



Regularly Scheduled **Vinita Utilities Authority (VUA) Meeting**

Tuesday, May 2, 2023, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

AGENDA

1. The Pledge of Allegiance and the Salute to Oklahoma Flag.
 2. Roll Call.
 3. Recognition of Visitors and Public Comments.
 4. Consideration to approve Consent Agenda:
 - A. Minutes from the April 18, 2023 VUA Meeting.
 - B. VUA April 2023 Bills Payable.
 5. Discussion, consideration and possible action on Benefits provided by Assured Partners:
 - A. Dental
 - B. Vision
 - C. Basic Life
 6. VUA Superintendent Report.
 7. Vote to enter into executive session:
 - A. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest – 25 O.S. 307 (B)(4); Discussion of possible litigation against Orr Construction for work performed on Train #3 at Water Treatment Plant.
 8. Vote to return to open session.
 9. Statement of Executive Session.
 10. Discussion, consideration and possible action on items discussed in Executive Session; Investigation or litigation against Orr Construction for work performed on Train #3 at Water Treatment Plant.
 11. New Business.
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-Cont Agenda

12. Adjourn.

Brian K Prince
Brian Prince, Secretary

Posted April 28, 2023, at 2:30 pm.



The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, April 18, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on April 14, 2023 at 3:45 p.m.

Legal Counsel: Leonard Logan

Mayor Josh Lee called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Councilor Skip Briley.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.
3. Recognition of Visitors and Public Comments.

Larry Darnell with Darnell and Associates requesting to bid Health insurance for this Fiscal Year. He stated he had the account several years ago and would like to work on this account again.

Mayor Lee thanked him for speaking.

4. Consideration to approve Consent Agenda:

- A. Minutes from the April 4, 2023 VUA Meeting.

Motion by Tyler, seconded by Briley, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action with recommendations from Water and Sewer Committee:

- A. Resolution 2023-3809; Amending the water system rates and the waste water treatment system rates; and declaring an emergency.

When the water rates are adjusted properly the VUA is able to apply for grants and loans. This rate has not been adjusted since 2012 and then again in 2022. There is a water rate study that is in the works.

Hoskin stated that in the May 2023 Billing we can have a 6.5% increase which is the Inflation Rate that was established in 2023. And then each year after in January use this formulation for the Calendar year rates.

Motion by Hoskin, seconded by Tyler, to approve to increase the current water and wastewater rates 6.5% and then each January thereafter the current inflation rate. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- B. Remove Automated Meter Capital cost of \$2.50 and change to Capital Improvement of \$1.50 to the Utility Bill.

Motion by Hoskin, seconded by Young, to approve to remove Automated Meter Capital cost of \$2.50 and change to Capital Improvement of \$1.50 to the Utility Bill. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action with recommendations from Finance and General Government Committee:

A. FY 2023-24 Health Benefit Plan with BlueCross and BlueShield of OK.

City will pay the 10% increase for BlueCross and BlueShield of OK.

Motion by Briley, seconded by Tyler, to approve FY 2023-24 Health Benefit Plan with BlueCross and BlueShield of OK. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Transfer of designated funds in the VUA FY 2022-23 Budget as presented.

VUA Building Property Support to Utilities M/O \$20,000

Motion by Haire, seconded by Hoskin, to approve to transfer designated funds in the VUA FY 2022-23 Budget as presented. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. VUA Supervisor Report.

Water Hydrant has been repaired on Illinois Ave and South Brewer St. Justin Smith was recognized for his savings in the department and applauded for his leak repairs.

8. New Business.

None.

9. Adjourned at 5:46 p.m.

Motion by Briley, seconded by Tyler, to adjourn. Motion: Passed.

Josh Lee, Chairman

ATTEST:

Brian Prince, Secretary

APRIL 2023

VUA Bills Payable

Report 14

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
VUA ADMIN/OPERATION REIMB				
14-07-01	CITY OF VINITA	113990	VUA Admin/Operation Reimburse	45,000.00
Total VUA ADMIN/OPERATION REIMB				<u>45,000.00</u>
WASTEWATER TREATMENT PLANT				
14-09-02	Aaron Erwin, Aaron's Extermina	113964	Spray for Pests-WWTP	50.00
14-09-02	ACE TOWN & COUNTRY	113939	backflow preventer	132.97
14-09-02	ACE TOWN & COUNTRY	114151	fittings for sprayer	28.75
14-09-02	ACE TOWN & COUNTRY	113924	screws, washers	116.94
14-09-02	ACE TOWN & COUNTRY	114182	8 bolts,washers,lockers	59.76
14-09-02	ATWOODS	113940	2 shovels	49.77
14-09-02	Green Country Testing	114087	Samples	1,970.00
14-09-02	HAYNES EQUIPMENT COMPA	114203	4/13 calibrate flow meters	523.37
14-09-02	John's Tractor Works & Equip	113812	bobcat skid loader maint kit	272.22
14-09-02	Lakeside Equipment Corporation	114193	gasket kits Rotor	490.00
14-09-02	Lakeside Equipment Corporation	114192	gasket kits Rotor	490.00
14-09-02	Wal Mart Community-Capital One	113933	paper towels,toilet paper	69.12
14-09-02	Wal Mart Community-Capital One	113934	keyboard,screen protectors	76.60
14-09-03	1-VOIP Enhanced Services LLC	114109	Land Lines-WWTP 7320	11.30
14-09-03	Public Service Company of Okla	114055	***.26-362-0-9	6,773.00
14-09-03	Public Service Company of Okla	114056	***.47-231-0-3	45.49
Total WASTEWATER TREATMENT PLANT				<u>11,159.29</u>
UTILITY				
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 04/07/2023	26,159.33
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 04/21/2023	24,927.39
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 04/22/2023	354.54
14-10-02	Aaron Erwin, Aaron's Extermina	113962	Spray for Pests-Water Barn	50.00
14-10-02	ATWOODS	114196	pallet of water	251.16
14-10-02	ATWOODS	113944	pick axe	28.99
14-10-02	ATWOODS	113900	chalkline	10.68
14-10-02	Bank of America Business Card	113879	Amazon, 2 truck mirrors	184.60
14-10-02	C & L SUPPLY INC	113907	sewer stuff	71.75
14-10-02	Clean Uniform Company	114073	Uniform Rental-Water Dept	169.40
14-10-02	Core & Main LP	113777	Restock	4,932.02
14-10-02	Fortiline, Inc	114156	5' Perl X Nicor Cable	28.00
14-10-02	GRAND RIVER DAM AUTHOR	114084	Water Sold (m/b)	2,009.16
14-10-02	O'Reilly Automotive, Inc.	114174	gasket maker, disc and silicon	108.92
14-10-02	OTA PIKEPASS	114077	Toll Fee-Water Dept	11.70
14-10-02	T H ROGERS LUMBER CO	114197	10 bags of concrete	54.90
14-10-02	U S POST OFFICE	113992	VUA postage .48 each	264.00
14-10-02	U S POST OFFICE	113991	Advance \$750	750.00
14-10-03	1-VOIP Enhanced Services LLC	114110	Land Lines-WD 3387	11.30
14-10-03	Craig Co Rural Water Dist #2	114085	Acct 2502503 Hwy 60-4420	60.42
14-10-03	NE Okla Electric Cooperative	114079	940451 Booster Pump Station	171.00
14-10-03	OK NATURAL GAS CO	114100	211176316185622764	533.51
14-10-03	Public Service Company of Okla	114060	***.99-231-3-2	62.91
14-10-03	Public Service Company of Okla	114057	***.99-231-0-0	22.91
14-10-03	Public Service Company of Okla	114058	***.04-700-0-8	197.43
14-10-03	Public Service Company of Okla	114059	***.44-922-0	96.65
14-10-03	Verizon Wireless 2264	114119	Cell Phone-Water Dept	1,834.37
14-10-04	Vogel Oil/PPP	114004	Fuel- Water Dept	4,484.39
14-10-20	RCB	114122	loan 4190120 Dodge Truck	482.37
Total UTILITY				<u>68,323.80</u>
VUA GENERAL FUND				
14-12-05	COMPSOURCE OKLAHOMA	114066	Workers Comp	3,448.00
Total VUA GENERAL FUND				<u>3,448.00</u>
VUA GENERAL FUND-Build/Prop/Sv				

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
VUA GENERAL FUND-Build/Prop/Sv				
14-12-60	Aaron Richard Mears	114155	Final Inv Hydraulic Analysis	2,100.00
14-12-60	Core & Main LP	114139	returned parts creek project	(2,859.54)
14-12-60	Crane Masonry Co, LLC	114149	Concrete ramps-WWTP	15,000.00
14-12-60	OK Employment Security Comm	114161	Unemployment 1st QTR 2023	1,672.24
Total VUA GENERAL FUND-Build/Prop/Sv				15,912.70
SOLID WASTE				
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 04/21/2023	12,672.49
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 04/07/2023	13,143.53
14-20-02	Aaron Erwin, Aaron's Extermina	113961	Spray for Pests-Transfer Stati	50.00
14-20-02	ATWOODS	113912	weedkiller,TP,paper towels	156.93
14-20-02	BancFirst	114186	toll fees 4/12/23 Solid Waste	10.00
14-20-02	Bruckner Truck Sales, Inc	113902	filters, unit #31	463.02
14-20-02	Clean Uniform Company	114068	Uniform Rental-Solid Waste	121.28
14-20-02	OTA PIKEPASS	114076	Toll Fee-Solid Waste	464.37
14-20-02	Sam's Tire Shop, LLC	113938	repair flat unit #29	35.00
14-20-02	Sam's Tire Shop, LLC	113942	2 steering tires unit #31	820.00
14-20-02	TULSA AUTO SPRING CO	114184	repl trailer axle	1,743.25
14-20-02	Vogel Oil/ CPP	114212	55 gallon Hydraulic fluid	625.00
14-20-03	1-VOIP Enhanced Services LLC	114106	Land Lines-Transfer Station 10	11.30
14-20-03	Craig Co Rural Water Dist #2	114101	Transfer Station water 1501101	57.79
14-20-03	Public Service Company of Okla	114010	***.*10-331-0-6	143.56
14-20-03	Public Service Company of Okla	114011	***.*11-579-0	183.93
14-20-03	Verizon Wireless 2264	114115	Cell Phone-Solid Waste	156.00
14-20-04	Vogel Oil/ CPP	114002	Fuel- Solid Waste	4,936.82
14-20-06	Waste Management	114086	Tipping fees	13,610.11
14-20-20	Premiere Truck & Trailer	110663	New Trash Truck-PDUN8710	298,371.00
Total SOLID WASTE				347,775.38
WATER TREATMENT PLANT				
14-44-02	Aaron Erwin, Aaron's Extermina	113963	Spray for Pests-WTP	50.00
14-44-02	Accurate Environmental	113920	TOC's	140.00
14-44-02	Accurate Environmental	113921	BACT's	140.00
14-44-02	Accurate Environmental	113709	BACT's	110.00
14-44-02	C & L SUPPLY INC	113842	2 inch coupler WTP	10.40
14-44-02	Goodman Automation and Mainte	114157	Valve Calibration	308.00
14-44-02	HAYNES EQUIPMENT COMPA	114201	programming	1,525.10
14-44-02	JONES HARDWARE	113945	bolts-WTP	18.32
14-44-02	JONES HARDWARE	114200	220 plug/plate	39.47
14-44-02	JONES HARDWARE	113923	pipe-WTP	133.98
14-44-02	JONES HARDWARE	114202	220 Wire	3.96
14-44-02	USABLUBOOK	113936	lab supplies	352.95
14-44-02	Wal Mart Community-Capital One	114143	4 ink cartridges	103.92
14-44-03	1-VOIP Enhanced Services LLC	114111	Land Lines-WTP 8182	11.24
14-44-03	AT&T	114093	918-323-0462-716-5 WTP fax lin	110.02
14-44-03	Public Service Company of Okla	114061	***.*41-684-0-2	4,221.71
14-44-03	Public Service Company of Okla	114062	***.*75-923-0-5	165.08
14-44-03	Public Service Company of Okla	114063	***.*77-923-0-47	2,663.64
14-44-05	OMNI Water Consultants, Inc.	113941	chemicals April 2023	20,503.76
Total WATER TREATMENT PLANT				30,611.55
WTP/WWTP RESERVE				
14-65-02	Crane Masonry Co, LLC	114148	Concrete ramps-WWTP	34,250.00
14-65-02	USABLUBOOK	113918	Hach sigma roller 1025 pump	435.38
Total WTP/WWTP RESERVE				34,685.38
SOLID WASTE CAPITAL FUND				
14-75-02	RCB	114123	loan 4190906 07 Crane Carrier	889.54
14-75-02	RCB	114121	Loan Semi 4189676	2,290.73

4/28/2023

Bills Payable
04/01/2023 thru 04/30/2023

3

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
SOLID WASTE CAPITAL FUND				
14-75-02	RCB	114125	loan 10243418 S/W Trailer	1,203.72
14-75-02	RCB	114124	loan 4197836 09 Crane Carrier	687.11
Total	SOLID WASTE CAPITAL FUND			<u>5,071.10</u>
			Grand Total	<u><u>561,987.20</u></u>

Vinita Utilities Authority

GL Rpt14 - 7/1/2022 thru 4/30/2023

91.63%

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
VINITA UTILITY AUTHORITY						
ADMIN/OPERATION REIMB	547,500.00	45,000.00	456,000.00	91,500.00	8.2	83.3
TOTAL	547,500.00	45,000.00	456,000.00	91,500.00	8.2	83.3
ATTORNEY						
ATTORNEY FEES	15,000.00		1,137.50	13,862.50		7.6
TOTAL	15,000.00		1,137.50	13,862.50		7.6
WASTEWATER TREATMENT PLANT						
MAINTENANCE & OPERATION WWTP	85,000.00	4,329.50	76,882.64	8,117.36	5.1	90.5
UTILITIES WWTP	65,000.00	6,829.79	61,566.87	3,433.13	10.5	94.7
GASOLINE WWTP	4,000.00		858.50	3,141.50		21.5
WWTP CHEMICALS	35,000.00			35,000.00		
TOTAL	189,000.00	11,159.29	139,308.01	49,691.99	5.9	73.7
UTILITY						
PERSONNEL SERVICES UTILITY	639,698.18	50,087.16	554,714.37	84,983.81	7.8	86.7
MAINTENANCE & OPERATION UTILITY	175,000.00	8,925.28	162,500.05	12,499.95	5.1	92.9
UTILITIES UTILITY	30,000.00	2,990.50	24,076.14	5,923.86	10.0	80.3
GASOLINE UTILITY	35,000.00	4,484.39	24,586.32	10,413.68	12.8	70.2
CAPITAL OUTLAY UTILITY	145,000.00	482.37	84,573.08	60,426.92	0.3	58.3
TOTAL	1,024,698.18	66,969.70	850,449.96	174,248.22	6.5	83.0
WATER TREATMENT PLANT						
MAINTENANCE & OPERATIONS WTP	50,000.00	2,936.10	46,140.14	3,859.86	5.9	92.3
UTILITIES WTP	75,000.00	7,171.69	72,192.17	2,807.83	9.6	96.3
GASOLINE WTP	30,000.00		375.68	29,624.32		1.3
CHEMICALS WTP	578,000.00	20,503.76	416,511.63	161,488.37	3.5	72.1
TOTAL	733,000.00	30,611.55	535,219.62	197,780.38	4.2	73.0
SOLID WASTE						
PERSONNEL SERVICES SOLID WASTE	307,228.58	25,077.42	264,534.32	42,694.26	8.2	86.1
MAINTENANCE AND OPERATION SOLIC	150,000.00	4,488.85	99,598.86	50,401.14	3.0	66.4
UTILITIES SOLID WASTE	8,500.00	552.58	8,381.84	118.16	6.5	98.6
GASOLINE AND DIESEL SOLID WASTE	90,000.00	4,936.82	77,200.53	12,799.47	5.5	85.8
TIPPING FEES SOLID WASTE	150,000.00	13,610.11	127,993.46	22,006.54	9.1	85.3
SOLID WASTE RESERVE	289,856.14	5,071.10	67,510.93	222,345.21	1.7	23.3
SOLID WASTE CAPITAL OUTLAY	300,000.00	298,371.00	298,371.00	1,629.00	99.5	99.5
TOTAL	1,295,584.72	352,107.88	943,590.94	351,993.78	27.2	72.8
RESERVE ACCT- WWTP/WTP						
TOTAL	239,785.02	34,685.38	149,775.40	90,009.62	14.5	62.5
TOTAL	239,785.02	34,685.38	149,775.40	90,009.62	14.5	62.5

Vinita Utilities Authority

GL Rpt14 - 7/1/2022 thru 4/30/2023

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
VUA GENERAL						
VUA WORKERS COMP	30,000.00	3,448.00	28,346.00	1,654.00	11.5	94.5
VUA ENGINEERING FEE	17,000.00		1,827.50	15,172.50		10.8
VUA GENERAL FUND-Build/Property/Svcs	611,894.35	15,912.70	207,716.68	404,177.67	2.6	33.9
TOTAL	<u>658,894.35</u>	<u>19,360.70</u>	<u>237,890.18</u>	<u>421,004.17</u>	<u>2.9</u>	<u>36.1</u>
GRAND TOTAL	<u>4,703,462.27</u>	<u>559,894.50</u>	<u>3,313,371.62</u>	<u>1,390,090.66</u>	<u>11.9</u>	<u>70.4</u>



Dental Comparison
 City of Vinita
 Effective Date: 7/1/2023

Carrier Name / Network			
Carrier Rating			
Plan Name			
Dental Coverage Type		Current	Renewal
Employee	30	\$28.87	\$30.31
Employee+Spouse	17	\$59.43	\$62.40
Employee+Child	4	\$68.62	\$72.05
Family	26	\$106.55	\$111.88
Monthly Dental Total		\$4,921.19	\$5,167.18
Annual Dental Total		\$59,054.28	\$62,006.16
% Difference from Current			5%
\$ Difference from Current			\$2,951.88

Network	In-Network	Non-Network
Annual Deductible/Individual	\$50	\$50
Annual Deductible/Family	\$150	\$150
Annual Plan Maximum (per person)	\$1,000	\$1,000
Type I: Preventive Services		
Oral Exam	100%	100%
Routine Cleaning	100%	100%
X-Rays - Bite Wings	100%	100%
Type II: Basic Services		
Routine Fillings	80%	80%
Oral Surgery	80%	80%
Type III: Major Services		
Inlays, Onlays, Crowns	50%	50%
Prosthodontics	50%	50%
Implants	50%	50%
Type IV: Orthodontia		
Child Only		
Lifetime Maximum	\$1,000	\$1,000
Orthodontia	50%	50%

% assumes Plan payment after deductible unless otherwise stated



Vision Comparison
 City of Vinita
 Effective: 7/1/2023

MetLife			
MetLife Vision			
Vision Coverage Type		Current	Renewal
Employee	22	\$7.98	\$7.98
Employee+Spouse	14	\$15.99	\$15.99
Employee+Child	4	\$13.53	\$13.53
Family	13	\$22.32	\$22.32
Monthly Vision Total		\$743.70	\$743.70
Annual Vision Total		\$8,924.40	\$8,924.40
Percentage Difference from Current			0.00%
Dollar Difference from Current			\$0.00
Benefit Frequency		In-Network	In-Network
Examination		Once every 12 months	Once every 12 months
Lenses		Once every 24 months	Once every 24 months
Frames		Once every 12 months	Once every 12 months
Contact Lenses		Once every 12 months	Once every 12 months
Eye Examination			
		\$20 copay	\$20 copay
Lenses			
Standard Single Vision		\$20 copay	\$20 copay
Standard Bifocal		\$20 copay	\$20 copay
Standard Trifocal		\$20 copay	\$20 copay
Standard Lenticular		\$20 copay	\$20 copay
Frames			
		\$130 allowance after \$20 copay	\$130 allowance after \$20 copay
Contact Lenses (materials only)			
Elective		\$130 allowance after \$20 copay	\$130 allowance after \$20 copay
Medically Necessary		\$130 allowance after \$20 copay	\$130 allowance after \$20 copay

¹ % assumes Plan payment after deductible unless otherwise stated

If voluntary, note participation requirement, if applicable



Basic Life Comparison

City of Vinita

Effective Date: 7/1/2023

	Current	Renewal
Carrier	Current Carrier	
Employee Life/AD&D Benefit	\$20,000	
Guarantee Issue Amount	\$20,000	
Overall Maximum	\$20,000	
Age Reduction Schedule		
65-69	35%	
70-74	50%	
75 and Older	75%	
Rates	Current	Renewal
Total Monthly Volume	\$1,431,000.00	\$1,431,000.00
Basic Life	\$0.171	\$0.197
Basic AD&D	\$0.036	\$0.036
Monthly Life and AD&D Total	\$296.22	\$333.42
Annual Life and AD&D Total	\$3,554.60	\$4,001.08
Total % Difference from Current		12.56%
Total \$ Difference from Current		\$446.47

Voluntary Long Term Disability Comparison

Client Name
Effective Date:

Carrier	Current	
Benefit Percentage	60%	
Maximum Monthly Benefit	\$5,000	
Elimination Period	90 days or end of STD Benefit Period	
Maximum Period of Payment	lesser of RBD or 5 years	
Pre-Existing Condition	12-Dec	
Survivor Benefit	Yes	
Mental Illness /Substance Abuse	limit 24 months	
Rates	Current	Renewal
20 - 24	\$0.190	\$0.190
25 - 29	\$0.190	\$0.190
30 - 34	\$0.190	\$0.190
35 - 39	\$0.300	\$0.300
40 - 44	\$0.420	\$0.420
45 - 49	\$0.590	\$0.590
50 - 54	\$0.680	\$0.680
55 - 59	\$0.980	\$0.980
60 - 64	\$1.690	\$1.690
65 - 69	\$1.690	\$1.690
70 -74	\$1.690	\$1.690
75-79	\$1.690	\$1.690

Enter any carrier notes here.

Enter any carrier notes here.

Voluntary Short Term Disability Comparison

City of Vinita

7/1/2023

Carrier	Current	
Weekly Benefit Percentage:	60%	
Maximum Weekly Benefit	\$1,250	
Accident Elimination Period:	7 days	
Sickness Elimination Period:	7 days	
Maximum Benefit Duration	13 weeks	
Rates	Current	Renewal
20 - 24	\$0.597	\$0.597
25 - 29	\$0.597	\$0.597
30 - 34	\$0.616	\$0.616
35 - 39	\$0.616	\$0.616
40 - 44	\$0.616	\$0.616
45 - 49	\$0.645	\$0.645
50 - 54	\$0.780	\$0.780
55 - 59	\$0.914	\$0.914
60 - 64	\$1.068	\$1.068
65 - 69	\$1.405	\$1.405
70 -74	\$1.405	\$1.405
75-79	\$1.405	\$1.405

Enter any carrier notes here.

Enter any carrier notes here.

Vinita Utility Authority

Superintendent report.

Distribution

Illinois and Brewer-Fire hydrant replacement

409 W. Clyde-1" Main

301 E. Illinois-Jet Sewer

1010 E. Martin Dr.-3/4 service line

Sewer behind Attwoods-Jet Sewer

136 S. Foreman-3/4" Steel Main

516 W. Canadian-1" Steel Main

502 N. Smith-3/4" Cork Stop

736 N. Brown-2" Main

502 N. Smith-6" Cast

117 Fairmon-Metal Stop

424 N. Scrapper-3/4" service line

638 N. Gunner-3/4" service line

Waste Water Treatment Plant

Reinstalled Rotor. Getting splash plates made.

Completed equipment parking zone

Fully drained/cleaned/repared Clarifier #2

Maintained plant.

Passed quarterly wet testing and all weekly testing.

Water Treatment Plant

Completed install of new non-ionic tanks for drying beds.

Pulled old non-ionic tank.

Installed new flow meter in filter 2. The meter works as intended.

Repaired radio antenna at intake.

Installed new check valve on train 3.

Completed spraying.

Solid Waste

Received new freight liner trash truck from Premier Freight Liner.

5 roll offs from Safeway during city wide cleanup.

Stickers for new trash trucks will be here Thursday.

59 tons plus hauled during city wide cleanup week.



Regularly Scheduled **Vinita City Council Meeting**

Tuesday, May 2, 2023, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

AGENDA

1. Roll Call.
 2. Recognition of Visitors and Public Comments.
 3. Consideration to approve Consent Agenda:
 - A. Actions taken during the VUA meeting.
 - B. Minutes from the April 18, 2023, City Council meeting.
 4. Discussion, consideration and possible action on Finance Ordinance 3810; Bills Payable.
 5. Discussion, consideration and possible action on Finance Ordinance 3810 Emergency Clause.
 6. Discussion, consideration and possible action on Invoice #087038 from OSU Fire Service in the amount of \$5,000 to be used out of SAFER Funds.
 7. Discussion, consideration and possible action on 2023-24 Service Fee with the Oklahoma Municipal League in the amount of \$7,186.92
 8. Discussion, consideration and possible action on Ballot for the OMAG Trustees Nominations.
 9. Discussion, consideration and possible action on recommendations from Mayor Josh Lee to appoint representation to the Planning and Board of Adjustment Committee.
 - A. Elizabeth Hilburn
 - B. Dennis Patrick
 10. Discussion, consideration and possible action on Befits provided by Assured Partners:
 - A. Dental
 - B. Vision
 - C. Basic Life
 11. Discussion, consideration and possible action on to hire Jami Simons as a Full-Time Street Department employee.
-



Cont Agenda-

12. Department Reports:
 - A. City Administrator
 - B. Cemetery/Parks/Street Departments
 - C. Library
 - D. Police
 - E. Fire
 - F. Code Enforcement
 - G. City Clerk
 - H. Treasurer
 - I. Mayor
13. New Business.
14. Adjourn.



Brian Prince, City Clerk

Posted April 28, 2023 at 2:30 PM

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, April 18, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on April 14, 2023 at 3:45 p.m.

Legal Counsel: Leonard Logan

Mayor Josh Lee called the meeting to order at 5:34 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Wofford, seconded by Hoskin, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of Visitors and Public Comments.

E911 Scott Butcher spoke on a street name that has been changed over time. Jennie Lane has now become Jenny Lane and E911 would like clarification on the spelling.

Mayor Lee addressed this to Street and Alley Committee.

3. Veteran Recognition.

Ernest "Perry" Thomas served his Country honorably in the United States Air Force from 1957-1977 while receiving numerous Decorations, Medals, Badges, and Campaign Ribbons including excellent marksmanship, combat preparedness, rifle team, honor guard and qualifying 23rd in the world at the ATC Shot becoming a member of the USAF World Wide Security Police Shooting Team placing First with the M-16 (perfect score) and Fifth in pistol shooting and finishing his service awarded the Air Force Commendation Medal at Laughlin Air Force Base.

4. Consideration to approve Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the April 4, 2023, City Council meeting.

Motion by Briley, seconded by Haire to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration, and possible action on possible nuisance:

A. Jack Smith;

Parcel Identification Number

Legal Description

Parcel: 1001-00-119-007-0-001-00	VINITA 435/141 BLK 119 LOT 7 & 8
Parcel: 1001-00-119-006-0-001-00	VINITA 420/720 BLK 119 LOT 6 1977 CRESENT 14X60 VIN #12502626 TITLE# R240973
Parcel: 1001-00-119-005-0-001-00	VINITA 420/720 BLK 119 LOT 5
Parcel: 1001-00-119-003-0-001-00	VINITA 420/720 BLK 119 LOT 3 &; LOT 4 1962 PIONEER 10 X 45 VIN# 10455273 TITLE# N011405 TAG# H160214

Parcel: 1001-00-119-013-0-002-00	VINITA 709/308 BLK 119 N 42 1/2' OF LOT 13
Parcel: 1001-00-119-013-0-001-00	VINITA 604/090 BLK 119 S 42 1/2' OF 13
Parcel: 1001-00-119-010-0-001-00	VINITA 480/008 BLK 119 S 38' OF LOT 10
Parcel: 1001-00-119-009-0-001-00	VINITA 480/008 BLK 119 LOT 9
Parcel: 1001-00-118-001-0-001-00	VINITA 435/141 BLK 118 LOTS INC 1-18
Parcel: 1200-00-001-040-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 40 THRU 45 551/475
Parcel: 1200-00-001-038-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 38,39 551/475
Parcel: 1200-00-001-030-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 30 THRU 37 551/475
Parcel: 1200-00-001-009-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 9 THRU 28 551/475
Parcel: 1200-00-001-007-0-001-00	WM SUB OF MARRS PK 634/050 BLK 1 LOT 7 & 8
Parcel: 1200-00-001-004-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 4 THRU 6 551/475
Parcel: 1200-00-001-001-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 1 & 2 551/475
Parcel: 1200-00-001-029-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 29 551/475
Parcel: 1200-00-001-048-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 48 THRU 54 & UNPLOTTED PART OF WM SUB OF MARRS PARK 551/475
Parcel: 1200-00-001-055-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 A TRACT OF LAND BOUNDED ON S BY FLINT AVE E BY BULL CREEK-N BY SEQ. AVE-W BY BLK 118 VINITA 435/141

The properties listed above have trash, weeds, vehicles, and are all connected.

Motion by Young, seconded by Tyler, to approve to declare these properties a nuisance and request until June 6th before authorizing abatement. Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action to appoint City Council President.

Councilor Skip Briley was nominated.

Motion by Haire, seconded by Hoskin, to approve to appoint Skip Briley as City Council President. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration, and possible action with recommendations from Mayor Josh Lee:

A. City Council Committee Members.

Motion by Tyler, seconded by Swift, to approve the City Council Committee Members recommended by Mayor Josh Lee. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Travis Hartley City Judge (2 year term every odd year)

Motion by Briley, seconded by Wofford, to approve Travis Hartley for City Judge. Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

C. Bryce Lair Alternate City Judge.

Motion by Young, seconded by Lankford, to approve Bryce Lair as Alternate City Judge. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action with recommendation from Fire Chief Kevin Huxtable to approve volunteer firefighter Sawyer Richardson.

Motion by Lankford, seconded by Tyler, to approve volunteer firefighter Sawyer Richardson. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration, and possible action to approve running event “Knees 2 War” which is a 5K/1mile event (*running/walking*) on June 24, 2023 using the North Park Route.

Motion by Wofford, seconded by Young, to approve running event “Knees 2 War” which is a 5K/1mile event (*running/walking*) on June 24, 2023 using the North Park Route. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action with recommendations from Finance and General Government Committee:

A. FY 2023-24 Health Benefit Plan with BlueCross and BlueShield of OK.

City will pay the 10% increase for BlueCross and BlueShield of OK.

Motion by Hoskin, seconded by Briley, to approve the FY 2023-24 Health Benefit Plan with BlueCross and BlueShield of OK. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Transfer of designated funds in the VUA FY 2022-23 Budget as presented.

Department	FROM ACCOUNT	Department	TO ACCOUNT	Amount
Gov Board	Economic Development	Gov Board	Personnel Services	\$ 5,131.58
Clerks	Economic Development	City Clerks	Personnel Services	\$ 9,463.71
Police	Economic Development	Police	Personnel Services	\$ 5,590.61
Street	Economic Development	Street	Personnel Services	\$ 2,686.08

Gen/Gov	Economic Development	Gen/Gov	Personnel Services	\$ 6,117.26
Gen/Gov	Economic Development	Treasurer	Personnel Services	\$ 2,701.24
Gen/Gov	M&O	Treasurer	Personnel Services	\$ 6,000.00
Gen/Gov	M&O	Police	Police gasoline	\$ 3,300.00
Gen/Gov	M&O	Police	M&O	\$ 10,000.00
Gen/Gov	M&O	Fire	Fuel	\$ 3,000.00
Gen/Gov	M&O	Fire	M&O	\$ 10,000.00
Gen/Gov	M&O	Fire	Utilities	\$ 1,000.00
Gen/Gov	M&O	Library	Utilities	\$ 1,200.00
Gen/Gov	M&O	Swimming pool	Personnel Services	\$ 3,000.00
Gen/Gov	M&O	Swimming pool	Utilities	\$ 1,000.00
Gen/Gov	M&O	SR.Citizens	Utilities	\$ 2,000.00
Gen/Gov	M&O	Street & Alley	Street Lighting	\$ 12,000.00

Motion by Hoskin, seconded by Wofford, to approve transfer of designated funds in the VUA FY 2022-23 Budget as presented. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Department Reports:

City Administrator Allen Goforth reported that the new Solid Waste Truck will be arriving tomorrow. Continuing conversations with ORR Construction on Water Plant rehab.

Police Chief Mark Johnson reported the filing of 5 different grants. Badges and Bobbers will be April 29th and lots of prizes have been donated.

Fire Chief Kevin Huxtable reported 75 calls as of today and noted that the yearly memberships will be sent out soon. He also noted that Firefighter Todd Hess will be entered in to the Smoke & Guns event to be held at the BOK Center in Tulsa Ok this weekend to help raise funds for organizations chosen by the police and fire departments of Oklahoma.

City Clerk Brian Prince noted that the newly elected officials were sworn in on April 17th and he is looking forward to working with all officials during their term.

12. New Business.

None.

13. Adjourned at 6:30 p.m.

Motion by Young, seconded by Wofford to adjourn. Motion: Passed.

Josh Lee, Mayor

ATTEST:

Brian Prince, City Clerk

FINANCE ORDINANCE NO. 3810

An Ordinance of the City of Vinita, Oklahoma Providing Claims against the City Of Vinita, and Declaring an Emergency.

Section 1. That There Is Hereby Appropriated From The Following Listed Municipal Accounts, to-wit: The General Fund, Sales Tax CIP, Fire Grant, Library Grants, Revolving Fund, Hotel/Motel Tax, Police Grant, Police Reserve, Vinita Lake Park, Meter Deposit Refunds. Amounts Sufficient To Pay The Bills And Invoices Listed On Exhibit "A", Attached Hereto.

Section 2. EMERGENCY CLAUSE: It being immediately necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist by reason whereof this Ordinance shall take effect and be in full force and effect from and after its passage and approval.

Passed And Approved This 2 Day of May 2023.

Attest:

Josh Lee, Mayor

Brian K. Prince, City Clerk

City of Vinita
 GL Rpt01 - 7/1/2022 thru 4/30/2023

91.63%

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
GENERAL FUND BUDGET						
GOVERNING BOARD						
PERSONNEL SERVICES	145,360.73	22,523.30	127,283.29	18,077.44	15.5	87.6
MAINTENANCE & OPERATION GOV BRI	2,200.00	108.00	148.98	2,051.02	4.9	6.8
TOTAL	147,560.73	22,631.30	127,432.27	20,128.46	15.3	86.4
CITY CLERK						
PERSONNEL SERVICES CITY CLERK	268,763.59	34,445.98	212,916.59	55,847.00	12.8	79.2
MAINTENANCE & OPERATION CITY CLI	5,000.00	53.03	1,128.12	3,871.88	1.1	22.6
TOTAL	273,763.59	34,499.01	214,044.71	59,718.88	12.6	78.2
TREASURER						
PERSONNEL SERVICES TREASURER	32,139.32	7,050.29	24,713.74	7,425.58	21.9	76.9
MAINTENANCE & OPERATIONS TREASU	2,503.37		2,503.37			100.0
TOTAL	34,642.69	7,050.29	27,217.11	7,425.58	20.4	78.6
CITY ATTORNEY						
PERSONNEL SERVICES CITY ATTORNEY	8,677.32	719.50	7,302.65	1,374.67	8.3	84.2
MAINTENANCE & OPERATION CITY AT	80,000.00	4,687.78	59,742.01	20,257.99	5.9	74.7
TOTAL	88,677.32	5,407.28	67,044.66	21,632.66	6.1	75.6
MUNICIPAL COURT						
PERSONNEL SERVICES MUN COURT CLI	30,349.20	2,507.48	25,182.45	5,166.75	8.3	83.0
MAINTENANCE & OPERATION MUN COI	8,000.00	1,055.20	5,293.44	2,706.56	13.2	66.2
TOTAL	38,349.20	3,562.68	30,475.89	7,873.31	9.3	79.5
POLICE						
PERSONNEL SERVICES POLICE	1,249,506.57	110,683.69	1,033,040.12	216,466.45	8.9	82.7
MAINTENANCE & OPERATION POLICE	85,000.00	1,442.16	74,610.32	10,389.68	1.7	87.8
UTILITIES POLICE	22,500.00	1,002.91	13,988.51	8,511.49	4.5	62.2
GASOLINE POLICE	38,300.00	3,324.13	32,303.30	5,996.70	8.7	84.3
CAPITAL OUTLAY POLICE	40,000.00	2,859.05	24,377.73	15,622.27	7.1	60.9
TOTAL	1,435,306.57	119,311.94	1,178,319.98	256,986.59	8.3	82.1
FIRE DEPT						
PERSONNEL SERVICES FIRE	708,273.93	56,153.32	618,679.00	89,594.93	7.9	87.4
MAINTENANCE & OPERATION FIRE	65,500.00	585.35	56,020.44	9,479.56	0.9	85.5
UTILITIES FIRE DEPT	9,000.00	590.77	7,006.29	1,993.71	6.6	77.8
GASOLINE & DIESEL FIRE	18,500.00	1,327.11	13,308.84	5,191.16	7.2	71.9
TOTAL	801,273.93	58,656.55	695,014.57	106,259.36	7.3	86.7
STREET						
PERSONNEL SERVICES STREET	328,468.41	37,217.19	228,097.90	100,370.51	11.3	69.4
MAINTENANCE & OPERATION STREET	72,000.00	4,981.26	57,930.70	14,069.30	6.9	80.5
UTILITIES STREET	7,000.00	489.96	5,247.70	1,752.30	7.0	75.0
GASOLINE & DIESEL STREET	30,000.00	1,957.32	24,535.28	5,464.72	6.5	81.8

City of Vinita
GL Rpt01 - 7/1/2022 thru 4/30/2023

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
TOTAL	437,468.41	44,645.73	315,811.58	121,656.83	10.2	72.2
ECONOMIC DEVELOPMENT						
PERSONNEL SVCS ECONOMIC DEVELOP	43,309.52		43,309.52			100.0
MAINT & OPERATON ECONOMIC DEVEI	2,500.00		580.63	1,919.37		23.2
TOTAL	45,809.52		43,890.15	1,919.37		95.8
GENERAL GOVERNMENT						
PERSONNEL SERVICES GEN GOV	127,151.45	8,848.61	73,007.74	54,143.71	7.0	57.4
MAINTENANCE & OPERATION GEN GOV	421,171.51	10,290.72	128,870.34	292,301.17	2.4	30.6
UTILITIES GEN GOV	21,500.00	1,500.68	17,956.26	3,543.74	7.0	83.5
AMBULANCE SUBSIDY	104,000.00	8,640.00	86,400.00	17,600.00	8.3	83.1
WORKMANS COMP	121,000.00	14,627.00	96,420.00	24,580.00	12.1	79.7
DOC-SENIOR SERVICES	10,000.00	833.33	8,333.30	1,666.70	8.3	83.3
BUILDING/PROPERTY SUPPORT	570,000.00	18,344.43	95,488.93	474,511.07	3.2	16.8
2022 SAFER GRANT	250,000.00	19,912.59	140,110.10	109,889.90	8.0	56.0
TOTAL	1,624,822.96	82,997.36	646,586.67	978,236.29	5.1	39.8
LIBRARY						
PERSONNEL SERVICES LIBRARY	99,358.39	7,460.51	82,023.33	17,335.06	7.5	82.6
MAINTENANCE & OPERATION LIBRARY	12,500.00	493.05	10,519.63	1,980.37	3.9	84.2
UTILITIES LIBRARY	13,700.00	1,046.99	11,111.61	2,588.39	7.6	81.1
MATERIALS & PUBLICATIONS	5,000.00	163.61	3,167.57	1,832.43	3.3	63.4
TOTAL	130,558.39	9,164.16	106,822.14	23,736.25	7.0	81.8
PARKS/CEMETERY						
PERSONNEL SERVICES PARKS/CEM	234,821.76	14,107.25	170,788.53	64,033.23	6.0	72.7
MAINT & OPER PARKS/CEMETERY	50,000.00	2,964.68	32,437.76	17,562.24	5.9	64.9
UTILITIES PARKS/CEMETERY	10,000.00	473.53	9,049.02	950.98	4.7	90.5
GASOLINE PARKS/CEMETERY	12,000.00	2,958.44	6,043.79	5,956.21	24.7	50.4
CAPITAL OUTLAY PARKS/CEMETERY	20,000.00		17,766.00	2,234.00		88.8
TOTAL	326,821.76	20,503.90	236,085.10	90,736.66	6.3	72.2
AIRPORT						
MAINT & OPER AIRPORT	4,000.00	100.00	3,308.99	691.01	2.5	82.7
UTILITIES AIRPORT	1,500.00	157.30	1,301.11	198.89	10.5	86.7
TOTAL	5,500.00	257.30	4,610.10	889.90	4.7	83.8
SWIM POOL						
PERSONNEL SERVICES SWIM POOL	33,000.00		26,297.05	6,702.95		79.7
MAINT & OPER SWIM POOL	6,000.00	25.00	5,825.99	174.01	0.4	97.1
UTILITIES SWIM POOL	5,000.00	236.59	4,105.13	894.87	4.7	82.1
CHEMICALS SWIM POOL	10,000.00		4,921.51	5,078.49		49.2
CAPITAL OUTLAY SWIM POOL	10,000.00			10,000.00		
TOTAL	64,000.00	261.59	41,149.68	22,850.32	0.4	64.3

City of Vinita

GL Rpt01 - 7/1/2022 thru 4/30/2023

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
PELIVAN CONTRACT	39,500.00	4,868.75	34,081.25	5,418.75	12.3	86.3
TOTAL	<u>39,500.00</u>	<u>4,868.75</u>	<u>34,081.25</u>	<u>5,418.75</u>	12.3	86.3
ZONING COMMISSION	1,000.00	153.60	735.05	264.95	15.4	73.5
TOTAL	<u>1,000.00</u>	<u>153.60</u>	<u>735.05</u>	<u>264.95</u>	15.4	73.5
SR. CITIZENS						
UTILITIES SENIOR CITIZENS	17,000.00	1,197.76	13,920.93	3,079.07	7.0	81.9
SR CITIZENS CONTRACT	40,000.00	3,116.51	31,165.10	8,834.90	7.8	77.9
TOTAL	<u>57,000.00</u>	<u>4,314.27</u>	<u>45,086.03</u>	<u>11,913.97</u>	7.6	79.1
FINANCE OFFICER						
SALARIES/AUDIT/RPT-FINANCE OFFICE	19,000.00	2,250.00	13,273.25	5,726.75	11.8	69.9
TOTAL	<u>19,000.00</u>	<u>2,250.00</u>	<u>13,273.25</u>	<u>5,726.75</u>	11.8	69.9
COMPLIANCE OFFICER						
PERSONNEL SERVICES COMPLIANCE OI	64,719.59	4,851.64	50,421.15	14,298.44	7.5	77.9
MAINTENANCE COMPLIANCE OFFICER	3,500.00	400.93	3,064.39	435.61	11.5	87.6
UTILITIES	600.00	130.05	567.01	32.99	21.7	94.5
GASOLINE COMPLIANCE OFFICER	2,000.00	220.41	1,881.31	118.69	11.0	94.1
PROPERTY ABATEMENT/SALES	15,000.00	216.00	962.15	14,037.85	1.4	6.4
TOTAL	<u>85,819.59</u>	<u>5,819.03</u>	<u>56,896.01</u>	<u>28,923.58</u>	6.8	66.3
STREET & ALLEY						
STREET LIGHTING	61,000.00	4,262.25	49,879.60	11,120.40	7.0	81.8
TOTAL	<u>61,000.00</u>	<u>4,262.25</u>	<u>49,879.60</u>	<u>11,120.40</u>	7.0	81.8
GRAND TOTAL	<u>5,717,874.66</u>	<u>430,616.99</u>	<u>3,934,455.80</u>	<u>1,783,418.86</u>	7.5	68.8

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
GOVERNING BOARD				
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 04/07/2023	123.10
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 04/11/2023	9,389.04
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 04/21/2023	13,134.26
01-01-02	66 Apparel	114178	name plate New Mayor Josh Lee	8.00
01-01-02	Dennis M Jones Ins Agency, LLC	114190	Josh Lee Public Official Bond	100.00
Total	GOVERNING BOARD			<u>22,754.40</u>
CLERK DEPT				
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 04/21/2023	9,596.25
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 04/11/2023	16,098.87
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 04/07/2023	9,366.36
01-02-02	Bank of America Business Card	114189	Amazon,Stylist IPAD	26.53
01-02-02	Vinita Rotary Club	113950	1/2 Monthly dues-Brian Prince	26.50
Total	CLERK DEPT			<u>35,114.51</u>
TREASURER				
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 04/07/2023	971.43
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 04/11/2023	5,091.62
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 04/21/2023	1,110.34
Total	TREASURER			<u>7,173.39</u>
ATTORNEY				
01-04-01	Personnel Services-City Attorn	PAYROLL	PAYROLL 04/07/2023	107.65
01-04-01	Personnel Services-City Attorn	PAYROLL	PAYROLL 04/21/2023	719.50
01-04-02	Logan & Lowry LLP	113656	Services thru 2/28/2023	4,687.78
Total	ATTORNEY			<u>5,514.93</u>
MUNICIPAL COURT				
01-05-01	Personnel Services-Court Clerk	PAYROLL	PAYROLL 04/21/2023	2,507.48
01-05-01	Personnel Services-Court Clerk	PAYROLL	PAYROLL 04/07/2023	123.10
01-05-02	Cherokee Nation District Court	113947	Corina Vaughn T-23-26	30.00
01-05-02	Cherokee Nation District Court	114129	Ashley Harden T-23-01	25.00
01-05-02	Cherokee Nation District Court	113949	Garrett Turner T-22-57	30.00
01-05-02	Cherokee Nation District Court	113948	Eryn Turnbaugh T-23-09	30.00
01-05-02	Cherokee Nation District Court	113946	Shelby Hunter T-23-13	30.00
01-05-02	Cherokee Nation District Court	114130	Ian Allison T-23-12	30.00
01-05-02	Cleet	114133	Penalty Asses Fees Mar 2023	297.60
01-05-02	OSBI	114132	AFIS Fees March 2023	297.60
01-05-02	OSBI	114131	Forensic Fees Mar 2023	285.00
Total	MUNICIPAL COURT			<u>3,685.78</u>
POLICE				
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 04/11/2023	10,244.11
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 04/21/2023	52,275.60
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 04/07/2023	50,227.28
01-06-02	Bank of America Business Card	113943	SOS Notary Mark Johnson	26.00
01-06-02	D & K AUTO & WRECKER SER	113906	Nathaniel Barnes towed vehicle	197.25
01-06-02	Lloyd's Quick Lube	114198	oil change #12	66.49
01-06-02	Lloyd's Quick Lube	114199	oil change #5	69.49
01-06-02	McGregor Ins Group, LLC	113935	Notary Bond Ashley Martin rein	30.00
01-06-02	OK DEPT OF PUBLIC SAFETY	113951	O'let's usage	395.00
01-06-02	OK Tax Commission	114173	2023 Dodge Durango tag	46.00
01-06-02	Southern Uniform & Tactical	112617	Coat	183.98
01-06-02	Southern Uniform & Tactical	113932	Black-Strikerbolt GTX 6	259.99
01-06-02	Vinita Rotary Club	113985	1/2 Monthly dues-Mark Johnson	26.50
01-06-02	Wal Mart Community-Capital One	113893	AC airfilter, trash bags	23.71
01-06-02	Wal Mart Community-Capital One	113848	office supplies	107.21
01-06-02	Wal Mart Community-Capital One	114167	Frames (2)	10.54
01-06-03	1-VOIP Enhanced Services LLC	113984	Land Lines - Police Dept	197.87

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
POLICE				
01-06-03	CULLIGAN OF JOPLIN	113930	bottled water-PD	21.00
01-06-03	CULLIGAN OF JOPLIN	114215	Water-Police Dept	39.00
01-06-03	Public Service Company of Okla	114005	***.*54-468-0	243.36
01-06-03	Verizon Wireless 5436	113983	Cell Phones Police Dept	501.68
01-06-04	Fleet Services	113994	Fuel-Police Dept	3,324.13
01-06-20	RCB	114127	loan 4199519 19 Charge/20 Dura	915.90
01-06-20	RCB	114128	loan 10309375 2 Police units	1,345.85
01-06-20	RCB	114126	loan 4199006 21 Dodge Durango	597.30
Total	POLICE			<u>121,375.24</u>
FIRE				
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 04/21/2023	28,407.06
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 04/07/2023	28,900.76
01-07-02	66 Apparel	114141	Hoodie, Matt Bible	35.00
01-07-02	66 Apparel	114140	T-shirt, hoodie Cunningham	61.00
01-07-02	Aaron Erwin, Aaron's Extermina	113953	Spray for Pests-Fire Dept	45.00
01-07-02	ACE TOWN & COUNTRY	114210	air chuck fitting	7.99
01-07-02	ACE TOWN & COUNTRY	113827	boot-backpack blower	22.99
01-07-02	ATWOODS	114159	Rotella Eng #5	48.99
01-07-02	AUTOMOTIVE SUPPLY PARTS	114185	antifreeze-Eng 5, tanker 3	55.38
01-07-02	AUTOMOTIVE SUPPLY PARTS	114158	Credit Rotella Eng #5	(48.99)
01-07-02	Bank of America Business Card	113952	Adobe Monthly fee	29.99
01-07-02	Bank of America Business Card	114218	Google G Suite	78.00
01-07-02	Bowlin, Dayton	113925	EMT License bonus	250.00
01-07-03	1-VOIP Enhanced Services LLC	114104	Land Lines-Fire Dept 2674	11.30
01-07-03	OK NATURAL GAS CO	114094	210178014116670664	256.46
01-07-03	Public Service Company of Okla	114007	***.*67-402-0-6	183.44
01-07-03	Verizon Wireless 2264	114113	Cell Phone-IPADS-Fire Dept	139.57
01-07-04	Fleet Services	113995	Fuel-Fire Dept	1,327.11
Total	FIRE			<u>59,811.05</u>
STREET				
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 04/11/2023	16,098.87
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 04/07/2023	10,776.99
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 04/21/2023	10,956.83
01-08-02	Associated Supply Co, Inc	114147	box blade blades	774.40
01-08-02	AUTOMOTIVE SUPPLY PARTS	113889	DEF, powersteering fluid,filte	642.12
01-08-02	Clean Uniform Company	114067	Uniform Rental-Street Dept	60.68
01-08-02	Ergon Asphalt & Emulsions Inc	114194	CRS2	1,113.79
01-08-02	Ergon Asphalt & Emulsions Inc	114152	CRS2	1,090.45
01-08-02	Midway Power Equipment	113928	Speed Feed 400 bulk	95.96
01-08-02	Rolling Prairie	114223	clean filters-Street Dept	23.45
01-08-02	Rolling Prairie	113801	clean filters-Street Dept	52.35
01-08-02	Sam's Tire Shop, LLC	113919	repair flat Backhoe	35.00
01-08-02	SCURLOCK INDUSTRIES	113922	3-15 inch culverts	360.00
01-08-02	SMITH DISTRIBUTING CO	113837	chainsaw part	33.06
01-08-02	Vogel Oil/CPP	113917	55 gal Rotella oil	700.00
01-08-03	1-VOIP Enhanced Services LLC	114105	Land Lines-Street Dept 6580	11.30
01-08-03	OK NATURAL GAS CO	114095	211176318185623164	99.05
01-08-03	Public Service Company of Okla	114008	***.*04-700-0-6	82.43
01-08-03	Public Service Company of Okla	114009	***.*04-700-0-3	272.16
01-08-03	Verizon Wireless 2264	114114	Cell Phone-Street Dept	25.02
01-08-04	Fleet Services	113996	Fuel-Street Dept	1,957.32
Total	STREET			<u>45,261.23</u>
GENERAL GOVERNMENT				
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 04/21/2023	4,483.92
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 04/07/2023	4,595.44

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
GENERAL GOVERNMENT				
01-12-02	Aaron Erwin, Aaron's Extermina	113960	Spray for Pests-City Hall	60.00
01-12-02	ACE TOWN & COUNTRY	113901	light bulbs	33.98
01-12-02	Arlan Company Inc	114177	white sealer-pool	337.96
01-12-02	BancFirst	114187	mail 1099's to IRS	10.44
01-12-02	Bank of America Business Card	113927	Zoom One Pro Annual	149.90
01-12-02	Bank of America Business Card	113914	66 Apparel, retirement plaque	20.00
01-12-02	Bank of America Business Card	113915	Reasons, retirement party	69.27
01-12-02	Bank of America Business Card	114219	Apple I Cloud Storage	0.99
01-12-02	Bank of America Business Card	114220	Callcentric fax lines	20.00
01-12-02	Craig Co Election Board Sec.	114258	Election 4/4/2023	842.43
01-12-02	OK Employment Security Comm	114160	Unemployment 1st QTR 2023	4,762.38
01-12-02	OK TAX COMMISSION	114222	Library Sales Tax March 2023	0.79
01-12-02	OLD REPUBLIC SURETY GROU	114259	CBB2030331 City Clerk Office B	485.00
01-12-02	Positronix Technology, Inc.	114144	Cloud backup subscription	28.08
01-12-02	Positronix Technology, Inc.	113980	Services	2,500.00
01-12-02	QUILL CORPORATION	113913	staples,paper towels,tp, toner	380.50
01-12-02	SEQUOYAH SOFTWARE & CO	113981	Services-EBPP fee	280.00
01-12-02	U S POST OFFICE	113968	3 rolls Forever Stamps	189.00
01-12-02	VINITA DAILY JOURNAL	114142	renew 1 year subscription	120.00
01-12-03	1-VOIP Enhanced Services LLC	114107	Land Lines-City Hall	158.05
01-12-03	OK NATURAL GAS CO	114096	211176323185623518	377.31
01-12-03	Public Service Company of Okla	114023	***.*50-011-0	5.79
01-12-03	Public Service Company of Okla	114017	***.*79-642-0	5.79
01-12-03	Public Service Company of Okla	114025	***.*95-812-0	5.79
01-12-03	Public Service Company of Okla	114024	***.*02-013-0	5.79
01-12-03	Public Service Company of Okla	114022	***.*58-336-0	5.79
01-12-03	Public Service Company of Okla	114020	***.*23-644-0	5.79
01-12-03	Public Service Company of Okla	114021	***.*89-771-0	5.79
01-12-03	Public Service Company of Okla	114018	***.*40-353-0	5.79
01-12-03	Public Service Company of Okla	114016	***.*00-605-0	5.79
01-12-03	Public Service Company of Okla	114015	***.*36-511-8	5.79
01-12-03	Public Service Company of Okla	114014	***.*24-524-0	5.79
01-12-03	Public Service Company of Okla	114013	***.*41-399-0	5.79
01-12-03	Public Service Company of Okla	114012	***.*01-402-0-6	759.43
01-12-03	Public Service Company of Okla	114006	***.*49-561-1-4	85.49
01-12-03	Public Service Company of Okla	114019	***.*10-651-0	5.79
01-12-03	Verizon Wireless 2264	114112	Cell Phone-Allen Goforth	45.13
01-12-04	Craig Co Clerk	113966	Ambulance Subsidy	8,640.00
01-12-06	COMPSOURCE OKLAHOMA	114065	Workers Comp	14,627.00
01-12-16	DOCSENIOR SERVICES	113967	per Contract	833.33
01-12-20	GT DISTRIBUTORS-Austin	112962	16 Glock, TAC light,holsters	17,727.04
01-12-20	Positronix Technology, Inc.	114257	Cable, Wall charger plug-counc	177.39
01-12-22	Ron's Heat & Air	113905	service call Kitchen-Senior Ci	440.00
01-12-22	Bank of America Business Card	113831	Amazon-Computer	1,500.00
01-12-22	Bible, Matthew W	114248	35 Runs	875.00
01-12-22	Copeland,Bill	114244	5 Runs	125.00
01-12-22	Cunningham, Hayden	114240	Reimburse EMT test	104.00
01-12-22	Gover, Lacey	114249	12 Runs	300.00
01-12-22	Harris, Deriek	114234	10 Runs	250.00
01-12-22	Harris, Deriek	114226	R&R Coordinator April 2023	1,000.00
01-12-22	Harris,Deriek	114255	reimburse CMC Vortex Class	899.00
01-12-22	Hart, Joseph	114242	4 Runs	100.00
01-12-22	Hart, Joseph	114250	Reimburse Medical Insurance	346.43
01-12-22	Huxtable, Kevin	114225	R&R Coordinator April 2023	1,000.00
01-12-22	Lee, Josh	114253	reimburse Sprat Class Hotel	1,955.78
01-12-22	Lee, Josh	114254	reimburse CMC Vortex Class	899.00
01-12-22	Lee, Josh	114251	Sprat Class rental car	767.22
01-12-22	Lee, Josh	114252	reimburse Sprat Class Airfare	997.50

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
GENERAL GOVERNMENT				
01-12-22	Lee, Josh D	114233	8 Runs	200.00
01-12-22	Lee, Josh D	114232	Medical Insurance Reimbursemen	625.00
01-12-22	Mendell, Phillip Lee	114231	Medical Insurance Reimbursemen	378.30
01-12-22	Mendell, Phillip Lee	114241	6 Runs	150.00
01-12-22	OSU	114256	Fire Fighter II Academy	5,000.00
01-12-22	Parker, Bryar Lynn	114238	8 Runs	200.00
01-12-22	Powers, Jessica	114239	2 Runs	50.00
01-12-22	Powers, Jessica	114229	Medical Insurance Reimbursemen	236.60
01-12-22	Prince, Brian	114230	Medical Insurance Reimbursemen	330.00
01-12-22	Prince, Brian	114243	1 Run	25.00
01-12-22	Rinehart, Daniella Brianne	114237	2 Runs	50.00
01-12-22	Rinehart, Daniella Brianne	114228	Medical Insurance Reimbursemen	348.76
01-12-22	Rinehart, Zachary Todd	114246	8 Runs	200.00
01-12-22	Starks, Tyton Howard	114247	7 Runs	175.00
01-12-22	Wallis, Christopher J	114236	14 Runs	350.00
01-12-22	Ward, Drake	114235	2 Runs	50.00
01-12-22	Weaver, Jason J	114245	2 Runs	50.00
01-12-22	Weaver, Jason J	114227	Medical Insurance Reimbursemen	375.00
Total	GENERAL GOVERNMENT			83,228.11
LIBRARY				
01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 04/21/2023	3,930.98
01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 04/07/2023	4,190.88
01-13-02	Aaron Erwin, Aaron's Extermina	113954	Spray for Pests-Library/Museum	55.00
01-13-02	Bank of America Business Card	113898	Amazon library supplies	4.99
01-13-02	Bank of America Business Card	113898	Amazon library supplies	23.57
01-13-02	Bank of America Business Card	113793	Amazon cleaning supplies	53.52
01-13-02	Faronics	114209	renewal computer license	231.00
01-13-02	LAKELAND OFFICE SYSTEMS	113982	Monthly contract, overage	46.21
01-13-02	Wal Mart Community-Capital One	113838	cleaning supplies, wood stain	78.76
01-13-03	1-VOIP Enhanced Services LLC	114108	Land Lines-Library 2115	11.30
01-13-03	OK NATURAL GAS CO	114097	210178013116670527	723.31
01-13-03	Public Service Company of Okla	114026	***.*96-402-0-7	312.38
01-13-06	Baker & Taylor	113835	Books	113.69
01-13-06	Wal Mart Community-Capital One	113895	Movies	49.92
Total	LIBRARY			9,825.51
PARKS/CEMETERY				
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 04/21/2023	6,271.88
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 04/07/2023	8,204.67
01-14-02	Aaron Erwin, Aaron's Extermina	113959	Spray for Pests-Attucks Restro	10.00
01-14-02	Aaron Erwin, Aaron's Extermina	113958	Spray for Pests-Sports Concess	25.00
01-14-02	Aaron Erwin, Aaron's Extermina	113957	Spray for Pests-Cemetery Offic	20.00
01-14-02	Aaron Erwin, Aaron's Extermina	113955	Spray for Pests-Southpark Rest	20.00
01-14-02	ATWOODS	114135	cleaning supplies,ballcock val	29.75
01-14-02	ATWOODS	114207	PTO coupler	38.99
01-14-02	ATWOODS	114206	pump fittings, spray rig	180.46
01-14-02	Clean Uniform Company	114069	Uniform Rental-Cemetery	61.80
01-14-02	Fastenal Company	114181	1/2 pallett water-Parks/Cemete	241.92
01-14-02	Grand Nation	114146	Cam Summers drug screen	30.00
01-14-02	Green Country Spine	114145	Gene Hernandez Physical	85.00
01-14-02	Hiseley Customs	114136	video surviellance parks-signa	699.00
01-14-02	Springdale Tractor Co	114216	shaft and crosskit	855.83
01-14-02	T H ROGERS LUMBER CO	113792	self tap screws,cleet	8.99
01-14-02	The Outback Co., LLC	113970	Toilet Rental Parks	200.00
01-14-02	WARREN CAT	114217	window glass Rht Dr	457.94
01-14-03	Public Service Company of Okla	114033	***.*25-482-0-3	48.55
01-14-03	Public Service Company of Okla	114027	***.*67-231-0-1	99.31

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
PARKS/CEMETERY				
01-14-03	Public Service Company of Okla	114034	***-*50-270-0-8	50.54
01-14-03	Public Service Company of Okla	114035	***-*67-402-0-8	21.23
01-14-03	Public Service Company of Okla	114036	***-*68-302-0-3	52.48
01-14-03	Public Service Company of Okla	114037	***-*88-322-0-8	113.81
01-14-03	Public Service Company of Okla	114038	***-*97-928-0-5	21.42
01-14-03	Public Service Company of Okla	114039	***-*64-600-0-0	21.71
01-14-03	Public Service Company of Okla	114040	***-*64-600-1	8.71
01-14-03	Public Service Company of Okla	114041	***-*67-402-0-3	8.71
01-14-03	Public Service Company of Okla	114042	***-*50-270-0-3	27.06
01-14-04	Vogel Oil/CPP	114003	Fuel- Cemetery/Parks	2,958.44
Total	PARKS/CEMETERY			20,873.20
AIRPORT				
01-15-02	The Outback Co., LLC	113969	Toilet Rental Airport	100.00
01-15-03	Public Service Company of Okla	114031	***-*80-873-0-7	41.04
01-15-03	Public Service Company of Okla	114028	***-*06-362-0-6	62.02
01-15-03	Public Service Company of Okla	114029	***-*06-362-0-4	23.30
01-15-03	Public Service Company of Okla	114030	***-*26-362-0-4	30.94
Total	AIRPORT			257.30
SWIM POOL				
01-16-02	Aaron Erwin, Aaron's Extermina	113956	Spray for Pests-Swimming Pool	25.00
01-16-03	OK NATURAL GAS CO	114098	210179188116772973	145.71
01-16-03	Public Service Company of Okla	114032	***-*84-600-0-5	65.85
01-16-03	Verizon Wireless 2264	114117	Cell Phone-Swimming Pool	25.03
Total	SWIM POOL			261.59
PELIVAN CONTRACT				
01-18-07	GRAND GATEWAY ECONOMIC	113972	per Contract	4,868.75
Total	PELIVAN CONTRACT			4,868.75
ZONING				
01-19-02	Cordray, Tony	114172	805 S Scraper Mobile home	25.00
01-19-02	Cresap, Keith	114170	805 S Scraper Mobile home	25.00
01-19-02	Flock, Mike	114168	805 S Scraper Mobile home	25.00
01-19-02	Lawson, Joe	114171	805 S Scraper Mobile home	25.00
01-19-02	VINITA DAILY JOURNAL	114176	Brd of Adj 805 S Scraper	28.60
01-19-02	YOUNG, BOB	114169	805 S Scraper Mobile home	25.00
Total	ZONING			153.60
SENIOR CITIZENS				
01-40-03	OK NATURAL GAS CO	114099	210173832116330745	496.45
01-40-03	Public Service Company of Okla	114043	***-*25-711-0-7	21.23
01-40-03	Public Service Company of Okla	114044	***-39-600-0-1	224.17
01-40-03	Public Service Company of Okla	114045	***-*39-600-0-6	455.91
01-40-07	Senior Citizens Center	113973	per Contract	3,116.51
Total	SENIOR CITIZENS			4,314.27
FINANCE OFFICER				
01-42-02	Hood & Associates, CPA's P.C.	114088	Finance Accounting	2,250.00
Total	FINANCE OFFICER			2,250.00
CODE COMPLIANCE				
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 04/21/2023	2,466.76
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 04/07/2023	2,615.63
01-43-02	BancFirst	114188	certified mail-nuisances	44.01
01-43-02	Bank of America Business Card	114221	Hotel 3/29-3/31	238.00
01-43-02	Clean Uniform Company	114070	Uniform Rental-Compliance/Code	12.60
01-43-02	Goforth, Henry	113931	reimburse food-training	22.61
01-43-02	OTA PIKEPASS	114078	Toll Fee-Code Enforcement	2.00

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
CODE COMPLIANCE				
01-43-02	T H ROGERS LUMBER CO	114162	wooden stakes	31.74
01-43-02	Wal Mart Community-Capital One	113849	phone case	49.97
01-43-03	Verizon Wireless 2264	114118	Cell Phone-Compliance/Code Enf	130.05
01-43-04	Fleet Services	113997	Fuel-Compliance/Code Enf	220.41
01-43-31	Craig Co Clerk	114276	release lien 132 S Foreman	18.00
01-43-31	Craig Co Clerk	114275	release lien 309 E Illinois	18.00
01-43-31	VINITA DAILY JOURNAL	113758	Demo bids	180.00
Total CODE COMPLIANCE				6,049.78
STREET & ALLEY				
01-50-03	Public Service Co of Oklahoma	114064	***-*11-541-0-1	3,680.92
01-50-03	Public Service Company of Okla	114047	***-*53-639-0-6	277.45
01-50-03	Public Service Company of Okla	114046	***-*39-345-0-1	27.35
01-50-03	Public Service Company of Okla	114049	***-*60-331-0-2	79.94
01-50-03	Public Service Company of Okla	114050	***-*86-838-0-5	5.17
01-50-03	Public Service Company of Okla	114048	***-*22-284-0-2	71.42
01-50-03	SignalTek, Inc.	113974	Traffic Control	120.00
Total STREET & ALLEY				4,262.25
SALES TAX CIP				
05-32-08	Livingston Plumbing LLC	114224	waterline 300/400 blk Gunter	27,140.00
05-32-08	RCB	113975	Lease Agreement #4173985	3,794.31
05-32-10	Aaron Richard Mears	114154	Top.Survey,Admin Svcs,Attuck/	6,500.00
Total SALES TAX CIP				37,434.31
FIRE DEPARTMENT GRANT				
08-07-02	Bank of America Business Card	113830	Amazon-Computer	1,149.99
Total FIRE DEPARTMENT GRANT				1,149.99
LIBRARY GRANT				
15-55-02	Bank of America Business Card	113899	Amazon - Natl Library Week Pri	573.69
15-55-02	Bank of America Business Card	113899	Amazon - Natl Library Week Pri	184.73
15-55-02	Bank of America Business Card	113840	refund Hotel Library conf pd F	(666.18)
15-55-02	Finer Arts of Oklahoma	113903	Summer Reading Program	250.00
15-55-06	Baker & Taylor	114211	Books, Donations	32.89
Total LIBRARY GRANT				375.13
REVOLVING FUND				
30-00-30	Blue Cross and Blue Shield	113976	Ins Premiums-Retirees,Cobra	567.20
30-00-30	Blue Cross and Blue Shield	113977	Ins Premiums-Skip Briley	62.62
30-00-30	Blue Cross and Blue Shield	113978	Ins Premiums-John Siwft	30.31
30-00-30	MetLife	113979	Ins Premiums-retirees	238.94
30-00-30	OK Uniform Building Code Comm	114134	(8) Permits issued March 2023	32.00
Total REVOLVING FUND				931.07
HOTEL/MOTEL TAX				
67-67-01	Boyce Investments	114103	Billboard	375.00
67-67-01	CivicPlus, LLC	113926	standard Annual Fee Renewal	2,362.50
67-67-01	Eastern Trails Museum, Inc.	113989	Monthly Support	1,600.00
67-67-01	LOCKE SUPPLY CO	113816	install Antique light pole Wi	6,134.58
67-67-01	McGlasson,Terry Concrete	114273	Sidewalk Attucks Park	1,170.00
67-67-01	McGlasson,Terry Concrete	114274	Sidewalk North Park	1,710.00
67-67-01	Public Service Company of Okla	114051	***-*54-245-0	21.23
67-67-01	Public Service Company of Okla	114053	***-*50-354-0	21.23
67-67-01	Public Service Company of Okla	114054	***-*47-177-0	37.96
Total HOTEL/MOTEL TAX				13,432.50
POLICE GRANT				
70-17-01	CMI, Inc	113929	Intox 1800 kit w/case	450.00
70-17-01	L & L Pawnshop	114175	Ammunition-grant fund	294.00

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
Total	POLICE GRANT			<u>744.00</u>
POLICE RESERVE				
84-76-76	Bank of America Business Card	114150	Midway USA-slings,lights	<u>380.73</u>
Total	POLICE RESERVE			<u>380.73</u>
METER DEPOSIT REFUND				
95-00-02	Anna Hoekstra	INV160457	meter dep ref @ 720 W Tahleuq	7.44
95-00-02	Benjamin Sooter	INV160462	met4r dep ref @ 147 S Brown	100.00
95-00-02	Breanna Chapman	INV160459	meter dep ref @ 535 N Gunter	1.38
95-00-02	Chad Tanner	INV160458	meter dep ref @ 521 N Scraper	100.00
95-00-02	Desiree Kuhn	INV160460	meter dep ref @ 826 W North	7.44
95-00-02	Ivette Martinez	INV160454	meter dep ref @ 614 S Brewer	53.72
95-00-02	Robert Shearhart	INV160456	meter dep 2nd meter dep ref @	107.44
95-00-02	Samantha Snodderly	INV160461	meter dep ref @ 416 N Thompson	44.04
95-00-02	Shannon Chassaniol	INV160463	meter dep ref @ 315 N Gunter	41.11
95-00-02	VINITA UTILITIES AUTHORIT	INV160464	meter dep ref @ March 2023	1,964.99
95-00-02	Wyatt & Bailey Guthrie	INV160455	meter dep ref @ 608 W Sequayah	<u>7.44</u>
Total	METER DEPOSIT REFUND			<u>2,435.00</u>
VINITA LAKE PARK				
98-98-02	Craig Co Rural Water Dist #2	114102	Acct 1500101 442050 E 240 Rd	23.19
98-98-02	McGlasson,Terry Concrete	114272	Sidewalk Lake Park	3,375.00
98-98-02	NE Okla Electric Cooperative	114080	940451 Vinita Lake Park	39.00
98-98-02	The Outback Co., LLC	113971	Toilet Rental Lake Park	<u>200.00</u>
Total	VINITA LAKE PARK			<u>3,637.19</u>
Grand Total				<u><u>497,554.81</u></u>



114256

Invoice

Oklahoma State University
Fire Service Training
1723 West Tyler
Stillwater, OK 74078-8041
800-304-5727
fax 405-744-7377
www.osufst.org

Invoice #: 087038
Purchase Order #:
Prepared On: 4/19/2023
Prepared by: V. Adair
Coordinator: P. Metcalf
FEI: 73-6017987

Bill To:
Vinita Fire Dept
203 West Canadian Ave
Vinita, OK 74301-3715

Qty	Description	Unit Price	Amount
1	Fire Fighter II Academy (87038), starting 3/6/2023, held at Jack & Dolores Lee Community Room Event Price	\$5,000.00	\$5,000.00
Subtotal			\$5,000.00
Total			\$5,000.00

10 Firefighter's in class @ \$500 each:

- Matthew Bible
- Dayton Bowlin
- Lane Enyart
- Lacey Gover
- Phillip Mendell
- Jessica Powers
- Daniella Rinehart
- Zachary Rinehart
- Tyler Stephens
- Christopher Wallis



SAFER Funds

Please remit payment to:
Oklahoma State University
Office of the Bursar
113 Student Union
Stillwater, OK 74078
405-744-5993

For online credit card or webcheck payments, please go to the following website:
www.bursar.okstate.edu

Cards accepted are: Mastercard, American Express and Discover

Thank you for your business!



2023-24 Service Fees for Vinita

How Does It All Add Up?

Base	\$ 625.00
Sales Tax Formula	\$ 6,246.69
Use Tax Formula	\$ 107.51
Per Capita	\$ 207.72
Service Fees	\$ 7,186.92

The following formula was used to figure your 2023-24 service fees:

2020 Census Population	5,193
2022 Total Sales Tax Receipts	\$ 3,748,011.74
2022 Use Tax Receipts	\$ 322,525.15
2022 Municipal Sales Tax Rate	3 %

Base = \$ 625.

Sales Tax Formula = 2022 Total Sales Tax Receipts divided by 2022 Municipal Sales Tax Rate times .005.

Use Tax Formula = 2022 Total Sales Tax Receipts divided by 2022 Municipal Sales Tax Rate times 0.001.

Per Capita = 2020 Census Population times .04.

If a payment plan works best, please feel free to contact OML and make those arrangements.

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP 2023 Election of THREE Trustees For a three-year term starting July 1, 2023

The biographical sketch on the next page for each nominee was written by the person who made the nomination. YOU MAY VOTE FOR THREE (3) NOMINEES.

_____ TIM LYON, City Manager, City of Midwest City (Incumbent)

_____ PAM POLK, City Manager, City of Collinsville (Incumbent)

_____ JUSTIN BATTLES, Assistant City Manager, City of Mustang

_____ BRIAN LINLEY, City Manager, City of Choctaw

_____ RUSS MEACHAM, Chief Financial Officer, City of Perry

_____ ELIZABETH SLOAT, City / Court Clerk, City of Healdton

SIGN AND ATTEST

Ballot cast by the governing body of the municipality of

Signed: _____
Mayor

Attested: _____ Date: _____, 2023
Clerk

FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT.

Your Ballot must be received by the OMAG no later than *May 15, 2023*, by:

- (1) emailing the ballot to elections@omag.org;**
- (2) sending the ballot to OMAG by mail to 3650 S. Boulevard, Edmond, OK 73013; or**
- (3) sending a facsimile of the ballot to OMAG at (405) 657-1401.**

SEE REVERSE FOR BIOGRAPHICAL SKETCHES

BIOGRAPHICAL SKETCHES

TIM LYON (Incumbent) Tim Lyon has over 38 years of local government experience specializing in Risk Management, a M.A. in Political Science, and is an accredited City Manager. For the past 23 years, Tim has served Midwest City as the Human Resources Director, Assistant City Manager, and now as the City Manager. **(Midwest City participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

PAM POLK (Incumbent) Pam Polk, the ICMA credentialed Collinsville City Manager since 2005, has served Oklahoma municipalities for over 26 years. She currently serves as the Vice-President of OML and was named City Manager of the Year in 2017 and the Oklahoma Women in Municipal Government Woman of the Year in 2020. **(Collinsville participates in the Municipal Property Protection Plan, the Municipal Liability Protection Plan, and the Workers' Compensation Plan.)**

JUSTIN BATTLES Justin Battles is passionate about communities and working with others. As Mustang's Assistant City Manager, he understands the demands cities and towns face continually. Justin has over 20 years of city government experience including tort claims, infrastructure, capital projects and parks. He is a member of CMAO and ICMA. **(Mustang participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

BRIAN LINLEY Brian Linley assumed the duties of City Manager of the City of Choctaw and Executive Director Choctaw Utilities Authority on July 1, 2022. As City Manager and Executive Director, he leads a staff of just over 70 to oversee and direct Public Safety, Public Works, Parks and Recreation, and Planning. **(Choctaw participates in the Municipal Property Protection Plan, the Municipal Liability Protection Plan, and the Workers' Compensation Plan.)**

RUSS MEACHAM Russ Meacham, CPA, has served as the CFO for the City of Perry since June 2008. Russ also serves as a consultant to over 40 municipalities across the state, assisting them with their financial needs. Russ's career began at Deloitte & Touche after graduation from the University of Oklahoma. **(Perry participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

ELIZABETH SLOAT Elizabeth Sloat has worked for the City of Healdton for 12 years. While working for the city she has earned her state certifications for City and Court Clerk. She has also earned her bachelor's degree in Business Administration and is currently working on her Master's in Public Administration. **(Healdton participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

parks, cemetery and, street Report

To whom it may concern since the last council meeting the crews have been busy

- . spraying cemetery and animal control yard for unwanted grass and weeds
- . doing dirt work and putting down grass seed around the new bathrooms in the parks. doors are unlocked and ready for public use.
- . box blading alleys
- . patching streets mainly focusing on the 400 and 500 blocks of n miller.
- . digging and locating graves
- . cleaned up the old fence and scrap metal behind the animal control yard.
- . mowing water towers-City Hall-sports complex and high spots in the parks
- . rebuilding a brush hog that was damaged last mow season.
- . getting lake park ready for badges and bobbars
- . hauling the street departments new 6-wheel dump truck to holt trucking in Tulsa for repairs under warranty
- . calling in locates for new driveway culverts and ditch work.
- . and all the other everyday duties

Council Meeting

May 2nd, 2023

Employee's

An interview was conducted on April 20th for the position of Patrol Officer. The interview board was Terry Young, Allen Goforth, Lt. Det. Jared Langley, Lt. Pat Garrett, and Ptl. Danial Garrett. The interview board submitted their recommendation to proceed to the next level of the interview process with William Michael Cantrell III. William was administered the physical agility exam as designed by C.L.E.E.T. by Lt. Pat Garrett. William had a time of 1 minute and 20 seconds. I conducted a Chiefs interview and extended a job offer. The Offer was accepted by William and he will start May 2nd of 2023.

Vehicles

All vehicle's are in working order. We received the last New Durango order in 2022 for this budget year. I am sending both units out to be equipped.

Training

The Vinita Police Department did not have training for the month of April.

Grants

I filed for a \$10,000.00 JAG Grant through the Federal Government for the purchase of a new laptop and an in-car radio for the patrol division. I have filed for a Federal Grant to pay for next budget year's lease of the Lenslock body camera system. I attempted to file for the Cresap Foundation grant on behalf of the needs of Animal Control but the deadline has already passed. I also filed a grant to Saint Francis Hospital and am waiting their response.

I have applied for a grant through Wal-Mart in the amount of \$5000.00 to help purchase Active Shooter equipment for the Department. Wal-Mart has approved the grant in the amount of \$5,000.00 for Active Shooter equipment for training. The funds will be used to purchase ammunition for training and to purchase Simulation firearms for the purpose of training Officers in Active Shooter Response.

The F.O.P. filed for and received a \$25,000.00 grant from Cherokee Nation to upgrade the Firearms range. This will lay cement from the last upgrade out to the 27 yard line. They intend to add gravel to a parking area and a pathway to the targets for the instructors. Doing this allows for the use of the range year round. It also makes it easier for Officers to clean the range after shooting. I would would be wrong if I didn't say these

upgrades are not also about pride. Many agencies use our range. To be able to provide a well maintained Range to Officers in Northeast Oklahoma is saying something. And to do it without costing the citizens of Vinita money is always our number 1 goal.

I have filed for a grant with Cherokee Nation on behalf of Craig County 911 in the amount of \$14,000.00. Cherokee Nation has approved the grant. This grant will be used by Craig County 911 to purchase and install two A/C units on the ground which will be used to maintain the temperature of the 911 servers and City of Vinita server rooms. It is very important for the server rooms to be kept at temperature to avoid system failure. That failure could cost lives and millions in repair cost.

We have currently submitted a grant request in the amount of \$10,000.00 to REC Round Up. This is for the purchase of new laptops. The original cost for the laptops and accessories was \$80,000.00 and this was paid through a federal grant. The laptops are now three years old. I am attempting to purchase 3 laptops a year through grants to keep us from having any replacement costs.

I am working with Craig County 911 to completely replace the 911 dispatch systems located in 911 dispatch. We have received our first quote and are waiting for the 2nd quote. When we receive the quotes I will be filling for a \$180,000.00 grant through the State 911 board on behalf of Craig County 911. I expect to file no later than May.

Community Involvement

On April 7th Officers went to Will Rogers to continue the program of involvement in the schools. This consisted of games with firefighters, teachers, children, and police. I met with the staff running the Day Center. I am working with them to find grant opportunities to help them make much needed repairs. I am working on a program to get the Officers involved with the Day Center.

April 29th was Badges and Bobbers. We received cash donations from East side Coffee, Extreme Diesel, Larry's Body Works, and TSET for the purchase of prizes. Hot dog buns and condiments were donated by Carters Food. Pop and Ice was donated by Shout and Sack. Wal-Mart provided a \$50.00 gift card for paper plates and chips. Atwoods provided the bottle water. The cooking and hot dog meat was provided by Lenard Logan and Allen Goforth. Austin from State Farm provided the prize of 2 lifetime hunting and fishing licenses. Cherokee Nation Wildlife provided fishing poles for the kids. Oklahoma Wildlife provided the bait and archery. Officers

from Craig County Sheriffs Office, Oklahoma Wildlife, Cherokee Nation Wildlife, GRDA, and Vinita Police Department were in attendance to fish. While shopping for the prizes with Austin Fish and Wildlife, Lt. Pat Garrettt, and Ptl. Kara Fields a citizen approached and made a cash donation of \$100.00. Since this will be sent out prior to the event the outcome will be given in City Council.

Promotions

No promotions this month. I currently have 3 unfilled positions at Patrol Sgt. Promotions have not been done due to the F.O.P. contract requiring 3 years with the Department prior to being eligible.

General



Vinita Fire Department
203 W. Canadian Ave
918-256-2674
www.vinitafire.com
chief@vinitafire.com

Hello Mayor and Council,

We were very fortunate to get some much-needed rain! This helps tremendously as we move through grass fire season into warmer temperatures. Day-to-day operations continue to run smoothly. I have attached monthly incident reports for the month of April below. Keep in mind we still have three days left for this month that will not show up on the final number of incidents for the month. I will give that number to you all at the meeting Tuesday evening. Things to look for in the month of May, include our annual hose testing and hydrant flushing. We will start hydrant flushing the second week of May. This will take two weeks to complete, and then we will move right into hose testing the fourth week of May.

Incidents

As of Friday, the 28th at we have responded to 120 emergency incidents for the month of April, again we still have three days left for the month. I have provided a report showing last year's call numbers and the current years up to today. Last year we ran 68 incidents for the month of April. The animal rescue that you will see on the incident list was a raccoon removal from behind a fireplace insert. I want to take this opportunity to brag on some of my men. This is not normally what we do, but an elderly lady called upon us to help her investigate a funny noise coming from behind her fireplace. Upon investigation we found a momma raccoon and some babies. We have a volunteer on our roster that does this for a side job, so he was able to come in and help us out with the removal.

Personnel

Again, we still have one employee undergoing physical therapy for a work-related knee injury. He continues therapy for the next six weeks and will be reevaluated. I will as always keep you updated on this. Just a reminder, this employee is still working full duty, without any restrictions, but still under a doctor's care for the work-related injury.

Apparatus

All trucks are good and operational currently, the mechanic is still working on the transfer switch for ladder-1. I had hoped for our ladder truck to be finished by this week, but the mechanic is running behind and plans to be finished up by next Thursday.

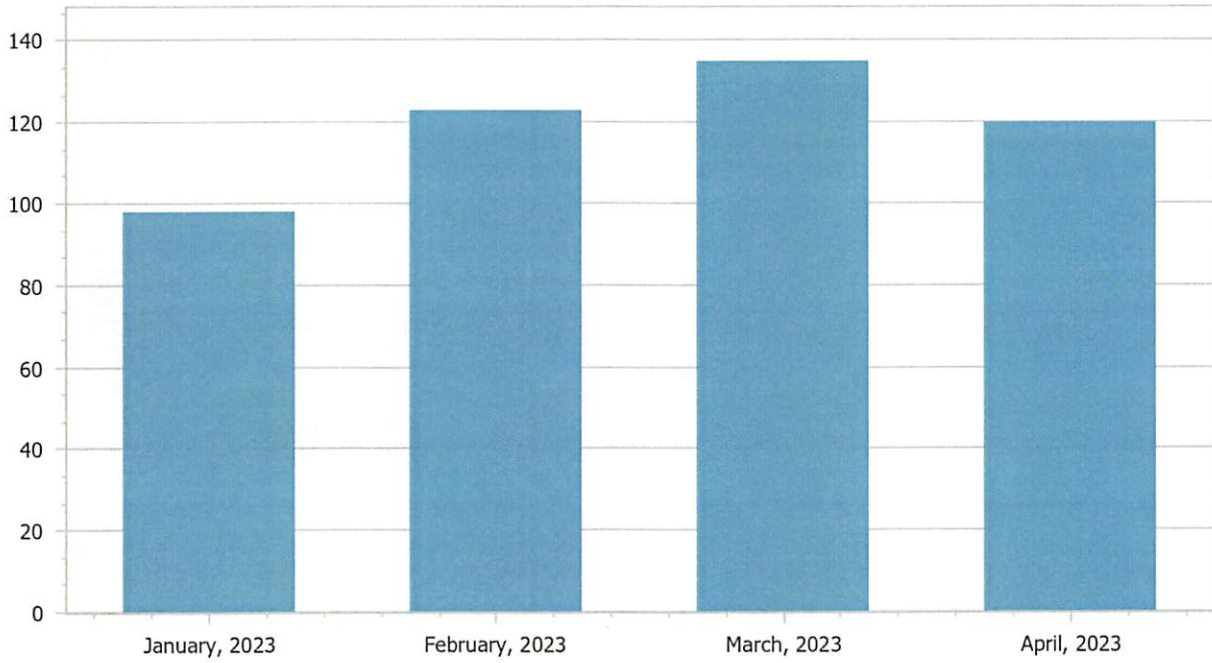
Classes & Training

Our next scheduled training will be in June. This class will be a confined space class hosted by our department, taught by CMC. This class will be held at the Pryor Vo-tech Center.

Community

Please reach out if you have any questions.
Thank you.

Incident Reports by Month



2023	Number of Incidents
January	98
February	123
March	135
April	120



Code Report

April 14, 2023, to April 27, 2023

Inspected Electrical at new residential construction.

Inspected Electrical at new residential construction.

Inspected rough plumbing at new residential construction.

Inspected post tension cables on a concrete slab for new residential construction.

Inspected replacement of sewer line to main for a business.

Inspected a gas line pressure test on a residential dwelling.

Mowed the grass on the following city owned lots:

- I. 2nd & Canadian NW corner
- II. 218 N. Second
- III. 313 N. Second
- IV. 337 N. Second
- V. 622 N. Scaper.

Inspected water and sewer line installation at a residence.

Inspected the top-out of plumbing at a new residential construction.

Inspected the top-out of plumbing at a new residential construction. This one I found the water lines either were not pressurized or had a leak. I notified the contractor and he said he would investigate the problem and get it corrected. He will call when he is ready for reinspection.

Meet with a property owner wanting to build a two-car garage next to his dwelling. While reviewing the building permit application and plans it appeared the setback from the property line would be close if it would fit at all. The property owner and I measured the distance where he plans to build. After getting the measurement the new construction will fit. I told the property owner I would approve his building permit and he could purchase his permit from city hall.

Inspected temporary electric at a church doing remodel work.

Inspected framing at two residential construction sites.

I have been doing follow ups and finding new violations.

I reviewed plans for an additional building for an existing business in the industrial park. There were no issues with the plans. I notified the contact person advising them the building permit application had been approved and could be purchased at city hall.

I have attached my graphs to this report.