



Regularly Scheduled **Vinita Utilities Authority (VUA) Meeting**

Tuesday, December 19, 2023, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

**AGENDA**

1. The Pledge of Allegiance and the Salute to Oklahoma Flag.
2. Roll Call.
3. Recognition of Visitors and Public Comments.
4. Consideration to approve Consent Agenda:
  - A. Minutes from the December 5, 2023 VUA Meeting.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.
6. Discussion, consideration and possible action with recommendation from the Solid Waste Committee to purchase ten (10) 30-Yard Roll offs from Atlas Steel Products, Inc in the amount of \$57,000.00 from Solid Waste Reserve Account.
7. Discussion, consideration and possible action to purchase (5) NG Unit Heaters from Melton's A/C & Appliance Service in the amount of \$18,800.00 using funds from VUA Buildings, Properties and Support.
8. VUA Superintendent Report.
9. New Business.
10. Adjourn.

Brian Prince, City Clerk

Posted December 15, 2023, at 2:55 PM.

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The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, December 5, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on December 1, 2023 at 3:40p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:30 p.m.

### **MEETING MINUTES**

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Scouts Alexander and Aryanna Franks with Troop 1875.

2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: Stephanie Hoskin.

3. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

4. Consideration to approve Consent Agenda:

A. Minutes from the November 21, 2023 VUA Meeting.

B. VUA November 2023 Bills Payable.

Motion by Swift, seconded by Wofford, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action to:

A. Provide a turkey or ham for each employee.

City Clerk Brian Prince reported that were 16 VUA employees eligible.

Motion by Young, seconded by Tyler, to approve to provide a turkey or ham for each VUA employee. Motion: Passed.

B. Award a \$100.00 safety bonus to employees hired prior to July 1, 2023, who has not had a "lost time" on-the-job injury from December 1, 2022 through November 30, 2023.

City Clerk Brian Prince reported that were 12 VUA employees eligible.

Motion by Wofford, seconded by Swift, to approve to award a \$100.00 safety bonus to employees hired prior to July 1, 2023, who has not had a "lost time" on-the-job injury from December 1, 2022 through November 30, 2023. Motion: Passed.

6. VUA Superintendent Report.

Justin Smith reported electronically: Started prep work on Filter 3 for paint project. Alos Sewer Plant work on the bar rake that is out of service. Multiple water line repairs have been completed.

7. New Business.

None.

8. Adjourned at 5:35 p.m.

Motion by Haire, seconded by Swift, to adjourn. Motion: Passed.

Josh D. Lee, Chairman

ATTEST:

Brian Prince, Secretary



# QUOTE

**MELTON'S A/C & APPLIANCE SERVICE**  
 PO BOX 38, 27 S TAYLOR  
 PRYOR, OK 74362  
 918-825-0461 FAX 918-825-0459

DATE: DECEMBER 13, 2023

LICENSE # 6141

QUOTE FIRM FOR 30 DAYS

TO: City of Vinita

SALESPERSON		JOB	PAYMENT TERMS	DUE DATE	
Randy			Due on receipt		
QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL		
	Quote to install (2) 200,000 btu (2) 150,000 btu and (1) 250,000 unit heaters		\$18,800.00		
	Quote does not include gas line pipping , If we do it would be time and material job				
			SUBTOTAL		
			SALES TAX		
			TOTAL	\$18,800.00	

Quotation prepared by: \_\_\_\_\_  
 To accept this quotation, sign here and return: \_\_\_\_\_

*PO#*

Thank you for your business!



Regularly Scheduled **Vinita City Council Meeting**

Tuesday, December 19, 2023, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

**AGENDA**

1. Roll Call.
  2. Recognition of Visitors and Public Comments.
  3. Veteran Recognition
  4. Consideration to approve Consent Agenda:
    - A. Actions taken during the VUA meeting.
    - B. Minutes from the December 5, 2023, City Council meeting.
  5. Discussion, consideration and possible action relating to items removed from Consent Agenda.
  6. Discussion, consideration and possible action on Ordinance 3832; Annexing to the Corporate City Limits of Vinita, Oklahoma Certain Territory and Extending the City Limits of Said City to Include Said Territory.
    - A. The South Half of the Southeast Quarter of the Southeast Quarter (S/2 SE/4 SE/4) of Section Twenty-two (22), and all that part of the North Half of the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27) that is North of the Will Rogers Turnpike, all in Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, according to the U.S. Government Survey thereof, together with the right to make connections to an outfall line for the disposal of sewage for residences on the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East, and that portion of the North Half of the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East lying North of the Turnpike as described in Condemnation Case No. 10.585 of the District Court of Craig County, Oklahoma, together with an easement across that part of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East, Craig County, Oklahoma, owned by Merlyn Hallett and Doris Hallet, husband and wife, to connect with the sewer lines constructed by Continental Oil Company, a Delaware corporation, under an easement dated April 11, 1956, and recorded in Book 225 at Page 741 of the records of the County Clerk of Craig County, Oklahoma, together with the right of ingress and egress to and from the same for the purpose of constructing, reconstructing, laying, repairing and maintaining said sewer lines  
LESS THE FOLLOWING THREE TRACTS, TO WIT:
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## -CONT AGENDA

A tract of land lying in the Southeast Quarter of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point 113.0 feet North of the Southeast Quarter of said Section Twenty-two (22); thence North 0°01' West on the North-South Section line 150.0 feet; thence South 89°54' West on a line parallel with the South boundary of Section Twenty-two (22) 375.0 feet, thence South 0°01' East 150.0 feet; thence North 89°54' East 375.0 feet to the point of beginning, containing 1.29 acres, more or less.

AND

And a tract of land lying in the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point on the North boundary of said South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), and 393.3 feet West of the Northeast Corner thereof; thence South 0°01' East 215.0 feet; thence South 89°54' West 150.0 feet; thence North 0°01' West 215.0 feet; thence North 89°54' East 150.0 feet to the point of beginning, containing 0.70 acres, more or less.

AND

A tract of land lying in the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point on the North boundary of said South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22) and 343.3 feet West of said Northeast Corner thereof; thence South 0°01' East 393 feet; thence South 89°54' East 343.3 feet; thence North 0°01' West 393 feet to the point of beginning, containing 3.09 acres, more or less.

AND LESS AND EXCEPT THE FOLLOWING:

A piece, parcel, or tract of land located in the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, according to the United States Government Survey thereof and more particularly described as follows:

Commencing at the Northeast Corner of said Northeast Quarter of the Northeast Quarter; thence South 87°58'16" West for a distance of 125.0 feet along the North line thereof, said line being the North line of the Oklahoma Turnpike Authority; thence from a tangent bearing South 53°26'38" West along a curve to the right having a radius of 16689.00 feet and an arc length of 184.03 feet, being subtended by a chord of South 53°07'41" West for a distance of 184.03 feet contiguous with the North line of said Oklahoma Turnpike Authority to the Point of Beginning, thence continuing along a curve to the right having a radius of 16689.00 feet and an arc length of 863.33 feet, being subtended by a chord of South 54°55'33" West for a distance of 863.24 feet contiguous with said North line of the Oklahoma Turnpike Authority; thence North 01°34'20" West for a distance of 472.99 feet to the South line of the State of Oklahoma perpetual easement recorded in Book 177 Page 668 of the Craig County Records; thence North 87°58'16" East for a distance of 703.65 feet along said South line of the State of Oklahoma perpetual easement and parallel to the North line of said Section 27;

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## -CONT AGENDA

thence along a curve to the left having a radius of 11519.30 feet and an arc length of 16.34 feet, being subtended by a chord of South 84°06'14" East for a distance of 16.34 feet along said South line of the State of Oklahoma perpetual easement to the Point of Beginning.

Physical Location South 4410 and Excelsior Ave/E269 RD.

### B. Emergency Clause

7. Discussion, consideration and possible action to appoint Cale Delozier to the Vinita Industrial Development Authority and Vinita Industrial Development Foundation Board to replace Tony Cordray.
  8. Discussion, consideration and possible action to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 13 from Mike Ross to BJ Hayes.
  9. Discussion, consideration and possible action to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 2 Space 5 from Evan Allard to Clint Markam and Geramey Murray.
  10. Discussion, consideration, and possible action to review SAMS Registration from CDBG Library Renovation Award Winning Contractor, Horizon Roofing & Construction, INC.
  11. Discussion, consideration and possible action on Estimate from That Guy Carpentry and Handyman Service, LLC in the amount of \$9,000.00 for the preparation for Temporary Library at 116 S Scaper.
  12. Discussion, consideration and possible action on the ASPCA Service Agreement (The American Society For The Prevention Of Cruelty To Animals).
  13. Department Reports:
    - A. City Administrator Allen Goforth
    - B. Cemetery/Parks/Street Department James Tracy
    - C. Library Vanessa Hicks
    - D. Police Chief Mark Johnson
    - E. Fire Chief Kevin Huxtable
    - F. Code Enforcement Henry Goforth
    - G. Economic & Community Development Coordinator Misty Deffenbaugh
    - H. City Clerk Brian Prince
    - I. Treasurer Paula Butcher
    - J. Mayor Josh Lee
  14. Vote to enter into executive session:
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**-CONT AGENDA**

- A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. 307 (B)(1): Probationary Police Officer, Danny Garrett.
15. Vote to return to open session.
16. Statement of Executive Session.
17. Discussion, consideration and possible action on items discussed in Executive Session on the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Probationary Police Officer Danny Garrett.
18. New Business.
19. Adjourn.

  
Brian Prince, City Clerk

Posted December 15, 2023 at 2:55 PM

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The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, December 5, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on December 1, 2023 at 3:40 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:35 p.m.

## MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: Stephanie Hoskin.

Motion by Hoskin, seconded by Swift, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of Visitors and Public Comments.

Aaron Simms with the Vinita Chamber of Commerce wanted to invite everyone to the Vinita Chamber banquet December 12, 2023 at 5:30 pm and the Vinita Christmas Parade December 7<sup>th</sup> at 6:00 pm.

Kelly Thomas requested to speak on the excitement of the American Heartland Theme Park and the prayers for this community. Also commented about littering and trash control and writing more tickets for this action. Kelly Thomas also wanted to a possible program for sheltered dogs to be trained as K9 dogs for the police department.

Dodie Carr with Carr & Carr Plumbing requested the ability to call in to the City and pay for any permits required for plumbing or electrical. Stated it take 30 minutes to come into City Hall to purchase one.

Mayor Lee said that this will be looked at by committee.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the November 21, 2023, City Council meeting.

Motion by Wofford, seconded by Briley, to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No action needed.

5. Discussion, consideration and possible action on Finance Ordinance 3831; Bills Payable.

Motion by Tyler, seconded by Swift, to approve Finance Ordinance 3831; Bills Payable. Motion: Passed.

6. Discussion, consideration and possible action on Finance Ordinance 3831 Emergency Clause.

Motion by Tyler, seconded by Young, to approve Finance Ordinance 3831 Emergency Clause. Motion: Passed.

7. Discussion, consideration and possible action to:

A. Provide a turkey or ham for each employee.

City Clerk Brian Prince reported that were 60 City employees eligible.

Motion by Briley, seconded by Tyler, to approve to provide a turkey or ham for each employee. Motion: Passed.

B. Award a \$100.00 safety bonus to employees hired prior to July 1, 2023, who has not had a "lost time" on-the-job injury from December 1, 2022 through November 30, 2023.

City Clerk Brian Prince reported that were 49 City employees eligible.

Motion by Briley, seconded by Tyler, to approve to award a \$100.00 safety bonus to employees hired prior to July 1, 2023, who has not had a "lost time" on-the-job injury from December 1, 2022 through November 30, 2023. Motion: Passed.

8. Discussion, consideration and possible action on Ordinance 3829; Amending the Zoning Classification of Certain Property Located within the City of Vinita, Oklahoma; and Declaring an Emergency

A. The North Half (N1/2) of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty-one (21) East of Indian Meridian, Craig County, Oklahoma, according to the United States Government Survey thereof, LESS AND EXCEPT the NE1/2NE1/4NW1/4 of said Section 22, Township 25 North, Range 21 East of the Meridian, Craig County

This ordinance is in reference to the Three Ponies RV Park and Campground. This recommendation is from the Planning and Zoning Committee. This will be a 320 acre zoning request in two parcels items 8 and 9 on this agenda.

Motion by Young, seconded by Lankford, to approve Ordinance 3829; Amending the Zoning Classification of Certain Property Located within the City of Vinita, Oklahoma; and Declaring an Emergency. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Emergency Clause

Motion by Tyler, seconded by Wofford, to approve Emergency Clause. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action on Ordinance 3830; Amending the Zoning Classification of Certain Property Located within the City of Vinita, Oklahoma; and Declaring an Emergency

A. The North Half of the Northeast Quarter of the Northwest Quarter (N1/2NE1/4NW1/4) of Section Twenty-two (22), Township Twenty-five (25)

North, Range Twenty-one (21) East of Indian Meridian, Craig County, Oklahoma, according to the United States Government Survey thereof.

This ordinance is in reference to the Three Ponies RV Park and Campground. This recommendation is from the Planning and Zoning Committee. This will be a 320 acre zoning request in two parcels items 8 and 9 on this agenda.

Motion by Swift, seconded by Tyler, to approve motion to extend probation period to 18 months and complete a safety driving course. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

#### B. Emergency Clause

Motion by Tyler, seconded by Swift, to approve Emergency Clause. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action on the ASPCA Service Agreement (The American Society For The Prevention Of Cruelty To Animals.

This agreement will be in place for a place for ASPCA while traveling be able to use the Animal Shelter Facility. Dr Lankford was concerned on how much of the shelter would be used according to this contract.

There was a motion by Young and a second by Swift to accept the agreement. After discussion Young withdrew the motion and no vote was taken to accept agreement.

John Swift left meeting at 6:09

Motion to table until more information is gathered.

Motion by Lankford, seconded by Tyler, to table item. Roll Call: Aye votes: Wofford, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Department Reports:

Police Chief Mark Johnson updated on the Cops and Kids Christmas event to be held this Saturday.

City Clerk Brian Prince gave a report on the weekly meeting of the Three Ponies RV and Campground and American Heartland Theme Park. Also a TIF Committee had a meeting last Friday along with a Planning and Zoning Meeting on December 11, 2023.

Mayor Josh Lee thanked REC for the Operation Round up. He noted all of the local groups that receive funding from the is grant. The Craig County Task Force received \$10,000.00 for a Thermal Drone to help with locating lost or missing people.

12. New Business.

None.

13. Adjourned at 6:33 p.m.

Motion by Young, seconded by Wofford to adjourn. Motion: Passed.

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Josh D. Lee, Mayor

ATTEST:

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Brian Prince, City Clerk



**ORDINANCE NO. 3832**

**AN ORDINANCE ANNEXING TO THE CORPORATE LIMITS OF THE CITY OF VINITA, OKLAHOMA CERTAIN TERRITORY AND EXTENDING THE CITY LIMITS OF SAID CITY TO INCLUDE SAID TERRITORY; AND DECLARING AN EMERGENCY**

WHEREAS, on November 14, 2023, the City of Vinita, Oklahoma, received a Petition for Annexation from at least three-fourths of the registered voters and the owners of at least three-fourths (in value) of certain property adjacent or contiguous to said City, said property particularly described on Exhibit "A" attached hereto, requesting annexation of said territory into the corporate limits of the City of Vinita, Oklahoma, thereby incorporating the same into said City to be zoned Highway Commercial and Commercial Recreation District (C-2);

WHEREAS, on November 18, 2023 and November 25, 2023, the Petitioners published notice in the Vinita Daily Journal pursuant to Okla. Stat. tit. 11, § 21-105;

WHEREAS, on December 11 2023, the Planning and Zoning Commission of the City of Vinita met and made recommendation for annexation of said property into the corporate limits of the City of Vinita, Oklahoma, thereby incorporating the same into said City to be zoned Highway Commercial and Commercial Recreation District (C-2);

WHEREAS, the City Council of the City of Vinita, Oklahoma, has jurisdiction pursuant to Okla. Stat. tit. 11, § 21-105 to incorporate the same through a Petition for Annexation; and

WHEREAS, the Mayor and City Council of the City of Vinita, Oklahoma have found that the annexation of said territory serves valuable municipal purposes, is desirable and in the best interest of the City of Vinita, Oklahoma; and that said property should, therefore, be formally annexed to the City of Vinita, Oklahoma;

NOW THEREFORE, be it hereby ordained by the Mayor and the City Council of the City of Vinita, as follows:

**SECTION I**

That the corporate limits of the City of Vinita, Oklahoma be, and the same are hereby extended to incorporate the lands and premises more particularly described on Exhibit "A" attached hereto, the content of which is herein incorporated by reference, thereby formally annexing said lands and premises to the City of Vinita, and the same shall be and is hereby zoned as Oklahoma Highway Commercial and Commercial Recreation District (C-2).

SECTION II: Emergency

Declaration of Emergency. That for the preservation of the public health, peace and safety of the citizens of the City of Vinita, an emergency is hereby declared to exist by reason of which this Ordinance shall take effect and remain in full force and effect from and after its passage by the Council and its immediate publication thereafter, according to law.

PASSED AND APPROVED by the Mayor and City Council of the City of Vinita, Oklahoma in regular session on this \_\_\_\_ day of \_\_\_\_\_, 2023 with emergency clause approved separately.

By: \_\_\_\_\_  
Josh D. Lee, Mayor of the City of Vinita,  
Oklahoma

ATTEST:

\_\_\_\_\_  
Brian Prince, City Clerk

Approved as to the form and legality this \_\_\_\_ day of \_\_\_\_\_, 2023.

By: \_\_\_\_\_  
Ryan H. Olsen, City Attorney for the City of  
Vinita, Oklahoma

## EXHIBIT A

The South Half of the Southeast Quarter of the Southeast Quarter (S/2 SE/4 SE/4) of Section Twenty-two (22), and all that part of the North Half of the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27) that is North of the Will Rogers Turnpike, all in Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, according to the U.S. Government Survey thereof, together with the right to make connections to an outfall line for the disposal of sewage for residences on the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East, and that portion of the North Half of the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East lying North of the Turnpike as described in Condemnation Case No. 10.585 of the District Court of Craig County, Oklahoma, together with an easement across that part of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East, Craig County, Oklahoma, owned by Merlyn Hallett and Doris Hallett, husband and wife, to connect with the sewer lines constructed by Continental Oil Company, a Delaware corporation, under an easement dated April 11, 1956, and recorded in Book 225 at Page 741 of the records of the County Clerk of Craig County, Oklahoma, together with the right of ingress and egress to and from the same for the purpose of constructing, reconstructing, laying, repairing and maintaining said sewer lines.

### LESS THE FOLLOWING THREE TRACTS, TO WIT:

A tract of land lying in the Southeast Quarter of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point 113.0 feet North of the Southeast Quarter of said Section Twenty-two (22); thence North 0°01' West on the North-South Section line 150.0 feet; thence South 89°54' West on a line parallel with the South boundary of Section Twenty-two (22) 375.0 feet; thence South 0°01' East 150.0 feet; thence North 89°54' East 375.0 feet to the point of beginning, containing 1.29 acres, more or less.

AND

And a tract of land lying in the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point on the North boundary of said South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), and 393.3 feet West of the Northeast Corner thereof; thence South 0°01' East 215.0 feet; thence South 89°54' West 150.0 feet; thence North 0°01' West 215.0 feet; thence North 89°54' East 150.0 feet to the point of beginning, containing 0.70 acres, more or less.

AND

A tract of land lying in the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point on the North boundary of said South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22) and 343.3 feet West of said Northeast

Corner thereof; thence South 0°01' East 393 feet; thence South 89°54' East 343.3 feet; thence North 0°01' West 393 feet to the point of beginning, containing 3.09 acres, more or less.  
**AND LESS AND EXCEPT THE FOLLOWING:**

A piece, parcel, or tract of land located in the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, according to the United States Government Survey thereof and more particularly described as follows:

Commencing at the Northeast Corner of said Northeast Quarter of the Northeast Quarter; thence South 87°58'16" West for a distance of 125.0 feet along the North line thereof, said line being the North line of the Oklahoma Turnpike Authority; thence from a tangent bearing South 53°26'38" West along a curve to the right having a radius of 16689.00 feet and an arc length of 184.03 feet, being subtended by a chord of South 53°07'41" West for a distance of 184.03 feet contiguous with the North line of said Oklahoma Turnpike Authority to the Point of Beginning; thence continuing along a curve to the right having a radius of 16689.00 feet and an arc length of 863.33 feet, being subtended by a chord of South 54°55'33" West for a distance of 863.24 feet contiguous with said North line of the Oklahoma Turnpike Authority; thence North 01°34'20" West for a distance of 472.99 feet to the South line of the State of Oklahoma perpetual easement recorded in Book 177 Page 668 of the Craig County Records; thence North 87°58'16" East for a distance of 703.65 feet along said South line of the State of Oklahoma perpetual easement and parallel to the North line of said Section 27; thence along a curve to the left having a radius of 11519.30 feet and an arc length of 16.34 feet, being subtended by a chord of South 84°06'14" East for a distance of 16.34 feet along said South line of the State of Oklahoma perpetual easement to the Point of Beginning.



# ESTIMATE

That Guy Carpentry and Handyman Service,  
LLC  
24254 Highway 2  
Vinita, OK 74301

mclack48@gmail.co  
m  
918-244-1048

## Allen Goforth

### Bill to

Allen Goforth  
104 E. Illinois  
Vinita  
Ok  
74301

### Estimate details

Estimate no.: 1047  
Estimate date: 12/09/2023

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		<b>Bid Job</b> Repair trim and replace bad, 13 new lights, wall repairs and paneling, outlet plate covers, painting			\$9,000.00	\$9,000.00
					<b>Total</b>	<b>\$9,000.00</b>

# December 19

## Administrator report

Meet with Cherokee nation and a company they hired to help small towns build a lead water service line report for ODEQ. This was mandated by the EPA to be done by the end of 2024. We will be bringing the prose to the council for review and approval.

Attended the 911 board meeting. Went to the chamber banquet. Had a solid waste committee meeting to ask to buy 10 new roll offs at a cost of 5,700.00 each. attended the Grand Gateway board meeting as well as the seds meeting. Still working on the temporary library to get it where we can move in.

The Oklahoma aeronautical commission will be in Vinita to talk about our airport.

We are moving forward on all fronts.

# **parks, cemetery and, street**

## **Report**

To whom it may concern since the last council meeting the crews have been busy!

- . mulching leaves in parks and picking up trash.
- . setting out barricades for Christmas parade
- . refilling graves that have settled
- . removing leaves from curbed streets to help with water flow.
- . weed eating and cutting brush in floodplain ditches to help with water flow and appearance.
- . ditching – removing dirt and debris from overfilled ditches to help with water flow
- . running leaf vacuum cleaning ditches in high buildup areas
- . working on equipment and cleaning shop
- . digging graves and locating plots
- . disinterring graves for relocation to another cemetery
- . Running street sweeper
- . picking up bagged leaves all over town
- . cleaning storm drains
- . digging soft spots out in roadway that are pumping up due to heavy trash trucks.

If you have any questions or concerns, feel free to contact street commissioner James Tracy at street department office (918-256-6580) or work cell (918-915-1545) Thank you.

# Council Meeting

**Date: December 19th 2023**

**Employees:**

We had interviews for Patrol Officer on 12-11-2023. Non were selected at this time. I will be posting the opening on our Facebook Page and on the C.L.E.E.T. website to see if we can get more applicants.

**Vehicles:**

Currently all units are operational.

**Training**

No additional training since last report.

**Community:**

On December we had the Cops and Kids program. 23 kids were taken with an average \$170 spent per child. The event was great and I would like to thank the businesses, firefighters, Wal-Mart, and associates of Wal-Mart for their help in this program. And plan for it to be bigger and better next year.

**Grant:**

Grants in process.



Vinita Public Library  
Department Report to City Council  
Dec 19, 2023



Santa visited the library on Dec. 6. Activities included writing letters to Santa, filling out a Wish Snowflake for our bulletin board, and pictures with Santa. It was a fun event for the families who attended.

Yoga at the library has been well attended. We have hosted two sessions on Dec. 6 and 13. A representative from Grand Nation leads the yoga session. We will be hosting Yoga at the library again on Dec 20 and 27.

Book Club met to discuss the book “1225 Christmas Tree Lane” by Debbie Macomber on Dec. 14. The new Book list for 2024 will be posted on Facebook soon. Everyone is always welcome to attend.



The DIY Christmas wreath craft program for adults on Dec 5 was fun. We listened to Christmas music while getting crafty with wreaths.

The Library will be closed for Christmas and New years on the following days:

- Saturday, Dec. 23
- Monday, Dec. 25
- Tuesday, Dec. 26
- Saturday, Dec. 30
- Monday, Jan. 1

Respectfully  
submitted,  
*Vanessa Hicks,*  
Library Director



## Code Enforcement

### Report

December 6, 2023, to December 15, 2023

Gas inspection for a residence.

Rebar inspection for a new commercial building.

Virtual meeting with Okie Safety to discuss how the plan review, permitting, and inspection process will work.

Inspected the installation of wastewater line for a new residence.

Rough inspection of plumbing work for two new residences.

Footing inspection for an addition to a residence

Inspected rebar for the slab for two new residences.

Gas inspection for a residence.

420 E. Flint Owned by Jack Smith. Jack has made significant improvements. He has removed the vehicles, RV's, trash, and debris. He has erected a privacy fence and has purchased roofing materials to repair the roofs on two structures. Over the past several months Jack has been cooperative and has worked hard to comply with bring his property into compliance. Since the properties are now in compliance with current code standards this matter is resolved, and the case is closed.

I have attached my usual reports to this email.

I wish everyone a Happy and Safe Holiday Season!!!

## **Economic and Community Development Coordinator Update**

**December 19, 2023**

*Misty Deffenbaugh, City of Vinita Economic and Community Development Coordinator*

### **Industry/Retail:**

- Progress continues on the Industrial Park expansion environmental studies, marketing, and other tasks to further prepare the land for development. The next VIDA meeting is scheduled for January 16 at 3:30 at City Hall.
- RFQs for engineering were released for the road into the industrial park expansion as required by the grant bidding process. These are due back January 5.
- I continue to follow up on requests for information from potential new businesses/developments.
- I spoke with Senator Bergstrom about several economic development issues including additional funding opportunities for industrial park infrastructure, ODOT Jefferson Highway promotional signs, and upcoming grant opportunities (see below).

### **Community:**

- A RFP is being sent to planning organizations for a comprehensive plan update. Crystal Campbell with Senator Mullin's office has referred us to the USDA for possible assistance with grant funding toward the comprehensive plan. Grand Gateway is also budgeting to assist municipalities with this process in the future.
- Nine businesses adopted a planter downtown to decorate for Christmas. The community was invited to vote on their favorite on Facebook with more than 8,200 people reached. The winning planter was decorated by BancFirst. We will continue to brainstorm and implement ideas to bring positive attention to main street businesses.
- I will continue to represent the City on the 2024 Vinita Area Chamber of Commerce Board.

### **Grants:**

- I am working on a planning grant application through American Trails that could fund research for a trail at the Lake Park that would then serve as a basis for further grant applications/budgeting.
- A large grant opportunity was opened last week for municipalities on OK Route 66. I am meeting with businesses and other interested parties to put together a project for our application. The grant is designed for long range economic development through tourism.

### **Tourism:**

- I am working through the list of local businesses who are not currently listed on the OK official website/app, offering assistance to upload their information.