



Regularly Scheduled **Vinita Utilities Authority (VUA) Meeting**

Tuesday, July 18, 2023, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

**AGENDA**

1. The Pledge of Allegiance and the Salute to Oklahoma Flag.
2. Roll Call.
3. Recognition of Visitors and Public Comments.
4. Consideration to approve Consent Agenda:
  - A. Minutes from the July 3, 2023 VUA Meeting.
5. VUA Superintendent Report.
6. New Business.
7. Adjourn.

  
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Brian Prince, Secretary

Posted July 14, 2023, at 3:00pm.

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The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Monday, July 3, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on June 30, 2023 at 2:45 p.m.

Legal Counsel: Leonard Logan

Mayor Josh Lee called the meeting to order at 5:30 p.m.

### MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Councilor Skip Briley.
2. Roll Call. Members attending: Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: Kevin Wofford.

3. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

4. Consideration to approve Consent Agenda:

A. Minutes from the June 20, 2023 VUA Meeting.

B. VUA June 2023 Bills Payable.

Motion by Swift, seconded by Tyler, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action on Estimate #12419 in the amount of \$8,100.00 from S & D Electric Motor, INC for 150 HP Vertical Shaft Motor.

This vertical shaft is located at the Water Treatment Plant Intake Tower. This will be on site ready for installation as back up pump.

Motion by Hoskin, seconded by Haire, to approve the Estimate #12419 in the amount of \$8,100.00 from S & D Electric Motor, INC for 150 HP Vertical Shaft Motor. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action on Proposal from Haynes Equipment for 4 Cellular Radios, Coax, Antennas for the sites of WTP, Raw Water, Industrial Tower, and Foreman Tower in the amount of \$9,621.00.

This will change the way the system handles its emergency call out system for any plant issues. Currently it is by Radio Communication and this will change it to Cellular System. This will be a more reliable system.

Motion by Lankford, seconded by Hoskin, to approve the proposal from Haynes Equipment for 4 Cellular Radios, Coax, Antennas for the sites of WTP, Raw Water, Industrial Tower, and Foreman Tower in the amount of \$9,621.00. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. VUA Superintendent Report.

Justin Smith sent in an electronic report on Distribution, WTP, WWTP, and including the DEQ Water Plant Inspection. Nothing else to report.

8. New Business.

None.

9. Adjourned at 5:41 p.m.

Motion by Swift, seconded by Tyler, to adjourn. Motion: Passed.

Josh D. Lee, Chairman

ATTEST:

Brian Prince, Secretary



Regularly Scheduled **Vinita City Council Meeting**

Tuesday, July 18, 2023, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

**AGENDA**

1. Roll Call.
2. Recognition of visitors.
3. Veteran Recognition.
4. Consideration to approve Consent Agenda:
  - A. Actions taken during the VUA meeting.
  - B. Minutes from the July 3, 2023, City Council meeting.
5. Department Reports:
  - A. City Administrator Allen Goforth
  - B. Cemetery/Parks/Street Department James Tracy
  - C. Library Vanessa Hicks
  - D. Police Chief Mark Johnson
  - E. Fire Chief Kevin Huxtable
  - F. Code Enforcement Henry Goforth
  - G. City Clerk Brian Prince
  - H. Treasurer Paula Butcher
  - I. Mayor Josh Lee
6. New Business.
7. Adjourn.

  
Brian Prince, City Clerk

Posted July 14, 2023 at 3:00 PM

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The regularly scheduled **Vinita City Council Meeting** was held on Monday, July 3, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on June 30, 2023 at 2:45 p.m.

Legal Counsel: Leonard Logan

Mayor Josh Lee called the meeting to order at 5:42 p.m.

### MEETING MINUTES

1. Roll Call. Members attending: Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: Kevin Wofford

Motion by Haire, seconded by Swift, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the June 20, 2023, City Council meeting.

Motion by Haire, seconded by Tyler, to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration, and possible action to transfer designated funds for the City of Vinita Gen Gov FY 22-23 Budget:

A. From Gen Gov M/O to Police Personnel Services in the amount of \$11,000.00.

Motion by Young, seconded by Haire, to approve to transfer designated funds from Gen Gov M/O to Police Personnel Services in the amount of \$11,000.00. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action on Finance Ordinance 3817; Bills Payable.

The amount in code compliance fuel should of been \$179.64 not \$1297.88

Motion by Haire, seconded by Swift, to approve Finance Ordinance 3817; Bills Payable with correction to Code Compliance Fuel. Motion: Passed.

6. Discussion, consideration and possible action on Finance Ordinance 3817 Emergency Clause.

Motion by Haire, seconded by Young, to approve Finance Ordinance 3817 Emergency Clause. Motion: Passed.

7. Discussion, consideration, and possible action on Ordinance 3816; Providing for revision thereto Title 1 Sec1-6-3-A2; Council Members.

There was an error for the section including the City Council Members from the Ordinance 3814 approved June 20, 2023. This will be the corrected version.

Motion by Hoskin, seconded by Tyler, to approve Ordinance 3816; Providing for revision thereto Title 1 Sec1-6-3-A2; Council Members. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration, and possible action on Ordinance 3816 Emergency Clause.

Motion by Hoskin, seconded by Swift, to approve Ordinance 3816 Emergency Clause. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action on MOU between the Cherokee Nation and City of Vinita/Vinita Fire Department; mutually agreeing to achieve compliance with the use of resources provided the (RRR) Respond, Recover, and Rebuild Plan; Providing programs/services not limited to law enforcement, emergency dispatch, emergency medical and emergency fire response services.

This MOU is in the possible amount of \$50,000 from the Cherokee Nation.

Motion by Lankford, seconded by Briley, to approve MOU between the Cherokee Nation and City of Vinita/Vinita Fire Department; mutually agreeing to achieve compliance with the use of resources provided the (RRR) Respond, Recover, and Rebuild Plan; Providing programs/services not limited to law enforcement, emergency dispatch, emergency medical and emergency fire response services. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion consideration, and possible action on request from Craig County Cruisers and Holy Ghost Catholic Church to close the 300 block of N Scrapper from Sequoyah St to Tahlequah St and the West Lane of North Wilson during the RT 66 Car Show and Oktoberfest on October 14<sup>th</sup>, 7:00 am to 5:00pm.

Motion by Briley, seconded by Swift, to approve to close the 300 block of N Scrapper from Sequoyah St to Tahlequah St and the West Lane of North Wilson during the RT 66 Car Show and Oktoberfest on October 14<sup>th</sup>, 7:00 am to 5:00pm. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Discussion, consideration and possible action with recommendations from Fire Chief Kevin Huxtable to promote Dayton Bowlin to Fire Fighter I effective July 7, 2023.

Motion by Haire, seconded by Swift, to approve to promote Dayton Bowlin to Fire Fighter I effective July 7, 2023. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action on estimate from P&K Equipment to replace clutch and fix oil leak in rear end not to exceed \$6,800.00.

Motion by Hoskin, seconded by Tyler, to approve the estimate from P&K Equipment to replace clutch and fix oil leak in rear end not to exceed \$6,800.00. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

13. Discussion, consideration and possible action Fee for Grand Gateway Annual Membership for FY 2024 in the amount of \$3,000.00

Motion by Haire, seconded by Hoskin, to approve the fee for Grand Gateway Annual Membership for FY 2024 in the amount of \$3,000.00. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

14. Discussion, consideration and possible action to advertise to sale City of Vinita Real Estate Surplus Property.

To authorize to prepare a bid packet on certain Vinita Real Estate Surplus Property for sealed bid and bids will be voted on in upcoming Council Meeting.

Motion by Lankford, seconded by Briley, to approve to advertise to sale City of Vinita Real Estate Surplus Property. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

15. Discussion, consideration and possible action to purchase Craig County Real Estate Surplus Property.

No Motion

16. Department Reports:

City Administrator Allen Goforth reported on the installation of new water and sewer tap for new building for Omni Water in the Industrial Park.  
Also update on fuel sales at the Airport.

Cemetery/Parks/Street Department James Tracy updated council on the Route 66 work that was completed, lots of cleanup from storm damage, and mowing.

Library Vanessa Hicks electronic report was submitted and an update was given on the Library Summer Reading Program.

Fire Chief Kevin Huxtable reported the department has responded to 116 incidents through the month of June.

17. New Business.

None.

18. Adjourned at 6:13 p.m.

Motion by Young, seconded by Swift to adjourn. Motion: Passed.

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Josh D. Lee, Mayor

**ATTEST:**

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**Brian Prince, City Clerk**



# parks, cemetery and, street Report

To whom it may concern since the last council meeting the crews have been busy

- . picking up cones and barricades
- . drained, cleaned, and refilled fountain in south park due to someone pouring a bottle of fabric softener and laundry soap in it.
- . mowing parks ,picking up trash, and cleaning bathrooms
- . mowing city hall, library, water towers, gun range, chamber parking lot, city animal shelter, and sports complex
- . pothole patching
- . working on mowers
- . watering flowers
- . digging graves and locating plots
- . mowing and weed eating at cemetery.
- . cleaning storm grates
- . picking up 4<sup>th</sup> of July decorations
- . picking up brush from storm
- . cleaning and organizing shop.
- . brush hogging right of ways.

If you have any questions or concerns, feel free to contact street commissioner James Tracy at street department office (918-256-6580) or work cell (918-915-1545) Thank you.



## Animal Control

### Monthly Report for end of June 2023

Number of animals currently in the Vinita Animal Shelter: 10.

	Month	Year to date
<b>Impounded</b>	1	
<b>Returned to Owners</b>		
<b>Adopted</b>		
<b>Fostered</b>		
<b>Transferred Out</b>	1	
<b>Died, missing, lost, stolen</b>		
<b>Killed</b>		

**Comments on above numbers:**

All animals put down this year were before the enactment of Executive Order 2023-01.

**General Updates/Needs of the Animal Shelter:**

As usual, we can use more Kuranda beds for the animals so they don't have to lie on concrete day after day.

We have an Amazon Wish list at <https://tinyurl.com/439zmv3t> or scan this QR Code with your phone camera.

