



Regularly Scheduled **Vinita Utilities Authority (VUA) Meeting**

Tuesday, May 16, 2023, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

AGENDA

1. The Pledge of Allegiance and the Salute to Oklahoma Flag.
2. Roll Call.
3. Recognition of Visitors and Public Comments.
4. Consideration to approve Consent Agenda:
 - A. Minutes from the May 2, 2023 VUA Meeting.
5. VUA Superintendent Report.
6. Vote to enter into executive session:
 - A. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest – 25 O.S. 307 (B)(4); Discussion of possible litigation against Orr Construction for work performed on Train #3 at Water Treatment Plant.
7. Vote to return to open session.
8. Statement of Executive Session.
9. Discussion, consideration and possible action on items discussed in Executive Session; Investigation or litigation against Orr Construction for work performed on Train #3 at Water Treatment Plant.
10. New Business.
11. Adjourn.


Brian Prince, Secretary

Posted May 12, 2023, at 3:45 PM.

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, May 2, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on April 28, 2023 at 2:30 p.m.

Legal Counsel: Leonard Logan

Mayor Josh Lee called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Boy Scout Brett Goins Troop 48.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

3. Recognition of Visitors and Public Comments.

No cards or emails were submitted.

4. Consideration to approve Consent Agenda:

- A. Minutes from the April 18, 2023 VUA Meeting.
- B. VUA April 2023 Bills Payable.

Motion by Haire, seconded by Wofford, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action on Benefits provided by Assured Partners:

- A. Dental

There is a 5% increase which will bring the total \$5,167.18 a month. VUA will cover increase.

Motion by Briley, seconded by Haire, to approve the Dental Plan with Assured Partners with 100% cost to VUA. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- B. Vision

This insurance is an option for employees to purchase for vision coverage.

Motion by Briley, seconded by Hoskin, to approve the Vision Plan with Assured Partners with 100% cost to employees. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- C. Basic Life

This Basic Life had increase of 12.56% increase. For a total of \$4,001.08 per month. This policy includes \$20,000 for employees, \$10,000 for spouse and \$5,000 per child at no cost to the employee. This is paid for by the VUA.

Motion by Briley, seconded by Wofford, to approve the Basic Life Plan with Assured Partners with 100% cost to the VUA. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. VUA Superintendent Report.

Distribution Line repairs over 13 locations and a hydrant replacement.

WWTP had a rotor replacement completed equipment parking zone, maintained plant, quarterly wet testing passed and completed.

WTP install of new non-ionic tanks for drying beds, installed new flow meter in filter 2, repaired radio antenna at intake.

Solid Waste received new freightliner trash truck, 5 roll off containers were used by Rotary Club during City Wide Clean up, 59 Tons hauled during the City Wide Cleanup.

7. Vote to enter into executive session:

A. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest – 25 O.S. 307 (B)(4); Discussion of possible litigation against Orr Construction for work performed on Train #3 at Water Treatment Plant.

Motion made at 5:45 PM

Motion by Briley, seconded by Swift, to enter into executive session. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Vote to return to open session.

Return to open session at 6:22 PM

Motion by Young, seconded by Tyler, to return to open session. Motion: Passed.

9. Statement of Executive Session.

The board only discussed this item and no votes were taken.

10. Discussion, consideration and possible action on items discussed in Executive Session; Investigation or litigation against Orr Construction for work performed on Train #3 at Water Treatment Plant.

Motion by Lankford, seconded by Wofford, to approve to authorize City Attorney Leonard Logan to pursue legal action against Orr Construction to rectify the situation to be corrected and to possibly include a lawsuit. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. New Business.

None.

12. Adjourned at 6:24 p.m.

Motion by Hoskin, seconded by Tyler, to adjourn. Motion: Passed.

Josh Lee, Chairman

ATTEST:

Brian Prince, Secretary



Regularly Scheduled **Vinita City Council Meeting**

Tuesday, May 16, 2023, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

AGENDA

1. Roll Call.
 2. Recognition of visitors.
 3. Veteran Recognition.
 4. Consideration to approve Consent Agenda:
 - A. Actions taken during the VUA meeting.
 - B. Minutes from the May 2, 2023, City Council meeting.
 5. Discussion, consideration, and possible action on updated agreement with Local Government Testing Consortium Substance Abuse Prevention Program.
 6. Department Reports:
 - A. City Administrator
 - B. Cemetery/Parks/Street Departments
 - C. Library
 - D. Police
 - E. Fire
 - F. Code Enforcement
 - G. City Clerk
 - H. Treasurer
 - I. Mayor
 7. Vote to enter into executive session:
 - A. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest – 25 O.S. 307 (B)(4); Discussion of possible litigation against Orr Construction for work performed on Train #3 at Water Treatment Plant.
 8. Vote to return to open session.
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-Cont Agenda

9. Statement of Executive Session.
10. Discussion, consideration and possible action on items discussed in Executive Session; Investigation or litigation against Orr Construction for work performed on Train #3 at Water Treatment Plant.
11. New Business.
12. Adjourn.


Brian Prince, City Clerk

Posted May 12, 2023 at 3:45 PM



The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, May 2, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall on May 1, 2023 at 1:30 p.m.

Legal Counsel: Leonard Logan

Mayor Josh Lee called the meeting to order at 6:25 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Hoskin, seconded by Swift, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of Visitors and Public Comments.

No Cards or Emails were submitted.

3. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the April 18, 2023, City Council meeting.

Motion by Young, seconded by Haire, to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action on Finance Ordinance 3810; Bills Payable.

Motion by Hoskin, seconded by Wofford, to approve Finance Ordinance 3810; Bills Payable: Passed.

5. Discussion, consideration and possible action on Finance Ordinance 3810 Emergency Clause.

Motion by Hoskin, seconded by Swift, to approve Finance Ordinance 3810 Emergency Clause: Passed.

6. Discussion, consideration and possible action on road named Jennie Lane currently labeled "Jenny" Lane.

Scott Butcher with E911 noticed a change in the spelling of Jennie Lane. In the past 20 years it has somehow changed to Jenny Lane. And needs clarification.

Motion by Briley, seconded by Young, to approve to have the spelling as Jenny Lane. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration and possible action on Invoice #087038 from OSU Fire Service in the amount of \$5,000 to be used out of SAFER Funds.

Motion by Hoskin, seconded by Tyler, to approve Invoice #087038 from OSU Fire Service in the amount of \$5,000 to be used out of SAFER Funds. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action on 2023-24 Service Fee with the Oklahoma Municipal League in the amount of \$7,186.92.

Motion by Lankford, seconded by Haire, to approve the 2023-24 Service Fee with the Oklahoma Municipal League in the amount of \$7,186.92. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action on Ballot for the OMAG Trustees Nominations.

City Clerk Brian Prince recommended Tim Lyon, Pam Polk, and Russ Meacham.

Motion by Hoskin, seconded by Wofford, to approve the OMAG Trustees Nominations as recommended by City Clerk Brian Prince. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action on recommendations from Mayor Josh Lee to appoint representation to the Planning and Board of Adjustment Committee.

A. Elizabeth Hilburn

This will replace Keith Cresap.

Motion by Wofford, seconded by Tyler, to approve to appoint Elizabeth Hilburn to the Planning and Board of Adjustment Committee. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Dennis Patrick

This will replace Joe Lawson.

Motion by Young, seconded by Swift, to approve to appoint Dennis Patrick to the Planning and Board of Adjustment Committee. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Discussion, consideration and possible action on Befits provided by Assured Partners:

A. Dental

There is a 5% increase which will bring the total \$5,167.18 a month. City of Vinita will cover increase.

Motion by Hoskin, seconded by Tyler, to approve the Dental Plan with Assured Partners with 100% cost to City of Vinita. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Vision

This insurance is an option for employees to purchase for vision coverage.

Motion by Hoskin, seconded by Swift, to approve the Vision Plan with Assured Partners with 100% cost to employees. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

C. Basic Life

This Basic Life had increase of 12.56% increase. For a total of \$4,001.08 per month. This policy includes \$20,000 for employees, \$10,000 for spouse and \$5,000 per child at no cost to the employee. This is paid for by the City of Vinita.

Motion by Briley, seconded by Tyler, to approve the Basic Life Plan with Assured Partners with 100% cost to the City of Vinita. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action on to hire Jami Simons as a Full-Time Street Department employee.

Motion by Briley, seconded by Haire, to approve the Dental Plan with Assured Partners with 100% cost to VUA. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

Councilor John Swift Leaves Meeting at 6:45 p.m.

13. Department Reports:

City Administrator Allen Goforth reported along with electronic report submitted he mentions he is beginning to work on budgetary items for FY 23-24

Police Chief Mark Johnson reported on an emergency call where he recognized VUA Superintendant Justin Smith for his fast action and response to call in to 911 on a life threatening situation.

Also was an update on the Badges & Bobbers Event and the success of it at Vinita Lake Park.

Fire Chief Kevin Huxtable reported over 129 calls in the month of April.

City Clerk Brian Prince reported that the ARPA Quarterly report has been submitted to the Treasury, new rack cards for tourism is now in the rack card system, he received \$4,054.17 in liens from the County for City of Vinita abatements that were completed on abated property.

Mayor Josh Lee wanted to recognize Heather Wickliffe Animal Control Officer on her commitment to her position and he has been working with her and Chief Johnson with this department. There has been a response from the community to volunteer, time, food, and certain animal bedding to keep them comfortable and off of the ground.

14. New Business.

None.

15. Adjourned at 6:57 p.m.

Motion by Young, seconded by Hoskin to adjourn. Motion: Passed.

Josh Lee, Mayor

ATTEST:

Brian Prince, City Clerk



TO: LGTC MEMBERS

FROM: Deborah Miner-Gonzales
Director of Administration & Finance
LGTC Program Administrator

SUBJECT: Updated Agreement for Federal DOT & Non-DOT Drug/Alcohol Testing

In 1993, the Oklahoma legislature passed the Oklahoma Standards for Workplace Drug and Alcohol Testing Act, 40 O.S. § 551 *et seq.* to allow employers to perform drug and alcohol testing of its employees under certain circumstances.

Several years ago, the U.S. Department of Transportation expanded the rules for drug and alcohol testing to include all holders of Commercial Drivers Licenses who operate vehicles of more than 26,000 pounds. For additional information, you can refer to the U.S. Code Title 49 CRF.

Membership in the Local Government Testing Consortium (LGTC), provides:

1. Participation in a Drug & Alcohol program that meets all Oklahoma & US DOT program requirements for the testing process and donor privacy.
2. Random test generation and administration.
3. Materials, in person classes and/or digital media for required supervisor training.
4. On-Site collection of specimens for drug testing.
5. On-Site testing for alcohol.
6. Email result reports available as well as reports of any violations.
7. Medical Review Officer review of all positive results and confidential contact with the donor of a positive collection for drug use.
8. All Inclusive, semi-annual, post service invoicing.
9. After hours emergency response, if necessary.

LOCAL GOVERNMENT TESTING CONSORTIUM
SUBSTANCE ABUSE PREVENTION PROGRAM

Consortium Member Agreement

This agreement is entered into this _____ day of _____, 20____, between the Local Government Testing Consortium (LGTC) and _____
_____(MEMBER).

LGTC and the MEMBER agree as follows:

LGTC and MEMBER will comply with the Oklahoma Standards for Workplace Drug and Alcohol Testing, 40 O.S. § 551 *et seq.*

To comply with the requirements for alcohol and controlled substances testing programs for commercial drivers as set out at 49 CFR Part 382 (the Regulations), the MEMBER will establish a "Substance Abuse Prevention Program" (SAPP) and comply with the requirements of this agreement.

Definitions:

Classification – The proper designation of all covered employees (i.e. DOT, Non-DOT and Safety Sensitive) as set forth in the state law under the Oklahoma Standards for Workplace Drug and Alcohol Testing Act 40 O.S. §554 *et seq* and the Oklahoma Medical Marijuana and Patient Protection Act 63 O.S. §427.8 *et seq.*

Covered Employees – employees who work for the MEMBER and are covered by the MEMBER's Substance Abuse Prevention Program (SAPP).

Designated Employer Representative (DER) – Appointed by the MEMBER, this individual is responsible for ensuring compliance with 49 CFR Part 382 and/or 40 O.S. §551 *et seq* in the administration of the MEMBER's Substance Abuse Prevention Program (SAPP). The DER is the only person with whom LGTC will discuss or release confidential information.

LGTC Testing Specialist – Individual employed or contracted by LGTC to perform substance testing and/or collections in accordance with 49 CFR Part 382 and/or 40 O.S. §551 *et seq.* A Testing Specialist may be a duly assigned employee, or contractor, of a medical clinic, hospital or doctor's office through its agreement with LGTC.

Substance Abuse Prevention Program (SAPP) – a program established by the MEMBER that complies with all aspects of 49 CFR Part 382 and/or 40 O.S. §551 *et seq.* The SAPP documentation will identify LGTC as the SAPP's testing resource.

Supervisor – a MEMBER employee who has supervisory responsibilities of individuals whom the MEMBER has designated as participants in the MEMBER's SAPP.

Program Year – recognized as the Calendar Year, January through December.

LGTC RESPONSIBILITIES:

1. LGTC will perform all duties necessary in the operation of the consortium, including arranging for services of a Department of Health & Human Services (DHHS)-certified drug testing laboratory and a certified Medical Review Officer (MRO).
2. LGTC will provide regular training opportunities for DER's and SUPERVISORS and ensure SAPP training videos are available and updated as needed.
3. Provide organizational binders to assist in the record keeping of the DER for MEMBERS that are subject to Annual Corporation Commission Audits.
4. In the event a specialty test is requested by the DER that requires an LGTC collection, round trip mileage will be charged at the current IRS rate, in addition to the stated specialty test fee.
5. LGTC will make a reasonable attempt to arrange for local specimen collection site, when unable to complete on-site testing.

MEMBER RESPONSIBILITIES:

6. MEMBER will appoint a Designated Employer Representative (DER). The DER is responsible for ensuring the MEMBER's Substance Abuse Prevention Program complies with 49 CFR Part 382 and/or 40 O.S. §551 *et seq.*
7. MEMBER will appoint an alternate DER to coordinate random testing in the event the DER is unavailable.

8. DER RESPONSIBILITIES:

- a. Annually, complete DER training provided by LGTC. Training covers DER responsibilities to include who could be covered by the SAPP, records retention and reporting requirements.
- b. Watch LGTC training videos once in a twelve (12) month period.
- c. Register with the U.S. Department of Transportation (DOT) if the MEMBER has employees that must meet DOT standards (ex: CDL requirements). Registration provides the DER with notification of DOT updates and regulations. It is the DER's responsibility to ensure the MEMBER's SAPP is in compliance with all applicable regulations.
- d. Properly classify covered employees as DOT, Non-DOT or Safety Sensitive. Please refer to "Classification" under the Definitions section of this document for additional information.

- e. For purposes of random testing, the MEMBER shall ensure that the random pool list provided to LGTC by the MEMBER meets the definition of safety sensitive as defined in 40 O.S. §554 and 63 O.S. §427.8. LGTC has no way to verify whether each employee qualifies as safety sensitive and will not be held liable for testing employees who do not meet the definition of safety sensitive.
- f. Provide LGTC with a list of employees enrolled in the MEMBER's SAPP upon request for random testing purposes. Employee information should include name, driver's license number and classification. The information should be provided in an Excel spreadsheet.
- g. Establish a testing location that meets the needs of the testing to occur (urine sampling and/or breath analysis).
- h. Maintain all records of drug and alcohol testing and results. Such records must be available for review by appropriate regulatory bodies upon request. Further such records must be secured as confidential personnel records.

9. SUPERVISOR RESPONSIBILITIES:

- a. Annually, attend *Recognizing Substance Abuse in the Workplace* training.
10. The Program is offered by LGTC as a service to its members, but responsibility for compliance with State and Federal law and regulations remains with the MEMBER.

FEES:

11. MEMBER will pay to LGTC the fees set out in the attached consortium fee schedule. Fees may be reviewed and revised by LGTC and are subject to the following calendar year, with one-half being invoiced in July for the previous six (6) months and one-half invoiced in January for the previous six (6) months. Members will be notified of any fee changes at least 60 days prior to the effective date.

AGREEMENT PERIOD:

12. This Agreement shall remain in force and in effect until terminated by one of the parties or until such time as federal regulations under which this agreement is executed are no longer applicable.

CANCELLATION OF MEMBERSHIP:

13. LGTC or the MEMBER may terminate this agreement with a ninety (90) day written notice, due to, but not limited to, failure to pay the required fees or failure to comply with the provisions of the Program or the Regulations.

14. Failure to comply with the requirements of this agreement will result in the MEMBER's removal from the testing pool and program.

WITNESS this _____ day of _____, 20__.

MEMBER

LOCAL GOVERNMENT
TESTING CONSORTIUM

Signature

Signature

Title

Title

Date

Date

Consortium Fee Schedule

The following fees apply for services performed under the LGTC Consortium Member Agreement.

1. **Initial Fee.** Each new MEMBER is assessed a setup fee of one hundred dollars (\$100) for the initial program year.
2. **Random Drug and Alcohol Testing Fee.** A random drug and alcohol testing fee of forty-five dollars (\$45) per program year is assessed for each covered employee subject to random drug and alcohol testing. This covers local collection by LGTC as well as testing.
3. **Additional Drug Testing Fee.** A fee of fifty dollars (\$50) is assessed for each specialty test (i.e. pre-employment, post-accident, reasonable suspicion, return to duty and follow-up drug test).
4. **Mileage.** In the event a specialty test is requested by the MEMBER that requires an LGTC collection, round trip mileage will be charged at the current IRS rate, in addition to the stated specialty test fee.

Administrator report

There has been a lot going on the last couple weeks. We have entered negotiations with the Police and Fire. We have had a lot going on with water and wastewater plants. Justin Smith has engineered a cheaper fix on our flow meter at the water plant. He also has the Foreman tower working as it should. The splash pad is up and running, the pool is being filled and will be ready for the training of lifeguards next week.

Parks and cemetery and streets are very busy mowing and weed eating. Cleaning ditches.

We had a pre bid meeting on Tuesday on the taxi way project to make room for new hangers. Bids will open next week. We finally achieved the ability to sale fuel at the airport.

I Attended the county commissioners meeting and signed checks for grand gateway. I also attended the 911 board meeting. The Cherokee Nation presented the 911 board with a 10,000.00 Grant to help replace A/C unit in server rooms. We are looking into moor funding opportunities for the Industrial Park phase II. The Oklahoma aeronautics association will be in Vinita on the 22 to meet with the mayor and myself to discuss the future of our airport. Our engineer will also be present.

On the 18 our water engineer will be here at 1:00 pm to discuss funding opportunities for water and wastewater. Hope all can attend.

As always if you have any questions or need me to look into something just give me a call please.

parks, cemetery and, street Report

To whom it may concern since the last council meeting the crews have been busy

- . mowing and weed eating city hall, library, water towers, parks, ballfields, cemetery, airport, and right of way.
- . ditching and installing culverts for driveways
- . spraying airport fence lines and lights for weeds and unwanted grass
- . pothole patching
- . digging graves locating plots, and leveling grave markers
- . packing rock on industrial access road
- . hanging flower baskets down south Wilson and east Illinois
- . cleaning fountain
- . watering flowers and cleaning bathrooms
- . picking up downed limbs from high winds and cleaning storm grates and culverts
- . working on broken equipment
- . and all the other everyday duties

Vinita Public Library
Department Report to City
Council
May 16, 2023

Library Field Trip: Mrs. Simmons third grade class visited the library last week on a field trip. The students learned about the library, the summer reading program, and they did a fun craft making “Vision Visors”.



National Library Week: We celebrated National Library Week April 23-29, which the theme was “There’s More to the Story”.

We had drawings for prizes for three age groups. There were more than 100 entries for the drawings. There was also a prize for the closest guess of the number of checkouts from April 1, 2022 to April 1, 2023. The correct number of checkouts was 27,908. Winners were notified on May 5. An article has been submitted to the Vinita Daily Journal about the event and winners.

Cherokee Youth Work Site: I applied for the library to become a work site for the Cherokee Nation Summer Youth work program. The library was approved and I have three student workers identified who will help with the summer reading program with paid wages through this Cherokee Nation program. In addition to helping with the Summer Reading Program, our youth workers will help with other library tasks and work regular shifts in the library. The work program is 6 weeks, June 12- July 21.



Cord and Cooper Shelton hold up their prizes from National Library Week.



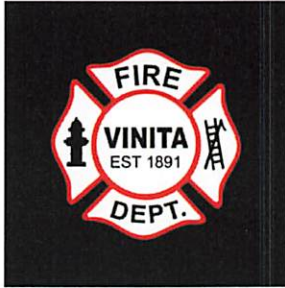
Summer Reading: Summer Reading sign-ups are scheduled for Friday, May 26 at 11 am. We will have an event for registration in the courtyard with free Italian Ice and activities. It will be lots of fun for everyone! We have received donations of \$250.00 from Vinita Lions Club and \$250.00 from the Vinita Rotary Club. Also, Advance America in Miami, OK is donating 200 mini waters and 200 snacks. These generous donations will go toward book prizes, events, special programs, and supplies.

Book Club: Book club met on May 11 at 5:30 pm at the library. The book selection for June 8 is “The Outsiders” by S.E. Hinton.

Library Foundation Board of Directors held their annual meeting on Tuesday, May 16 at noon at the Vinita Public Library immediately following the Library Board of Directors meeting.

ACTIVITY	March	April
New memberships	26	22
Materials circulation (books and audiovisuals)	1,848	1,334
Materials (physical) added to local collection	44	15
Public computer sessions (average 58 min/session)	424	337
Library visits	2,533	2,621
Circulation from OK Virtual Library Consortium	711	674

Respectfully submitted,
Vanessa Hicks, Library Director



Vinita Fire Department
203 W. Canadian Ave
918-256-2674
www.vinitafire.com
chief@vinitafire.com

Hello Mayor and Council,

Day-to-day operations continue to run smoothly. We have begun flushing hydrants this week. This will continue to through the end of next week and then we will move into annual hose testing the following week. We will test the hose along the side of Canadian street, so if you drive by and are curious as to what we are doing, we are just performing hose testing.

Incidents

As of Friday, the 12th at we have responded to 50 emergency incidents for the current month. Again, this is right on pace for our monthly averages.

Personnel

Again, we still have one employee undergoing physical therapy for a work-related knee injury. He continues therapy for the next six weeks and will be reevaluated. I will as always keep you updated on this. Just a reminder, this employee is still working full duty, without any restrictions, but still under a doctor's care for the work-related injury.

Apparatus

Engine-4 is currently at Bruckner's getting worked on. They are replacing the ERG Valve and Crank case breather assembly. These issues arose just last week forcing us to remove it from service until the repairs are complete. I will keep you updated on this; we are hopeful to have it back no later than Monday.

Classes & Training

Our next scheduled training will be in June. This class will be a confined space class hosted by our department, taught by CMC. This class will be held at the Pryor Vo-tech Center.

Community

We will get to spend some time with Will Rogers students again on Friday the 12th, as we have been invited to help out with their end of the year track and field day that will take place at the high school football field.

Please reach out if you have any questions.
Thank you.



Code Enforcement

Report

April 28, 2023, to May 11, 2023

- Inspected HVAC rough in for a new residential construction.
- Inspected HVAC rough in for a new residential construction.
- Reinspected water at a new residential construction since the new lines were not holding pressure. The plumber corrected the problem, and the lines are now holding pressure.
- Inspected new gas line installation of a residence.
- Inspected the footing of new construction at the industrial park.
- Mowed nine residential lots.
- Following up on violations, finding news, meeting with contractors, and reviewing plans.
- I have attached the graphs to this report.



Code Enforcement

Unresolved Case

Case Number	Address	Code Violation	Date/Time of Contact	Citation Issued	Abated Date
<u>2023-0098</u>	549 S. Scraper	4-4-3: Weeds & Grass	05/03/2023 00:00		
<u>2023-0099</u>	203 W. Excelsior	4-4-3: Weeds & Grass	05/03/2023 10:11		
<u>2023-0100</u>	123 Prairie Ln.	4-4-3: Weeds & Grass	05/03/2023 10:20		
<u>2023-0101</u>	331 Sunset Dr.	4-3-6 § 23: Objectionable Deposits	05/03/2023 10:25		
<u>2023-0102</u>	427 W. Excelsior Ave.	4-3-6 § 23: Objectionable Deposits	05/04/2023 00:00		
<u>2023-0103</u>	438 S. Miller	4-4-3: Weeds & Grass	05/04/2023 10:03		
<u>2023-0104</u>	N/A	4-4-3: Weeds & Grass	05/04/2023 10:03		
<u>2023-0105</u>	204 S. Third	4-3-6 § 15A: Dangerous Buildings	04/10/2023 09:55		
<u>2023-0106</u>	211 S. Third	4-3-6 § 15A: Dangerous Buildings	04/10/2023 09:56		
<u>2023-0107</u>	547 N. First	4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 23: Objectionable Deposits, 4-4-3: Weeds & Grass	04/10/2023 10:03		
<u>2023-0108</u>	612 S. Foreman	4-4-3: Weeds & Grass	05/08/2023 10:13		
<u>2023-0109</u>	303 S. Brown	4-4-3: Weeds & Grass	05/10/2023 10:08		
<u>2023-0110</u>	1115 W. Illinois	4-4-3: Weeds & Grass	05/08/2023 10:22		
<u>2023-0111</u>	125 S. Ross	4-4-3: Weeds & Grass	05/08/2023 10:24		
<u>2023-0112</u>	524 N. Scraper	4-4-3: Weeds & Grass	05/11/2023 10:00		
<u>2023-0113</u>	N/A	4-4-3: Weeds & Grass	05/11/2023 10:07		
<u>2023-0114</u>	622 N. Gunter	4-4-3: Weeds & Grass	05/11/2023 10:23		

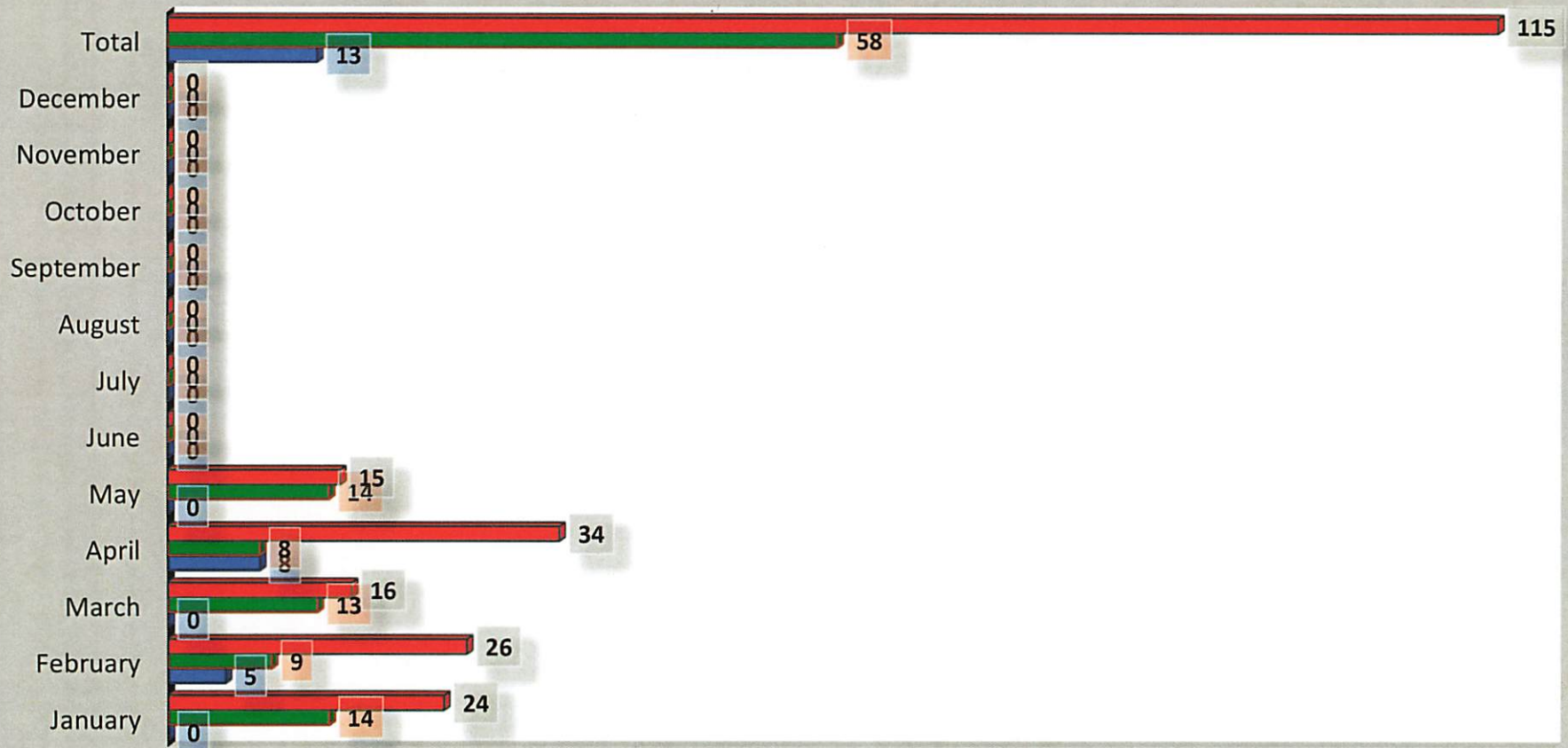
Case Number	Address	Code Violation	Date/Time of Contact	Citation Issued	Abated Date
<u>2023-0115</u>	533 N. Smith	4-4-3: Weeds & Grass	05/11/2023 10:39		
<u>2023-0095</u>	640 N. Brewer	4-3-6 § 23: Objectionable Deposits	04/25/2023 09:24		
<u>2023-0096</u>	210 N. Second	4-3-6 § 23: Objectionable Deposits	04/21/2023 09:30		
<u>2023-0097</u>	301 W. Delaware	4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 23: Objectionable Deposits, 4-4-3: Weeds & Grass	04/24/2023 10:22		
<u>2023-0006</u>	334 N. Miller	4-3-6 § 23: Objectionable Deposits	01/04/2023 10:37		
<u>2023-0008</u>	345 N. Foreman	4-3-6 § 15A: Dangerous Buildings	01/05/2023 11:09		
<u>2023-0021</u>	711 N. First	4-3-6 § 23: Objectionable Deposits	01/12/2023 10:02		
<u>2023-0025</u>	532 N. Second	3-6-7: Junk Motor Vehicles, 4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings, 4-3-6 § 19: Vehicle Storage, 4-3-6 § 23: Objectionable Deposits	01/26/2023 11:15		
<u>2023-0026</u>	803 W. Delaware	10-7A-8: Carport	01/26/2023 11:15		
<u>2023-0027</u>	420 E. Flint	4-3-6 § 23: Objectionable Deposits	02/03/2023 11:01	02/03/2023 10:45	
<u>2023-0039</u>	332 S. Miller	4-3-6 § 23: Objectionable Deposits	02/09/2023 10:31		
<u>2023-0040</u>	220 S. Brewer	4-3-6 § 23: Objectionable Deposits	02/10/2023 10:30		
<u>2023-0041</u>	117 S. Foreman	4-3-6 § 23: Objectionable Deposits	02/10/2023 10:33		
<u>2023-0042</u>	403 S. First	4-3-6 § 23: Objectionable Deposits	02/13/2023 10:00		
<u>2023-0044</u>	547 N. Third	4-3-6 § 23: Objectionable Deposits	02/14/2023 10:31		
<u>2023-0045</u>	607 N. Third	4-3-6 § 23: Objectionable Deposits	02/14/2023 10:34		
<u>2023-0047</u>	234 S. Fourth	4-3-6 § 23: Objectionable Deposits	02/15/2023 10:06		
<u>2023-0055</u>	434 N. Miller	4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 23: Objectionable Deposits	03/06/2023 10:30		

Case Number	Address	Code Violation	Date/Time of Contact	Citation Issued	Abated Date
<u>2023-0056</u>	322 N. Gunter	4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 23: Objectionable Deposits	03/06/2023 10:52		
<u>2023-0059</u>	215 N. Foreman	4-3-6 § 23: Objectionable Deposits	03/07/2023 10:45		
<u>2023-0061</u>	210 N. Adair	4-3-6 § 23: Objectionable Deposits	03/08/2023 10:01		
<u>2023-0062</u>	314 N. Brewer	3-6-7: Junk Motor Vehicles, 4-3-6 § 15A: Dangerous Buildings, 4-3-6 § 15B: Dangerous Buildings, 4-3-6 § 23: Objectionable Deposits	03/08/2023 10:22		
<u>2023-0067</u>	317 N. Foreman	4-3-6 § 23: Objectionable Deposits, 4-4-3: Weeds & Grass	04/03/2023 09:35		4/24/2023
<u>2023-0068</u>	222 S. Adair	4-3-6 § 23: Objectionable Deposits	04/03/2023 10:12		
<u>2023-0069</u>	546 N. Vann	4-4-3: Weeds & Grass	04/04/2023 09:34		4/25/2023
<u>2023-0070</u>	252 N. First	4-4-3: Weeds & Grass	04/04/2023 09:52		4/25/2023
<u>2023-0071</u>	439 N. Fourth	4-4-3: Weeds & Grass	04/04/2023 09:56		4/25/2023
<u>2023-0072</u>	103 S. Gunter	4-4-3: Weeds & Grass	04/04/2023 10:13		4/25/2023
<u>2023-0073</u>	619 W. Illinois	4-4-3: Weeds & Grass	04/04/2023 10:13		4/25/2023
<u>2023-0074</u>	223 N. Second	4-4-3: Weeds & Grass	04/04/2023 10:24		4/25/2023
<u>2023-0075</u>	235 N. Second	4-4-3: Weeds & Grass	04/04/2023 10:24		4/25/2023
<u>2023-0076</u>	146 Haner Cr.	4-4-3: Weeds & Grass	04/06/2023 09:59		4/27/2023
<u>2023-0077</u>	224 N. Wilson	4-4-3: Weeds & Grass	04/06/2023 10:46		4/27/2023
<u>2023-0078</u>	334 N. Brewer	4-4-3: Weeds & Grass	04/06/2023 10:50		4/27/2023
<u>2023-0079</u>	911 W. Tahlequah	4-4-3: Weeds & Grass	04/06/2023 10:51		4/27/2023
<u>2023-0080</u>	330 S. Miller	4-4-3: Weeds & Grass	04/06/2023 11:15		4/27/2023

Case Number	Address	Code Violation	Date/Time of Contact	Citation Issued	Abated Date
<u>2023-0083</u>	645 N. Vann	4-3-6 § 23: Objectionable Deposits, 4-4-3: Weeds & Grass	04/12/2023 09:56		
<u>2023-0090</u>	416 N. Smith	10-4-7: Storage & Parking of Trailer, Commercial Vehicles	04/13/2023 11:02		
<u>2023-0091</u>	222 W. Tahlequah	10-4-7: Storage & Parking of Trailer, Commercial Vehicles	04/13/2023 11:03		
<u>2023-0092</u>	539 N. Foreman	4-4-3: Weeds & Grass	04/19/2023 09:47		

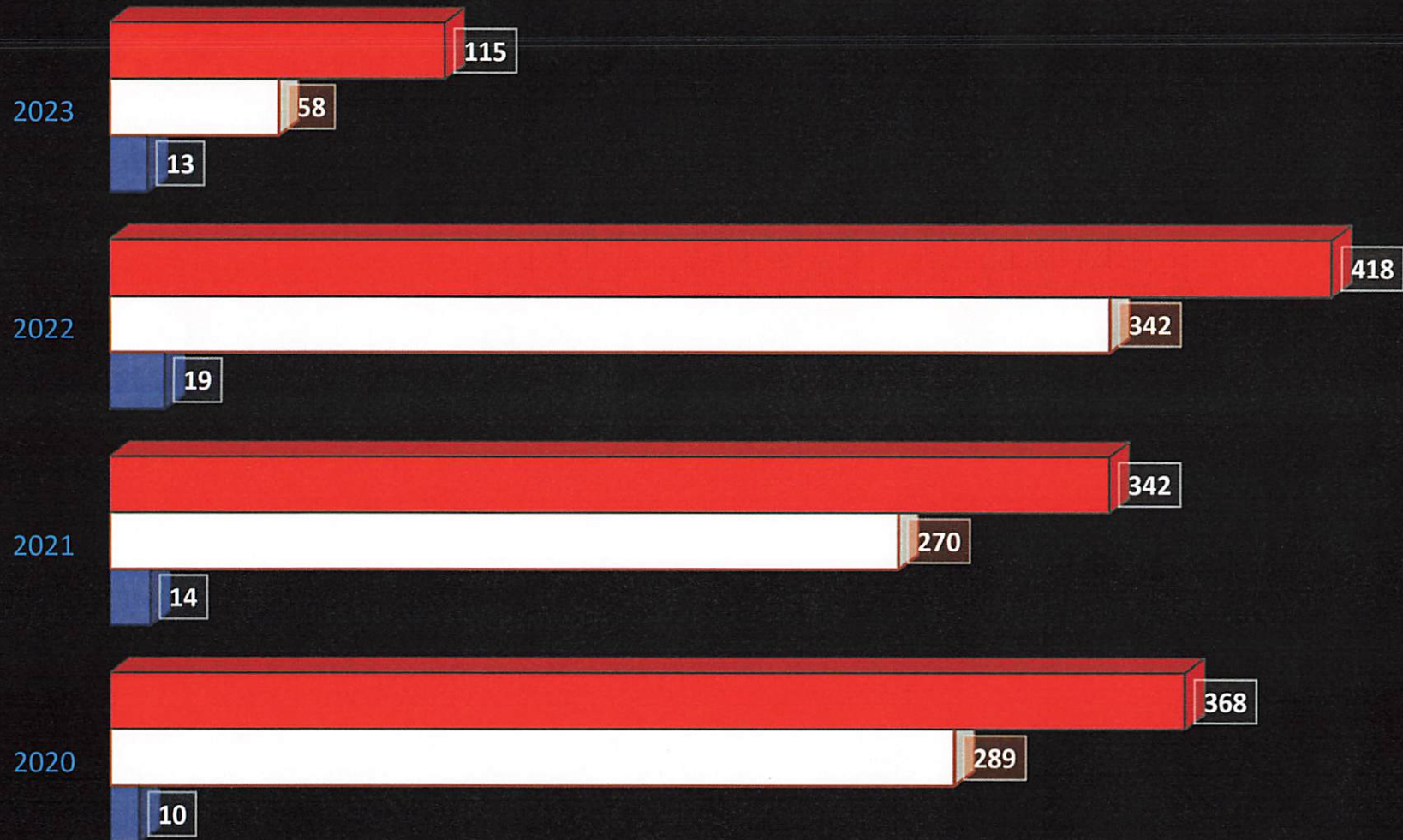
CITY OF VINITA 2023 CODE VIOLATIONS

Violations Corrections Abatements

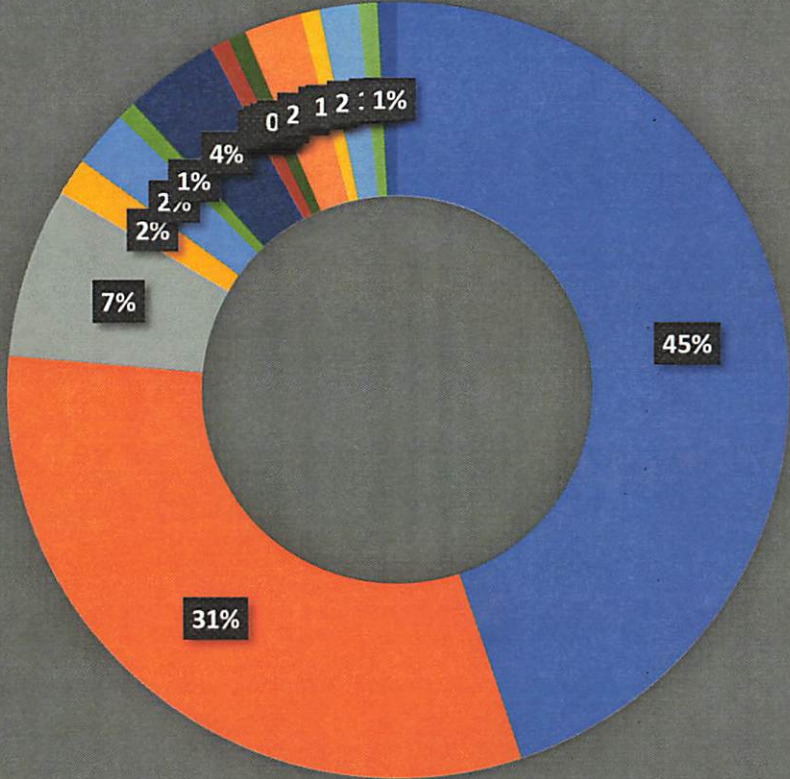


YEAR TO YEAR COMPARISON

■ Violations ■ Corrections ■ Abatements



Violations



- 4-3-6 § 23: Objectionable Deposits
- 4-4-3: Weeds & Grass
- 4-3-6 § 15A: Dangerous Buildings
- 10-7A-8: Carport
- 7-1-2: Obstructing Public Ways
- 4-3-8: Drainage Ditches
- 10-4-7: Storage & Parking of Trailer, Commercial Vehicles
- 4-3-6 § 15B: Dangerous Buildings
- 4-3-6 § 13: Standing Water
- 4-3-6 § 19: Vehicle Storage
- 4-3-6 § 26: Defective Ditches
- 3-6-7: Junk Motor Vehicles
- 4-3-9: Congregations & Littering
- Raw Sewage
- 2-6-8: Public Tree Care
- Plumbing Permit
- 9-10-1: Swimming Pool Enclosures
- 8-3-7 § B: Sewer Inflow & Sewer Traps
- 4-3-6 § 3: Obscene Books, Objects