



Regularly Scheduled **Vinita Utilities Authority (VUA) Meeting**

Tuesday, January 2, 2024, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

AGENDA

1. The Pledge of Allegiance and the Salute to Oklahoma Flag.
2. Roll Call.
3. Recognition of Visitors and Public Comments.
4. Consideration to approve Consent Agenda:
 - A. Minutes from the December 19, 2023 VUA Meeting.
 - B. VUA December 2023 Bills Payable.
5. VUA Superintendent Report.
6. New Business.
7. Adjourn.


Brian Prince, City Clerk

Posted December 29, 2023, at 1:30pm.

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, December 19, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on December 15, 2023 at 2:55 p.m.
Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Scouts Aidan and Caleb Delcour.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: John Swift.
3. Recognition of Visitors and Public Comments.

No cards or emails were submitted.
4. Consideration to approve Consent Agenda:

A. Minutes from the December 5, 2023 VUA Meeting.

Motion by Haire, seconded by Wofford, to approve Consent Agenda. Motion: Passed.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No Action.
6. Discussion, consideration and possible action with recommendation from the Solid Waste Committee to purchase ten (10) 30-Yard Roll offs from Atlas Steel Products, Inc in the amount of \$57,000.00 from Solid Waste Reserve Account.

The first couple of roll off production can be completed in next 2 weeks and the remaining roll offs by 6-8 weeks.

Motion by Young, seconded by Tyler, to approve purchase ten (10) 30-Yard Roll offs from Atlas Steel Products, Inc in the amount of \$57,000.00 from Solid Waste Reserve Account. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
7. Discussion, consideration and possible action to purchase (5) NG Unit Heaters from Melton's A/C & Appliance Service in the amount of \$18,800.00 using funds from VUA Buildings, Properties and Support.

The units will be installed in the VUA Utility Building on Tahlequah Ave.

Motion by Hoskin, seconded by Tyler, to approve purchase of (5) NG Unit Heaters from Melton's A/C & Appliance Service in the amount of \$18,800.00 using funds from VUA Buildings, Properties and Support. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. VUA Superintendent Report.

There were several utility repairs on the distribution lines.
Also had several repairs needed in the solid waste building including truck and wiring from mouse and rat damage.

9. New Business.

None.

10. Adjourned at 5:37 p.m.

Motion by Wofford, seconded by Haire, to adjourn. Motion: Passed.

Josh D. Lee, Chairman

ATTEST:

Brian Prince, Secretary

December 2023

VUA Bills Payable

Report 14

12/29/2023

Bills Payable
12/01/2023 thru 12/31/2023

1

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
VUA ADMIN/OPERATION REIMB				
14-07-01	CITY OF VINITA	117589	VUA Admin/Operation Reimb	46,500.00
Total	VUA ADMIN/OPERATION REIMB			<u>46,500.00</u>
WASTEWATER TREATMENT PLANT				
14-09-02	Aaron Erwin, Aaron's Extermina	117564	Spray for pests-WWTP	50.00
14-09-02	ACE TOWN & COUNTRY	114137	pipe, connectors	43.74
14-09-02	ACE TOWN & COUNTRY	117535	Nuts, Bolts-WWTP	78.86
14-09-02	ANIMAL HEALTH SUPPLY	117533	boots-Jeremy Beistline	116.03
14-09-02	ATWOODS	117532	O-rings	4.18
14-09-02	Bank of America Business Card	117759	Microsoft 365	99.99
14-09-02	DEPT OF ENVIRONMENTAL Q	117377	Jeremy Beistline water/wastewa	186.00
14-09-02	Green Country Testing	117687	Samples	1,105.00
14-09-02	Hawkins, Inc.	117880	9/21 Granular Hypochlorite	393.50
14-09-02	Hawkins, Inc.	117881	12/14 Granular Hypochlorite	391.00
14-09-02	OK Municipal Assurance Group	117892	WWTP Vehicle	296.00
14-09-02	OK Municipal Assurance Group	117898	WWTP Equipment	14.00
14-09-02	T H ROGERS LUMBER CO	114624	drill bits, oil	47.05
14-09-02	USBLUEBOOK	117820	addl Griffin Beakers for lab	43.00
14-09-02	Wal Mart Community-Capital One	117547	cleaning supplies	195.56
14-09-03	1-VOIP Enhanced Services LLC	117710	Land Lines-WWTP	11.30
14-09-03	Public Service Company of Okla	117655	***-926-362-0-9	5,655.52
14-09-03	Public Service Company of Okla	117656	***-147-231-0-3	52.08
Total	WASTEWATER TREATMENT PLANT			<u>8,782.81</u>
UTILITY				
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 12/01/2023	24,100.38
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 12/15/2023	23,226.68
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 12/29/2023	17,731.44
14-10-02	Aaron Erwin, Aaron's Extermina	117562	Spray for pests-Water Barn	50.00
14-10-02	ACE TOWN & COUNTRY	117446	CO 2 cartridge, key	7.98
14-10-02	ATWOODS	117772	New drill, tape measure	306.97
14-10-02	ATWOODS	117061	marking paint	134.85
14-10-02	ATWOODS	116941	reflective vest	33.88
14-10-02	B & L WATERWORKS SUPPLY	117751	Restock	547.16
14-10-02	C & L SUPPLY INC	117002	pipe thread dope	13.76
14-10-02	C & L SUPPLY INC	117979	pipe thread dope	3.24
14-10-02	C & L SUPPLY INC	117801	Credit Inv S03148515 pd twice	(15.88)
14-10-02	C & L SUPPLY INC	116970	3/4 inch brass nipple	4.67
14-10-02	Clean Uniform Company	117672	Uniform Rental Water Dept	198.64
14-10-02	Core & Main LP	116920	Restock-(4) Invoices	6,246.63
14-10-02	Core & Main LP	117400	manhole riser, saddle epoxy,BM	2,677.18
14-10-02	Current Pride Electric LLC	117544	Repair wiring flow meter-3rd i	135.00
14-10-02	GRAND RIVER DAM AUTHOR	117684	Water Sold (m/b)	2,496.48
14-10-02	Green Country Spine	117844	Trevor Lawson drug screen/phys	130.00
14-10-02	Key Equipment & Supply Co.	117490	2 tanks Nitrogen	102.96
14-10-02	LONGAN CONSTRUCTION CO	117516	Asphalt	1,797.28
14-10-02	Municipal Maintenance Services	117878	8/1 valve/solonoid,12/13 new s	3,300.00
14-10-02	O'Reilly Automotive, Inc.	117739	repl tail light bulb	8.18
14-10-02	OK Municipal Assurance Group	117899	Water Dept Equipment	150.00
14-10-02	OTA PIKEPASS	117677	Toll fee water dept	4.40
14-10-02	SEQUOYAH SOFTWARE & CO	117548	Cass Certification	150.52
14-10-02	Shofler, Frank	117760	repaired compressor, governer	875.00
14-10-02	U S POST OFFICE	117590	Advance \$750	750.00
14-10-02	Utility Supply Company	116402	2) suction hoses	1,420.04
14-10-02	Utility Supply Company	116411	2) suction hoses	750.00
14-10-02	Wal Mart Community-Capital One	117790	charge cord, wall plug	15.25
14-10-03	1-VOIP Enhanced Services LLC	117711	Land Lines-Water Dept	11.30
14-10-03	Craig Co Rural Water Dist #2	117685	Acct 2502503 Hwy 60-4420	61.08

12/29/2023

Bills Payable
12/01/2023 thru 12/31/2023

2

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
UTILITY				
14-10-03	NE Okla Electric Cooperative	117679	940451 Boost Pump Station	1,042.51
14-10-03	OK NATURAL GAS CO	117700	****76316185622764	278.41
14-10-03	Public Service Company of Okla	117660	***-399-231-3-2	75.67
14-10-03	Public Service Company of Okla	117658	***-104-700-0-8	237.26
14-10-03	Public Service Company of Okla	117657	***-799-231-0-0	29.05
14-10-03	Public Service Company of Okla	117659	***-344-922-0	75.95
14-10-03	Verizon Wireless 2264	117720	Cell Phone-Water Dept	507.88
14-10-04	Vogel Oil/CPP	117603	Fuel Water Dept	1,425.65
14-10-20	RCB	117723	loan 4190120 Dodge Trk	482.37
Total UTILITY				91,579.82
VUA GENERAL FUND				
14-12-05	COMPSOURCE OKLAHOMA	117666	Workers Comp	3,241.00
14-12-07	Aaron Richard Mears	117763	Eng Admin Svcs R/R Bore	1,000.00
14-12-07	Aaron Richard Mears	117762	Prelim Eng report Water Improv	1,625.00
Total VUA GENERAL FUND				5,866.00
VUA GENERAL FUND-Build/Prop/Sv				
14-12-60	OK Municipal Assurance Group	117894	VUA Gen Gov Vehicle	348.00
14-12-60	SHOUT & SACK	117767	Turkeys/Hams Employees Christm	430.00
14-12-60	Stotts, Josh	117749	refund phone cost, phone retur	600.00
14-12-60	Villa Lofts	117506	refund overpayment Tap 15681	66.50
14-12-60	Villa Lofts	117505	refund overpayment Tap 15680	133.00
Total VUA GENERAL FUND-Build/Prop/Sv				1,577.50
SOLID WASTE				
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 12/29/2023	8,911.48
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 12/01/2023	11,863.35
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 12/15/2023	11,408.13
14-20-02	Aaron Erwin, Aaron's Extermina	117561	Spray for pests-Transfer Stati	50.00
14-20-02	ACE TOWN & COUNTRY	117809	mouse traps	20.93
14-20-02	ATLAS STEEL PRODUCTS INC	117436	mudflaps ujit #37, #36	110.04
14-20-02	ATLAS STEEL PRODUCTS INC	117752	Electric controller for Rollof	435.00
14-20-02	ATWOODS	117808	mouse/rat bait	49.98
14-20-02	AUTOMOTIVE SUPPLY PARTS	117482	hydraulic line battery for 4 w	624.39
14-20-02	AUTOMOTIVE SUPPLY PARTS	117830	JB weld,washer fluid,2 cycle o	130.87
14-20-02	Clean Uniform Company	117668	Uniform Rental Solid Waste	116.23
14-20-02	OK Municipal Assurance Group	117903	Insurance New trash truck PDUM	1,514.00
14-20-02	OK Municipal Assurance Group	117891	Solid Waste Vehicles	9,996.00
14-20-02	OK Municipal Assurance Group	117896	Solid Waste Dept Equipment	9.00
14-20-02	OTA PIKEPASS	117676	Toll fee solid waste	354.66
14-20-02	Sam's Tire Shop, LLC	117746	repair flat unit #34	14.00
14-20-02	Scott Miller	117806	repair trash truck/mice damage	551.40
14-20-02	T H ROGERS LUMBER CO	117748	mortar mix,brick set	27.37
14-20-02	Truck Tread	117492	4 New tires unit #31	1,400.00
14-20-02	Truck Tread	117773	4 tires for trailers	740.00
14-20-02	Vogel Oil/CPP	117743	20 boxes DEF	280.00
14-20-03	1-VOIP Enhanced Services LLC	117707	Land Lines-Transfer Station	11.30
14-20-03	Craig Co Rural Water Dist #2	117702	Transfer Station water 1501101	58.66
14-20-03	Livingston Propane & Oil	117766	Propane-S/W	725.55
14-20-03	Public Service Company of Okla	117609	***-*10-331-0-6	199.34
14-20-03	Public Service Company of Okla	117610	***-*11-579-0	180.48
14-20-03	Verizon Wireless 2264	117716	Cell Phone-Solid Waste	137.67
14-20-04	Vogel Oil/CPP	117601	Fuel Solid Waste	4,155.60
14-20-06	Waste Management	116832	Tipping Fees	11,679.46
14-20-06	Waste Management	117686	Tipping Fees	13,129.22
Total SOLID WASTE				78,884.11
WATER TREATMENT PLANT				

12/29/2023

Bills Payable
12/01/2023 thru 12/31/2023

3

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
WATER TREATMENT PLANT				
14-44-02	Aaron Erwin, Aaron's Extermina	117563	Spray for pests-WTP	50.00
14-44-02	Accurate Environmental	117799	SDWIS Analysis RAD	399.00
14-44-02	Accurate Environmental	117791	BACT's	110.00
14-44-02	Accurate Environmental	117518	THM's, HAA's	920.00
14-44-02	Accurate Environmental	117515	Bact's	140.00
14-44-02	Accurate Environmental	117514	TOC's	140.00
14-44-02	Airgas USA, LLC	117102	new lead gun, plasma cutter	818.55
14-44-02	ATWOODS	117520	pump sprayer,paint supplies	82.94
14-44-02	ATWOODS	117517	braker cleaner,allen wrenches	45.83
14-44-02	C & L SUPPLY INC	117378	coupling WTP	51.04
14-44-02	Current Pride Electric LLC	117757	wired flow meter, control wiri	440.00
14-44-02	OK Municipal Assurance Group	117893	WTP Vehicles	381.00
14-44-02	OK Municipal Assurance Group	117900	WTP Equipment	38.00
14-44-02	Walker's Hardware & Lumber	117500	zip ties,pvc fittings,cleaner	72.04
14-44-03	1-VOIP Enhanced Services LLC	117712	Land Lines-WTP	11.30
14-44-03	Public Service Company of Okla	117661	***-541-684-0-2	3,623.83
14-44-03	Public Service Company of Okla	117662	***-575-923-0-5	64.29
14-44-03	Public Service Company of Okla	117663	***-447-923-0-7	1,885.11
14-44-05	OMNI Water Consultants, Inc.	117526	December Chemicals	16,118.05
Total WATER TREATMENT PLANT				25,390.98
SOLID WASTE CAPITAL FUND				
14-75-02	RCB	117725	loan 10243418 S/W Trailor	1,203.72
14-75-02	RCB	117722	loan 4189676 Semi	2,290.73
14-75-02	RCB	117724	loan 4197836 09 Crane Carrier	687.11
14-75-02	RCB	117726	loan 10361889 Freightliner Tra	5,722.33
Total SOLID WASTE CAPITAL FUND				9,903.89
Grand Total				268,485.11

Vinita Utilities Authority
 GL Rpt14 - 7/1/2023 thru 12/31/2023

49.98%

VINITA UTILITY AUTHORITY	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
ADMIN/OPERATION REIMB	547,500.00	46,500.00	276,000.00	271,500.00	8.5	50.4
TOTAL	547,500.00	46,500.00	276,000.00	271,500.00	8.5	50.4
ATTORNEY						
ATTORNEY FEES	30,000.00		10,932.89	19,067.11		36.4
TOTAL	30,000.00		10,932.89	19,067.11		36.4
WASTEWATER TREATMENT PLANT						
MAINTENANCE & OPERATION WWTP	95,000.00	3,063.91	52,764.28	42,235.72	3.2	55.5
UTILITIES WWTP	75,000.00	5,718.90	37,788.48	37,211.52	7.6	50.4
GASOLINE WWTP	4,000.00			4,000.00		
WWTP CHEMICALS	35,000.00		4,707.83	30,292.17		13.5
TOTAL	209,000.00	8,782.81	95,260.59	113,739.41	4.2	45.6
UTILITY						
PERSONNEL SERVICES UTILITY	700,000.00	65,058.50	313,414.38	386,585.62	9.3	44.8
MAINTENANCE & OPERATION UTILITY	200,000.00	22,294.19	87,089.56	112,910.44	11.1	43.5
UTILITIES UTILITY	35,000.00	2,319.11	12,296.79	22,703.21	6.6	35.1
GASOLINE UTILITY	35,000.00	1,425.65	12,944.37	22,055.63	4.1	37.0
CAPITAL OUTLAY UTILITY	145,000.00	482.37	3,234.22	141,765.78	0.3	2.2
TOTAL	1,115,000.00	91,579.82	428,979.32	686,020.68	8.2	38.5
WATER TREATMENT PLANT						
MAINTENANCE & OPERATIONS WTP	56,000.00	3,688.40	32,043.26	23,956.74	6.6	57.2
UTILITIES WTP	90,000.00	5,584.53	40,296.41	49,703.59	6.2	44.8
GASOLINE WTP	10,000.00		100.56	9,899.44		1.0
CHEMICALS WTP	600,000.00	16,118.05	209,205.34	390,794.66	2.7	34.9
TOTAL	756,000.00	25,390.98	281,645.57	474,354.43	3.4	37.3
SOLID WASTE						
PERSONNEL SERVICES SOLID WASTE	340,000.00	32,182.96	161,306.64	178,693.36	9.5	47.4
MAINTENANCE AND OPERATION SOLID WASTE	150,000.00	16,423.87	44,098.56	105,901.44	10.9	29.4
UTILITIES SOLID WASTE	12,000.00	1,313.00	5,073.78	6,926.22	10.9	42.3
GASOLINE AND DIESEL SOLID WASTE	110,000.00	4,155.60	36,375.95	73,624.05	3.8	33.1
TIPPING FEES SOLID WASTE	160,000.00	24,808.68	81,014.90	78,985.10	15.5	50.6
SOLID WASTE RESERVE	308,690.37	9,903.89	59,764.82	248,925.55	3.2	19.4
SOLID WASTE CAPITAL OUTLAY	150,000.00			150,000.00		
TOTAL	1,230,690.37	88,788.00	387,634.65	843,055.72	7.2	31.5
RESERVE ACCT- WWTP/WTP	184,531.41		19,097.50	165,433.91		10.3
TOTAL	184,531.41		19,097.50	165,433.91		10.3

Vinita Utilities Authority

GL Rpt14 - 7/1/2023 thru 12/31/2023

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
VUA GENERAL						
VUA WORKERS COMP	40,000.00	3,241.00	22,056.00	17,944.00	8.1	55.1
VUA ENGINEERING FEE	60,000.00	2,625.00	21,540.00	38,460.00	4.4	35.9
VUA GENERAL FUND-Build/Property/Svcs	458,972.43	1,577.50	69,155.10	389,817.33	0.3	15.1
TOTAL	<u>558,972.43</u>	<u>7,443.50</u>	<u>112,751.10</u>	<u>446,221.33</u>	<u>1.3</u>	<u>20.2</u>
GRAND TOTAL	<u>4,631,694.21</u>	<u>268,485.11</u>	<u>1,612,301.62</u>	<u>3,019,392.59</u>	<u>5.8</u>	<u>34.8</u>

Vinita Utility Authority

Superintendent report.

Distribution

260 RD NEW METER

460 N WILSON IN ALLY 60 FT 2 IN PVC LINE REPLACEMENT

400 BLOCK NORTH BROWN 80FT 2IN LINE REPLACEMENT

JET ROD SEWER AND CAMERA HANER AND MAYWOOD

BUILT SHELFING IN PARTS ROOM TO BE MORE ORGANIZED

TRANSFERRED CHRIS WALLACE FROM STREET DEPT.

Waste Water Treatment Plant

BAR SCREEN BROKEN STILL PLANNING REPAIR AND OR REPLACEMENT

POURED A BED

CLEAN PUMPS FROM EXTRA TRASH FROM BAR SCREEN BEING DOWN

NORMAL OPERATIONS

Water Treatment Plant

HIRED TREVOR LAWSON

PUT TOGETHER VALVE ACTUATOR READY TO INSTAL WITH NEW VALVE

DISINFECTED FRONT OF TRAINS

HAULED SLUDGE

Solid Waste

TOOK TRUCK TO ALL RIGS IN PRYOR FOR CAMERA WIRING HARNESS

NORMAL OPERATIONS



Regularly Scheduled **Vinita City Council Meeting**

Tuesday, January 2, 2024, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

AGENDA

1. Roll Call.
2. Recognition of Visitors and Public Comments.
3. Consideration to approve Consent Agenda:
 - A. Actions taken during the VUA meeting.
 - B. Minutes from the December 19, 2023, City Council meeting.
4. Discussion, consideration and possible action relating to items removed from Consent Agenda.
5. Discussion, consideration and possible action on Finance Ordinance 3833; Bills Payable.
6. Discussion, consideration and possible action on Finance Ordinance 3833 Emergency Clause.
7. Discussion, consideration and possible action on Ordinance 3834; Amending the Zoning Classification of Certain Property Located within the City of Vinita, Oklahoma; and Declaring an Emergency.
 - A. The South Half (S1/2) of Section Twenty-One (21), Township Twenty-five (25) North, Range Twenty-one (21) East of the Indian Meridian, Craig County, Oklahoma according to the United States Government Survey thereof.

STREET OR APPROXIMATE LOCATION:

NW corner of E HWY 60 & S 4460 RD

- B. Emergency Clause
 8. Discussion, consideration and possible action on appointment for the Grand Gateway Economic Development Association 2024 Board of Directors and Alternate Board Member beginning February 1, 2024.
 9. Department Reports:
 - A. City Administrator Allen Goforth
 - B. Cemetery/Parks/Street Department James Tracy
-



-CONT AGENDA

- C. Library Vanessa Hicks
- D. Police Chief Mark Johnson
- E. Fire Chief Kevin Huxtable
- F. Code Enforcement Henry Goforth
- G. Economic & Community Development Coordinator Misty Deffenbaugh
- H. City Clerk Brian Prince
- I. Treasurer Paula Butcher
- J. Mayor Josh Lee

10. New Business.

11. Adjourn.



Brian Prince, City Clerk

Posted December 29, 2023 at 1:30pm

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, December 19, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on December 15, 2023 at 2:55 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:38 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: John Swift.
2. Recognition of Visitors and Public Comments.

No cards or emails were submitted.
3. Veteran Recognition

Robert E Whitchurch, served his Country honorably in the United States Army from 1966-1968 during the Vietnam era.
4. Consideration to approve Consent Agenda:
 - A. Actions taken during the VUA meeting.
 - B. Minutes from the December 5, 2023, City Council meeting.
Motion by Briley, seconded by Haire, to approve to provide a turkey or ham for each VUA employee. Motion: Passed.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No action.
6. Discussion, consideration and possible action on Ordinance 3832; Annexing to the Corporate City Limits of Vinita, Oklahoma Certain Territory and Extending the City Limits of Said City to Include Said Territory.
 - A. The South Half of the Southeast Quarter of the Southeast Quarter (S/2 SE/4 SE/4) of Section Twenty-two (22), and all that part of the North Half of the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27) that is North of the Will Rogers Turnpike, all in Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, according to the U.S. Government Survey thereof, together with the right to make connections to an outfall line for the disposal of sewage for residences on the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East, and that portion of the North Half of the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East lying North of the Turnpike as described in Condemnation Case No. 10.585 of the District Court of Craig County, Oklahoma, together with an easement across that part of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East, Craig County, Oklahoma, owned by Merlyn Hallett and Doris Hallett, husband and wife, to

connect with the sewer lines constructed by Continental Oil Company, a Delaware corporation, under an easement dated April 11, 1956, and recorded in Book 225 at Page 741 of the records of the County Clerk of Craig County, Oklahoma, together with the right of ingress and egress to and from the same for the purpose of constructing, reconstructing, laying, repairing and maintaining said sewer lines

LESS THE FOLLOWING THREE TRACTS, TO WIT: A tract of land lying in the Southeast Quarter of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point 113.0 feet North of the Southeast Quarter of said Section Twenty-two (22); thence North 0°01' West on the North-South Section line 150.0 feet; thence South 89°54' West on a line parallel with the South boundary of Section Twenty-two (22) 375.0 feet, thence South 0°01' East 150.0 feet; thence North 89°54' East 375.0 feet to the point of beginning, containing 1.29 acres, more or less.

AND

And a tract of land lying in the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point on the North boundary of said South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), and 393.3 feet West of the Northeast Corner thereof; thence South 0°01' East 215.0 feet; thence South 89°54' West 150.0 feet; thence North 0°01' West 215.0 feet; thence North 89°54' East 150.0 feet to the point of beginning, containing 0.70 acres, more or less.

AND

A tract of land lying in the South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, more particularly described as follows: Beginning at a point on the North boundary of said South Half of the Southeast Quarter of the Southeast Quarter of Section Twenty-two (22) and 343.3 feet West of said Northeast Corner thereof; thence South 0°01' East 393 feet; thence South 89°54' East 343.3 feet; thence North 0°01' West 393 feet to the point of beginning, containing 3.09 acres, more or less.

AND LESS AND EXCEPT THE FOLLOWING:

A piece, parcel, or tract of land located in the Northeast Quarter of the Northeast Quarter of Section Twenty-seven (27), Township Twenty-five (25) North, Range Twenty (20) East of the Indian Base and Meridian, Craig County, State of Oklahoma, according to the United States Government Survey thereof and more particularly described as follows:

Commencing at the Northeast Corner of said Northeast Quarter of the Northeast Quarter; thence South 87°58'16" West for a distance of 125.0 feet along the North line thereof, said line being the North line of the Oklahoma Turnpike Authority; thence from a tangent bearing South 53°26'38" West along a curve to the right having a radius of 16689.00 feet and an arc length of 184.03 feet, being subtended by a chord of South 53°07'41" West for a distance of 184.03 feet contiguous with the North line of said Oklahoma Turnpike Authority to the Point of Beginning, thence continuing along a curve to the right having a radius of 16689.00 feet and an arc length of 863.33 feet, being subtended by a chord of South 54°55'33" West for a distance of 863.24 feet contiguous with said North line of the Oklahoma Turnpike Authority; thence North 01°34'20" West for a distance of 472.99 feet to the South line of the State of Oklahoma perpetual easement recorded in Book 177 Page 668 of the Craig County Records; thence North 87°58'16" East for a distance of 703.65 feet along said South line of the State of Oklahoma perpetual easement and parallel to the North line of said Section 27; thence along a curve to the left having a radius of 11519.30 feet and an arc length of 16.34

feet, being subtended by a chord of South 84°06'14" East for a distance of 16.34 feet along said South line of the State of Oklahoma perpetual easement to the Point of Beginning.

Physical Location South 4410 and Excelsior Ave/E269 RD.

This property is about 25 acres located just North of I44 McDonalds exit. This annexation was reviewed and recommend by the Planning Commission for Zoning as a C-2 upon Annexation.

Dr Lankford is choosing to abstain from voting since he has an interest in the property.

Motion by Briley, seconded by Tyler, to approve annexation as described on agenda item 6A. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Briley, Young. Nay votes: Lankford (abstain). Motion carried.

B. Emergency Clause

Motion by Briley, seconded by Haire, to approve Emergency Clause. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Briley, Young. Nay votes: Lankford (abstain). Motion carried.

7. Discussion, consideration and possible action to appoint Cale Delozier to the Vinita Industrial Development Authority and Vinita Industrial Development Foundation Board to replace Tony Cordray.

Motion by Lankford, seconded by Hoskin, to approve to appoint Cale Delozier to the Vinita Industrial Development Authority and Vinita Industrial Development Foundation Board. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 13 from Mike Ross to BJ Hayes.

Motion by Hoskin seconded by Wofford, to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 13 from Mike Ross to BJ Hayes. Motion: Passed.

9. Discussion, consideration and possible action to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 2 Space 5 from Evan Allard to Clint Markam and Geramey Murray.

Motion by Wofford, seconded by Hoskin, to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 2 Space 5 from Evan Allard to Clint Markam and Geramey Murray. Motion: Passed.

10. Discussion, consideration, and possible action to review SAMS Registration from CDBG Library Renovation Award Winning Contractor, Horizon Roofing & Construction, INC.

Allen Goforth shared the confirmation report that Horizon Roofing & Construction is current with SAMS Registration.

Motion by Hoskin seconded by Tyler, to approve the review of the SAMS Registration from CDBG Library Renovation Award Winning Contractor, Horizon Roofing & Construction, INC.
Motion: Passed.

11. Discussion, consideration and possible action on Estimate from That Guy Carpentry and Handyman Service, LLC in the amount of \$9,000.00 for the preparation for Temporary Library at 116 S Scrapper.

Motion by Hoskin, seconded by Tyler, to approve Estimate from That Guy Carpentry and Handyman Service, LLC in the amount of \$9,000.00 for the preparation for Temporary Library at 116 S Scrapper. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action on the ASPCA Service Agreement (The American Society for the Prevention of Cruelty to Animals).

Motion by Wofford, seconded by Lankford, to approve ASPCA Service Agreement (The American Society for the Prevention of Cruelty to Animals. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

13. Department Reports:

Mayor Josh Lee shared a promotional news article mentioning the American Heartland Theme Park coming to Vinita, OK from Mansion Entertainment sponsor of the 135 Rose Bowl Parade on January 2, 2024 in Pasadena, CA. This was a National News Article and is very exciting for the promotion.

14. Vote to enter into executive session:

A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. 307 (B)(1): Probationary Police Officer, Daniel Garrett.

Motion by Tyler, seconded by Young, to approve to enter into executive session. Motion: Passed.

15. Vote to return to open session.

Motion by Young, seconded by Hoskin, to approve to return to open session. Motion: Passed.

16. Statement of Executive Session.

No other action was taken during Executive Session.

17. Discussion, consideration and possible action on items discussed in Executive Session on the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Probationary Police Officer Daniel Garrett.

Motion by Young, seconded by Hoskin, to approve to hire Daniel Garrett for Full Time Patrolman for the Vinita Police Department Effective December 15, 2023. Roll Call: Aye votes: Wofford, Tyler, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

18. Adjourned at 6:13 p.m.

Motion by Haire, seconded by Tyler to adjourn. Motion: Passed.

Josh D. Lee, Mayor

ATTEST:

Brian Prince, City Clerk

FINANCE ORDINANCE NO. 3833

An Ordinance of the City of Vinita, Oklahoma Providing Claims against the City Of Vinita, and Declaring an Emergency.

Section 1. That There Is Hereby Appropriated From The Following Listed Municipal Accounts, to-wit: The General Fund, Sales Tax CIP, Library Grants, Revolving Fund, Economic Development, Hotel/Motel Tax, Police Grant, Police Reserve/PAAS, Vinita Lake Park, Meter Deposit Refunds. Amounts Sufficient To Pay The Bills And Invoices Listed On Exhibit "A", Attached Hereto.

Section 2. EMERGENCY CLAUSE: It being immediately necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist by reason whereof this Ordinance shall take effect and be in full force and effect from and after its passage and approval.

Passed And Approved This 2nd Day of January 2024.

Attest:

**_____
Josh D. Lee, Mayor**

**_____
Brian K. Prince, City Clerk**

Bills Payable

12/29/2023

12/01/2023 thru 12/31/2023

1

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
GOVERNING BOARD				
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 12/01/2023	2,033.50
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 12/15/2023	11,223.15
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 12/29/2023	1,904.32
Total	GOVERNING BOARD			15,160.97
CLERK DEPT				
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 12/29/2023	8,962.67
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 12/15/2023	10,616.55
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 12/01/2023	9,848.97
01-02-02	Vinita Rotary Club	117550	1/2 Monthly dues Brian Prince	26.50
Total	CLERK DEPT			29,454.69
TREASURER				
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 12/01/2023	1,019.72
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 12/15/2023	1,198.17
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 12/29/2023	985.18
Total	TREASURER			3,203.07
ATTORNEY				
01-04-01	Personnel Services-City Attorn	PAYROLL	PAYROLL 12/15/2023	885.45
01-04-02	Logan & Lowry LLP	117281	Services thru 10/31/2023	4,816.15
Total	ATTORNEY			5,701.60
MUNICIPAL COURT				
01-05-01	Personnel Services-Court Clerk	PAYROLL	PAYROLL 12/15/2023	2,731.85
01-05-02	Cherokee Nation District Court	117734	Lance Green T-23-72	30.00
01-05-02	Cherokee Nation District Court	117736	Kimberly Paine T-23-49	30.00
01-05-02	Cherokee Nation District Court	117735	Taylor Minson T-23-97	30.00
01-05-02	Cleet	117732	Penalty Assess Fees November 2	307.52
01-05-02	OSBI	117730	Forensic fees November 2023	294.50
01-05-02	OSBI	117731	AFIS fees November 2023	307.52
Total	MUNICIPAL COURT			3,731.39
POLICE				
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 12/01/2023	66,396.28
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 12/29/2023	42,568.37
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 12/15/2023	52,176.12
01-06-02	Bank of America Business Card	117755	2 toner cartridges	45.81
01-06-02	Bank of America Business Card	117754	SOS-Notary appl Angel Davis	26.00
01-06-02	LAKELAND OFFICE SYSTEMS	117592	Monthly cost per copy	5.66
01-06-02	Lloyd's Quick Lube	117793	oil change unit #3	175.72
01-06-02	Matthews CDJR	117764	23 Durango-oil change	117.38
01-06-02	Matthews CDJR	117792	oil change unit #23	141.57
01-06-02	OK DEPT OF PUBLIC SAFETY	117551	O'lets Usage	420.00
01-06-02	ROCIC	117507	Jul 23-June 24 Service Fee	300.00
01-06-02	Southern Tire Mart, LLC	116184	Dodge Durango tires	336.80
01-06-02	Southern Uniform & Tactical	117756	3 shirts	125.97
01-06-02	That Guy Carpentry Handyman Sv	117765	flat door handle storage area	130.64
01-06-02	Wal Mart Community-Capital One	117509	Microwave	55.00
01-06-03	1-VOIP Enhanced Services LLC	117586	Land Lines Police Dept	310.46
01-06-03	CULLIGAN OF JOPLIN	117587	Water Police Dept	30.25
01-06-03	I.C. System, Inc	117546	AT&T PD final bill 334569725-1	164.25
01-06-03	Public Service Company of Okla	117604	***-*54-468-0	309.02
01-06-03	Verizon Wireless 5436	117585	Cell Phones Police Dept	544.73
01-06-04	Fleet Services	117593	Fuel Police Dept	2,433.10
01-06-20	RCB	117729	loan 10309375,10328045	2,692.02
01-06-20	RCB	117728	loan 4199519-19 Charger/20 Dur	915.90
01-06-20	RCB	117727	loan 4199006 21 Dodge Durango	597.30

Bills Payable
12/01/2023 thru 12/31/2023

12/29/2023

2

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
Total POLICE				171,018.35
FIRE				
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 12/15/2023	32,477.53
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 12/01/2023	30,404.14
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 12/29/2023	24,990.79
01-07-02	66 Apparel	117777	1 Vintage blue hoodie, Wills	54.00
01-07-02	66 Apparel	117776	1 Navy Polo, Wills	15.00
01-07-02	66 Apparel	117775	2 navy T-shirts	56.00
01-07-02	Aaron Erwin, Aaron's Extermina	117553	Spray for pests-Fire Dept	45.00
01-07-02	ATWOODS	117794	oil, wiper fluid	77.34
01-07-02	AUTOMOTIVE SUPPLY PARTS	117531	belt for Engine #4	100.79
01-07-02	Bank of America Business Card	117785	Amazon Compressor repl control	47.09
01-07-02	Bank of America Business Card	117781	Amazon wood broom handle	38.30
01-07-02	Bank of America Business Card	117789	Waterour-Adapter Subassy	438.97
01-07-02	Bank of America Business Card	117784	Amazon Tactical boots	146.20
01-07-02	Bank of America Business Card	117780	Amazon steel toe work boots	129.99
01-07-02	Bank of America Business Card	117782	Amazon Cloud 5 sneakers	134.95
01-07-02	Bank of America Business Card	117783	Amazon Compressor check valve	43.95
01-07-02	Bank of America Business Card	117779	Amazon steel toe work boots	129.99
01-07-02	Bank of America Business Card	117839	B2B Prime fee	179.00
01-07-02	Bank of America Business Card	117499	Amazon-Antenna Adapter	15.49
01-07-02	Bank of America Business Card	117552	Adobe Monthly fee	29.99
01-07-02	Bank of America Business Card	117495	Rush-door hinge IHC	88.32
01-07-02	Bank of America Business Card	117501	mobile to base converter	46.01
01-07-02	Bank of America Business Card	117787	BMP Prestolite Notor MUE	270.82
01-07-02	Bank of America Business Card	117496	Amazon- Leather Office Chair	129.98
01-07-02	Bank of America Business Card	117786	Amazon 2-Men's Ridge pant	144.00
01-07-02	Bank of America Business Card	117497	Amazon- Helmet flashlight	91.02
01-07-02	Bank of America Business Card	117498	Google Workspace	168.00
01-07-02	MID-WEST PRINTING	116884	Bound Book VFD	709.96
01-07-02	OK Municipal Assurance Group	117888	Fire Dept/Other Vehicles	469.00
01-07-02	Penguin Management, Inc.	117788	6 mos Lieutenant, streaming	666.00
01-07-02	Sam's Tire Shop, LLC	117435	2 Tires Eng #4	990.00
01-07-02	Tesreau, Carl	117833	Pump test #1,#4,#5	750.00
01-07-02	Wal Mart Community-Capital One	117778	Batteries	20.22
01-07-02	Wal Mart Community-Capital One	117834	copy paper	10.64
01-07-03	1-VOIP Enhanced Services LLC	117705	Land Lines-Fire Dept	11.30
01-07-03	OK NATURAL GAS CO	117694	***78014116670664	192.01
01-07-03	Public Service Company of Okla	117606	***-67-402-0-6	217.65
01-07-03	Verizon Wireless 2264	117714	Cell Phone-IPADs-Fire Dept	138.52
01-07-04	Fleet Services	117594	Fuel Fire Dept	1,629.93
Total FIRE				96,297.89
STREET				
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 12/15/2023	11,412.83
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 12/01/2023	11,125.46
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 12/29/2023	8,411.68
01-08-02	Advanced Workzone Svcs,LLC	117477	Barricades,cones, looper cones	2,405.60
01-08-02	Airgas USA, LLC	117549	torch tip	16.80
01-08-02	Airgas USA, LLC	117537	2 cylinders Lease Renewal	146.70
01-08-02	ATWOODS	117511	bar oil,cleveses,gloves	161.89
01-08-02	AUTOMOTIVE SUPPLY PARTS	117441	brake pads, filters	232.09
01-08-02	AUTOMOTIVE SUPPLY PARTS	117440	hose clamps, zip ties	168.01
01-08-02	AUTOMOTIVE SUPPLY PARTS	117826	shop towels,LED light, 2 cycle	448.68
01-08-02	AUTOMOTIVE SUPPLY PARTS	117524	brake shoes,oil seal, spring b	507.74
01-08-02	AUTOMOTIVE SUPPLY PARTS	117828	center rear body,paint markers	509.38
01-08-02	AUTOMOTIVE SUPPLY PARTS	117827	Fuel pump module	203.69
01-08-02	AUTOMOTIVE SUPPLY PARTS	117525	zipties,DEF,oil filters	484.52

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
STREET				
01-08-02	AUTOMOTIVE SUPPLY PARTS	117829	5 piece connect,brake pads,he	484.02
01-08-02	Bank of America Business Card	117800	Amazon-Repair Kit	50.48
01-08-02	Bruckner Truck Sales, Inc	117502	injector #83 (warranty)	759.83
01-08-02	Bruckner Truck Sales, Inc	117807	air filter/governor unit 8-3	44.86
01-08-02	Clean Uniform Company	117667	Uniform Rental Street Dept	103.03
01-08-02	Green Country Spine	117541	Physical James Hubert	85.00
01-08-02	Green Country Spine	117843	Billy Horton drug screen/physi	115.00
01-08-02	Hard Hat Safety & Gloves	117503	jackets and hats Street Dept	260.00
01-08-02	Kirby-Smith Mfg, Inc.	117536	seals for grader	210.52
01-08-02	National Sign Co., Inc.	117770	stop sign (10)	304.77
01-08-02	Neo Concrete & Materials, Inc	117392	10 yards Concrete C&L culverts	1,460.00
01-08-02	OK Municipal Assurance Group	117895	Street Dept Equipment	249.00
01-08-02	Sam's Tire Shop, LLC	117742	1 flat repaired	92.00
01-08-02	Sam's Tire Shop, LLC	117741	purchase two backhoe tires	678.00
01-08-02	Sam's Tire Shop, LLC	117148	tire repair-backhoe	65.00
01-08-02	VINITA DAILY JOURNAL	116989	James business cards	40.00
01-08-02	VINITA FIREMENS FUND	117542	Street Dept Fire Extinguishers	205.00
01-08-03	1-VOIP Enhanced Services LLC	117706	Land Lines-Street Dept	11.30
01-08-03	OK NATURAL GAS CO	117695	****76318185623164	94.33
01-08-03	Public Service Company of Okla	117607	***.*04-700-0-6	121.95
01-08-03	Public Service Company of Okla	117608	***.*04-700-0-3	291.55
01-08-03	Verizon Wireless 2264	117715	Cell Phone-Street Dept	25.45
01-08-04	Fleet Services	117595	Fuel Street Dept	2,268.25
Total STREET				44,254.41
GENERAL GOVERNMENT				
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 12/01/2023	4,335.58
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 12/15/2023	4,751.94
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 12/29/2023	3,944.36
01-12-02	66 Apparel	117545	plaques-business of year,citiz	174.00
01-12-02	Aaron Erwin, Aaron's Extermina	117560	Spray for pests-City Hall	60.00
01-12-02	American Legal Publishing Corp	117819	Annual Web Host Fee	500.00
01-12-02	American Legal Publishing Corp	117875	2023 Supplement pages	404.92
01-12-02	Bank of America Business Card	117689	Call Centric fax lines	20.00
01-12-02	Bank of America Business Card	117523	credits BOA CC	(288.83)
01-12-02	Bank of America Business Card	117832	Adobe Acrobat Pro	19.99
01-12-02	Bank of America Business Card	117758	2-cutlery combo boxes	36.91
01-12-02	Bank of America Business Card	117831	Apple I cloud storage	0.99
01-12-02	Clean Uniform Company	117673	Uniform Rental Mats City Hall	12.00
01-12-02	CULLIGAN OF JOPLIN	117584	Water-City Hall	30.95
01-12-02	Hiseley Customs	116977	Street Sign Deffenbaugh Dr	130.99
01-12-02	OK Municipal Assurance Group	117885	Gen Gov Property 1/2	16,744.00
01-12-02	OK Municipal Assurance Group	117890	Gen Gov Vehicle	149.00
01-12-02	OK TAX COMMISSION	117835	Library Sales tax Nov 23	4.60
01-12-02	Positronix Technology, Inc.	117579	Services per contract	2,775.00
01-12-02	Positronix Technology, Inc.	117580	Cloud backup subscription	51.00
01-12-02	QUILL CORPORATION	117413	paper towels,carpet cleaner,tr	307.61
01-12-02	QUILL CORPORATION	117529	calenders and toners	787.85
01-12-02	SEQUOYAH SOFTWARE & CO	117581	Services-EBPP fee	280.00
01-12-02	SHOUT & SACK	117768	Turkeys/Hams Employees Christm	2,290.00
01-12-02	Wal Mart Community-Capital One	117415	picture frames, batteries	14.97
01-12-03	1-VOIP Enhanced Services LLC	117708	Land Lines-City Hall	158.05
01-12-03	OK NATURAL GAS CO	117696	****76323185623518	235.25
01-12-03	Public Service Company of Okla	117619	***.*523-644-0	7.14
01-12-03	Public Service Company of Okla	117617	***.*40-353-0	7.14
01-12-03	Public Service Company of Okla	117615	***.*00-605-0	7.14
01-12-03	Public Service Company of Okla	117611	***.*01-402-0-6	903.80
01-12-03	Public Service Company of Okla	117614	***.*36-511-8	7.14

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
GENERAL GOVERNMENT				
01-12-03	Public Service Company of Okla	117612	***.*41-399-0	7.14
01-12-03	Public Service Company of Okla	117618	***.*10-651-0	7.14
01-12-03	Public Service Company of Okla	117620	***.*889-771-0	7.14
01-12-03	Public Service Company of Okla	117613	***.*24-524-0	7.14
01-12-03	Public Service Company of Okla	117622	***-350-011-0	7.14
01-12-03	Public Service Company of Okla	117623	***502-013-0	7.14
01-12-03	Public Service Company of Okla	117624	***-895-812-0	7.14
01-12-03	Public Service Company of Okla	117621	***-158-336-0	7.14
01-12-03	Public Service Company of Okla	117616	***.*79-642-0	7.14
01-12-03	Verizon Wireless 2264	117713	Cell Phone-Allen Goforth	50.49
01-12-06	COMPSOURCE OKLAHOMA	117665	Workers Comp	16,779.00
01-12-16	DOCSENIOR SERVICES	117566	Per contract	833.33
01-12-20	Hartley, Frederick M.	117528	Library building rental Dec 20	1,200.00
01-12-20	OK Municipal Assurance Group	117904	Paas Building 628 S Wilson 9/	3,214.00
01-12-20	OK NATURAL GAS CO	117701	****76316185403200 PAAS	398.45
01-12-20	OWN Inc	117815	GIS Phase 1 Annex/Zone	1,963.00
01-12-20	Positronix Technology, Inc.	117543	Addl camera North Park	355.94
01-12-20	Public Service Company of Okla	117810	***-737-05-1-2 PAAS	614.86
01-12-20	Public Service Company of Okla	117625	***.*33-444-1-4	38.58
01-12-22	Bank of America Business Card	116962	Firefighter training Airbnb/Ed	2,950.69
01-12-22	Bible, Matthew W	117873	13 Runs	325.00
01-12-22	Copeland,Bill	117869	8 Runs	200.00
01-12-22	Cunningham, Hayden Lee Cole	117865	10 Runs	250.00
01-12-22	Harris, Deriek	117859	10 Runs	250.00
01-12-22	Harris, Deriek	117851	R&R Coordinator Dec 2023	2,000.00
01-12-22	Huxtable, Kevin	117850	R&R Coordinator Dec 2023	2,000.00
01-12-22	Lee, Josh D	117857	Medical Insurance Reimbursemen	625.00
01-12-22	Lee, Josh D	117858	1 Run	25.00
01-12-22	McElhaney, Scott	117866	14 Runs	350.00
01-12-22	McElhaney, Sydney	117861	14 Runs	350.00
01-12-22	Mendell, Phillip Lee	117862	10 Runs	250.00
01-12-22	Mendell, Phillip Lee	117856	Medical Insurance Reimbursemen	378.30
01-12-22	OSU	117824	Driver Operator pumper-11/27/2	4,550.00
01-12-22	OSU	117825	Driver Operator pumper-10/21/2	4,550.00
01-12-22	OSU	117823	Driver Operator pumper-Retest	50.00
01-12-22	Parker, Bryar Lynn	117863	10 Runs	250.00
01-12-22	Powers, Jessica	117864	1 Run	25.00
01-12-22	Powers, Jessica	117854	Medical Insurance Reimbursemen	236.60
01-12-22	Prince, Brian	117855	Medical Insurance Reimbursemen	330.00
01-12-22	Prince, Brian	117868	2 Runs	50.00
01-12-22	Richardson,Sawyer	117867	3 Runs	75.00
01-12-22	Rinehart, Zachary Todd	117871	5 Runs	125.00
01-12-22	Rinehart, Zachary Todd	117853	Medical Insurance Reimbursemen	1,540.00
01-12-22	Starks, Tyton Howard	117872	6 Runs	150.00
01-12-22	Wal Mart Community-Capital One	117874	Gift Cards	504.94
01-12-22	Ward, Drake	117860	10 Runs	250.00
01-12-22	Weaver, Jason J	117870	2 Runs	50.00
01-12-22	Weaver, Jason J	117852	Medical Insurance Reimbursemen	375.00
Total GENERAL GOVERNMENT				87,440.93
LIBRARY				
01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 12/15/2023	5,082.77
01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 12/29/2023	4,325.71
01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 12/01/2023	4,000.80
01-13-02	Aaron Erwin, Aaron's Extermina	117554	Spray for pests-Library/Museum	55.00
01-13-02	Bank of America Business Card	117493	Amazon Kidz+	4.99
01-13-02	Bank of America Business Card	117510	Amazon.com no receipt	12.93
01-13-02	Bank of America Business Card	117387	Amazon Santa programs	64.23

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
LIBRARY				
01-13-02	Bank of America Business Card	117494	Christmas Indoor Photo Backgro	21.99
01-13-02	LAKELAND OFFICE SYSTEMS	117582	Library-Monthlly contract,over	40.30
01-13-02	THE LIBRARY STORE INC	117519	barcodes,book covers	93.07
01-13-02	Wal Mart Community-Capital One	117836	Extension cord,sureboner,merch	53.89
01-13-02	Wal Mart Community-Capital One	117527	toilet paper, cleaning supplie	77.04
01-13-02	Wal Mart Community-Capital One	117837	credit merchandise	(15.92)
01-13-02	Wal Mart Community-Capital One	117838	credit merchandise	(11.19)
01-13-03	1-VOIP Enhanced Services LLC	117709	Land Lines-Library	11.30
01-13-03	OK NATURAL GAS CO	117697	****78013116670527	442.57
01-13-03	Public Service Company of Okla	117626	***-296-402-0-7	322.66
Total LIBRARY				<u>14,582.14</u>
PARKS/CEMETERY				
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 12/01/2023	6,956.95
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 12/29/2023	6,088.12
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 12/15/2023	7,881.27
01-14-02	Aaron Erwin, Aaron's Extermina	117557	Spray for pests-Cemetery Offic	20.00
01-14-02	Aaron Erwin, Aaron's Extermina	117558	Spray for pests-Sports Concess	25.00
01-14-02	Aaron Erwin, Aaron's Extermina	117559	Spray for pests-Attucks Restro	10.00
01-14-02	Aaron Erwin, Aaron's Extermina	117555	Spray for pests-Southpark Rest	20.00
01-14-02	ATWOODS	116677	25 ft drum/snake	13.99
01-14-02	ATWOODS	117512	gloves	80.94
01-14-02	AUTOMOTIVE SUPPLY PARTS	117841	zip ties,light,grommets	65.89
01-14-02	Clean Uniform Company	117669	Uniform Rental Parks/Cemetery	41.60
01-14-02	Happy Playgrounds, LLC	116493	Glide Slide with clamp, hardwa	1,438.42
01-14-02	Hard Hat Safety & Gloves	117504	jackets and hats Parks/Cem	208.00
01-14-02	OK Municipal Assurance Group	117886	Parks/Cemetery vehicles	396.00
01-14-02	OK Municipal Assurance Group	117897	Parks/Cemetery Equipment	92.00
01-14-02	OK Tax Commission	117769	repl tag 2012 Flat bed Parks/C	9.00
01-14-03	Public Service Company of Okla	117627	***-267-231-0-1	95.24
01-14-03	Public Service Company of Okla	117634	***-150-270-0-8	55.28
01-14-03	Public Service Company of Okla	117633	***-725-482-0-3	61.11
01-14-03	Public Service Company of Okla	117641	***-767-402-0-3	10.15
01-14-03	Public Service Company of Okla	117639	***-464-600-0-0	28.96
01-14-03	Public Service Company of Okla	117642	***-50-270-0-3	54.57
01-14-03	Public Service Company of Okla	117635	***-667-402-0-8	30.75
01-14-03	Public Service Company of Okla	117640	***-564-600-1	12.20
01-14-03	Public Service Company of Okla	117638	***-597-928-0-5	29.99
01-14-03	Public Service Company of Okla	117637	***-588-322-0-8	232.66
01-14-03	Public Service Company of Okla	117636	***-668-302-0-3	53.73
01-14-03	Verizon Wireless 2264	117717	Cell Phone-Cemetery	45.56
01-14-04	Vogel Oil/CPP	117602	Fuel Parks/Cemetery	1,661.55
Total PARKS/CEMETERY				<u>25,718.93</u>
AIRPORT				
01-15-02	OK Municipal Assurance Group	117889	Airport Vehicle	149.00
01-15-02	The Outback Co., LLC	117568	Toilet Rental-Airport	100.00
01-15-03	Public Service Co of Oklahoma	117849	***-82-873-0-7	31.25
01-15-03	Public Service Company of Okla	117629	***-626-362-0-4	28.96
01-15-03	Public Service Company of Okla	117628	***-706-362-0-6	76.39
01-15-03	Public Service Company of Okla	117631	***-80-873-0-7	52.39
01-15-03	Public Service Company of Okla	117630	***-626-362-0-4	34.09
Total AIRPORT				<u>472.08</u>
SWIM POOL				
01-16-02	Aaron Erwin, Aaron's Extermina	117556	Spray for pests-Swimming Pool	25.00
01-16-03	OK NATURAL GAS CO	117698	****79188116772973	66.06
01-16-03	Public Service Company of Okla	117632	***-184-600-0-5	73.25

12/29/2023

Bills Payable
12/01/2023 thru 12/31/2023

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<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
SWIM POOL				
01-16-03	Verizon Wireless 2264	117718	Cell Phone-Swimming Pool	25.45
Total SWIM POOL				<u>189.76</u>
PELIVAN CONTRACT				
01-18-07	GRAND GATEWAY ECONOMIC	117571	per contract	4,327.78
Total PELIVAN CONTRACT				<u>4,327.78</u>
ZONING				
01-19-02	The Afton-Fairland American	117797	post Ord 3829	11.05
01-19-02	The Afton-Fairland American	117798	post Ord 3830	9.55
01-19-02	VINITA DAILY JOURNAL	117538	OGB Holding Legal Pub #1	29.65
01-19-02	VINITA DAILY JOURNAL	117539	OGB Holding Legal Pub #2	27.70
Total ZONING				<u>77.95</u>
SENIOR CITIZENS				
01-40-03	OK NATURAL GAS CO	117699	****73832116330745	307.76
01-40-03	Public Service Company of Okla	117643	***-625-711-0-7	26.99
01-40-03	Public Service Company of Okla	117645	***-239-600-0-6	514.33
01-40-03	Public Service Company of Okla	117644	***-339-600-0-1	227.96
01-40-07	Senior Citizens Center	117572	Per contract	3,116.51
Total SENIOR CITIZENS				<u>4,193.55</u>
FINANCE OFFICER				
01-42-02	Hood & Associates, CPA's P.C.	117688	Finance Accounting Oct 2023	865.00
Total FINANCE OFFICER				<u>865.00</u>
CODE COMPLIANCE				
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 12/15/2023	2,821.03
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 12/29/2023	2,232.09
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 12/01/2023	2,526.31
01-43-02	Clean Uniform Company	117670	Uniform Rental Compliance/Code	12.60
01-43-02	OK Municipal Assurance Group	117887	Compliance/Code Enforcement Ve	464.00
01-43-03	Verizon Wireless 2264	117719	Cell Phone-Code Enforc/Complai	71.01
01-43-04	Fleet Services	117596	Fuel Code Compliance/Code Enf	162.52
Total CODE COMPLIANCE				<u>8,289.56</u>
ECONOMIC DEVELOPMENT				
01-46-01	Economic Development Personne	PAYROLL	PAYROLL 12/01/2023	3,445.11
01-46-01	Economic Development Personne	PAYROLL	PAYROLL 12/15/2023	3,515.91
01-46-01	Economic Development Personne	PAYROLL	PAYROLL 12/29/2023	2,950.00
01-46-02	QUILL CORPORATION	117530	Toner E/D	54.99
01-46-02	VINITA DAILY JOURNAL	116988	business cards Misty Deffenbau	40.00
Total ECONOMIC DEVELOPMENT				<u>10,006.01</u>
STREET & ALLEY				
01-50-03	Public Service Co of Oklahoma	117664	***-*11-541-0-1	3,795.15
01-50-03	Public Service Company of Okla	117646	***-139-345-0-1	37.90
01-50-03	Public Service Company of Okla	117647	***-253-639-0-6	398.17
01-50-03	Public Service Company of Okla	117648	***-622-284-0-2	124.77
01-50-03	Public Service Company of Okla	117650	***-786-838-0-5	6.49
01-50-03	Public Service Company of Okla	117649	***-060-331-0-25	89.56
01-50-03	SignalTek, Inc.	117573	Traffic Control	120.00
Total STREET & ALLEY				<u>4,572.04</u>
SALES TAX CIP				
05-32-08	RCB	117574	Lease Agreement #4173985	3,794.31
05-32-10	Utility Technology Services	117747	Water Meters	4,224.00
Total SALES TAX CIP				<u>8,018.31</u>
LIBRARY GRANT				

\$529,558.10

12/29/2023

Bills Payable
12/01/2023 thru 12/31/2023

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<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
LIBRARY GRANT				
15-55-06	Baker & Taylor	117802	Books-designated/donation	91.70
15-55-06	Bank of America Business Card	117488	Books-Donation	100.76
Total LIBRARY GRANT				<u>192.46</u>
REVOLVING FUND				
30-00-30	OK Uniform Building Code Comn	117733	15 permits issued November 202	60.00
30-00-30	Turner Roofing	117540	refund overpayment tap 16355	494.88
Total REVOLVING FUND				<u>554.88</u>
ECONOMIC DEVELOPMENT				
46-46-02	Bank of America Business Card	117821	ICSC@Red River Program	500.00
46-46-02	International Econ/Dev Council	117813	2024 Membership	455.00
46-46-02	International Econ/Dev Council	117812	2023 membership	189.58
Total ECONOMIC DEVELOPMENT				<u>1,144.58</u>
HOTEL/MOTEL TAX				
67-67-01	Boyce Investments	117704	Billboard	375.00
67-67-01	Eastern Trails Museum, Inc.	117588	Monthly Support	1,600.00
67-67-01	Public Service Company of Okla	117651	***-554-245-0	26.99
67-67-01	Public Service Company of Okla	117653	***-050-354-0	26.99
67-67-01	Public Service Company of Okla	117654	***-147-177-0	26.99
Total HOTEL/MOTEL TAX				<u>2,055.97</u>
POLICE GRANT				
70-17-01	Triton Training Group	117508	Armorer Courses Josh Heileg	450.00
Total POLICE GRANT				<u>450.00</u>
POLICE RESERVE/PAAS				
84-00-55	Animal Shelter Support (PAAS)	117737	per Agreement 11/7/2023	3,000.00
Total POLICE RESERVE/PAAS				<u>3,000.00</u>
METER DEPOSIT REFUND				
95-00-02	ASHLEY BEISLY	INV164784	meter dep ref @ 914 W North Av	44.63
95-00-02	CASEY CAIN	INV164789	meter dep ref @ 226 S adair	51.08
95-00-02	FIRST CHURCH OF GOD	INV164786	meter dep ref @ 420 N Thompson	100.00
95-00-02	LARRY J ECHOLS	INV164793	meter dep /2nd meter dep ref @	151.08
95-00-02	LAZY P PROPERTIES	INV164790	meter dep ref @ 455 N Gunter	51.08
95-00-02	LILLIAN JOHNSON	INV164781	meter dep ref @ 609 N Brewer	100.00
95-00-02	SARAH BRILEY	INV164791	meter dep ref @ 606 Meadow	31.73
95-00-02	TRAVIS LALICKER	INV164783	meter dep ref @ 526 S Scraper	51.08
95-00-02	VILLA LOFTS	INV164782	meter de refund @ 211 S Wilson	100.00
95-00-02	VILLA LOFTS OF VINITA LP	INV164795	meter dep ref @ 105 W Canadian	100.00
95-00-02	Vinita Utilities Authority	INV164787	meter dep ref @ 216 W Tahlequa	2.16
95-00-02	VINITA UTILITIES AUTHORIT	INV164788	meter dep ref @ 216 W Tahlequa	2.16
95-00-02	VINITA UTILITIES AUTHORIT	INV164794	meter dep ref @ Nov 2023	2,115.00
Total METER DEPOSIT REFUND				<u>2,900.00</u>
VINITA LAKE PARK				
98-98-02	Craig Co Rural Water Dist #2	117703	Acct 1500101 442050 E 240 Rd	33.54
98-98-02	NE Okla Electric Cooperative	117680	940451 Vinita Lake Park	45.98
Total VINITA LAKE PARK				<u>79.52</u>
Grand Total				<u><u>547,953.82</u></u>

City of Vinita
 GL Rpt01 - 7/1/2023 thru 12/31/2023

49.98⁹⁰

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
GENERAL FUND BUDGET						
GOVERNING BOARD						
PERSONNEL SERVICES	164,000.00	15,160.97	85,663.55	78,336.45	9.2	52.2
MAINTENANCE & OPERATION GOV BRI	2,200.00		20.00	2,180.00		0.9
TOTAL	166,200.00	15,160.97	85,683.55	80,516.45	9.1	51.6
CITY CLERK						
PERSONNEL SERVICES CITY CLERK	268,763.59	29,428.19	125,797.54	142,966.05	10.9	46.8
MAINTENANCE & OPERATION CITY CLI	5,000.00	26.50	1,368.38	3,631.62	0.5	27.4
TOTAL	273,763.59	29,454.69	127,165.92	146,597.67	10.8	46.5
TREASURER						
PERSONNEL SERVICES TREASURER	27,301.69	3,203.07	13,721.23	13,580.46	11.7	50.3
MAINTENANCE & OPERATIONS TREASU	2,500.00		514.97	1,985.03		20.6
TOTAL	29,801.69	3,203.07	14,236.20	15,565.49	10.7	47.8
CITY ATTORNEY						
PERSONNEL SERVICES CITY ATTORNEY	9,370.68	885.45	4,774.45	4,596.23	9.4	51.0
MAINTENANCE & OPERATION CITY AT	80,000.00	4,816.15	35,866.85	44,133.15	6.0	44.8
TOTAL	89,370.68	5,701.60	40,641.30	48,729.38	6.4	45.5
MUNICIPAL COURT						
PERSONNEL SERVICES MUN COURT CLI	31,949.20	2,731.85	15,852.85	16,096.35	8.6	49.6
MAINTENANCE & OPERATION MUN COI	8,000.00	999.54	6,406.24	1,593.76	12.5	80.1
TOTAL	39,949.20	3,731.39	22,259.09	17,690.11	9.3	55.7
POLICE						
PERSONNEL SERVICES POLICE	1,429,026.63	161,140.77	689,216.07	739,810.56	11.3	48.2
MAINTENANCE & OPERATION POLICE	80,000.00	1,880.55	41,546.66	38,453.34	2.4	51.9
UTILITIES POLICE	24,000.00	1,358.71	6,985.50	17,014.50	5.7	29.1
GASOLINE POLICE	38,300.00	2,433.10	25,577.88	12,722.12	6.4	66.8
CAPITAL OUTLAY POLICE	40,000.00	4,205.22	25,231.32	14,768.68	10.5	63.1
TOTAL	1,611,326.63	171,018.35	788,557.43	822,769.20	10.6	48.9
FIRE DEPT						
PERSONNEL SERVICES FIRE	781,065.26	87,872.46	410,208.11	370,857.15	11.3	52.5
MAINTENANCE & OPERATION FIRE	70,000.00	6,236.02	52,465.70	17,534.30	8.9	75.0
UTILITIES FIRE DEPT	10,000.00	559.48	4,529.49	5,470.51	5.6	45.3
GASOLINE & DIESEL FIRE	19,000.00	1,629.93	9,176.08	9,823.92	8.6	48.3
TOTAL	880,065.26	96,297.89	476,379.38	403,685.88	10.9	54.1
STREET						
PERSONNEL SERVICES STREET	349,000.00	30,949.97	133,500.99	215,499.01	8.9	38.3
MAINTENANCE & OPERATION STREET	72,000.00	10,491.61	33,366.04	38,633.96	14.6	46.3
UTILITIES STREET	7,000.00	544.58	2,727.29	4,272.71	7.8	39.0
GASOLINE & DIESEL STREET	30,000.00	2,268.25	10,477.07	19,522.93	7.6	34.9

City of Vinita

GL Rpt01 - 7/1/2023 thru 12/31/2023

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
TOTAL	458,000.00	44,254.41	180,071.39	277,928.61	9.7	39.3
ECONOMIC DEVELOPMENT						
PERSONNEL SVCS ECONOMIC DEVELOP	84,000.00	9,911.02	20,888.05	63,111.95	11.8	24.9
MAINT & OPERATON ECONOMIC DEVEI	2,500.00	94.99	742.39	1,757.61	3.8	29.7
TOTAL	86,500.00	10,006.01	21,630.44	64,869.56	11.6	25.0
GENERAL GOVERNMENT						
PERSONNEL SERVICES GEN GOV	127,151.45	13,031.88	56,427.71	70,723.74	10.2	44.4
MAINTENANCE & OPERATION GEN GOV	200,482.40	24,505.95	113,951.59	86,530.81	12.2	56.8
UTILITIES GEN GOV	21,500.00	1,440.41	11,937.28	9,562.72	6.7	55.5
AMBULANCE SUBSIDY	104,000.00		43,200.00	60,800.00		41.5
WORKMANS COMP	130,000.00	16,779.00	100,590.00	29,410.00	12.9	77.4
DOC-SENIOR SERVICES	10,000.00	833.33	4,999.98	5,000.02	8.3	50.0
BUILDING/PROPERTY SUPPORT	618,222.82	7,784.83	14,359.71	603,863.11	1.3	2.3
SAFER GRANT 2022	250,000.00	23,065.53	141,820.33	108,179.67	9.2	56.7
TIF FUND EXPENSE			12,500.00	(12,500.00)		
TOTAL	1,461,356.67	87,440.93	499,786.60	961,570.07	6.0	34.2
LIBRARY						
PERSONNEL SERVICES LIBRARY	119,807.45	13,409.28	53,968.88	65,838.57	11.2	45.0
MAINTENANCE & OPERATION LIBRARY	13,500.00	396.33	8,998.10	4,501.90	2.9	66.7
UTILITIES LIBRARY	14,000.00	776.53	5,787.86	8,212.14	5.5	41.3
MATERIALS & PUBLICATIONS	5,000.00		2,139.75	2,860.25		42.8
CAPITAL OUTLAY LIBRARY CDBG	300,000.00			300,000.00		
TOTAL	452,307.45	14,582.14	70,894.59	381,412.86	3.2	15.7
PARKS/CEMETERY						
PERSONNEL SERVICES PARKS/CEM	240,000.00	20,926.34	85,339.67	154,660.33	8.7	35.6
MAINT & OPER PARKS/CEMETERY	40,000.00	2,420.84	17,148.43	22,851.57	6.1	42.9
UTILITIES PARKS/CEMETERY	11,000.00	710.20	5,817.46	5,182.54	6.5	52.9
GASOLINE PARKS/CEMETERY	12,000.00	1,661.55	6,213.07	5,786.93	13.8	51.8
CAPITAL OUTLAY PARKS/CEMETERY	20,000.00		15,898.00	4,102.00		79.5
TOTAL	323,000.00	25,718.93	130,416.63	192,583.37	8.0	40.4
AIRPORT						
MAINT & OPER AIRPORT	6,000.00	249.00	2,349.00	3,651.00	4.2	39.2
UTILITIES AIRPORT	1,500.00	223.08	1,198.93	301.07	14.9	79.9
AIRPORT FUEL			15,491.14	(15,491.14)		
TOTAL	7,500.00	472.08	19,039.07	(11,539.07)	6.3	253.9
SWIM POOL						
PERSONNEL SERVICES SWIM POOL	38,000.00		17,888.51	20,111.49		47.1
MAINT & OPER SWIM POOL	10,000.00	25.00	1,488.11	8,511.89	0.3	14.9
UTILITIES SWIM POOL	6,000.00	164.76	2,628.10	3,371.90	2.7	43.8
CHEMICALS SWIM POOL	10,000.00		7,505.70	2,494.30		75.1
CAPITAL OUTLAY SWIM POOL	15,000.00		4,715.55	10,284.45		31.4

City of Vinita
 GL Rpt01 - 7/1/2023 thru 12/31/2023

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
TOTAL	79,000.00	189.76	34,225.97	44,774.03	0.2	43.3
PELIVAN CONTRACT	39,500.00	4,327.78	12,983.34	26,516.66	11.0	32.9
TOTAL	39,500.00	4,327.78	12,983.34	26,516.66	11.0	32.9
ZONING COMMISSION	1,000.00	77.95	852.72	147.28	7.8	85.3
TOTAL	1,000.00	77.95	852.72	147.28	7.8	85.3
SR. CITIZENS						
UTILITIES SENIOR CITIZENS	17,000.00	1,077.04	9,534.63	7,465.37	6.3	56.1
SR CITIZENS CONTRACT	40,000.00	3,116.51	18,699.06	21,300.94	7.8	46.7
TOTAL	57,000.00	4,193.55	28,233.69	28,766.31	7.4	49.5
FINANCE OFFICER						
SALARIES/AUDIT/RPT-FINANCE OFFICE	19,000.00	865.00	7,881.00	11,119.00	4.6	41.5
TOTAL	19,000.00	865.00	7,881.00	11,119.00	4.6	41.5
COMPLIANCE OFFICER						
PERSONNEL SERVICES COMPLIANCE OFFICER	71,598.58	7,579.43	32,027.32	39,571.26	10.6	44.7
MAINTENANCE COMPLIANCE OFFICER	3,500.00	476.60	1,473.47	2,026.53	13.6	42.1
UTILITIES	800.00	71.01	419.93	380.07	8.9	52.5
GASOLINE COMPLIANCE OFFICER	3,000.00	162.52	948.46	2,051.54	5.4	31.6
PROPERTY ABATEMENT/SALES	15,000.00	1,027.68	1,027.68	13,972.32	6.9	6.9
TOTAL	93,898.58	8,289.56	35,896.86	58,001.72	8.8	38.2
STREET & ALLEY						
STREET LIGHTING	60,000.00	4,572.04	29,885.41	30,114.59	7.6	49.8
TOTAL	60,000.00	4,572.04	29,885.41	30,114.59	7.6	49.8
GRAND TOTAL	6,228,539.75	529,558.10	2,626,720.58	3,601,819.17	8.5	42.2

ORDINANCE NO. 3834

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY LOCATED WITHIN THE CITY OF VINITA, OKLAHOMA; AND DECLARING AN EMERGENCY.

WHEREAS, the owner of the real property hereinafter described has made application to the City of Vinita requesting zoning of said real property be amended from Single-family Residential District (R-1) to Highway Commercial and Commercial Recreation District (C-2); and

WHEREAS, on December 11, 2023, the Planning Commission of the City of Vinita, after public hearing, and upon notice to the public and the surrounding property owners as provided by statute, has determined that the zoning classification of the hereinafter described property should be amended to Highway Commercial and Commercial Recreation District (C-2); and

WHEREAS, there having been a public hearing allowing persons an opportunity to protest or challenge the propriety of said zoning classification change, and pursuant thereto, said zoning reclassification has been recommended by the Planning Commission of the City of Vinita for approval to the City Council; and

WHEREAS, on January 2, 2024, the City Council of the City of Vinita, Oklahoma, has found and determined that the recommendation of the Planning Commission for approval of the zoning classification amendment of said property, as hereinafter described, is desirable and in the best interest of the City of Vinita and its citizens.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Vinita, Oklahoma:

Section 1: That the zoning classification of the following described property situated within the City of Vinita, Oklahoma, be and same is hereby amended to classify the entire parcel as Highway Commercial and Commercial Recreation District (C-2), said property being described as follows, to-wit:

The South Half (S1/2) of Section Twenty-One (21), Township Twenty-five (25) North, Range Twenty-one (21) East of the Indian Meridian, Craig County, Oklahoma according to the United States Government Survey thereof.

STREET OR APPROXIMATE LOCATION:
NW corner of E HWY 60 & S 4460 RD

and that said property, and owners thereof, enjoy and be subject to uses restricted to those permitted under Highway Commercial and Commercial Recreation District (C-2), and benefits

and restrictions of said Highway Commercial and Commercial Recreation District (C-2) zoning classification.

Section 2: EMERGENCY: WHEREAS, it being immediately necessary for the preservation of the peace, health, and safety of Vinita, Oklahoma, and its inhabitants thereof, that the provisions of this ordinance be put into full force and effect, and an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force for usage from and after its passage and approval.

PASSED AND APPROVED by the City Council of the City of Vinita, Oklahoma, with the Emergency Clause being approved and voted on separately, on this 2nd day of January, 2024.

CITY OF VINITA, OKLAHOMA

By: _____
Josh D. Lee, Mayor

ATTEST:

Brian Prince, City Clerk

APPROVED AS TO FORM:

Ryan H. Olsen, City Attorney

**APPOINTMENT OF REPRESENTATIVE
TO
THE BOARD OF DIRECTORS
GRAND GATEWAY ECONOMIC DEVELOPMENT ASSOCIATION**

Each municipality, as defined by the statutes of the State of Oklahoma, who becomes a signatory of this Resolution and Agreement, and has a population in excess of 4,000 according to the latest official State Estimate by the Oklahoma Employment Security Commission, shall appoint by and through the act of their governing body, one (1) director who shall be their direct representative thereon, which director may or may not be a member of said governing body. Providing that each municipality that has a population 8,000 in excess of the basic 4,000 mentioned herein shall be entitled to one (1) additional representative with a maximum of two (2) representatives for any one municipality.

The City Council for the Municipality of _____, at their regular scheduled meeting on _____, 20____, appointed the following individual(s) to represent them on the Board of Directors for the Grand Gateway Economic Development Association, to serve for a period of one (1) year, beginning February 1, 20____.

	<u>NAME</u>	<u>ADDRESS</u>		<u>TELEPHONE</u>
#1	_____	_____		_____

(Alternate) #2	_____	_____		_____

Signed this _____ day of _____, 20____.

Mayor

ATTEST:

January 2, 2024

Administrator report

Started working on temporary library working on the ceiling and walls. Plumber changed out the sink and toilet, the electrician work on the lights and wiring.

Held a department head meeting. Held interviews for vua trying to find employee to work water and both plants.

Attended zoom meetings on American hart land and on lead abatement for our water system. We have partnered with Cherokee Nation to get the first step finished and turned into ODEQ.

Had a zoom meeting with Mears engineers on water issues in Vinita proper. The Mayor and I had a meeting with the airport representative to talk about further growth at the airport.

Meet with developers from the project on 260 road by the old Boyd property to look into water.

Other than that, everything is moving along as expected.

As always if you have any question please call.

Economic and Community Development Coordinator Update

January 2, 2024

Misty Deffenbaugh, City of Vinita Economic and Community Development Coordinator

Industry/Retail:

- Expecting multiple RFQs for engineering the road into the industrial park expansion, on or before January 5.

Community:

- Meeting with Kerry Barrick from OK Main Street next week regarding opportunities to promote businesses.
- Representing City of Vinita at upcoming OML Tribal Municipal Symposium in Miami where discussion topics include Broadband, Community Building and Economic Development.
- Participated in airport strategic planning discussions.

Grants:

- I'm working to develop project, partnerships, and application for the Route 66 Project grant due February 2.

Tourism:

- We are working on a campaign to utilize our website and QR codes to promote current attractions, restaurants and retail along Route 66 with additional businesses being added in additional phases.