



Regularly Scheduled **Vinita Utilities Authority (VUA) Meeting**

Tuesday, March 5, 2024, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

**AGENDA**

1. The Pledge of Allegiance and the Salute to Oklahoma Flag.
2. Roll Call.
3. Recognition of Visitors and Public Comments.
4. Consideration to approve Consent Agenda:
  - A. Minutes from the February 20, 2024 VUA Meeting.
  - B. VUA January 2024 Bills Payable.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.
6. VUA Superintendent Report.
7. New Business.
8. Adjourn.

  
Brian Prince, City Clerk

Posted March 1, 2024, at 3:35 PM.

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The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, February 20, 2024, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on February 15, 2024 at 3:40 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:30 p.m.

### **MEETING MINUTES**

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Boy Scout Eric Stedl with Troop 1875.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.
3. Recognition of Visitors and Public Comments.  
  
No cards or emails were submitted.
4. Consideration to approve Consent Agenda:  
  
A. Minutes from the February 6, 2024 VUA Meeting.  
  
Motion by Briley, seconded by Wofford, to approve Consent Agenda. Motion: Passed.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.  
  
No action taken.
6. Discussion, consideration and possible action to hire Jeremy Beistline as a Full Time VUA Employee effective February 26, 2024.  
  
Justin Smith, VUA Superintendant, recommends Jeremy. He is a plant operator.  
  
Motion by Wofford, seconded by Briley, to approve Emergency Clause. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
7. Discussion, consideration and possible action on CompSource Mutual Insurance Company for Workman's Compensation Estimated Annual Premium Renewal in the amount of \$240,201.00 effective March 1, 2024.

City Clerk Brian Prince stated that this is a split bill and will also be on the City Council Agenda. There are 15 VUA Employees at this time with CompSource Mutual and 65 with General Government. This cost for VUA is determined by division of employees and salary based of employee. Cost in 2023 was \$227,577.00.

Motion by Wofford, seconded by Swift, to approve CompSource Mutual Insurance Company for Workman's Compensation Estimated Annual Premium Renewal in the amount of \$240,201.00 effective March 1, 2024. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action on appointing Brown & Brown of Oklahoma, INC as Agent/Broker of Record for CompSource Mutual Policy.

City Clerk Brian Prince reported that 2023 had 12 claims. 2022 9 claims, and 2021 4 claims. With the numbers rising and open cases he is requesting agent support. This cost is already included in the CompSource Mutual Premium. He would like to see if Brown & Brown can assist in getting cases closed and possible discounts.

Motion by Briley, seconded by Swift, to approve appointing Brown & Brown of Oklahoma, INC as Agent/Broker of Record for CompSource Mutual Policy. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. VUA Superintendent Report.

Along with the electronic report Justin Smith reported that the Solid Waste Department has steadily increased in volume and most of the roll offs are out to customers.

10. New Business.

None.

11. Adjourned at 5:39 p.m.

Motion by Hoskin, seconded by Young, to adjourn. Motion: Passed.

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Josh D. Lee, Chairman

ATTEST:

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Brian Prince, Secretary

**February 2024**

**VUA Bills Payable**

**Report 14**

# Vinita Utilities Authority

GL Rpt14 - 7/1/2023 thru 2/29/2024

66.64 9/10

VINITA UTILITY AUTHORITY	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
ADMIN/OPERATION REIMB	547,500.00	43,500.00	366,000.00	181,500.00	7.9	66.8
TOTAL	547,500.00	43,500.00	366,000.00	181,500.00	7.9	66.8
ATTORNEY						
ATTORNEY FEES	30,000.00	1,093.75	12,026.64	17,973.36	3.6	40.1
TOTAL	30,000.00	1,093.75	12,026.64	17,973.36	3.6	40.1
WASTEWATER TREATMENT PLANT						
MAINTENANCE & OPERATION WWTP	95,000.00	4,303.07	61,899.38	33,100.62	4.5	65.2
UTILITIES WWTP	75,000.00	5,754.55	49,504.85	25,495.15	7.7	66.0
GASOLINE WWTP	4,000.00	804.17	804.17	3,195.83	20.1	20.1
WWTP CHEMICALS	35,000.00		4,707.83	30,292.17		13.5
TOTAL	209,000.00	10,861.79	116,916.23	92,083.77	5.2	55.9
UTILITY						
PERSONNEL SERVICES UTILITY	700,000.00	53,192.73	420,953.13	279,046.87	7.6	60.1
MAINTENANCE & OPERATION UTILITY	200,000.00	19,793.48	124,654.46	75,345.54	9.9	62.3
UTILITIES UTILITY	35,000.00	2,929.63	18,406.97	16,593.03	8.4	52.6
GASOLINE UTILITY	35,000.00	1,049.51	15,649.90	19,350.10	3.0	44.7
CAPITAL OUTLAY UTILITY	145,000.00	482.37	4,198.96	140,801.04	0.3	2.9
TOTAL	1,115,000.00	77,447.72	583,863.42	531,136.58	6.9	52.4
WATER TREATMENT PLANT						
MAINTENANCE & OPERATIONS WTP	56,000.00	7,532.51	45,349.25	10,650.75	13.5	81.0
UTILITIES WTP	90,000.00	6,195.33	53,843.67	36,156.33	6.9	59.8
GASOLINE WTP	10,000.00		100.56	9,899.44		1.0
CHEMICALS WTP	600,000.00	28,934.55	278,257.92	321,742.08	4.8	46.4
TOTAL	756,000.00	42,662.39	377,551.40	378,448.60	5.6	49.9
SOLID WASTE						
PERSONNEL SERVICES SOLID WASTE	340,000.00	23,870.86	208,919.91	131,080.09	7.0	61.4
MAINTENANCE AND OPERATION SOLID WASTE	150,000.00	2,268.40	50,412.89	99,587.11	1.5	33.6
UTILITIES SOLID WASTE	12,000.00	646.25	6,338.96	5,661.04	5.4	52.8
GASOLINE AND DIESEL SOLID WASTE	110,000.00	4,023.25	45,922.07	64,077.93	3.7	41.7
TIPPING FEES SOLID WASTE	160,000.00	13,829.85	104,041.13	55,958.87	8.6	65.0
SOLID WASTE RESERVE	308,690.37	66,903.89	151,032.60	157,657.77	21.7	48.9
SOLID WASTE CAPITAL OUTLAY	150,000.00			150,000.00		
TOTAL	1,230,690.37	111,542.50	566,667.56	664,022.81	9.1	46.0
RESERVE ACCT- WWTP/WTP	184,531.41	8,120.00	27,217.50	157,313.91	4.4	14.7
TOTAL	184,531.41	8,120.00	27,217.50	157,313.91	4.4	14.7

# Vinita Utilities Authority

GL Rpt14 - 7/1/2023 thru 2/29/2024

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
VUA GENERAL						
VUA WORKERS COMP	40,000.00	3,439.00	29,856.00	10,144.00	8.6	74.6
VUA ENGINEERING FEE	60,000.00		25,840.00	34,160.00		43.1
VUA GENERAL FUND-Build/Property/Svcs	458,972.43	263.58	89,316.55	369,655.88	0.1	19.5
TOTAL	<u>558,972.43</u>	<u>3,702.58</u>	<u>145,012.55</u>	<u>413,959.88</u>	<u>0.7</u>	<u>25.9</u>
GRAND TOTAL	<u>4,631,694.21</u>	<u>298,930.73</u>	<u>2,195,255.30</u>	<u>2,436,438.91</u>	<u>6.5</u>	<u>47.4</u>

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
ATTORNEY				
14-04-02	Logan & Lowry LLP	118106	Services thru 12/31/2023	1,093.75
Total ATTORNEY				<u>1,093.75</u>
VUA ADMIN/OPERATION REIMB				
14-07-01	CITY OF VINITA	118464	VUA/Admin/Operation reimb	43,500.00
Total VUA ADMIN/OPERATION REIMB				<u>43,500.00</u>
WASTEWATER TREATMENT PLANT				
14-09-02	Aaron Erwin, Aaron's Extermina	118439	Spray for pests-WWTP	50.00
14-09-02	ACE TOWN & COUNTRY	118327	elect pin tester, hose repair	26.98
14-09-02	ACE TOWN & COUNTRY	118317	valve,plumbing-RAW pump	109.42
14-09-02	ACE TOWN & COUNTRY	118317	valve,plumbing-RAW pump	14.99
14-09-02	ACE TOWN & COUNTRY	118317	valve,plumbing-RAW pump	(2.00)
14-09-02	ACE TOWN & COUNTRY	118626	Refund valve gate	(10.00)
14-09-02	ACE TOWN & COUNTRY	118362	plumbing boots	17.98
14-09-02	ACE TOWN & COUNTRY	118318	bolts, Sewer Plant	66.16
14-09-02	ATWOODS	118647	PO117922 chains,paint-correct	97.28
14-09-02	AUTOMOTIVE SUPPLY PARTS	118646	PO117922 chains,paint-correct	(97.28)
14-09-02	Current Pride Electric LLC	118724	instal light WWTP	559.52
14-09-02	Green Country Testing	118562	Samples	1,260.00
14-09-02	HAYNES EQUIPMENT COMPA	115705	Sensaphone 800 installation	1,780.08
14-09-02	LAKWOOD ACE HARDWARE	118665	digital cable	14.99
14-09-02	USABLUEBOOK	118332	lab supplies, check valve	414.95
14-09-03	1-VOIP Enhanced Services LLC	118585	Land Lines WWTP	11.30
14-09-03	Public Service Company of Okla	118530	***-926-362-0-9	5,695.54
14-09-03	Public Service Company of Okla	118531	***-147-231-0-3	47.71
14-09-04	Vogel Oil/CPP	118478	Fuel WWTP	804.17
Total WASTEWATER TREATMENT PLANT				<u>10,861.79</u>
UTILITY				
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 02/23/2024	26,552.60
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 02/09/2024	26,640.13
14-10-02	Aaron Erwin, Aaron's Extermina	118437	Spray for pests-Water Barn	50.00
14-10-02	Accurate Environmental	118360	B Melton Class D Water/WW Oper	495.00
14-10-02	ACE TOWN & COUNTRY	118326	bolts-sewer plant	80.16
14-10-02	ACE TOWN & COUNTRY	118404	connectors, meter wires	15.97
14-10-02	ACE TOWN & COUNTRY	118319	Keys	7.97
14-10-02	ANIMAL HEALTH SUPPLY	118314	water boots Chris Wallis	108.95
14-10-02	APAC-Oklahoma INC	118353	Cold Lay Asphalt	839.50
14-10-02	ATWOODS	118205	gloves, hats	22.97
14-10-02	ATWOODS	118393	small hand tools	48.47
14-10-02	AUTOMOTIVE SUPPLY PARTS	118663	2-battery cables, kill switch	101.58
14-10-02	AUTOMOTIVE SUPPLY PARTS	118640	2-Batteries-VUA	394.70
14-10-02	C & L SUPPLY INC	118637	2-couplings-Sr Citizen	9.82
14-10-02	C & L SUPPLY INC	118657	glue, fittings	62.84
14-10-02	C & L SUPPLY INC	118330	PVC Fittings	25.86
14-10-02	Clean Uniform Company	118547	Uniform Rental-Water Dept	225.80
14-10-02	Core & Main LP	118186	Restock	2,559.22
14-10-02	Core & Main LP	118383	Restock	4,508.93
14-10-02	Custom Commodities	118760	Jetter, Vacuum, Welch State B	3,997.90
14-10-02	DEPT OF ENVIRONMENTAL Q	118361	B Melton Class D Water/WW Oper	124.00
14-10-02	Essence Chemical Company	118308	root out, high foam	613.24
14-10-02	Four State Maintenance Supply	118628	Gloves	148.40
14-10-02	GRAND RIVER DAM AUTHOR	118559	Water Sold (m/b)	2,839.48
14-10-02	O'Reilly Automotive, Inc.	118203	antifreeze,disconnect	155.00
14-10-02	O'Reilly Automotive, Inc.	118409	Scotch mold	7.89
14-10-02	OTA PIKEPASS	118552	Toll Fee-Water Dept	4.40
14-10-02	T H ROGERS LUMBER CO	118625	blades, Reciprocal saw blades	98.94

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>UTILITY</b>				
14-10-02	T H ROGERS LUMBER CO	118325	saws all blade	53.96
14-10-02	U S POST OFFICE	118465	Advance \$1000	1,000.00
14-10-02	USABLUEBOOK	113317	saw blades	485.59
14-10-02	Utility Technology Services	118668	(25) stand alone 6 ft cable	640.14
14-10-02	Wal Mart Community-Capital One	118424	paper towels, TP, ens	66.80
14-10-03	1-VOIP Enhanced Services LLC	118586	Land Lines WD	11.30
14-10-03	Craig Co Rural Water Dist #2	118560	Acct 2502503 Hwy60/4420	71.34
14-10-03	NE Okla Electric Cooperative	118554	940451 Booster Pump Station	876.16
14-10-03	OK NATURAL GAS CO	118575	211176316185622764	917.35
14-10-03	Public Service Company of Okla	118534	***-344-952-0	177.11
14-10-03	Public Service Company of Okla	118533	***-104-700-0-8	306.22
14-10-03	Public Service Company of Okla	118532	***-799-231-0-0	23.66
14-10-03	Public Service Company of Okla	118535	***-399-231-3-25	69.03
14-10-03	Verizon Wireless 2264	118595	Cell Phone Water Dept	477.46
14-10-04	Vogel Oil/CPP	118477	Fuel Water Dept	1,049.51
14-10-20	RCB	118598	loan 4190120 Dodge Truck	482.37
Total UTILITY				<u>77,447.72</u>
<b>VUA GENERAL FUND</b>				
14-12-05	COMPSOURCE OKLAHOMA	118541	Workers Comp VUA	3,439.00
Total VUA GENERAL FUND				<u>3,439.00</u>
<b>VUA GENERAL FUND-Build/Prop/Sv</b>				
14-12-60	Bank of America Business Card	118207	Nelco VUA W-2's	125.81
14-12-60	Bank of America Business Card	118239	correct VUA W-2's	137.77
Total VUA GENERAL FUND-Build/Prop/Sv				<u>263.58</u>
<b>SOLID WASTE</b>				
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 02/23/2024	12,932.19
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 02/09/2024	10,938.67
14-20-02	Aaron Erwin, Aaron's Extermina	118437	Spray for pests-Transfer Stati	50.00
14-20-02	ANIMAL HEALTH SUPPLY	118622	(4) boots Austin,Car,Jason, Pa	387.80
14-20-02	ATWOODS	118405	gloves	29.95
14-20-02	ATWOODS	118257	Bungee cords,gloves,bleach	71.48
14-20-02	ATWOODS	118658	tires for magnet, washers	59.91
14-20-02	Clean Uniform Company	118543	Uniform Rental-Solid Waste Dep	111.58
14-20-02	Livingston Propane & Oil	118423	Propane-S/W	358.56
14-20-02	OK Tax Commission	117761	Tag renewal 2022 Trailer	7.56
14-20-02	OTA PIKEPASS	118551	Toll Fee-S/W	287.51
14-20-02	Scott Miller	118264	repair tail gate circuit	407.16
14-20-02	T H ROGERS LUMBER CO	118311	screen door, hardware	216.89
14-20-02	Vogel Oil/CPP	118387	20 boxes DEF	280.00
14-20-03	1-VOIP Enhanced Services LLC	118582	Land Lines Transfer Station	11.30
14-20-03	Craig Co Rural Water Dist #2	118577	Transfer Station water 1501101	56.86
14-20-03	Public Service Company of Okla	118485	***-011-579-0	219.10
14-20-03	Public Service Company of Okla	118484	***-810-331-0-6	221.49
14-20-03	Verizon Wireless 2264	118591	Cell Phone Solid Waste	137.50
14-20-04	Vogel Oil/CPP	118476	Fuel Solid Waste	4,023.25
14-20-06	Waste Management	118561	Tipping Fees	13,829.85
Total SOLID WASTE				<u>44,638.61</u>
<b>WATER TREATMENT PLANT</b>				
14-44-02	Aaron Erwin, Aaron's Extermina	118438	Spray for pests-WTP	50.00
14-44-02	Accurate Environmental	118397	TOC's	120.00
14-44-02	Accurate Environmental	118396	BACT's	120.00
14-44-02	ACE TOWN & COUNTRY	118343	plug, charger Jon P	39.98
14-44-02	ACE TOWN & COUNTRY	118415	keys-inlet	9.95
14-44-02	ACE TOWN & COUNTRY	118394	(inlet) ladder, antifreeze	10.00
14-44-02	ACE TOWN & COUNTRY	118394	(inlet) ladder, antifreeze	208.92



<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>WATER TREATMENT PLANT</b>				
14-44-02	ANIMAL HEALTH SUPPLY	118309	Rubber Boots Jon P	96.95
14-44-02	ATWOODS	118355	air filters	23.96
14-44-02	S & D Electric Motor, Inc.	118612	new Elect Motor Raw building	455.00
14-44-02	S & D Electric Motor, Inc.	118389	New motor drying bed polymer t	1,450.00
14-44-02	Shofler, Frank	118382	repaired impeller 4 inch pump	3,550.00
14-44-02	USABLUEBOOK	118385	lab supplies	278.26
14-44-02	USABLUEBOOK	118385	lab supplies	180.00
14-44-02	USABLUEBOOK	118272	chemical pump supplies	787.58
14-44-02	Walker's Hardware & Lumber	118402	drill bit, metal saw blades	11.38
14-44-02	Walker's Hardware & Lumber	118402	drill bit, metal saw blades	85.49
14-44-02	Walker's Hardware & Lumber	118621	pvc and pipe -polymer tank	55.04
14-44-03	1-VOIP Enhanced Services LLC	118587	Land Lines WTP	11.30
14-44-03	Public Service Company of Okla	118536	***-541-684-0-2	3,347.11
14-44-03	Public Service Company of Okla	118537	***-575-923-0-5	210.33
14-44-03	Public Service Company of Okla	118538	***-447-923-0-7	2,626.59
14-44-05	OMNI Water Consultants, Inc.	118395	February Chemicals	28,934.55
Total WATER TREATMENT PLANT				<u>42,662.39</u>
<b>WTP/WWTP RESERVE</b>				
14-65-02	Tighe Industrial Solutions	116666	Variable speed drive WWTP	8,120.00
Total WTP/WWTP RESERVE				<u>8,120.00</u>
<b>SOLID WASTE CAPITAL FUND</b>				
14-75-02	ATLAS STEEL PRODUCTS INC	117842	10-30 yard Roll offs	57,000.00
14-75-02	RCB	118600	loan 10243418 S/W trailer	1,203.72
14-75-02	RCB	118599	loan 4197836 09 Crane Carrier	687.11
14-75-02	RCB	118597	loan 4189676 Semi	2,290.73
14-75-02	RCB	118601	loan 10361889 Freighliner tras	5,722.33
Total SOLID WASTE CAPITAL FUND				<u>66,903.89</u>
<b>Grand Total</b>				<u><u>298,930.73</u></u>



Regularly Scheduled **Vinita City Council Meeting**

Tuesday, March 5, 2024, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

**AGENDA**

1. Roll Call.
  2. Recognition of Visitors and Public Comments.
  3. Consideration to approve Consent Agenda:
    - A. Actions taken during the VUA meeting.
    - B. Minutes from the February 20, 2024, City Council meeting.
  4. Discussion, consideration and possible action relating to items removed from Consent Agenda.
  5. Discussion, consideration, and possible action to transfer designated funds for the City of Vinita Gen Gov FY 23-24 Budget:
    - A. \$4,000.00 from General Gov Building/Property/Support to Municipal Court M/O.
    - B. \$1,000.00 from General Gov Building/Property/Support to Zoning Commission
  6. Discussion, consideration and possible action on Finance Ordinance 3837; Bills Payable.
  7. Discussion, consideration and possible action on Finance Ordinance 3837 Emergency Clause.
  8. Discussion, consideration, and possible action regarding authorization for the Mayor, his agents, and/or Logan & Lowry, LLP to take appropriate action to terminate Vinita Municipal Airport Hangar Land Lease Agreements for breach pursuant to the terms of said lease agreements and applicable law.
  9. Discussion, consideration and possible action on acceptance of Grant JAG-LLE-2023-VINITA CI-00043 in the amount of \$10,000 for purchase of 2 lap tops.
  10. Discussion, consideration and possible action to purchase two Panasonic Toughbooks quote # NTJZ841 from CDW-G in the amount of \$10,027.92.
  11. Discussion, consideration and possible action on acceptance of NOEC Operation Round up Grant in the amount of \$10,000.00 for the purchase of Battery Powered Extrication Tools.
  12. Discussion, consideration, and possible action to purchase ion spreader with lighted handle from Davenport Fire Equipment Sales, LLC in the amount of \$13,249.00.
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## -CONT AGENDA

13. Discussion, consideration and possible action on acceptance of Oklahoma Department of Libraries LSTA Grant in the amount of \$3,845.00 for Technology Equipment.
  14. Discussion, consideration and possible action on Invoice 091640 from OSU FST in the amount of \$30,500 for Advanced EMT Class to be paid out of SAFER Grant .
  15. Discussion, consideration, and possible action on IFB-24-101 for Pest Control Services to be awarded to Jims Pest Control, LLC in the amount of \$440.00 per month beginning April 1, 2024 until June 30, 2025.
  16. Discussion, consideration, and possible action IFB-24-103 Subcontractor for Roll Offs to be awarded to All Terrain and/or Pryor Waste & Recycling, LLC.
  17. Department Reports:
    - A. City Administrator Allen Goforth
    - B. Cemetery/Parks/Street Department James Tracy
    - C. Library Vanessa Hicks
    - D. Police Chief Mark Johnson
    - E. Fire Chief Kevin Huxtable
    - F. Code Enforcement Henry Goforth
    - G. Economic & Community Development Coordinator Misty Deffenbaugh
    - H. City Clerk Brian Prince
    - I. Treasurer Paula Butcher
    - J. Mayor Josh Lee
  18. Vote to enter into executive session:
    - A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. 307 (B)(1): Probationary Police Officer, Kara Fields
  19. Vote to return to open session.
  20. Statement of Executive Session.
  21. Discussion, consideration and possible action on items discussed in Executive Session on the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Probationary Police Officer Kara Fields.
  22. New Business.
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**-CONT AGENDA**

23. Adjourn.

Brian K Prince  
Brian Prince, City Clerk

Posted March 1, 2024 at 3:35 PM



The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, February 20, 2024, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on February 15, 2024 at 3:40 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:39 p.m.

## MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

2. Recognition of Visitors and Public Comments.

Dr. Candace Bulluck submitted a card to speak. She highlighted the City Employees for the good work they do every day. Dr Bullock had several concerns for the citizens. Safety, Transparency, Responsibilities, and Communications. Several of these concerns include where a sewer line repair project under the RR has been exposed for way to long and concerned for the public safety, concerned of dangerous dogs in the area, quality housing the trailer park by Attucks Park is bringing in dilapidated trailers, concerns of property not being maintained. She is available anytime someone would like to visit with her.

Mayor Lee thanked Dr Bullock and noted her concerns.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the February 6, 2024, City Council meeting.

Motion by Hoskin, seconded by Tyler to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No action needed.

5. Discussion, consideration and possible action on Resolution 2024-3836; Authorizing Application for Financial Assistance from the USDA, Rural Development Grant for City of Vinita Comprehensive Plan.

Allen Goforth reported that this is a grant to offset the costs on a City of Vinita Comprehensive Plan.

Motion by Young, seconded by Briley to approve Resolution 2024-3836; Authorizing Application for Financial Assistance from the USDA, Rural Development Grant for City of Vinita Comprehensive Plan. Motion: Passed.

6. Discussion, consideration and possible action on RFP 2023-1001 Comprehensive Planning Services proposal from TSW upon subsequent funding decision by council.

The city received three proposals with this RFP. TSW has the winning bid with \$190,000 and this will be included in the USDA Grant mentioned above. Once financing committee has designated matching funds for USDA Grant it will be brought back in front of Council.

Motion by Briley, seconded by Swift, to approve RFP 2023-1001 Comprehensive Planning Services proposal from TSW upon subsequent funding decision by council. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration and possible action on CompSource Mutual Insurance Company for Workman's Compensation Estimated Annual Premium Renewal in the amount of \$240,201.00 effective March 1, 2024.

City Clerk Brian Prince stated that this is a split bill and will also be on the City Council Agenda. There are 15 VUA Employees at this time with CompSource Mutual and 65 with General Government. This cost for VUA is determined by division of employees and salary based of employee. Cost in 2023 was \$227,577.00.

Motion by Hoskin seconded by Tyler, to approve CompSource Mutual Insurance Company for Workman's Compensation Estimated Annual Premium Renewal in the amount of \$240,201.00 effective March 1, 2024. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action on appointing Brown & Brown of Oklahoma, INC as Agent/Broker of Record for CompSource Mutual Policy.

City Clerk Brian Prince reported that 2023 had 12 claims. 2022 9 claims, and 2021 4 claims. With the numbers rising and open cases he is requesting agent support. This cost is already included in the CompSource Mutual Premium. He would like to see if Brown & Brown can assist in getting cases closed and possible discounts.

Motion by Hoskin, seconded by Swift, to approve appointing Brown & Brown of Oklahoma, INC as Agent/Broker of Record for CompSource Mutual Policy. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action to surplus and sell miscellaneous scrap metal located at the Vinita Street Department.

Motion by Young seconded by Briley to approve to surplus and sell miscellaneous scrap metal located at the Vinita Street Department. Motion: Passed.

10. Discussion, consideration and possible action with recommendations from Fire Chief Kevin Huxtable to recruit new Firefighter Volunteers:

A. Joshua Coulter

Motion by Briley seconded by Young to approve Joshua Coulter as volunteer firefighter. Motion: Passed.

B. Brandon Mullis

Motion by Wofford seconded by Briley to approve Brandon Mullis as volunteer firefighter.  
Motion: Passed.

11. Department Reports:

City Clerk Brian Prince reported the Vinita Hornet Wrestlers were headed to State Tournament in OKC and will be escorted out of town by the Police and Fire Department Wednesday afternoon at 4:00 PM if anyone would like to cheer them on. He noted that one of the wrestlers was his son Luke Prince Sophomore at VHS.

Councilor Hoskin noted that Kim Nash who is attendance tonight sharing about a group of people who love music Unity in the Community and when their next gathering is.

12. New Business.

None.

13. Adjourned at 6:05 p.m.

Motion by Briley, seconded by Swift to adjourn. Motion: Passed.

\_\_\_\_\_  
Josh D. Lee, Mayor

ATTEST:

\_\_\_\_\_  
Brian Prince, City Clerk

# Request to Transfer Designated Funds

Feb-24

Department	From	To	Amount
General Gov BPS	*0-12-20		\$ (4,000.00)
Municipal Court		*01-05-02	\$ 4,000.00
General Gov BPS	*01-12-20		\$ (1,000.00)
Zoning Commission		*01-19-02	\$ 1,000.00
			\$ -

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



**FINANCE ORDINANCE NO. 3837**

**An Ordinance of the City of Vinita, Oklahoma Providing Claims against the City Of Vinita, and Declaring an Emergency.**

**Section 1. That There Is Hereby Appropriated From The Following Listed Municipal Accounts, to-wit: The General Fund, Sales Tax CIP, Fire Dept Grant, Library Grants, Revolving Fund, Economic Development, Hotel/Motel Tax, Police Reserve/PAAS, Vinita Lake Park, Meter Deposit Refunds. Amounts Sufficient To Pay The Bills And Invoices Listed On Exhibit "A", Attached Hereto.**

**Section 2. EMERGENCY CLAUSE: It being immediately necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist by reason whereof this Ordinance shall take effect and be in full force and effect from and after its passage and approval.**

**Passed And Approved This 5th Day of March 2024.**

**Attest:**

\_\_\_\_\_  
**Josh D. Lee, Mayor**

\_\_\_\_\_  
**Brian K. Prince, City Clerk**

**City of Vinita**  
GL Rpt01 - 7/1/2023 thru 2/29/2024

*De. 64 90*

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
<b>GENERAL FUND BUDGET</b>						
<b>GOVERNING BOARD</b>						
PERSONNEL SERVICES	164,000.00	13,152.78	112,304.44	51,695.56	8.0	68.5
MAINTENANCE & OPERATION GOV BRI	2,200.00		135.91	2,064.09		6.2
TOTAL	166,200.00	13,152.78	112,440.35	53,759.65	7.9	67.7
<b>CITY CLERK</b>						
PERSONNEL SERVICES CITY CLERK	268,763.59	19,452.13	164,891.84	103,871.75	7.2	61.4
MAINTENANCE & OPERATION CITY CLI	5,000.00	30.00	1,428.38	3,571.62	0.6	28.6
TOTAL	273,763.59	19,482.13	166,320.22	107,443.37	7.1	60.8
<b>TREASURER</b>						
PERSONNEL SERVICES TREASURER	27,301.69	2,110.24	17,941.71	9,359.98	7.7	65.7
MAINTENANCE & OPERATIONS TREASU	2,500.00		514.97	1,985.03		20.6
TOTAL	29,801.69	2,110.24	18,456.68	11,345.01	7.1	61.9
<b>CITY ATTORNEY</b>						
PERSONNEL SERVICES CITY ATTORNEY	9,370.68	777.80	6,330.05	3,040.63	8.3	67.6
MAINTENANCE & OPERATION CITY AT	80,000.00	2,662.50	43,174.20	36,825.80	3.3	54.0
TOTAL	89,370.68	3,440.30	49,504.25	39,866.43	3.8	55.4
<b>MUNICIPAL COURT</b>						
PERSONNEL SERVICES MUN COURT CLI	31,949.20	2,624.20	21,101.25	10,847.95	8.2	66.0
MAINTENANCE & OPERATION MUN COI	12,000.00	890.48	8,600.98	3,399.02	7.4	71.7
TOTAL	43,949.20	3,514.68	29,702.23	14,246.97	8.0	67.6
<b>POLICE</b>						
PERSONNEL SERVICES POLICE	1,429,026.63	98,913.02	905,338.98	523,687.65	6.9	63.4
MAINTENANCE & OPERATION POLICE	80,000.00	2,648.87	46,587.09	33,412.91	3.3	58.2
UTILITIES POLICE	24,000.00	1,300.18	9,467.63	14,532.37	5.4	39.4
GASOLINE POLICE	38,300.00	2,316.65	30,129.39	8,170.61	6.0	78.7
CAPITAL OUTLAY POLICE	40,000.00	4,205.22	33,641.76	6,358.24	10.5	84.1
TOTAL	1,611,326.63	109,383.94	1,025,164.85	586,161.78	6.8	63.6
<b>FIRE DEPT</b>						
PERSONNEL SERVICES FIRE	781,065.26	61,662.20	534,142.36	246,922.90	7.9	68.4
MAINTENANCE & OPERATION FIRE	70,000.00	1,700.34	55,694.88	14,305.12	2.4	79.6
UTILITIES FIRE DEPT	10,000.00	764.27	5,924.91	4,075.09	7.6	59.2
GASOLINE & DIESEL FIRE	19,000.00	1,670.80	12,102.22	6,897.78	8.8	63.7
TOTAL	880,065.26	65,797.61	607,864.37	272,200.89	7.5	69.1
<b>STREET</b>						
PERSONNEL SERVICES STREET	349,000.00	24,201.62	179,981.18	169,018.82	6.9	51.6
MAINTENANCE & OPERATION STREET	72,000.00	3,539.64	37,823.80	34,176.20	4.9	52.5
UTILITIES STREET	7,000.00	857.48	4,256.98	2,743.02	12.2	60.8
GASOLINE & DIESEL STREET	30,000.00	2,408.75	14,923.60	15,076.40	8.0	49.7

# City of Vinita

GL Rpt01 - 7/1/2023 thru 2/29/2024

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
TOTAL	458,000.00	31,007.49	236,985.56	221,014.44	6.8	51.7
<b>ECONOMIC DEVELOPMENT</b>						
PERSONNEL SVCS ECONOMIC DEVELOP	84,000.00	6,961.02	34,810.09	49,189.91	8.3	41.4
MAINT & OPERATON ECONOMIC DEVEI	2,500.00	997.76	1,813.47	686.53	39.9	72.5
TOTAL	86,500.00	7,958.78	36,623.56	49,876.44	9.2	42.3
<b>GENERAL GOVERNMENT</b>						
PERSONNEL SERVICES GEN GOV	127,151.45	8,969.92	74,211.25	52,940.20	7.1	58.4
MAINTENANCE & OPERATION GEN GOV	200,482.40	5,899.95	127,202.03	73,280.37	2.9	63.4
UTILITIES GEN GOV	21,500.00	1,562.74	15,227.56	6,272.44	7.3	70.8
AMBULANCE SUBSIDY	104,000.00	8,640.00	60,480.00	43,520.00	8.3	58.2
WORKMANS COMP	230,000.00	25,407.20	147,290.20	82,709.80	11.0	64.0
DOC-SENIOR SERVICES	10,000.00	833.33	6,666.64	3,333.36	8.3	66.7
BUILDING/PROPERTY SUPPORT	513,222.82	14,818.28	42,131.18	471,091.64	2.9	8.2
SAFER GRANT 2022	250,000.00	18,913.20	176,463.43	73,536.57	7.6	70.6
TOTAL	1,456,356.67	85,044.62	649,672.29	806,684.38	5.8	44.6
<b>LIBRARY</b>						
PERSONNEL SERVICES LIBRARY	119,807.45	9,600.65	71,561.79	48,245.66	8.0	59.7
MAINTENANCE & OPERATION LIBRARY	13,500.00	314.71	9,789.60	3,710.40	2.3	72.5
UTILITIES LIBRARY	14,000.00	1,135.84	7,984.27	6,015.73	8.1	57.0
MATERIALS & PUBLICATIONS	5,000.00	671.69	3,236.48	1,763.52	13.4	64.7
CAPITAL OUTLAY LIBRARY CDBG	300,000.00			300,000.00		
TOTAL	452,307.45	11,722.89	92,572.14	359,735.31	2.6	20.5
<b>PARKS/CEMETERY</b>						
PERSONNEL SERVICES PARKS/CEM	240,000.00	13,350.04	113,031.86	126,968.14	5.6	47.1
MAINT & OPER PARKS/CEMETERY	40,000.00	1,947.73	20,513.25	19,486.75	4.9	51.3
UTILITIES PARKS/CEMETERY	11,000.00	745.36	7,327.31	3,672.69	6.8	66.6
GASOLINE PARKS/CEMETERY	12,000.00		6,213.07	5,786.93		51.8
CAPITAL OUTLAY PARKS/CEMETERY	20,000.00		15,898.00	4,102.00		79.5
TOTAL	323,000.00	16,043.13	162,983.49	160,016.51	5.0	50.5
<b>AIRPORT</b>						
MAINT & OPER AIRPORT	6,000.00	100.00	2,549.00	3,451.00	1.7	42.5
UTILITIES AIRPORT	1,500.00	122.23	1,478.81	21.19	8.1	98.6
TOTAL	7,500.00	222.23	4,027.81	3,472.19	3.0	53.7
<b>SWIM POOL</b>						
PERSONNEL SERVICES SWIM POOL	38,000.00		17,888.51	20,111.49		47.1
MAINT & OPER SWIM POOL	10,000.00	145.77	1,658.88	8,341.12	1.5	16.6
UTILITIES SWIM POOL	6,000.00	91.66	2,928.15	3,071.85	1.5	48.8
CHEMICALS SWIM POOL	10,000.00		7,505.70	2,494.30		75.1
CAPITAL OUTLAY SWIM POOL	15,000.00		4,715.55	10,284.45		31.4
TOTAL	79,000.00	237.43	34,696.79	44,303.21	0.3	43.9

# City of Vinita

GL Rpt01 - 7/1/2023 thru 2/29/2024

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
PELIVAN CONTRACT	39,500.00	4,327.78	21,638.90	17,861.10	11.0	54.8
TOTAL	<u>39,500.00</u>	<u>4,327.78</u>	<u>21,638.90</u>	<u>17,861.10</u>	11.0	54.8
ZONING COMMISSION	2,000.00		1,044.62	955.38		52.2
TOTAL	<u>2,000.00</u>		<u>1,044.62</u>	<u>955.38</u>		<u>52.2</u>
SR. CITIZENS						
UTILITIES SENIOR CITIZENS	17,000.00	1,197.82	11,895.41	5,104.59	7.0	70.0
SR CITIZENS CONTRACT	40,000.00	3,116.51	24,932.08	15,067.92	7.8	62.3
TOTAL	<u>57,000.00</u>	<u>4,314.33</u>	<u>36,827.49</u>	<u>20,172.51</u>	7.6	64.6
FINANCE OFFICER						
SALARIES/AUDIT/RPT-FINANCE OFFICE	19,000.00	1,038.00	11,860.00	7,140.00	5.5	62.4
TOTAL	<u>19,000.00</u>	<u>1,038.00</u>	<u>11,860.00</u>	<u>7,140.00</u>	5.5	62.4
COMPLIANCE OFFICER						
PERSONNEL SERVICES COMPLIANCE OFFICER	71,598.58	5,157.86	42,205.26	29,393.32	7.2	58.9
MAINTENANCE COMPLIANCE OFFICER	3,500.00	940.94	2,894.79	605.21	26.9	82.7
UTILITIES	800.00	70.95	561.83	238.17	8.9	70.2
GASOLINE COMPLIANCE OFFICER	3,000.00	43.15	1,140.00	1,860.00	1.4	38.0
PROPERTY ABATEMENT/SALES	15,000.00	69.84	1,209.83	13,790.17	0.5	8.1
TOTAL	<u>93,898.58</u>	<u>6,282.74</u>	<u>48,011.71</u>	<u>45,886.87</u>	6.7	51.1
STREET & ALLEY						
STREET LIGHTING	60,000.00	4,171.71	38,582.18	21,417.82	7.0	64.3
TOTAL	<u>60,000.00</u>	<u>4,171.71</u>	<u>38,582.18</u>	<u>21,417.82</u>	7.0	64.3
GRAND TOTAL	<u>6,228,539.75</u>	<u>389,252.81</u>	<u>3,384,979.49</u>	<u>2,843,560.26</u>	6.2	54.3

2/29/2024

**Bills Payable**  
02/01/2024 thru 02/29/2024

1

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>GOVERNING BOARD</b>				
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 02/09/2024	2,033.50
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 02/23/2024	11,119.28
Total	GOVERNING BOARD			<u>13,152.78</u>
<b>CLERK DEPT</b>				
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 02/23/2024	9,698.19
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 02/09/2024	9,753.94
01-02-02	Vinita Rotary Club	118444	1/2 Monthly dues-Brian Prince	30.00
Total	CLERK DEPT			<u>19,482.13</u>
<b>TREASURER</b>				
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 02/23/2024	1,090.52
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 02/09/2024	1,019.72
Total	TREASURER			<u>2,110.24</u>
<b>ATTORNEY</b>				
01-04-01	Personnel Services-City Attorn	PAYROLL	PAYROLL 02/23/2024	777.80
01-04-02	Logan & Lowry LLP	118105	Services thru 12/31/2023	2,662.50
Total	ATTORNEY			<u>3,440.30</u>
<b>MUNICIPAL COURT</b>				
01-05-01	Personnel Services-Court Clerk	PAYROLL	PAYROLL 02/23/2024	2,624.20
01-05-02	Cherokee Nation	118616	Howard, Kscie T-24-02	30.00
01-05-02	Cherokee Nation	118617	Gray,Edna T-24-01	30.00
01-05-02	Cherokee Nation	118618	Cortez,Shasta T-23-83	30.00
01-05-02	Cherokee Nation	118620	Chapman, Bryce T-24-06	30.00
01-05-02	Cherokee Nation	118613	Teresa Peyton T-23-111	30.00
01-05-02	Cherokee Nation	118614	Scott, Olive T-24-10	30.00
01-05-02	Cherokee Nation	118615	Myers,Misty T-24-03	30.00
01-05-02	Cherokee Nation	118619	Allen,Devin T-24-05	30.00
01-05-02	Cleet	118607	Penalty Assess Fee Jan 2024	218.24
01-05-02	OK Bureau of Narcotics	118631	Drug Education fees Jan 2024	5.00
01-05-02	OSBI	118606	Forensic Fees Jan 2024	209.00
01-05-02	OSBI	118605	AFIS Fees Jan 2024	218.24
Total	MUNICIPAL COURT			<u>3,514.68</u>
<b>POLICE</b>				
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 02/23/2024	50,059.21
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 02/09/2024	48,853.81
01-06-02	AUTOMOTIVE SUPPLY PARTS	118662	Chevy Tahoe manifold unit 5	245.54
01-06-02	Bank of America Business Card	118759	(3) Walnut computer desk	223.71
01-06-02	Bank of America Business Card	118758	Walnut computer desk	76.87
01-06-02	Bank of America Business Card	117942	SOS Angel Davis Notary filing	10.40
01-06-02	Bank of America Business Card	118627	Amazon-magnets	38.98
01-06-02	Bank of America Business Card	118378	renew PO BOX 163	109.00
01-06-02	First Responder Outfitter, Inc	118629	(3) caps w/embroidery	85.44
01-06-02	Green Country Spine	118661	Richard Doyle drug screen	45.00
01-06-02	GT DISTRIBUTORS-Austin	118374	10 Hornaday .223 Ram 20/bx	194.78
01-06-02	Lloyd's Quick Lube	118334	oil change #3	115.49
01-06-02	Lloyd's Quick Lube	118680	repair motor/transmission moun	527.98
01-06-02	Lloyd's Quick Lube	118642	oil change unit #5	81.57
01-06-02	Mathews CDJR	118656	oil change unit #401	51.60
01-06-02	O'Reilly Automotive, Inc.	118392	headlight #14	5.54
01-06-02	OK DEPT OF PUBLIC SAFETY	118445	O'let's usage	420.00
01-06-02	Torpedo Switch Emergency Outfi	118638	repl tail light 2013 Explorer	262.87
01-06-02	Vinita Rotary Club	118458	1/2 Monthly dues Mark Johnson	30.00
01-06-02	Wal Mart Community-Capital One	118630	disinf wipes,lysol,glass clean	65.14
01-06-02	Wal Mart Community-Capital One	118377	phone case	54.00
01-06-02	Wal Mart Community-Capital One	118644	screws,washers	4.96

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>POLICE</b>				
01-06-03	1-VOIP Enhanced Services LLC	118461	Land Lines Police Dept	273.44
01-06-03	CULLIGAN OF JOPLIN	118462	Water-PD	39.00
01-06-03	Public Service Company of Okla	118479	***-554-468-0	385.48
01-06-03	Verizon Wireless 5436	118460	Cell Phone-Police Dept	602.26
01-06-04	Fleet Services	118468	Fuel-Police Dept	2,316.65
01-06-20	RCB	118603	loan 4199519-19 Charger/20 Dur	915.90
01-06-20	RCB	118604	loan 10309375,10328045 2 Polic	2,692.02
01-06-20	RCB	118602	loan 4199006 21 Dodge Durango	597.30
Total POLICE				<b>109,383.94</b>
<b>FIRE</b>				
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 02/23/2024	30,835.29
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 02/09/2024	30,826.91
01-07-02	66 Apparel	118672	hoodie -Sawyer Richardson	39.00
01-07-02	Aaron Erwin, Aaron's Extermina	118428	Spray for pests-Fire Dept	45.00
01-07-02	ACE TOWN & COUNTRY	118652	air compressor accessories	9.48
01-07-02	ACE TOWN & COUNTRY	118371	draino	6.59
01-07-02	ACE TOWN & COUNTRY	118679	1/23/24 Seal tape, galv caps	8.27
01-07-02	ATWOODS	118655	brass bushing	2.19
01-07-02	Bank of America Business Card	118673	Jeff Highly Natl Reg EMT certi	25.00
01-07-02	Bank of America Business Card	118427	Adobe monthly fee	29.99
01-07-02	Banner Fire Equipment Inc	117902	pump Kit CM	308.06
01-07-02	C & L SUPPLY INC	118322	2 sharkbits	16.40
01-07-02	Enyart, Lane Clark	118380	EMT Certification Lane Enyart	250.00
01-07-02	Lloyd's Quick Lube	118611	oil change Chief Expedition	82.84
01-07-02	OK Firefighter's Pension	118664	12 active volunteer firefighte	720.00
01-07-02	T H ROGERS LUMBER CO	118320	door shims	1.99
01-07-02	Wal Mart Community-Capital One	118678	cleaning supplied, paper produ	155.53
01-07-03	1-VOIP Enhanced Services LLC	118580	Land Lines Fire Dept	11.30
01-07-03	OK NATURAL GAS CO	118569	210178014116670664	416.97
01-07-03	Public Service Company of Okla	118481	***-467-402-0-6	194.59
01-07-03	Verizon Wireless 2264	118589	Cell Phone Fire Dept	141.41
01-07-04	Fleet Services	118469	Fuel-Fire Dept	1,670.80
Total FIRE				<b>65,797.61</b>
<b>STREET</b>				
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 02/23/2024	12,386.37
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 02/09/2024	11,815.25
01-08-02	ACE TOWN & COUNTRY	118303	2 wax rings, valve	31.97
01-08-02	ACE TOWN & COUNTRY	118328	wax ring	7.98
01-08-02	ACE TOWN & COUNTRY	118310	toilet flange, bolts	17.98
01-08-02	APAC-Oklahoma INC	118406	Rock	963.42
01-08-02	APAC-Oklahoma INC	118354	Cold Lay Asphalt	669.30
01-08-02	ATWOODS	118321	T-couplings, shut off	59.94
01-08-02	AUTOMOTIVE SUPPLY PARTS	118651	brake cleaner, zip ties	283.92
01-08-02	AUTOMOTIVE SUPPLY PARTS	118650	Filters,cutoff wheels	293.88
01-08-02	AUTOMOTIVE SUPPLY PARTS	118649	DEF,hydraulic hose,thread lock	300.78
01-08-02	Bank of America Business Card	118202	Amazon-Elect pump motor-snow p	144.67
01-08-02	Bank of America Business Card	118376	repair kit CA1350	32.99
01-08-02	Bank of America Business Card	118201	Amazon Tank heater	64.59
01-08-02	Bank of America Business Card	118335	Costex-Blower Motor	289.43
01-08-02	C & L SUPPLY INC	118324	Plumbing parts	58.09
01-08-02	Clean Uniform Company	118542	Uniform Rental-Street Dept	122.82
01-08-02	Green Country Spine	118641	2nd drug screen Tate Wisdom	45.00
01-08-02	Green Country Spine	118422	Drug Screen Joseph Colvin	45.00
01-08-02	O'Reilly Automotive, Inc.	117934	fuel hose service truck	47.41
01-08-02	Sam's Tire Shop, LLC	118645	flat repair Chevy 2500	14.00
01-08-02	T H ROGERS LUMBER CO	118323	2 PVC fittings	13.98

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
STREET				
01-08-02	T H ROGERS LUMBER CO	118368	5 bags concrete	27.50
01-08-02	T H ROGERS LUMBER CO	118316	toilet plunger	4.99
01-08-03	1-VOIP Enhanced Services LLC	118581	Land Lines Street Dept	11.30
01-08-03	OK NATURAL GAS CO	118570	211176318185623164	334.65
01-08-03	Public Service Company of Okla	118482	***-404-700-0-6	141.50
01-08-03	Public Service Company of Okla	118483	***-204-700-0-3	344.61
01-08-03	Verizon Wireless 2264	118590	Cell Phone Street Dept	25.42
01-08-04	Fleet Services	118470	Fuel-Street Dept	2,408.75
Total STREET				<b>31,007.49</b>
GENERAL GOVERNMENT				
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 02/09/2024	4,472.35
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 02/23/2024	4,497.57
01-12-02	Aaron Erwin, Aaron's Extermina	118435	Spray for pests-City Hall	60.00
01-12-02	Bank of America Business Card	118752	1/25 Nelco corrected 1099 fili	111.52
01-12-02	Bank of America Business Card	118246	Nelco (83) 1099's 2023	384.29
01-12-02	Bank of America Business Card	118701	Apple I cloud storage	0.99
01-12-02	Bank of America Business Card	118210	Nelco City of Vinita W-2's	396.09
01-12-02	Bank of America Business Card	118564	Call Centric Fax lines	20.00
01-12-02	Clean Uniform Company	118548	Uniform Rental-Mats City Hall	12.00
01-12-02	CULLIGAN OF JOPLIN	118459	Water-City Hall	87.95
01-12-02	Four State Maintenance Supply	118624	Air fresheners, refills	86.11
01-12-02	OK TAX COMMISSION	118700	Library Sales Tax Jan 2024	10.94
01-12-02	Positronix Technology, Inc.	118455	Cloud backup subscription	59.92
01-12-02	Positronix Technology, Inc.	118454	Services per contract	2,775.00
01-12-02	QUILL CORPORATION	118225	paper, TP,receipt tape, paper	501.58
01-12-02	QUILL CORPORATION	117945	paper, toner,handsoap,batterie	283.55
01-12-02	QUILL CORPORATION	118408	paper towels,clorox wipes,lyso	287.44
01-12-02	QUILL CORPORATION	118225	paper, TP,receipt tape, paper	501.58
01-12-02	QUILL CORPORATION	118667	disinfectant Fresh Scent	40.99
01-12-02	SEQUOYAH SOFTWARE & CO	118456	Services-EBPP fee	280.00
01-12-03	1-VOIP Enhanced Services LLC	118583	Land Lines City Hall	158.05
01-12-03	OK NATURAL GAS CO	118571	211176323185623518	482.49
01-12-03	Public Service Company of Okla	118494	***-523-644-0	5.92
01-12-03	Public Service Company of Okla	118486	***-001-402-0-6	662.46
01-12-03	Public Service Company of Okla	118487	***-241-399-0	5.92
01-12-03	Public Service Company of Okla	118488	***-724-524-0	5.92
01-12-03	Public Service Company of Okla	118489	***-136-511-8	5.92
01-12-03	Public Service Company of Okla	118490	***-300-605-0	5.92
01-12-03	Public Service Company of Okla	118491	***-779-642-0	5.92
01-12-03	Public Service Company of Okla	118493	***-310-651-0	5.92
01-12-03	Public Service Company of Okla	118480	*.-**-949-561-1-4	132.31
01-12-03	Public Service Company of Okla	118495	***-889-771-0	5.92
01-12-03	Public Service Company of Okla	118496	***-158-336-0	5.92
01-12-03	Public Service Company of Okla	118497	***-350-011-0	5.92
01-12-03	Public Service Company of Okla	118498	***-502-013-0	5.92
01-12-03	Public Service Company of Okla	118499	***-895-812-0	5.92
01-12-03	Public Service Company of Okla	118492	***-840-353-0	5.92
01-12-03	Verizon Wireless 2264	118588	Cell Phone Allen Goforth	50.47
01-12-04	Craig Co Clerk	118440	Ambulance Subsidy	8,640.00
01-12-06	COMPSOURCE OKLAHOMA	118540	Workers Comp City of Vinita	25,407.20
01-12-16	DOCSENIOR SERVICES	118441	services per contract	833.33
01-12-20	Capital Carpet Cleaning	118691	Carpet cleaning City Hall	1,400.00
01-12-20	Capital Carpet Cleaning	118379	carpet cleaning Temp Library	535.00
01-12-20	Current Pride Electric LLC	118670	pulled new wire Lake Park	2,531.22
01-12-20	Current Pride Electric LLC	118722	repair short, conduit Sr Citiz	437.50
01-12-20	HANES RUSSEL	118677	reimburse for nails purchased	114.43
01-12-20	Hartley, Frederick M.	118710	Temp Library Rent Jan 2024	1,200.00

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>GENERAL GOVERNMENT</b>				
01-12-20	Hartley, Frederick M.	118711	Temp Library Rent Feb 2024	1,200.00
01-12-20	Livingston Plumbing LLC	118375	install washing machine drain	400.95
01-12-20	OK NATURAL GAS CO	118634	211176316116671200 116 S Scrap	251.46
01-12-20	OK NATURAL GAS CO	118576	211176316185403200 628 S Wilso	625.05
01-12-20	OWN Inc	118669	OK-GIS Annex/Zoning Phase 2	869.00
01-12-20	Public Service Company of Okla	118698	951 737 0512 628 S Wilson PAAS	484.86
01-12-20	Public Service Company of Okla	118643	950-933-444-1-4	34.50
01-12-20	Public Service Company of Okla	118500	950-933-444-1-4 628 S Wilson,s	26.50
01-12-20	T H ROGERS LUMBER CO	118660	lumber for remodel	361.08
01-12-20	T H ROGERS LUMBER CO	118671	treated lumber	24.68
01-12-20	T H ROGERS LUMBER CO	118390	Lumber for remodel FD	669.03
01-12-20	T H ROGERS LUMBER CO	118426	lumber for Fire Dept	243.47
01-12-20	T H ROGERS LUMBER CO	118259	2x4's Library	28.45
01-12-20	T H ROGERS LUMBER CO	118623	addl lumber for remodel FD	381.10
01-12-20	Torpedo Switch Emergency Outfi	118639	Charger Swap	3,000.00
01-12-22	B&L Fitness Enterprises	118676	VFD advertising	1,000.00
01-12-22	Bible, Matthew W	118748	8 Runs	200.00
01-12-22	Copeland,Bill	118744	2 Runs	50.00
01-12-22	Coulter, Joshua D	118736	1Run	25.00
01-12-22	Coulter, Joshua D	118737	Medical Insurance Reimbursemen	109.00
01-12-22	Cunningham, Hayden Lee Cole	118740	1 Run	25.00
01-12-22	Harris, Deriek	118726	R&R Coordinator Feb 2024	2,000.00
01-12-22	Harris, Deriek	118734	7 Runs	175.00
01-12-22	Harris,Deriek	118705	reimburse training-air bnb, mi	1,703.00
01-12-22	Huxtable, Kevin	118725	R&R Coordinator Feb 2024	2,000.00
01-12-22	Lee, Josh D	118733	4 Runs	100.00
01-12-22	Lee, Josh D	118732	Medical Insurance Reimbursemen	625.00
01-12-22	McElhaney, Scott	118741	8 Runs	200.00
01-12-22	McElhaney, Sydney	118738	18 Runs	450.00
01-12-22	Mendell, Phillip Lee	118742	2 Runs	50.00
01-12-22	Mendell, Phillip Lee	118731	Medical Insurance Reimbursemen	378.30
01-12-22	OSU	118675	1/20/24 Mayday	1,850.00
01-12-22	Parker, Bryar Lynn	118749	11 Runs	275.00
01-12-22	Powers, Jessica	118739	1 Run	25.00
01-12-22	Powers, Jessica	118729	Medical Insurance Reimbursemen	354.90
01-12-22	Prince, Brian	118730	Medical Insurance Reimbursemen	330.00
01-12-22	Prince, Brian	118743	3 Runs	75.00
01-12-22	Rinehart, Zachary Todd	118746	2 Runs	50.00
01-12-22	Rinehart, Zachary Todd	118728	Medical Insurance Reimbursemen	1,622.00
01-12-22	Starks, Tyton H	118704	Reimburse for Tuition	4,041.00
01-12-22	Starks, Tyton Howard	118747	19 Runs	475.00
01-12-22	TECH RESQ	117087	B Parker Swiftwater rescue tra	250.00
01-12-22	Ward, Drake	118735	2 Runs	50.00
01-12-22	Weaver, Jason J	118745	2 Runs	50.00
01-12-22	Weaver, Jason J	118727	Medical Insurance Reimbursemen	375.00
<b>Total GENERAL GOVERNMENT</b>				<b>85,044.62</b>

**LIBRARY**

01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 02/23/2024	4,805.19
01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 02/09/2024	4,795.46
01-13-02	Aaron Erwin, Aaron's Extermina	118429	Spray for pests-Library/Museum	55.00
01-13-02	LAKELAND OFFICE SYSTEMS	118457	Library-Monthly Contract, over	84.96
01-13-02	Unique Management Services Inc	118687	7 months invoices Collection r	174.75
01-13-03	1-VOIP Enhanced Services LLC	118584	Land Lines Library	11.30
01-13-03	OK NATURAL GAS CO	118572	210178013116670527	827.72
01-13-03	Public Service Company of Okla	118501	***-296-402-0-7	296.82
01-13-06	Baker & Taylor	118442	Books	229.49
01-13-06	Bank of America Business Card	118425	Books/Movies	203.83



<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
LIBRARY				
01-13-06	Bank of America Business Card	118357	Amazon-Books	238.37
Total LIBRARY				<u>11,722.89</u>
PARKS/CEMETERY				
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 02/23/2024	6,445.58
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 02/09/2024	6,904.46
01-14-02	Aaron Erwin, Aaron's Extermina	118434	Spray for pests-Attucks Restro	10.00
01-14-02	Aaron Erwin, Aaron's Extermina	118430	Spray for pests-Southpark Rest	20.00
01-14-02	Aaron Erwin, Aaron's Extermina	118432	Spray for pests-Cemetery Offic	20.00
01-14-02	Aaron Erwin, Aaron's Extermina	118433	Spray for pests-Sports Concess	25.00
01-14-02	ACE TOWN & COUNTRY	118388	wax ring-cemetery	3.99
01-14-02	ACE TOWN & COUNTRY	118331	faucet, shark bites	101.46
01-14-02	ACE TOWN & COUNTRY	118302	wax ring, faucet	51.98
01-14-02	ACE TOWN & COUNTRY	118636	survey flags and battery	37.97
01-14-02	ATLAS STEEL PRODUCTS INC	118413	steel dolly	49.00
01-14-02	AUTOMOTIVE SUPPLY PARTS	118329	spray paint,hardware oil	227.64
01-14-02	AUTOMOTIVE SUPPLY PARTS	118412	Battery charger, lift support,	573.14
01-14-02	AUTOMOTIVE SUPPLY PARTS	118411	spark plug, fuel line	509.18
01-14-02	Bank of America Business Card	118633	Amazon-Kubota alternator	158.89
01-14-02	Clean Uniform Company	118544	Uniform Rental-Parks/Cemetery	55.82
01-14-02	SMITH DISTRIBUTING CO	117079	2 tires for gangmower	107.66
01-14-02	T H ROGERS LUMBER CO	118336	restroom security latch	(4.00)
01-14-03	Public Service Company of Okla	118513	***-597-928-0-5	21.92
01-14-03	Public Service Company of Okla	118502	***-267-231-0-1	147.43
01-14-03	Public Service Company of Okla	118508	***-725-482-0-3	53.31
01-14-03	Public Service Company of Okla	118510	***-667-402-0-8	21.82
01-14-03	Public Service Company of Okla	118509	***-150-270-0-	53.28
01-14-03	Public Service Company of Okla	118512	***-588-322-0-8	271.94
01-14-03	Public Service Company of Okla	118514	***-464-600-0-0	21.82
01-14-03	Public Service Company of Okla	118515	***-564-600-1	11.02
01-14-03	Public Service Company of Okla	118516	***-767-402-0-3	8.95
01-14-03	Public Service Company of Okla	118517	***-750-270-0-2	39.33
01-14-03	Public Service Company of Okla	118511	***-668-302-0-3	49.01
01-14-03	Verizon Wireless 2264	118592	Cell Phone Cemetery	45.53
Total PARKS/CEMETERY				<u>16,043.13</u>
AIRPORT				
01-15-02	The Outback Co., LLC	118443	Toilet rental-Airport	100.00
01-15-03	Public Service Company of Okla	118505	***-686-3652-0-4	34.39
01-15-03	Public Service Company of Okla	118504	***-306-365-0-4	24.14
01-15-03	Public Service Company of Okla	118503	***-706-362-0-6	63.70
Total AIRPORT				<u>222.23</u>
SWIM POOL				
01-16-02	Aaron Erwin, Aaron's Extermina	118431	Spray for pests-Swimming Pool	25.00
01-16-02	OK NATURAL GAS CO	118573	***179188116772973	120.77
01-16-03	Public Service Company of Okla	118507	***-184-600-0-5	66.24
01-16-03	Verizon Wireless 2264	118593	Cell Phone Swimming Pool	25.42
Total SWIM POOL				<u>237.43</u>
PELIVAN CONTRACT				
01-18-07	GRAND GATEWAY ECONOMIC	118446	per contract Oct thru June	4,327.78
Total PELIVAN CONTRACT				<u>4,327.78</u>
SENIOR CITIZENS				
01-40-03	OK NATURAL GAS CO	118574	***-173832116330745	500.48
01-40-03	Public Service Company of Okla	118518	***-625-711-0-7	22.72
01-40-03	Public Service Company of Okla	118519	***-339-600-0-1	221.42
01-40-03	Public Service Company of Okla	118520	***-239-600-0-6	453.20

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>SENIOR CITIZENS</b>				
01-40-07	Senior Citizens Center	118448	per contract	3,116.51
Total SENIOR CITIZENS				<u>4,314.33</u>
<b>FINANCE OFFICER</b>				
01-42-02	Hood & Associates, CPA's P.C.	118563	Finance Accounting Jan 2024	1,038.00
Total FINANCE OFFICER				<u>1,038.00</u>
<b>CODE COMPLIANCE</b>				
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 02/09/2024	2,517.69
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 02/23/2024	2,640.17
01-43-02	Bank of America Business Card	118421	Ram mount	392.31
01-43-02	Bank of America Business Card	118352	Amazon Docking Station	106.94
01-43-02	Bank of America Business Card	118351	RamMount laptop mount	351.10
01-43-02	Clean Uniform Company	118545	Uniform Rental-Compliance/Code	23.10
01-43-02	Lloyd's Quick Lube	118681	oil change, antifreeze	67.49
01-43-03	Verizon Wireless 2264	118594	Cell Phone Code Enforce/Compli	70.95
01-43-04	Fleet Services	118471	Fuel-Compliance/Code Enforc	43.15
01-43-31	Bank of America Business Card	118420	USPS certified mailings	69.84
Total CODE COMPLIANCE				<u>6,282.74</u>
<b>ECONOMIC DEVELOPMENT</b>				
01-46-01	Economic Developement Personne	PAYROLL	PAYROLL 02/23/2024	3,515.91
01-46-01	Economic Developement Personne	PAYROLL	PAYROLL 02/09/2024	3,445.11
01-46-02	Bank of America Business Card	118419	Hyatt Regency 3 days hotel, 2	804.88
01-46-02	Bank of America Business Card	118418	TIA Parking 3 days	36.00
01-46-02	Bank of America Business Card	118417	OMIN Hotels 1/31/2024 Dinner	34.15
01-46-02	Bank of America Business Card	118416	UBER in Dallas Misty D	41.73
01-46-02	Wal Mart Community-Capital One	118356	Ink	81.00
Total ECONOMIC DEVELOPMENT				<u>7,958.78</u>
<b>STREET &amp; ALLEY</b>				
01-50-03	Public Service Co of Oklahoma	118539	954-411-541-0-1	3,477.19
01-50-03	Public Service Company of Okla	118521	***-139-345-0-1	31.54
01-50-03	Public Service Company of Okla	118523	***-622-284-0-2	107.53
01-50-03	Public Service Company of Okla	118524	***-060-331-0-2	77.03
01-50-03	Public Service Company of Okla	118525	***-786-838-0-5	5.29
01-50-03	Public Service Company of Okla	118522	***-253-639-0-6	353.13
01-50-03	SignalTek, Inc.	118447	Traffic Control	120.00
Total STREET & ALLEY				<u>4,171.71</u>
<b>SALES TAX CIP</b>				
05-32-08	RCB	118449	lease #4173985	3,794.31
05-32-10	OK Water Resources Board	118666	Water Right Admin Fee	75.00
05-32-10	OK Water Resources Board	118693	ORF-04-0007-DW	16,422.12
05-32-10	OK Water Resources Board	118692	ORF-04-0005-CW	39,575.64
05-32-10	Utility Technology Services	118400	16-Meters	3,087.26
Total SALES TAX CIP				<u>62,954.33</u>
<b>FIRE DEPARTMENT GRANT</b>				
08-07-02	Verizon Wireless 2264	118596	IPAD upgrade FD-Grant	1,199.99
Total FIRE DEPARTMENT GRANT				<u>1,199.99</u>
<b>LIBRARY GRANT</b>				
15-55-02	Bank of America Business Card	118211	Okla Dept of Libraries Annual	380.00
15-55-02	Bank of America Business Card	118372	Amazon-Toner, corner mirror	192.93
15-55-02	Bank of America Business Card	118689	Amazonkidz+	4.99
15-55-02	Wal Mart Community-Capital One	118654	supplies children program, cof	30.99
15-55-02	Wal Mart Community-Capital One	118399	lamination sheets, supplies	40.08
15-55-02	Wal Mart Community-Capital One	118347	supplies,coffee,air freshener	23.40
15-55-02	Wal Mart Community-Capital One	118346	boxes	44.28

*\$389,252.81*

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
<b>LIBRARY GRANT</b>				
15-55-02	Wal Mart Community-Capital One	118348	books,mirrors,paint	86.73
15-55-04	PNC BANK c/o First Book	118358	Books, BBC donation	186.71
15-55-06	Baker & Taylor	118688	Books-donation	152.92
Total LIBRARY GRANT				<u>1,143.03</u>
<b>REVOLVING FUND</b>				
30-00-30	Blue Cross and Blue Shield	118451	In Premium John Swift	30.31
30-00-30	Blue Cross and Blue Shield	118450	In Premium Dale Haire	49.36
30-00-30	MetLife	118453	In Premium retirees	266.45
30-00-30	OK Uniform Building Code Comm	118608	18 permits January 2024	72.00
Total REVOLVING FUND				<u>418.12</u>
<b>ECONOMIC DEVELOPMENT</b>				
46-46-02	VINITA DAILY JOURNAL	118217	12/27 RFP Notice	15.30
Total ECONOMIC DEVELOPMENT				<u>15.30</u>
<b>HOTEL/MOTEL TAX</b>				
67-67-01	Boyce Investments	118579	Billboard	375.00
67-67-01	Eastern Trails Museum, Inc.	118463	Monthly Support	1,600.00
67-67-01	Public Service Company of Okla	118529	***-147-177-0	25.61
67-67-01	Public Service Company of Okla	118526	***-554-245-0	21.82
67-67-01	Public Service Company of Okla	118528	***-050-354-0	21.82
Total HOTEL/MOTEL TAX				<u>2,044.25</u>
<b>POLICE RESERVE/PAAS</b>				
84-00-55	Animal Shelter Support (PAAS)	118609	per agreement 11/7/23	3,000.00
Total POLICE RESERVE/PAAS				<u>3,000.00</u>
<b>METER DEPOSIT REFUND</b>				
95-00-02	ALEXY ZOBEL	INV165806	meter dep ref @ 437 S Scraper	51.08
95-00-02	CHEYNE JINKS	INV165807	meter dep ref @ 307 N Bell	5.16
95-00-02	CODY THOMPSON	INV165809	meter dep & 2nd meter dep ref	86.17
95-00-02	CURTIS WILLIAMS	INV165810	meter dep ref @ 534 S Thompson	100.00
95-00-02	DONNA KRAMER	INV165812	meter dep ref @ 914 W North	51.08
95-00-02	FARRAH REXWINKLE	INV165813	meter dep ref @ 1322 W Clyde	2.16
95-00-02	GRAND NATION INC	INV165808	meter dep ref @ 118 S Scraper	49.68
95-00-02	JOSHUA & ALEKSA WARMAN	INV165811	meter dep & 2ns meter dep @ 63	0.79
95-00-02	ROBIN LIVINGSTON	INV165805	tamper dep ref @ 304855 S 4430	100.00
95-00-02	VINITA UTILITIES AUTHORIT	INV165814	meter dep ref @ Jan 2024	1,953.88
Total METER DEPOSIT REFUND				<u>2,400.00</u>
<b>VINITA LAKE PARK</b>				
98-98-02	Craig Co Rural Water Dist #2	118578	Acct 1500101 442050 E 240 Rd	23.16
98-98-02	NE Okla Electric Cooperative	118555	940451 Vinita Lake Park	37.73
Total VINITA LAKE PARK				<u>60.89</u>
<b>Grand Total</b>				<u><u>462,488.72</u></u>



# DAVENPORT FIRE EQUIPMENT SALES, LLC



<b>SOLD TO:</b> Vinita Fire Dept 202 W Canadian Ave. Vinita, OK. 74301  <b>ATTN:</b> Chief Kevin Huxtable <b>PHONE:</b> 918-244-4983 <b>EMAIL:</b> <a href="mailto:chief@vinitafire.com">chief@vinitafire.com</a>	<b>SHIP TO:</b>  <b>ATTN:</b> <b>PHONE:</b> <b>EMAIL:</b>
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<b>CREDIT CARD:</b>	<b>DIST</b>	<b>CUST PO NUMBER</b>	<b>SALES REP</b>	<b>SALES REP REF #</b>	
<b>NAME/EXP DATE</b>			2		
<b>NUMBER/CODE/ZIP</b>		<b>TERMS</b>	<b>FREIGHT</b>	<b>DATE</b>	<b>FORM TYPE</b>
<b>TRANSACTION ID#</b>		30	ADD	2/28/2024	QUOTE

ITEM	LOC	DESCRIPTION		QTY	SHIPPED	PRICE	AMOUNT
		AMK.IS320LB Ion Spreader with Lighted Handle	\$ -	1		\$ 13,249.00	\$ 13,249.00
		AMK.KS0029-KIT Extended Reach Tips	\$ -	1		\$ 1,073.00	\$ 1,073.00
		AMK.CUTSAW2-KIT Dewalt Cutoff Saw Kit	\$ -	1		\$ 1,290.00	\$ 1,290.00
			\$ -			\$ -	\$ -
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<b>ADDITIONAL COMMENTS BELOW</b>	<b>DIST TOTAL: \$</b>	<b>15,762.00</b>	Subtotal	\$	15,612.00
Dewalt Cutoff Saw Kit includes 1 Saw, 1 Desk Top Fast Charger, 2 Flexvolt 60v 9 amp batteries, 9 in. diamond rescue blade.	<b>ADD</b>	Tax	\$	-	
		Freight	\$	150.00	
		<b>TOTAL</b>	\$	<b>15,762.00</b>	



Thank you for choosing CDW. We have received your quote.

Hardware    Software    Services    IT Solutions    Brands    Research Hub

# QUOTE CONFIRMATION

**MARK JOHNSON,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NTJZ841	2/27/2024	TOUGHBOOKS	2016326	<b>\$10,027.92</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Panasonic Toughbook 33 - 12" - Intel Core i7 - 1270P - 16 GB RAM - 512 GB S</a>	2	7623625	\$5,013.96	\$10,027.92
Mfg. Part#: CF-334Z-0NAM Contract: Southeast Kansas ESC (022-G)				

<b>SUBTOTAL</b>	\$10,027.92
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$10,027.92</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> VINITA POLICE DEPT BARRY ARMSTRONG PO BOX 163 VINITA, OK 74301-0163 <b>Phone:</b> (918) 256-6414 <b>Payment Terms:</b> Net 30 Days-Govt State/Local	<b>Shipping Address:</b> VINITA POLICE DEPT MARK JOHNSON 104 E ILLINOIS AVE VINITA, OK 74301-3240 <b>Shipping Method:</b> DROP SHIP-GROUND
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



### Sales Contact Info

**Andrew Clauson** | 800.808.4239 | [andrew.clauson@cdwg.com](mailto:andrew.clauson@cdwg.com)

Need Help?

My Account	Support	Call 800.800.4239
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Oklahoma State University  
Fire Service Training  
1723 West Tyler  
Stillwater, OK 74078-8041  
800-304-5727  
fax 405-744-7377  
www.osufst.org

# Invoice

Invoice #: 091640  
Purchase Order #:  
Prepared On: 1/9/2024  
Prepared by: V. Adair  
Coordinator: J. Snell  
FEI: 73-6017987

**Bill To:**

Vinita Fire Dept  
203 West Canadian Ave  
Vinita, OK 74301-3715

Qty	Description	Unit Price	Amount
	<b>Advanced EMT (91640), starting 9/5/2023, held at Vinita Fire Dept</b>		
1	Event Price	\$30,500.00	\$30,500.00
		<b>Subtotal</b>	<b>\$30,500.00</b>
		<b>Total</b>	<b>\$30,500.00</b>

Please remit payment to:  
Oklahoma State University  
Office of the Bursar  
113 Student Union  
Stillwater, OK 74078  
405-744-5993

For online credit card or webcheck payments, please go to the following website:  
[www.bursar.okstate.edu](http://www.bursar.okstate.edu)

Cards accepted are: Mastercard, American Express and Discover

***Thank you for your business!***

# March 7 2024

## Administrator Report

Going to the Library every day to meet with the contractors. They are progressing nicely. Meeting with Custom commodities about carbon in a sewer line they had a vac truck come up and found a brake in the sewer line fight at Welch state bank parking lot. The city paid for the vac truck to get the sewer flowing. We are going to dig it up next week. Did hanger inspection at the airport Friday the 23. We still have 3 to catch up with to inspect their hangers. I will complete 2 of them Friday March 1. We do have some hangers in violation of the FAA rules and guild lines that we will have to address. The Mayor and the City Attorney have started the prosses. Had a department head meeting on the 27. It was a very good meeting with great participation from all that were present. Justin Smith could not make it due to being in a class. Opened bids to install filter media in filter 3 We will bring our bids to the finance committee as well as the sub-contractor for the roll of services.

Most everything else is moving along as normal. We have started gathering numbers and information for next year's budget. It is still very bussie at city hall lots of phone calls and people coming in. As always if you have any questions please call.

# **parks, cemetery and, street**

## **Report**

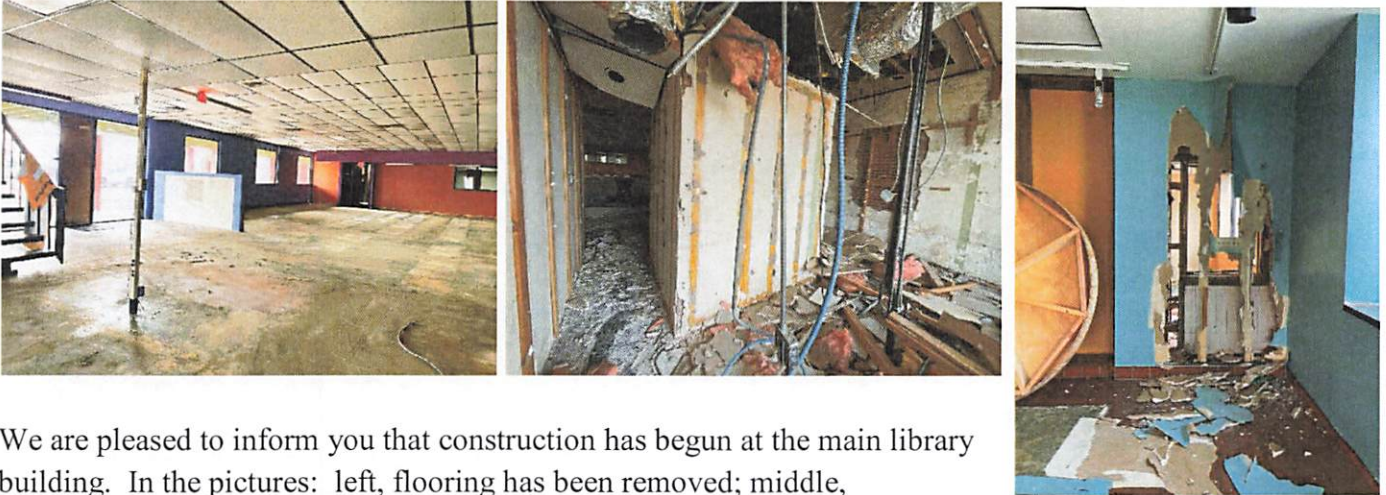
To whom it may concern since the last council meeting the crews have been busy!

- . ditching and cleaning out horns
- . installing culverts for new driveways
- . gathering up and hauling off scrap metal from street dept.
- . pothole patching with cold lay asphalt.
- . picking up bagged leaves also picking up trash that community service workers have collected around town.
- . installing gate pole so gate to shooting range can be shut and locked.
- . working on equipment and cleaning/organizing shop and shop yard
- . digging graves and locating plots
- . Running street sweeper
- . cleaning storm drains and ends of culverts so water can flow.
- . mulching leaves in the parks
- . box blading alleys and adding rock.
- . cleaning flood plain ditches
- . cutting and patching water digs

If you have any questions or concerns, feel free to contact street commissioner James Tracy at street department office (918-256-6580) or work cell (918-915-1545) Thank you.



Vinita Public Library  
Department Report to City Council  
March 5, 2024



We are pleased to inform you that construction has begun at the main library building. In the pictures: left, flooring has been removed; middle, demolition of the back office (The remaining structure is the Vault); at right, is an opening for a new doorway.

Children's and Youth Director Danielle Fraser will be representing the Vinita Public Library at the Vinita Rotary Club meeting on March 20. She will be updating the organization on the library remodel, as well as talking about the upcoming Summer Reading Program. The theme this year is "Adventure Begins At Your Library".

Danielle will be attending the Oklahoma Department of Libraries Annual Conference in Tulsa, OK March 6-8. She is looking forward to networking and bringing back new ideas for programs.

Programs planned in March are:

- March 2 "Take and Make" crafts for Dr. Seuss's birthday and Read Across America Week.
- March 12 Reading Journal program
- March 14 Book Club at 5:30 pm at the library. The book is "The Fraud" by Zadie Smith.
- March 27 "Take and Make" craft for Easter

The library has 1040 Tax forms and Instruction Booklets available for free, while supplies last.

Respectfully submitted,  
*Vanessa Hicks*, Library Director

# Council Meeting

**Date:** March 5<sup>th</sup> 2024

## **Employees:**

On February 14<sup>th</sup> interviews were conducted for the position of patrol officer. The interview was conducted by Terry Young, Lt. Pat Garrett, Ptl. Damin Chuckluck, and Ptl. Josh Heileg. From the interviews conducted Rick Doyle was passed to the Chiefs interview. After conducting the interview a job offer was extended and accepted. Ptl. Rick Doyle is a certified Officer who worked for 3 years in Bartlesville Police Department. This hire will come at substantially lower cost and bring experience to the Vinita Police Department. This hire was to replace the loss of Officer Adam Daane to Verdigris Police Department.

## **Vehicles:**

Unit 5 is running and back into service. Unit 14 went down and had to have motor and transmission mount replacement. Unit 14 is back in service.

## **Training**

We have M.O.S. training coming up on March 7<sup>th</sup>. This will certify most of the rest of our Officers on the red dot system. We will be conducting a class put on by Lt. Pat Garrett to Certify Officers on Taser 7. We will sending Officers to Pryor to train on Tactical First Responder. This training consists of emergency first aid in an active shooter scenario. It teaches how to bandage gunshot wounds, apply tourniquets, and open blocked airways. This class is free and provides Officers a free medical bag for attending. The week of March 7<sup>th</sup> we will also be conducting our yearly qualifications on firearms.

## **Community:**

I will be reading at Will Rogers on March 5<sup>th</sup> as part of Read Across America. I will have Officers participating throughout the week as well.



**Vinita Fire Department**  
**203 W. Canadian Ave**  
**918-256-2674**  
[www.vinitafire.com](http://www.vinitafire.com)  
[chief@vinitafire.com](mailto:chief@vinitafire.com)

Mayor and Council,

Day to day operations continue to run smoothly. Our station remodel is still slowly coming along. We have one shower set in place and are waiting on an electrician estimates to move a breaker panel. Please stop by and visit with me if you would like to see the progress or have any questions from budget to progress! At this point we have only spent \$2230.57 on the remodel. Obviously once the plumbers and electricians do their work that number will increase.

### **Incidents**

For the month of February, we responded to 115 emergency incidents. This is right on pace for our average.

### **Personnel**

I still have two employees going through physical therapy. One is still recovering from knee surgery and is expected to return to light duty within three weeks and the other is going to require shoulder surgery. When that gets scheduled I will let you know.

### **Apparatus**

All our apparatuses are good and operational at the moment!

### **Agenda Items**

I will have the Operation Round-up grant and the Cherokee Nation donation on the agenda, both for approval to accept. I will also have the EMT-Advanced invoice on the agenda. This will be paid by the SAFER Grant. Also, the money approved from the operation round-up grant is supposed to be spent for battery powered extrication tools. So, I will have that tool on the agenda for approval as well.

If you have any questions, please don't hesitate to reach out.  
Thank you and have a great weekend!



Code Enforcement

Activity Report

February 21, 2024, to February 29, 2024

Greetings,

I extend my sincerest apologies for the brevity of this report. Currently, I am attending the Oklahoma Code Enforcement Association (OCEA) spring conference in OKC, which regrettably limits my on-site activities. Nonetheless, I am pleased to provide a summary of recent endeavors in ensuring compliance and upholding standards within our community.

Here is a synopsis of activities during this period:

- Conducted thorough inspections on the plumbing top-outs of two residential properties.
- Evaluated the footings of four newly constructed residences to ensure structural integrity and compliance with regulations.
- Assessed the installation of temporary electrical poles at two different locations to guarantee safety and adherence to standards.
- Responded promptly to a complaint regarding the misplacement of an accessory building. Following an investigation, it was confirmed that all setback requirements were duly met.
- Addressed a complaint regarding the presence of "Hogs" in a resident's backyard. Upon investigation, no evidence of such animals was found, assuring compliance with zoning ordinances.
- Inspected the installation of solar panels at a residential property to promote sustainable energy practices.
- Inspected the rough plumbing of a newly constructed residence to ensure compliance with building codes and standards.

Despite my absence from the office, I remain committed to diligently managing our ongoing cases. I continue to identify new violations and provide necessary follow-ups to ensure resolution. Moreover, I have taken the liberty of attaching a reminder regarding the upcoming mowing season, underscoring our dedication to maintaining community public health and safety.

Henry J. Goforth

Code Enforcement Officer



**Code Enforcement**

Unresolved Case

Case Number	Address			Code Violation	Date/Time of Contact
<a href="#"><u>2023-0273</u></a>	<a href="#"><u>315</u></a>	<a href="#"><u>N.</u></a>	<a href="#"><u>Gunter</u></a>	<a href="#"><u>4-3-6 § 23: Objectionable Deposits</u></a>	<a href="#"><u>11/07/2023 10:00</u></a>
<a href="#"><u>2023-0105</u></a>	<a href="#"><u>204</u></a>	<a href="#"><u>S.</u></a>	<a href="#"><u>Third</u></a>	<a href="#"><u>4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</u></a>	<a href="#"><u>04/10/2023 09:55</u></a>
<a href="#"><u>2023-0106</u></a>	<a href="#"><u>211</u></a>	<a href="#"><u>S.</u></a>	<a href="#"><u>Third</u></a>	<a href="#"><u>4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</u></a>	<a href="#"><u>04/10/2023 09:56</u></a>
<a href="#"><u>2023-0275</u></a>	<a href="#"><u>1113</u></a>	<a href="#"><u>W.</u></a>	<a href="#"><u>Illinois</u></a>	<a href="#"><u>4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</u></a>	<a href="#"><u>11/13/2023 09:59</u></a>
<a href="#"><u>2023-0218</u></a>	<a href="#"><u>712</u></a>	<a href="#"><u>N.</u></a>	<a href="#"><u>Smith</u></a>	<a href="#"><u>4-4-3A: Weeds &amp; Grass</u></a>	<a href="#"><u>08/30/2023 10:28</u></a>
<a href="#"><u>2023-0220</u></a>	<a href="#"><u>335</u></a>	<a href="#"><u>S.</u></a>	<a href="#"><u>Fourth</u></a>	<a href="#"><u>4-3-6 § 23: Objectionable Deposits</u></a>	<a href="#"><u>09/05/2023 10:55</u></a>
<a href="#"><u>2024-0001</u></a>	<a href="#"><u>305</u></a>	<a href="#"><u>N.</u></a>	<a href="#"><u>Bell</u></a>	<a href="#"><u>4-3-6 § 23: Objectionable Deposits</u></a>	<a href="#"><u>01/02/2024 10:24</u></a>
<a href="#"><u>2023-0286</u></a>	<a href="#"><u>416</u></a>	<a href="#"><u>N.</u></a>	<a href="#"><u>Smith</u></a>	<a href="#"><u>4-3-6 § 23: Objectionable Deposits</u></a>	<a href="#"><u>12/04/2023 10:02</u></a>
<a href="#"><u>2023-0287</u></a>	<a href="#"><u>437</u></a>	<a href="#"><u>N.</u></a>	<a href="#"><u>Smith</u></a>	<a href="#"><u>9-2-3: Plumbing Permit</u></a>	<a href="#"><u>12/04/2023 10:47</u></a>
<a href="#"><u>2024-0003</u></a>	<a href="#"><u>309</u></a>	<a href="#"><u>N.</u></a>	<a href="#"><u>Brown</u></a>	<a href="#"><u>4-3-6 § 15A: Dangerous Buildings</u></a>	<a href="#"><u>01/02/2024 09:56</u></a>
<a href="#"><u>2023-0278</u></a>	<a href="#"><u>337</u></a>	<a href="#"><u>S.</u></a>	<a href="#"><u>Gunter</u></a>	<a href="#"><u>4-3-6 § 23: Objectionable Deposits, 4-3-6 § 15A: Dangerous Buildings, 4-4-3A: Weeds &amp; Grass</u></a>	<a href="#"><u>11/13/2023 10:23</u></a>
<a href="#"><u>2024-0011</u></a>	<a href="#"><u>403</u></a>	<a href="#"><u>S.</u></a>	<a href="#"><u>First</u></a>	<a href="#"><u>4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</u></a>	<a href="#"><u>01/08/2024 10:01</u></a>
<a href="#"><u>2024-0012</u></a>	<a href="#"><u>1410</u></a>	<a href="#"><u>W.</u></a>	<a href="#"><u>Canadian</u></a>	<a href="#"><u>4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</u></a>	<a href="#"><u>01/08/2024 10:09</u></a>
<a href="#"><u>2024-0013</u></a>	<a href="#"><u>815</u></a>	<a href="#"><u>W.</u></a>	<a href="#"><u>Halsell</u></a>	<a href="#"><u>4-3-6 § 23: Objectionable Deposits</u></a>	<a href="#"><u>01/08/2024 10:18</u></a>
<a href="#"><u>2024-0014</u></a>	<a href="#"><u>403</u></a>	<a href="#"><u>N.</u></a>	<a href="#"><u>Brown</u></a>	<a href="#"><u>4-3-6 § 15A: Dangerous Buildings</u></a>	<a href="#"><u>01/08/2024 10:34</u></a>
<a href="#"><u>2024-0015</u></a>	<a href="#"><u>310</u></a>	<a href="#"><u>N.</u></a>	<a href="#"><u>Brown</u></a>	<a href="#"><u>4-3-6 § 23: Objectionable Deposits</u></a>	<a href="#"><u>01/08/2024 10:36</u></a>
<a href="#"><u>2023-0283</u></a>		<a href="#"><u>W.</u></a>	<a href="#"><u>Flint</u></a>	<a href="#"><u>4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</u></a>	<a href="#"><u>11/27/2023 09:17</u></a>
<a href="#"><u>2023-0284</u></a>		<a href="#"><u>S.</u></a>	<a href="#"><u>Second</u></a>	<a href="#"><u>4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</u></a>	<a href="#"><u>11/27/2023 10:01</u></a>
<a href="#"><u>2023-0290</u></a>	<a href="#"><u>313</u></a>	<a href="#"><u>N.</u></a>	<a href="#"><u>Brewer</u></a>	<a href="#"><u>4-3-6 § 23: Objectionable Deposits</u></a>	<a href="#"><u>12/05/2023 10:37</u></a>

Case Number	Address		Code Violation	Date/Time of Contact
<a href="#">2023-0291</a>	<a href="#">301</a>	<a href="#">N. Vann</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">12/05/2023 11:00</a>
<a href="#">2023-0298</a>	<a href="#">232</a>	<a href="#">S. Third</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">12/11/2023 10:37</a>
<a href="#">2023-0301</a>	<a href="#">349</a>	<a href="#">S. First</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">12/12/2023 10:59</a>
<a href="#">2024-0004</a>	<a href="#">418</a>	<a href="#">S. Thompson</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">01/02/2024 10:06</a>
<a href="#">2023-0279</a>	<a href="#">103</a>	<a href="#">S. Gunter</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">11/13/2023 10:32</a>
<a href="#">2023-0281</a>	<a href="#">402</a>	<a href="#">N. Bell</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">11/15/2023 10:05</a>
<a href="#">2023-0082</a>	<a href="#">410</a>	<a href="#">S. Scraper</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">11/15/2023 10:29</a>
<a href="#">2023-0305</a>	<a href="#">325</a>	<a href="#">S. Fourth</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">12/18/2023 09:51</a>
<a href="#">2023-0306</a>	<a href="#">327</a>	<a href="#">S. Fourth</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">12/18/2023 09:51</a>
<a href="#">2023-0307</a>	<a href="#">504</a>	<a href="#">E. Excelsior</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">12/18/2023 09:54</a>
<a href="#">2023-0005</a>	<a href="#">412</a>	<a href="#">S. Thompson</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">01/02/2024 10:00</a>
<a href="#">2024-0008</a>	<a href="#">216</a>	<a href="#">W. Tahlequah</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">01/02/2024 10:53</a>
<a href="#">2024-0009</a>	<a href="#">613</a>	<a href="#">W. Sequoyah</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">01/03/2024 10:37</a>
<a href="#">2024-0010</a>	<a href="#">335</a>	<a href="#">N. Miller</a>	<a href="#">4-3-6 § 19: Vehicle Storage, 3-6-7: Junk Motor Vehicles</a>	<a href="#">01/03/2024 10:42</a>
<a href="#">2024-0017</a>	<a href="#">717</a>	<a href="#">W. South</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">01/10/2024 09:57</a>
<a href="#">2024-0018</a>	<a href="#">117</a>	<a href="#">S. Foreman</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">01/10/2024 10:08</a>
<a href="#">2024-0021</a>	<a href="#">202</a>	<a href="#">E. Illinois</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-4-3A: Weeds &amp; Grass</a>	<a href="#">01/11/2024 10:57</a>
<a href="#">2023-0141</a>	<a href="#">309</a>	<a href="#">E. Illinois</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">06/14/2023 10:17</a>
<a href="#">2023-0147</a>	<a href="#">238</a>	<a href="#">N. Second</a>	<a href="#">4-3-6 § 23: Objectionable Deposits, 4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings, 4-4-3A: Weeds &amp; Grass</a>	<a href="#">06/14/2023 10:08</a>
<a href="#">2023-0155</a>	<a href="#">212</a>	<a href="#">N. Foreman</a>	<a href="#">4-3-6 § 23: Objectionable Deposits, 4-4-3A: Weeds &amp; Grass</a>	<a href="#">06/22/2023 10:37</a>
<a href="#">2024-0032</a>	<a href="#">248</a>	<a href="#">N. Thompson</a>	<a href="#">4-3-6 § 3: Obscene Books, Objects</a>	<a href="#">02/12/2024 10:05</a>

Case Number	Address		Code Violation	Date/Time of Contact
<a href="#">2024-0033</a>	<a href="#">347</a>	<a href="#">N. Brown</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">02/13/2024 09:34</a>
<a href="#">2024-0034</a>	<a href="#">348</a>	<a href="#">N. Brown</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">02/13/2024 09:35</a>
<a href="#">2024-0035</a>	<a href="#">808</a>	<a href="#">N. Brown</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">02/13/2024 09:45</a>
<a href="#">2024-0036</a>	<a href="#">417</a>	<a href="#">N. Bailey Ln</a>	<a href="#">4-3-6 § 19: Vehicle Storage, 3-6-7: Junk Motor Vehicles</a>	<a href="#">02/14/2024 09:47</a>
<a href="#">2024-0037</a>	<a href="#">303</a>	<a href="#">W. Flint</a>	<a href="#">4-3-6 § 3: Obscene Books, Objects</a>	<a href="#">02/14/2024 10:25</a>
<a href="#">2024-0038</a>	<a href="#">701</a>	<a href="#">S. Scraper</a>	<a href="#">9-1-3A: Building Permit</a>	<a href="#">02/23/2024 08:30</a>
<a href="#">2023-0267</a>	<a href="#">423</a>	<a href="#">N. Vann</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">11/01/2023 09:51</a>
<a href="#">2023-0270</a>	<a href="#">609 1/2</a>	<a href="#">N. Scraper</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">11/01/2023 11:15</a>
<a href="#">2023-0271</a>	<a href="#">202</a>	<a href="#">N. Brown</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">11/06/2023 10:57</a>
<a href="#">2023-0209</a>	<a href="#">434</a>	<a href="#">N. Miller</a>	<a href="#">4-3-6 § 23: Objectionable Deposits, 4-4-3A: Weeds &amp; Grass</a>	<a href="#">08/09/2023 10:04</a>
<a href="#">2023-0233</a>	<a href="#">309</a>	<a href="#">S. Thompson</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">09/21/2023 10:35</a>
<a href="#">2023-0235</a>	<a href="#">438</a>	<a href="#">S. Smith</a>	<a href="#">4-4-3A: Weeds &amp; Grass</a>	<a href="#">09/25/2023 09:46</a>
<a href="#">2023-0247</a>	<a href="#">222</a>	<a href="#">S. Second</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings, 4-4-3A: Weeds &amp; Grass</a>	<a href="#">10/03/2023 09:37</a>
<a href="#">2023-0008</a>	<a href="#">345</a>	<a href="#">N. Foreman</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</a>	<a href="#">01/05/2023 11:09</a>
<a href="#">2023-0025</a>	<a href="#">532</a>	<a href="#">N. Second</a>	<a href="#">4-3-6 § 15A: Dangerous Buildings</a>	<a href="#">01/26/2023 11:15</a>
<a href="#">2023-0045</a>	<a href="#">607</a>	<a href="#">N. Third</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">02/14/2023 10:34</a>
<a href="#">2023-0091</a>	<a href="#">222</a>	<a href="#">W. Tahlequah</a>	<a href="#">10-4-7B: Storage &amp; Parking of Trailer, Commercial Vehicles</a>	<a href="#">04/13/2023 11:03</a>
<a href="#">2024-0024</a>	<a href="#">251</a>	<a href="#">N. Second</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">01/24/2024 09:39</a>
<a href="#">2024-0025</a>	<a href="#">207</a>	<a href="#">N. Second</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">01/24/2024 09:48</a>
<a href="#">2024-0026</a>	<a href="#">349</a>	<a href="#">N. First</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">01/24/2024 10:10</a>
<a href="#">2024-0029</a>	<a href="#">245</a>	<a href="#">N. Vann</a>	<a href="#">4-3-6 § 23: Objectionable Deposits</a>	<a href="#">02/05/2024 10:35</a>



Case Number	Address		Code Violation	Date/Time of Contact
<u>2024-0030</u>			<u>4-3-6 § 23: Objectionable Deposits, 4-3-6 § 19: Vehicle Storage, 3-6-7: Ju nk Meter Vehicles</u>	<u>02/08/2024 10:30</u>
<u>2024-0022</u>	<u>146</u>	<u>S. First</u>	<u>4-3-6 § 15A: Dangerous Buildings</u>	<u>01/17/2024 10:39</u>
<u>2024-0023</u>	<u>304</u>	<u>S. Fourth</u>	<u>4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings</u>	<u>01/17/2024 11:00</u>
<u>-2024-0039</u>				



## **Prepare for Mowing Season: Code Enforcement Reminds Property Owners of Responsibilities**

As the warmth of spring approaches, the Code Enforcement Department issues a timely reminder to all property owners: mowing season is just around the corner. With it comes the responsibility to ensure that properties are maintained in compliance with local ordinances. Failure to do so not only affects the aesthetic appeal of neighborhoods but also poses potential health and safety hazards to the community.

### **Understanding the Requirements**

According to the Code of Ordinance, any weeds and/or grass exceeding twelve inches (12") in height are considered out of compliance. This includes various vegetation such as poison ivy, poison oak, or poison sumac, along with any other growth that meets specific criteria outlined in the ordinance.

Furthermore, property owners are responsible for maintaining their properties from the center of the street or alley. This means that not only the immediate vicinity of buildings but also the surrounding areas up to the middle of adjacent roads or lanes must be kept free from overgrowth.

### **Excerpt from the Code of Ordinance (4-4-2 & 4-4-3)**

**Definition of Weed:** The ordinance defines weeds as vegetation exceeding twelve inches in height, harboring refuse or trash, attracting rodents or vermin, emitting unpleasant odors, posing fire or traffic hazards, or being dead or diseased. Exceptions are made for healthy trees, shrubs, or produce grown in tended gardens, provided they do not present a detriment to public health, welfare, or safety.

**Property Maintenance Requirements:** Property owners are prohibited from allowing their lots, yards, parkways, or sidewalks to become overgrown with weeds or other objectionable growth. Failure to maintain properties in compliance with these standards may result in them being declared public nuisances.

### **Take Action Now**

As the community gears up for the arrival of spring, it's essential for property owners to take proactive steps to ensure their properties are well-maintained. Regular mowing and upkeep not only fulfill legal obligations but also contribute to the overall cleanliness and attractiveness of neighborhoods.

### **Conclusion**

In summary, as mowing season approaches, property owners must familiarize themselves with local ordinances regarding weed and grass height and property maintenance. By adhering to these regulations, individuals not only avoid potential fines but also play a crucial role in maintaining the beauty and safety of their communities.

## **Economic and Community Development Coordinator Update**

**March 5, 2024**

*Misty Deffenbaugh, City of Vinita Economic and Community Development Coordinator*

### **Industry/Retail:**

- Representatives from Department of Commerce conducted Business Retention and Expansion (BR & E) training for the VIDA board and City Admin on February 28. We will be adding their recommendations to plans already in place by Mayor Lee and begin a Business Retention and Expansion program of regularly visiting businesses to determine opportunities to help them maintain and grow. Our goal is to begin by April and complete the first round of visits to top VUA customers, industries, retailers and service providers by August.
- We will be hosting a meeting in April for local qualifying businesses to learn about Oklahoma Innovation Expansion Program, a program of OK Development Finance Authority and OK Dept of Commerce.
- Allen continues to work with Mears Engineers on construction plans for industrial park road. Our goal is to begin construction in the next 90 days. We are watchful for additional PREP funds for infrastructure projects in industrial parks that are expected to be funded this year.

### **Community:**

- I met with the Pryor Main Street director for input on benefits of the program. She is willing to speak with the council about their funding and projects.
- We are working with TSW on presentation of potential comprehensive plan process.

### **Grants:**

- I submitted a Rural Business Development grant to the USDA to potentially fund the Comprehensive Plan. It is a highly competitive grant with only limited funding available for planning, but we put forth the best application possible.

### **Tourism:**

- I attended a meeting of the OK Jefferson Highway Association and learned the official ODOT Jefferson Highway signs are expected to be installed in Craig County this summer. Locations will be on Hwy 2 from the north and Hwy 60/69 to the south.
- A convoy of antique military vehicles will be traveling Jefferson Highway in October. We will try to arrange a stop and/or public welcome for them in Vinita. More details as I receive them.