoint and talked about the progress of the Library renovation. She also talked about her trip to the Oklahoma Department of Libraries Annual Conference, which she attended in early March; and the library’s Summer Reading Program, which is themed “Adventure Begins at your Library.”



**CHILDRENS PROGRAMS:**

Because we have limited space at the temporary location, we have to be creative with with planning youth programs. This month we had a take home craft for children under age 5.

The pictures, at left, are the packaged crafts made to look like bunnies, and a photo that was shared on our Facebook page of a child at home with his completed craft.

A program for all age groups was called ‘Guess how many Easter Eggs challenge’. The closest guess wins a prize. We had 57 entries! The winner will be announced at the end of the week. We also have a white board on display which features fun polls which patrons can make their vote. The “Would You Rather” style poll changes every week.

We continue to promote our services on social media platforms. For example, we featured the Birthday Book Club last week, which is sponsored by the K.C. Montana Randolph Foundation.

Respectfully submitted,  
Vanessa Hicks, Library Director

**Vinita Police Department**  
 P.O. Box 163 Vinita, OK 74301  
 (918) 256-6414

**ODIS Summary Report From 03/01/2024 - 03/28/2024**

**Booking Summary Report**

Booking Record					
<b>Inmate Booked</b>	<b>14</b>	<b>Inmate Released</b>	<b>14</b>		
Male	10	Male	10		
Female	4	Female	4		
Unknown	0	Unknown	0		
<b>Federal Inmate Booked</b>	<b>0</b>				
<b>Federal Inmate Released</b>	<b>0</b>				
Booking Officer		Arresting Officer		Releasing Officer	
Total	Officer Name	Total	Officer Name	Total	Officer Name
2	CANTRELL, WILLIAM	2	CANTRELL, WILLIAM	2	CANTRELL, WILLIAM
1	COLBY, TANNER	1	COLBY, TANNER	1	COLBY, TANNER
2	CUNNINGHAM, HAYDEN	2	CUNNINGHAM, HAYDEN	2	CUNNINGHAM, HAYDEN
4	FONSECA, JOSE	2	FONSECA, JOSE	3	FONSECA, JOSE
1	GARRETT, PATRICK	1	GARRETT, PATRICK	1	GARRETT, PATRICK
3	KIM, SEUNG	3	KIM, SEUNG	1	JOHNSON, MARK
1	PHILLIPS, JOSHUA	11	GRAND TOTAL	3	KIM, SEUNG
14	GRAND TOTAL			1	PHILLIPS, JOSHUA
				14	GRAND TOTAL

**Incident Summary Report**

Incident Record	
<b>Incident Report Filed</b>	<b>58</b>
Sensitive Report	0
Classified Report	0
Report Approved	38
Offense Summary	
Total	Offense (IBR)
1	Assault - Aggravated
4	Assault - Simple
3	Burglary/Breaking and Entering
4	Burglary/Larceny/Theft - From Motor Vehicle
1	Civil - Other
1	Curfew/Loitering/Vagrancy
1	Drug/Narcotics - Equipment Violations
3	Drug/Narcotics - Violations
3	Drug/Narcotics - Violations - Marijuana
1	Drug/Narcotics - Violations - Synthetic Narcotics - Manufactured Narcotics Which Can Cause True Drug Addiction (Demerol, Methadones)
4	Drunkenness
2	Fraud - Credit Card/Automated Teller Machine Fraud
1	Fraud - False Pretenses/Swindle/Confidence Game
2	Fraud - Identity Theft



- 4 Larceny/Theft - All Other
- 1 Larceny/Theft - From Building
- 8 Other Offenses - Non traffic
- 1 Public Peace - Mental Case
- 1 Sex - Forcible Rape
- 1 Stolen Property - Receiving, Concealing, Etc
- 2 Stolen Vehicle/Motor Vehicle Theft
- 2 Threats/Intimidation
- 4 Traffic - Impounds
- 1 Trespassing of Real Property
- 5 Vandalism/Destruction/Damage of Property
- 5 Warrants - For other Agency
- 1 Warrants - Local
- 1 Warrants - Other
- 68 GRAND TOTAL

**Originating Officer Report**

Total Originating Officer

- 6 CANTRELL, WILLIAM
- 7 COLBY, TANNER
- 2 CUNNINGHAM, HAYDEN
- 3 DOYLE, RICHARD
- 8 FIELDS, KARA
- 8 FONSECA, JOSE
- 7 GARRETT, DANIEL
- 1 GARRETT, PATRICK
- 6 HEILIG, JOSHUAH
- 1 JOHNSON, MARK
- 7 KIM, SEUNG
- 2 PHILLIPS, JOSHUA
- 58 GRAND TOTAL

**Total Report Filed** 59  
**Total Reports Assigned to Detective** 6  
**Total Reports Un-Assigned** 53

Report Assigned To	Total	Open	Closed	Case Closed Detail
CANTRELL, WILLIAM	1	1	0	
COLBY, TANNER	1	1	0	
FIELDS, KARA	1	1	0	
GARRETT, DANIEL	1	1	0	
KIM, SEUNG	1	1	0	
LANGLEY, JERAD	1	1	0	
GRAND TOTAL	6	6	0	

**Total Report Filed** 59  
**Total Open Cases** 24  
**Total Closed Cases** 35

Cleared By	Total
Charges Filed	8
Cleared - By Arrest	12
Cleared - By Exceptional	5
Cleared - Referred	6
Cleared - Unfounded	2
Deactivated by Investigator After Follow-Up	2



# Citation Summary Report

## Citation Record

Citation Filed (Exclude Warning) 42  
 Citation Warning Filed 183

## Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
CANTRELL, WILLIAM M. (40)	Speeding 11-15 Over Posted Limit	1	\$211.00
	Expired Drivers License	2	\$1,122.00
	Expired Tag	1	\$161.00
	Fail to signal turn/lane change	1	\$161.00
	Fail to Stop at Stop Sign/Light	1	\$161.00
	Illegal U-turn	1	\$161.00
	Improper Display of Tag	2	\$322.00
	Operate vehicle while driving privilege (suspended) (revoked) (cancelled) (denied).	1	\$561.00
	Pedestrian Check	9	\$0.00
	Speeding 1-10 Over Posted Limit	10	\$1,610.00
	Speeding 11-15 Over Posted Limit	5	\$1,055.00
	Speeding 16-20 Over Posted Limit	1	\$261.00
	Speeding 21 or more Over Posted Limit	1	\$311.00
	Vehicle Equipment Violation	5	\$805.00
	COLBY, TANNER W. (10)	Fail to signal turn/lane change	1
Speeding 1-10 Over Posted Limit		1	\$161.00
Speeding 11-15 Over Posted Limit		6	\$1,266.00
Speeding 16-20 Over Posted Limit		1	\$261.00
CUNNINGHAM, HAYDEN L. (11)	Vehicle Equipment Violation	1	\$161.00
	Fail to Stop at Stop Sign/Light	2	\$322.00
	Operate m/v without having paid all taxes due State/Current License Plate	1	\$161.00
	Public Intoxication	1	\$161.00
	School Zone Speeding 0-10 Over Limit	2	\$422.00
	Speeding 1-10 Over Posted Limit	4	\$644.00
DOYLE, RICHARD P. (3)	Violate Drivers License Restriction	1	\$161.00
	Failure to obey traffic control device/sign	1	\$161.00
FIELDS, KARA D. (1)	Improper Turn	2	\$322.00
	Curfew Violation	1	\$161.00
FONSECA, JOSE (42)	Change Lanes Unsafely	1	\$161.00
	Curfew Violation	3	\$483.00
	Expired Tag	2	\$322.00
	Fail to signal turn/lane change	3	\$483.00
	Fail to Stop at Stop Sign/Light	3	\$483.00
	Improper Display of Tag	2	\$322.00
	Improper Lane Usage/Change	1	\$161.00
	Minor Purchase/Accept/Posses Tobacco Product First Offense	1	\$111.00
	Possession of Drug Paraphernalia	1	\$811.00
	Possession of Marijuana	1	\$811.00
	Public Intoxication	1	\$161.00
	Speeding 1-10 Over Posted Limit	10	\$1,610.00
	Vehicle Equipment Violation	13	\$2,093.00
	GARRETT, DANIEL L. (17)	Driving Wrong Way on Divided Highway	1
Fail to Stop at Stop Sign/Light		5	\$805.00

	Improper Display of Tag	1	\$161.00
	Improper Lane Usage/Change	1	\$161.00
	Speeding 1-10 Over Posted Limit	9	\$1,449.00
GARRETT, PATRICK W. (30)	Fail to comply with compulsory insurance law	1	\$361.00
	Fail to Stop at Stop Sign/Light	1	\$161.00
	Left Of Center	1	\$161.00
	School Zone Speeding 0-10 Over Limit	2	\$422.00
	School Zone Speeding 11-20 Over Limit	1	\$286.00
	Speeding 1-10 Over Posted Limit	9	\$1,449.00
	Speeding 11-15 Over Posted Limit	6	\$1,266.00
	Vehicle Equipment Violation	9	\$1,449.00
HEILIG, JOSHUAH A. (13)	Expired Drivers License	1	\$561.00
	Fail to stop at proper location at stop sign	1	\$161.00
	Operate m/v without having paid all taxes due State/Current License Plate	1	\$161.00
	Speeding 1-10 Over Posted Limit	8	\$1,288.00
	Speeding 11-15 Over Posted Limit	2	\$422.00
JOHNSON, MARK S. (4)	Speeding 11-15 Over Posted Limit	1	\$211.00
	Speeding 16-20 Over Posted Limit	3	\$783.00
KIM, SEUNG J. (18)	Bicycles Lamps And Other Equipment	1	\$161.00
	Discharging Firearm within city limits	1	\$161.00
	Fail to stop at proper location at stop sign	1	\$161.00
	Illegal Parking	1	\$161.00
	Illegally Walk on Roadway when Sidewalk Provided	2	\$322.00
	Improper Display of Tag	2	\$322.00
	Malicious Injury to Property	1	\$811.00
	Possession of Marijuana	2	\$1,622.00
	Public Intoxication	1	\$161.00
	Speeding 1-10 Over Posted Limit	4	\$644.00
	Vehicle Equipment Violation	1	\$161.00
	Warning/Notice of Cost Warrant - contact Court Clerk within 10 days	1	\$0.00
PHILLIPS, JOSHUA S. (35)	63 O.S. § 2-402(B)(1) - Possession Schedule I or II (except marijuana and subsection D of (63 O. S. 2-206)), first offense.	1	\$811.00
	63 O.S. § 2-405(B) - Uses or possesses drug paraphernalia to plant, propagate, cultivate, grow etc to introduce into the human body a controlled dangerous substance except the licensed person in the professions of podiatry, dentistry, medicine etc.	1	\$811.00
	Fail to signal turn/lane change	1	\$161.00
	Fail to Stop at Stop Sign/Light	2	\$322.00
	Failure to Keep In Proper Lane/Failure to Maintain Lane	2	\$322.00
	Failure to obey traffic control device/sign	4	\$644.00
	Pedestrian Check	9	\$0.00
	School Zone Speeding 11-20 Over Limit	1	\$286.00
	Speeding 1-10 Over Posted Limit	1	\$161.00
	Speeding 11-15 Over Posted Limit	8	\$1,688.00
	Speeding 16-20 Over Posted Limit	2	\$261.00
	Trespassing	1	\$161.00
	Vehicle Equipment Violation	2	\$322.00
GRAND TOTAL		225	\$41,955.00

**Citation Payment Method Summary**

Total Cash	\$1,720.00
Total Checks	\$0.00
Total Credit Cards	\$1,995.00
Total Money Orders	\$150.00
Total Other	\$0.00
<b>Grand Total</b>	<b>\$3,865.00</b>

## Warrant Summary Report

Warrant Record			
<b>Warrant Issued</b>		7	
<b>Warrant Served</b>		1	
<b>Warrant Recalled</b>		3	
Warrant Issued			
Total	Warrant Type		Bond Amount
2	Non Traffic - Filed by Citation		\$4,854.00
5	Traffic - Filed By Citation		\$4,034.00
7	GRAND TOTAL		\$8,888.00
Warrant Served			
Total	Warrant Type	Bond Amount	Served By
1	Non Traffic - Filed by Citation	\$1,444.00	Police Dept
1	GRAND TOTAL	\$1,444.00	
Warrant Recalled			
Total	Warrant Type	Bond Amount	Recalled By
1	Non Traffic - Filed by Citation	\$350.00	Police Dept
2	Traffic - Filed By Citation	\$3,386.00	Police Dept
3	GRAND TOTAL	\$3,736.00	
Warrant Payment Method Summary			
Total Cash		\$0.00	
Total Checks		\$0.00	
Total Credit Cards		\$0.00	
Total Money Orders		\$0.00	
Total Other		\$0.00	
<b>Grand Total</b>		<b>\$0.00</b>	

## Protective Order Summary Report

Protective Order Record	
<b>Protective Order Issued - Non Emergency</b>	6
<b>Protective Order Issued - Emergency</b>	5

## Civil Process Summary Report

Civil Process Record	
<b>Civil Process Issued</b>	0
<b>Group By Process Type</b>	<b>Group By Court Type</b>
No records found.	No records found.

## Field Interview Summary Report

Field Interview Record	
<b>Field Interview Issued</b>	17

**Group By Interviewed Officer**

Total	Officer Name
1	
4	CANTRELL, WILLIAM M.
1	CHUCKLUCK, DAMIN
4	FONSECA, JOSE
1	JOHNSON, MARK S.
5	KIM, SEUNG J.
1	WEBSTER, BRANDON T.
17	GRAND TOTAL

## Accident / Collision Summary Report

Accident Record

Accident / Collision Record	8
Accident / Collision with DUI	0
Accident / Collision with Hit & Run	2
Accident / Collision with Fatality	0

## Radio Log Summary Report

Radio Log Record

Radio Log Record 2,121

**Group By Call Type**

Total	Initial Call Type
3	10-28/29 (Check Registration or Stolen)
47	911-Wireless
1	Abandoned Child
7	Abandoned Vehicle
7	Accident - Hit and Run (Signal 89)
5	Accident - Injury (Signal 82)
11	Accident - No Injury (Signal 81)
5	Accident - Unk. Injury (Signal 76)
3	Agency Assist
12	Alarm - Fire
2	Alarm - Personal
21	Alarm-Business
1	Alarm-Medical
35	Animal Call
1	Assault
47	Building/Property Check
1	Burglary - In Progress
1	Burglary - Report
2	Civil Dispute / Civil Matter
18	Civil Paper Service
97	Controlled Burn
1	Court
1	Death (Unattended)
22	Disturbance
1	Dog Bite
15	Domestic

**Group By Final Type**

Total	Final Call Type
8	
3	10-28/29 (Check Registration or Stolen)
7	911 hangup
5	911 Wrong Number
36	911-Agency Transfer
10	911-Open Line
169	911-Wireless
1	Abandoned Child
9	Abandoned Vehicle
4	Accident - Hit and Run (Signal 89)
1	Accident - Injury (Signal 82)
4	Accident - No Injury (Signal 81)
2	Accident - Unk. Injury (Signal 76)
4	Agency Assist
21	Alarm - Business
11	Alarm - Fire
2	Alarm - Residential
1	Alarm-Medical
38	Animal Call
48	Building/Property Check
1	Burglary - In Progress
1	Burglary - Report
1	Civil Dispute / Civil Matter
20	Civil Paper Service
97	Controlled Burn
1	Court

2	Drug Related (Title 63)	22	Disturbance
2	Drunk Driver (Signal 88)	2	Dog Bite
1	Escape	11	Domestic
6	Escort (10-14)	2	Drug Related (Title 63)
86	Extra Patrol	2	Drunk Driver (Signal 88)
6	Fight - No Weapons	5	Escort (10-14)
1	Fire - Brush	87	Extra Patrol
27	Fire - Grass	6	Fight - No Weapons
7	Fire - Other	2	Fire - Brush
3	Fire - Structure	14	Fire - Grass
2	Fire - Vehicle	7	Fire - Other
45	Follow Up	2	Fire - Structure
3	Found Property	1	Fire - Vehicle
3	Fraud	46	Follow Up
2	Harassing Phone Calls	3	Found Property
6	Harassment	4	Fraud
68	Information	2	Harassing Phone Calls
1	Intoxicated Person (Sig. 87)	6	Harassment
3	Lake Patrol	65	Information
10	Livestock in Roadway	1	Intoxicated Person (Signal 87)
8	Medical - Lifting Assistance	3	Lake Patrol
1	Medical - NON EMERGENCY	9	Livestock in Roadway
94	Medical Emergency	1	Medical emergency transfer
2	Medical Transfer - Non Emergency	1	Medical - Non-Emergency
3	Mental Person(s)	10	Medical Emergency
143	Mileage Log (Beginning)	3	Medical non-emergency transfer
138	Mileage Log (Ending)	3	Medical- Lifting Assistance
24	Motorist Assist (10-26)	4	Mental Person(s)
7	Noise Disturbance	143	Mileage Log (Beginning)
2	Odor Investigation	137	Mileage Log (Ending)
111	Off Shift (10-7)	15	Motorist Assist
3	Officer Flagged Down	5	Noise Disturbance
127	On Shift (10-8)	2	Odor Investigation
20	Other	112	Off Shift (10-7)
3	Pager Test	125	On Shift (10-8)
37	Pedestrian Check	22	Other
71	Phone call / Call Back Request	3	Pager Test
1	Rape	35	Pedestrian Check
39	Reckless Driver	59	Phone call / Call Back Request
1	Repo	1	Railroad
3	Road Information	17	Reckless Driver
3	Roadway - Debris in	1	Repo
1	Runaway Juvenile	1	Road Information
1	School Walk Through	3	Roadway - Debris in
52	School Zone	1	Runaway Juvenile
7	Shots Fired	1	School Walk Through
1	Special Assignment	52	School Zone
3	Stolen Property	7	Shots Fired
1	Stolen Vehicle	2	Special Assignment
1	Suicidal Subject	3	Stolen Property
3	Suspicious Circumstance (Open Door)	1	Stolen Vehicle
20	Suspicious Person(s)	1	Sucidal Subject
13	Suspicious Vehicle(s)	1	Suicide - Attempted
21	Theft Report	4	Suspicious Circumstance (Open Door)

5	Threat Report	13	Suspicious Person(s)
3	Traffic	11	Suspicious Vehicle(s)
366	Traffic Stop (10-59/60)	23	Theft Report
1	Training	3	Threat Report
9	Transport - In Custody (10-15)	3	Traffic
1	Transport - Juvenile	362	Traffic Stop (10-59/60)
1	Transport - Other	1	Training
1	Trespassing	9	Transport - 10-15
1	Unauthorized use of a M/V	1	Transport - Juvenile
3	Unknown Problem	1	Transport - Other
12	Unlock Vehicle or other	1	Trespassing
5	Unwanted Person	1	Unauthorized use of a M/V
2	Vandalism	12	Unlock Vehicle or other
8	Vehicle Check	4	Unwanted Person
3	Vehicle Maintenance	1	Vandalism
1	VPO / EPO violation	8	Vehicle Check
28	Walk in Report	3	Vehicle Maintenance
10	Warrant Service	1	VPO / EPO violation
4	Water/Sewer Leak	25	Walk in Report
41	Welfare Check	1	Warrant Check
2,121	GRAND TOTAL	10	Warrant Service
		4	Water/Sewer Leak
		40	Welfare Check
		2,121	GRAND TOTAL





**Vinita Fire Department**  
**203 W. Canadian Ave**  
**918-256-2674**  
[www.vinitafire.com](http://www.vinitafire.com)  
[chief@vinitafire.com](mailto:chief@vinitafire.com)

Mayor and Council,

Day to day operations continue to run smoothly.

#### **Incidents**

As of today, we have responded to 108 emergency incidents during the month of march with three days left in the month.

#### **Personnel**

I still have two employees with work comp injuries. One is still doing physical therapy from knee surgery and has been released to return to work on light duty. The other has a successful surgery on his and is still off work.

#### **Apparatus**

Engine 4 is in Joplin for repairs. It's getting a new actuator for the AC/Heat unit and a new fitting for the fan drive. We are also experiencing some front-end issues that they are trying to diagnose.

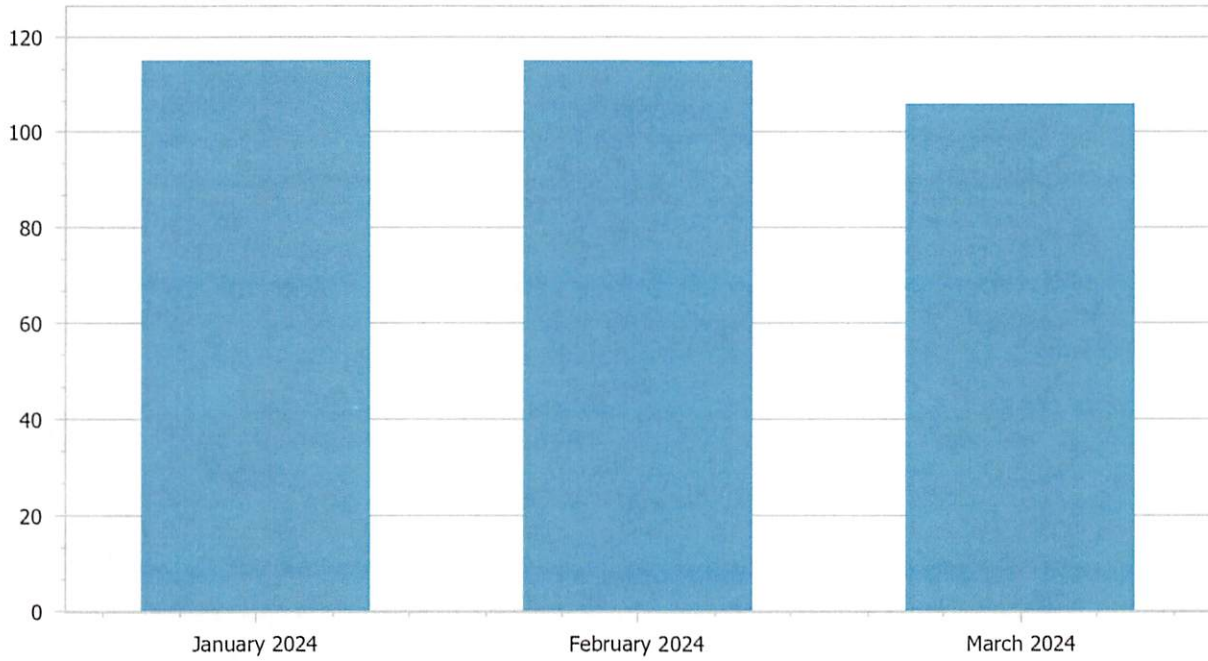
#### **Agenda Items**

I will have one item on the agenda. This will be to pay the Livingston Plumbing for their work on the station remodel.

If you have any questions, please don't hesitate to reach out.  
Thank you and have a great weekend!



**Incident Reports by Month**



**2024**

**Number of Incidents**

January	115
February	115
March	106



## **Economic and Community Development Coordinator Update**

April 2, 2024

*Misty Deffenbaugh, City of Vinita Economic and Community Development Coordinator*

### **Industry/Retail:**

- I met with Charlotte Howe, Regional Specialist with Department of Commerce, to finalize and submit site details for the SITES Ready program. Waiting on schedule of site visits.
- VIDA continues to work on infrastructure and due diligence studies in the Phase II Industrial Park. Allen is in contact with Mears for engineering on road and water lines. We are also working to make sure the infrastructure construction allows for easy access to fiber when funding is available.
- Allen and I are working with PSO on the possibility of adding street light(s) on Industrial Avenue at the request of 2 businesses in the industrial park.
- I continue to respond to RFPs from Dept of Commerce recruiters seeking greenfield industrial sites. There have been a higher than normal number of requests this month.

### **Community:**

- The Mayor and I met with a new business – Home Instead - at their request to learn about their home care and private duty nursing services and to thank them for choosing Vinita.
- The Mayor's Business Survey team's work is underway with visits being conducted and scheduled. The goal is to have visited/surveyed the initial list of 40 businesses by the end of May.
- We are making good progress with organization of Vinita Main Street with several business owners interested in serving on the board and/or committees.
- We will be meeting with the TSW team in the coming weeks to begin the Comprehensive Plan process.
- James and I are in contact with 2 playground equipment companies from Oklahoma to provide suggestions and cost estimates for replacement equipment in North Park to present to the Parks Committee.

### **Grants:**

- I am working with TSET on art in the park grant opportunity.
- We are continuing to work with Grand Gateway on potential funding sources for the FY 24-25 part of the Comprehensive Plan.
- I am assisting Vinita Friends of Route 66 in applying for a OK Arts Council grant for the Vinita Route 66 Festival.

### **Tourism:**

- I met with representative from Green County OK about new video marketing opportunities to promote tourism for consideration in next year's budget.