



Regularly Scheduled **Vinita Utilities Authority (VUA) Meeting**

Tuesday, November 7, 2023, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

AGENDA

1. The Pledge of Allegiance and the Salute to Oklahoma Flag.
2. Roll Call.
3. Recognition of Visitors and Public Comments.
4. Consideration to approve Consent Agenda:
 - A. Minutes from the October 17, 2023 VUA Meeting.
 - B. VUA October 2023 Bills Payable.
5. Discussion, consideration and possible action on Resolution No. 2023-3825; Authorizing Application from the Rural Economic Action Plan Fund for the Phase II Industrial Park waste water line extension in the said City of Vinita.
6. Update on Orr Construction Contract and Filter #3 at Vinita Water Plant.
7. VUA Superintendent Report.
8. New Business.
9. Adjourn.

A handwritten signature in blue ink that reads 'Brian K. Prince'.

Brian Prince, City Clerk

Posted November 3, 2023, at 3:15 PM.

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, October 17, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on October 13, 2023 at 3:30 p.m.
Legal Counsel: Ryan Olsen
Mayor Josh Lee called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by City Councilor Skip Briley.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.
3. Recognition of Visitors and Public Comments.

No cards or emails were submitted.
4. Consideration and appropriate action relating to a request for VUA approval of the Consent Agenda:

A. Minutes from the October 3, 2023 VUA Meeting.

Motion by Swift, seconded by Hoskin, to approve Consent Agenda. Motion: Passed.
5. Discussion, consideration and possible action relating to items removed from Consent Agenda.

No action taken.
6. Discussion, consideration and possible action to issue a Blanket P.O. in the amount of \$150,000.00 per Fiscal Quarter for the purchase of WTP Chemicals.

Allen Goforth requested with the continuous purchase of chemicals and for a better flow of of payment is to request this blanket PO per quarter. \$118,400.00 was spent out of 1st qtr.

Motion by Wofford, seconded by Briley, to approve to issue a Blanket P.O. in the amount of \$150,000.00 per Fiscal Quarter for the purchase of WTP Chemicals. Roll Call: Aye votes: Tyler, Wofford, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
7. VUA Superintendent Report.

Justin Smith reported replacement on the solid waste transfer truck tarps. A
Allen Goforth gave an update on the visual inspection on the water towers and clear well.
8. New Business.

None.
9. Adjourned at 5:37 p.m.

Motion by Briley, seconded by Tyler, to adjourn. Motion: Passed.

Josh D. Lee, Chairman

ATTEST:

Brian Prince, Secretary

OCTOBER 2023

VUA Bills Payable

Report 14

Vinita Utilities Authority

GL Rpt14 - 7/1/2023 thru 10/31/2023

33,320

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
VINITA UTILITY AUTHORITY						
ADMIN/OPERATION REIMB	547,500.00	46,500.00	184,500.00	363,000.00	8.5	33.7
TOTAL	547,500.00	46,500.00	184,500.00	363,000.00	8.5	33.7
ATTORNEY						
ATTORNEY FEES	30,000.00	43.75	9,970.39	20,029.61	0.1	33.2
TOTAL	30,000.00	43.75	9,970.39	20,029.61	0.1	33.2
WASTEWATER TREATMENT PLANT						
MAINTENANCE & OPERATION WWTP	95,000.00	6,185.89	42,157.21	52,842.79	6.5	44.4
UTILITIES WWTP	75,000.00	6,158.79	25,833.12	49,166.88	8.2	34.4
GASOLINE WWTP	4,000.00			4,000.00		
WWTP CHEMICALS	35,000.00	707.63	4,313.83	30,686.17	2.0	12.3
TOTAL	209,000.00	13,052.31	72,304.16	136,695.84	6.2	34.6
UTILITY						
PERSONNEL SERVICES UTILITY	700,000.00	56,568.38	198,424.44	501,575.56	8.1	28.3
MAINTENANCE & OPERATION UTILITY	200,000.00	16,966.34	48,357.44	151,642.56	8.5	24.2
UTILITIES UTILITY	35,000.00	1,931.37	7,794.86	27,205.14	5.5	22.3
GASOLINE UTILITY	35,000.00	3,432.52	11,518.72	23,481.28	9.8	32.9
CAPITAL OUTLAY UTILITY	145,000.00	482.37	2,269.48	142,730.52	0.3	1.6
TOTAL	1,115,000.00	79,380.98	268,364.94	846,635.06	7.1	24.1
WATER TREATMENT PLANT						
MAINTENANCE & OPERATIONS WTP	56,000.00	4,658.05	19,545.10	36,454.90	8.3	34.9
UTILITIES WTP	90,000.00	6,826.86	28,572.86	61,427.14	7.6	31.7
GASOLINE WTP	10,000.00		100.56	9,899.44		1.0
CHEMICALS WTP	600,000.00	35,043.85	151,807.04	448,192.96	5.8	25.3
TOTAL	756,000.00	46,528.76	200,025.56	555,974.44	6.2	26.5
SOLID WASTE						
PERSONNEL SERVICES SOLID WASTE	340,000.00	28,865.30	105,300.01	234,699.99	8.5	31.0
MAINTENANCE AND OPERATION SOLID	150,000.00	5,757.85	24,081.58	125,918.42	3.8	16.1
UTILITIES SOLID WASTE	12,000.00	469.58	2,436.33	9,563.67	3.9	20.3
GASOLINE AND DIESEL SOLID WASTE	110,000.00	12,579.98	26,396.83	83,603.17	11.4	24.0
TIPPING FEES SOLID WASTE	160,000.00		42,803.05	117,196.95		26.8
SOLID WASTE RESERVE	308,690.37	21,690.13	34,234.81	274,455.56	7.0	11.1
SOLID WASTE CAPITAL OUTLAY	150,000.00			150,000.00		
TOTAL	1,230,690.37	69,362.84	235,252.61	995,437.76	5.6	19.1
RESERVE ACCT- WWTP/WTP						
TOTAL	184,531.41	14,750.50	19,097.50	165,433.91	8.0	10.3
TOTAL	184,531.41	14,750.50	19,097.50	165,433.91	8.0	10.3

Vinita Utilities Authority

GL Rpt14 - 7/1/2023 thru 10/31/2023

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
VUA GENERAL						
VUA WORKERS COMP	40,000.00	3,314.00	14,846.00	25,154.00	8.3	37.1
VUA ENGINEERING FEE	60,000.00	4,000.00	15,400.00	44,600.00	6.7	25.7
VUA GENERAL FUND-Build/Property/Svcs	458,972.43		52,730.18	406,242.25		11.5
TOTAL	<u>558,972.43</u>	<u>7,314.00</u>	<u>82,976.18</u>	<u>475,996.25</u>	<u>1.3</u>	<u>14.8</u>
GRAND TOTAL	<u>4,631,694.21</u>	<u>276,933.14</u>	<u>1,072,491.34</u>	<u>3,559,202.87</u>	<u>6.0</u>	<u>23.2</u>

11/2/2023

Bills Payable
10/01/2023 thru 10/31/2023

1

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
ATTORNEY				
14-04-02	Logan & Lowry LLP	116328	Services thru 8/31/2023	43.75
Total	ATTORNEY			<u>43.75</u>
VUA ADMIN/OPERATION REIMB				
14-07-01	CITY OF VINITA	116736	VUA Admin/Operation Reimb	46,500.00
Total	VUA ADMIN/OPERATION REIMB			<u>46,500.00</u>
WASTEWATER TREATMENT PLANT				
14-09-02	Aaron Erwin, Aaron's Extermina	116714	Spray for pests-WWTP	50.00
14-09-02	ATWOODS	116695	tape measure	39.99
14-09-02	Bank of America Business Card	117074	Hampton Inn, training Josh Sto	409.46
14-09-02	C & L SUPPLY INC	116572	pipe and fittings WWTP	1,453.55
14-09-02	Current Pride Electric LLC	116646	9/6 WWTP repairs at RAS	380.00
14-09-02	ERA-A Waters Company	116890	alkalinity test	173.73
14-09-02	Grainger, Inc.	116632	first aid/safety sys	350.73
14-09-02	Grainger, Inc.	116631	lab rack system	384.43
14-09-02	Green Country Testing	116833	Samples	1,135.00
14-09-02	HOLLIDAY SAND & GRAVEL	116942	1 load of sand	1,007.32
14-09-02	Jack Tyler Engineering, Inc	116175	sunshields (2)	285.49
14-09-02	Stotts, Josh	116660	reimb for meals training in St	123.89
14-09-02	USABLUBOOK	116634	lab glassware	212.71
14-09-02	Wal Mart Community-Capital One	117025	Swiffer,paper towels,batteries	102.12
14-09-02	Wal Mart Community-Capital One	116994	10/14 Batteries,SLM EPP Inf	77.47
14-09-03	1-VOIP Enhanced Services LLC	116855	Land Lines-WWTP 7320	11.30
14-09-03	Public Service Company of Okla	116802	***_*47-231-0-3	52.03
14-09-03	Public Service Company of Okla	116801	***_*26-362-0-9	6,095.46
14-09-05	Hawkins, Inc.	116903	sodium sulfite tablets,calcium	605.40
14-09-05	USABLUBOOK	116670	sulphuric acid	102.23
Total	WASTEWATER TREATMENT PLANT			<u>13,052.31</u>
UTILITY				
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 10/20/2023	24,412.18
14-10-01	Personnel Services-Water Main	PAYROLL	PAYROLL 10/06/2023	32,156.20
14-10-02	Aaron Erwin, Aaron's Extermina	116712	Spray for pests-Water Barn	50.00
14-10-02	ACE TOWN & COUNTRY	116919	socket set for backhoe	51.99
14-10-02	ACE TOWN & COUNTRY	116487	lock for gas tank	28.95
14-10-02	ANIMAL HEALTH SUPPLY	116888	Brian Melton-water boots	108.95
14-10-02	APAC-Oklahoma INC	116454	Rock	942.50
14-10-02	APAC-Oklahoma INC	116455	Rock	924.50
14-10-02	ATWOODS	116922	ball hitch VUA #5	69.97
14-10-02	ATWOODS	116585	multiple tools	67.94
14-10-02	ATWOODS	116630	tape measure	9.99
14-10-02	ATWOODS	116918	2 Garden hoses	37.98
14-10-02	C & L SUPPLY INC	116930	PVC fittings Gardenwalk water	20.84
14-10-02	Clean Uniform Company	116818	Uniform Rental-Water Dept	179.97
14-10-02	Double J Concrete LLC	116629	concrete work VUA Utility	5,000.00
14-10-02	Grand Nation	116897	Drug test Bryan Melton	30.00
14-10-02	GRAND RIVER DAM AUTHOR	116934	Comm Raw Water,contract min/Tr	3,741.50
14-10-02	Green Country Spine	116996	Drug screen/Physical Jeremy Be	130.00
14-10-02	JONES HARDWARE	116945	pressure gauge	5.69
14-10-02	O'Reilly Automotive, Inc.	116496	chainsaw gas	35.96
14-10-02	OTA PIKEPASS	116823	Toll Fees-Water Dept	14.65
14-10-02	U S POST OFFICE	116737	\$750 Advance	750.00
14-10-02	U S POST OFFICE	116738	6 rolls @ \$51 each	306.00
14-10-02	USABLUBOOK	116960	submission pump	1,283.52
14-10-02	Utility Technology Services	116932	Sensus Annual Maint	3,000.00
14-10-02	VINITA DAILY JOURNAL	116150	notice VUA Utility	40.00
14-10-02	Wal Mart Community-Capital One	116933	3-Ink Cartridges	122.94

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
UTILITY				
14-10-02	YOUNG'S TIRES	116568	repair tire	12.50
14-10-03	1-VOIP Enhanced Services LLC	116856	Land Lines-WD 3387	11.30
14-10-03	Craig Co Rural Water Dist #2	116831	Acct 2502503 Hwy 60/4420	113.65
14-10-03	NE Okla Electric Cooperative	116825	940451 Booster Pump Station	529.00
14-10-03	OK NATURAL GAS CO	116846	****76316185622764	163.97
14-10-03	Public Service Company of Okla	116804	***_*04-700-0-8	328.24
14-10-03	Public Service Company of Okla	116803	***_*99-231-0-0	29.85
14-10-03	Public Service Company of Okla	116805	***_*44-922-0	172.76
14-10-03	Public Service Company of Okla	116806	***_*99-231-3-2	80.96
14-10-03	Verizon Wireless 2264	116865	Cell Phone-Water Dept	501.64
14-10-04	Vogel Oil/PPP	116750	Fuel Water Dept	3,432.52
14-10-20	RCB	116868	loan 4190120 Dodge Truck	482.37
Total UTILITY				79,380.98
VUA GENERAL FUND				
14-12-05	COMPSOURCE OKLAHOMA	116812	Workers Comp	3,314.00
14-12-07	Aaron Richard Mears	116878	Prelim Eng Rep-Sewer OWRB	1,750.00
14-12-07	Aaron Richard Mears	116879	Prelim Eng Rep-Water OWRB	1,250.00
14-12-07	Aaron Richard Mears	116674	Admin Svcs Railroad bore	1,000.00
Total VUA GENERAL FUND				7,314.00
SOLID WASTE				
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 10/20/2023	15,520.59
14-20-01	Personnel Services-Solid Waste	PAYROLL	PAYROLL 10/06/2023	13,344.71
14-20-02	Aaron Erwin, Aaron's Extermina	116711	Spray for pests-Transfer Stati	50.00
14-20-02	ACE TOWN & COUNTRY	116599	3 M adhesive	34.98
14-20-02	ACE TOWN & COUNTRY	116954	3 keys for lockbox #37	9.96
14-20-02	ATWOODS	116615	Herbicide Spray	99.98
14-20-02	ATWOODS	116953	water hose,paper towels,trash	107.96
14-20-02	AUTOMOTIVE SUPPLY PARTS	116625	carter keys, work lights, pump	160.37
14-20-02	C & L SUPPLY INC	116952	2 elements for water heaters	61.66
14-20-02	Clean Uniform Company	116814	Uniform Rental-Solid Waste	133.85
14-20-02	GIRARD TARPS	116518	trailer tarps-S/W	3,776.40
14-20-02	Green Country Spine	116597	physical/drug screen Jeffery H	130.00
14-20-02	Heritage Crystal Clean LLC	116882	parts cleaner serviced-S/W	483.70
14-20-02	Hiseley Customs	116947	Signage- Freighliner trash tru	115.00
14-20-02	Mullinex, Steve	117076	reimb C&L Supply heater elemen	18.17
14-20-02	OTA PIKEPASS	116822	Toll Fees-Solid Waste	335.34
14-20-02	Sam's Tire Shop, LLC	116636	flat repair unit #32	35.00
14-20-02	Sam's Tire Shop, LLC	116624	patch2 tires, #32	70.00
14-20-02	Verizon Wireless 2264	116861	Cell Phone-Solid Waste	135.48
14-20-03	1-VOIP Enhanced Services LLC	116852	Land Lines-Transfer Station 10	11.30
14-20-03	Craig Co Rural Water Dist #2	116847	Transfer Station water 1501101	62.92
14-20-03	Public Service Company of Okla	116757	***_*11-579-0	246.32
14-20-03	Public Service Company of Okla	116756	***_*10-331-0-6	149.04
14-20-04	Vogel Oil/PPP	116748	Fuel Solid Waste	12,579.98
Total SOLID WASTE				47,672.71
WATER TREATMENT PLANT				
14-44-02	Aaron Erwin, Aaron's Extermina	116713	Spray for pests-WTP	50.00
14-44-02	Accurate Environmental	116377	8/7 TOC's	140.00
14-44-02	Accurate Environmental	116497	BACT's	90.00
14-44-02	Accurate Environmental	116639	BACT's	140.00
14-44-02	Accurate Environmental	116926	BACT's	110.00
14-44-02	Accurate Environmental	116640	TOC's	140.00
14-44-02	ATWOODS	116586	10lb welding rod,grinding whee	42.96
14-44-02	ATWOODS	116635	paint supplies	154.83
14-44-02	ATWOODS	116628	air pressure regulator	46.34

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
WATER TREATMENT PLANT				
14-44-02	ATWOODS	116598	spray paint,acetone,zip ties	125.59
14-44-02	CANADA COMPANY	116923	2 actuators, shipping fees	185.76
14-44-02	Current Pride Electric LLC	116647	8/16 Raw Water intake repl swi	617.50
14-44-02	HOLLIDAY SAND & GRAVEL	116931	2 loads of sand	1,930.57
14-44-02	JONES HARDWARE	116620	stainless bolts, lock washers	25.03
14-44-02	JONES HARDWARE	116587	L brackets, screws	42.12
14-44-02	JONES HARDWARE	116573	tubing for WTP	59.31
14-44-02	Shofler, Frank	116909	install lift pump	625.00
14-44-02	USABLUEBOOK	116881	WIKA pressure gauge	83.95
14-44-02	Walker's Hardware & Lumber	116626	copper fittings	49.09
14-44-03	1-VOIP Enhanced Services LLC	116857	Land Lines-WTP 8182	11.30
14-44-03	AT&T	116839	918-323-0462-716-5	112.05
14-44-03	Public Service Company of Okla	116807	***-*41-684-0-2	4,880.15
14-44-03	Public Service Company of Okla	116808	***-*75-923-0-5	65.16
14-44-03	Public Service Company of Okla	116809	***-*47-923-0-7	1,758.20
14-44-05	OMNI Water Consultants, Inc.	116663	October Chemicals	35,043.85
Total WATER TREATMENT PLANT				46,528.76
WTP/WWTP RESERVE				
14-65-02	HAYNES EQUIPMENT COMPA	115257	Cellular system intake, water	9,261.00
14-65-02	Jack Tyler Engineering, Inc	116570	Valve for Ras	4,489.50
14-65-02	UNION PACIFIC RAILROAD C	117065	underground sewer pipe	1,000.00
Total WTP/WWTP RESERVE				14,750.50
SOLID WASTE CAPITAL FUND				
14-75-02	RCB	116867	loan 4189676 Semi	2,290.73
14-75-02	RCB	116870	loan 10243418 S/Wtrailer	1,203.72
14-75-02	RCB	117083	Loan 10361889 Freightliner	5,722.33
14-75-02	RCB	116869	loan 4197836 09 Crane Carrier	687.11
14-75-02	Rehrig Pacific	116665	180 96 gal trash containers	11,750.00
14-75-02	VINITA DAILY JOURNAL	116058	notice for bid-trash truck	36.24
Total SOLID WASTE CAPITAL FUND				21,690.13
Grand Total				276,933.14

RESOLUTION NO. 2023-3825

AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN FUND

WHEREAS, the Vinita Utilities Authority desires to seek funding from the Rural Economic Action Plan Fund for the Phase II Industrial Park waste water line extension in said City of Vinita; and

WHEREAS, it is in the best interest of the residents of the City of Vinita to expedite the preparation and submission of an application for financial assistance from the Rural Economic Action Plan Fund, in the form of a grant.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Vinita Utilities Authority is hereby authorized and directed to sign an application and related documents necessary to file and process a grant application through Grand Gateway EDA's Rural Economic Action Plan Fund on behalf of the City of Vinita.

PASSED AND APPROVED by the Board of Trustees of the Vinita Utilities Authority, City of Vinita, Oklahoma in regular session this 7th day of November 2023.

By: _____
Josh D. Lee, Chairman

Subscribed and sworn to before me this 7th day of November, 2023.

ATTEST:

Brian Prince, Secretary

My Commission Expires: _____

(Seal)



Regularly Scheduled **Vinita City Council Meeting**

Tuesday, November 7, 2023, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma.

AGENDA

1. Roll Call.
 2. Recognition of Visitors and Public Comments.
 3. Consideration to approve Consent Agenda:
 - A. Actions taken during the VUA meeting.
 - B. Minutes from the October 17, 2023, City Council meeting.
 - C. Closure of Roads: W Canadian between Scraper & Smith December 2, 2023 for Christmas Tree Lighting.
 - D. Road Closures for December 7, 2023 Chamber of Commerce Christmas Parade Route.
 - E. Reappointment of Eddy Allensworth as VIDA Trustee as of October 7, 2023.
 4. Discussion, consideration and possible action relating to items removed from Consent Agenda.
 5. Discussion, consideration and possible action on Finance Ordinance 3827; Bills Payable.
 6. Discussion, consideration and possible action on Finance Ordinance 3827 Emergency Clause.
 7. Discussion, consideration and possible action on Resolution No. 2023-3826; Authorizing Application from the Rural Economic Action Plan Fund for the Phase II Industrial Park water line extension in the said City of Vinita.
 8. Discussion, consideration and possible action on the Project Cost Reimbursement Agreement by and Between the City of Vinita and Mansion Entertainment Group, LLC to be used for proposed project plan costs with The Public Finance Law Group PLLC not to exceed \$110,000.00
 9. Discussion, consideration and possible action on Agreement for Tax Increment Finance Counsel Services with The Public Finance Law Group PLLC.
 10. Discussion, consideration and possible action on Resolution No. 2023-3328: a Resolution of the City of Vinita, Oklahoma (the "City") declaring the intent to consider approval of a project and creation of a Tax Increment District under the Local Development Act; directing preparation of a Project Plan; appointing a Review Committee; directing the review Committee to make findings as to eligibility and financial impact, if any, on taxing jurisdictions and business activities within the District; directing the Review Committee to
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Cont Agenda-

make a recommendation with respect to the proposed Project Plan; directing the Planning Commission to make a recommendation with respect to the proposed Project Plan; and containing other provisions relating thereto.

11. Discussion, consideration and possible action on Agreement with Peaceful Animal Adoption Shelter (PAAS Vinita).
 12. Discussion, consideration and possible action on Invoice 089193 to OSU Fire Service training in the amount of \$7,000.00 with designated SAFER Grant Funds.
 13. Discussion, consideration and possible action to make payments on Invoice # 265437 to Casco Industries, Inc. in the amount of \$166,755.00 for Fire Department SCBA's with designated monies:
 - A. AFG Grant \$157,142.85
 - B. Fire M/O \$9,612.15
 14. Discussion, consideration and possible action with recommendation from Police Chief Mark Johnson on OMAG Claim 213786-1, settlement of \$9,485.00 on 2014 Dodge Charger VIN#309994.
 15. Department Reports:
 - A. City Administrator Allen Goforth
 - B. Cemetery/Parks/Street Department James Tracy
 - C. Library Vanessa Hicks
 - D. Police Chief Mark Johnson
 - E. Fire Chief Kevin Huxtable
 - F. Code Enforcement Henry Goforth
 - G. Economic & Community Development Coordinator Misty Deffenbaugh
 - H. City Clerk Brian Prince
 - I. Treasurer Paula Butcher
 - J. Mayor Josh Lee
 16. New Business.
 17. Vote to enter into executive session:
 - A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. 307 (B)(1): Probationary Police Officer, Adam Daane.
 18. Vote to return to open session.
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Cont Agenda-

19. Statement of Executive Session.
20. Discussion, consideration and possible action on items discussed in Executive Session on the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Probationary Police Officer Adam Daane.
21. Adjourn.



Brian Prince, City Clerk

Posted November 3, 2023 at 3:15 pm

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, October 17, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on October 13, 2023 at 3:30 p.m.

Legal Counsel: Ryan Olsen

Mayor Josh Lee called the meeting to order at 5:37 p.m.

MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Haire, seconded by Young, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of visitors.

Doug Bergman wanted to bring to the attention of the city council some traffic issues over at the Little League soccer fields on Halsell Ave. There were an influx of traffic and parking on both sides of the road and concern for public safety. One request was to possibly ask to have the fields moved and better signage.

Mayor Lee responded with the issue will be reviewed by our committees and how this can be prevented or corrected.

3. Veteran Recognition.

Mayor Lee presented recognition to Donna Jo Floyd who served her Country honorably in the United States Army from 1974-1976.

4. Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

A. Actions taken during the VUA meeting.

B. Minutes from the October 3, 2023, City Council meeting.

C. Use of the Bill Morgan Sports Complex parking lot for the Vinita High School bonfire on the evening of October 19, 2023.

City Clerk Brian Prince has a correction of date on Item C and would like to remove this item.

Motion by Haire, seconded by Hoskin, to approve Items A & B in the Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action relating to items removed from Consent Agenda.

Motion by Tyler, seconded by Wofford, to approve Item C with corrections to October 26, 2023 in the Consent Agenda. Motion: Passed.

6. Discussion, consideration, and possible action regarding abatement on Jack Smith Properties.

Code enforcer Henry Goforth reported that most of the nuisances have been corrected. There is also a privacy fence being built to screen certain items on the property that he wants to keep. There is a request for more time from Mr. Smith to complete this fence.

Motion by Lankford, seconded by Haire, to approve a 60 day extension regarding abatement on Jack Smith Properties until December 19, 2023 Coty Council Meeting. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford. Nay votes: Briley and Young. Motion carried.

7. Discussion, consideration and possible action on the adoption of Ordinance 3824; Annexation as approved in the Special Public Hearing City Council Meeting on September 26, 2023.

A. AN ORDINANCE ANNEXING TO THE CORPORATE LIMITS OF THE CITY OF VINITA, OKLAHOMA CERTAIN TERRITORY AND EXTENDING THE CITY LIMITS OF SAID CITY TO INCLUDE SAID TERRITORY.

Motion by Briley, seconded by Young, to approve adoption of Ordinance 3824; Annexation as approved in the Special Public Hearing City Council Meeting on September 26, 2023. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: Hoskin. Motion carried.

B. DECLARING AN EMERGENCY

Motion by Wofford, seconded by Swift, to approve declaring an emergency. Roll Call: Aye votes: Wofford, Tyler, Swift, Haire, Lankford, Briley, Young. Nay votes: Hoskin. Motion carried.

8. Discussion, consideration, and possible action on naming newly developed roadway to Industrial Park Phase II 170 Acres.

This road was recently completed with the financial funding from a Grand Gateway REAP Grant. Allen Goforth announced naming this road Deffenbaugh Drive in remembrance of the hard work put in by Dave Deffenbaugh an economic developer in 2001 who was instrumental in acquiring this land for Industrial development.

Motion by Lankford, seconded by Hoskin, to approve to name new road Deffenbaugh Drive at the Vinita Industrial Park. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration, and possible action to expend \$10,000.00 to PAAS, INC for service support using designated Cresap Family Foundation funds for Animal Shelter (PAAS) Support.

Mayor Lee gave an update on the current status of the facility currently operated by PAAS, INC.

Toni Stanley who is on the PAAS, INC Board gave a financial update and current operation procedures. These funds requested will offset the cost for computer software and personnel services.

Councilor Hoskin requested that there be a Service Agreement in place as we have in place with other entities in our other city locations.

Councilor Hoskin made a motion to adjust the amount to \$3,000.00 until a service agreement is in place.

Motion by Hoskin, seconded by Tyler, to approve to expend \$3,000.00 to PAAS, INC for service support using designated Cresap Family Foundation funds for Animal Shelter (PAAS) Support. Roll Call: Aye votes: Tyler, Swift, Hoskin, Haire, Lankford, Briley. Nay votes: Young and Wofford. Motion carried.

10. Department Reports:

Mayor Lee invited everyone to the Punkin Chunkin Event on October 28th.

Skip Briley attended the Honor Flight for Veterans to Washington DC he recommended it to every Veteran that could make the flight and to contact him for more information.

11. New Business.

None.

12. Adjourned at 6:27 p.m.

Motion by Briley, seconded by Tyler to adjourn. Motion: Passed.

Josh D. Lee, Mayor

ATTEST:

Brian Prince, City Clerk

FINANCE ORDINANCE NO. 3827

An Ordinance of the City of Vinita, Oklahoma Providing Claims against the City Of Vinita, and Declaring an Emergency.

Section 1. That There Is Hereby Appropriated From The Following Listed Municipal Accounts, to-wit: The General Fund, Sales Tax CIP, Revolving Fund, Economic Development, Hotel/Motel Tax, Police Grant, Police Reserve/PAAS, Vinita Lake Park, Meter Deposit Refunds. Amounts Sufficient To Pay The Bills And Invoices Listed On Exhibit "A", Attached Hereto.

Section 2. EMERGENCY CLAUSE: It being immediately necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist by reason whereof this Ordinance shall take effect and be in full force and effect from and after its passage and approval.

Passed And Approved This 7th Day of November 2023.

Attest:

Josh D. Lee, Mayor

Brian K. Prince, City Clerk

33.32⁹⁰

City of Vinita

GL Rpt01 - 7/1/2023 thru 10/31/2023

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
GENERAL FUND BUDGET						
GOVERNING BOARD						
PERSONNEL SERVICES	164,000.00	14,374.76	57,229.78	106,770.22	8.8	34.9
MAINTENANCE & OPERATION GOV BRI	2,200.00		20.00	2,180.00		0.9
TOTAL	166,200.00	14,374.76	57,249.78	108,950.22	8.6	34.4
CITY CLERK						
PERSONNEL SERVICES CITY CLERK	268,763.59	19,952.84	76,500.58	192,263.01	7.4	28.5
MAINTENANCE & OPERATION CITY CLI	5,000.00	277.22	1,315.38	3,684.62	5.5	26.3
TOTAL	273,763.59	20,230.06	77,815.96	195,947.63	7.4	28.4
TREASURER						
PERSONNEL SERVICES TREASURER	27,301.69	2,105.52	8,407.92	18,893.77	7.7	30.8
MAINTENANCE & OPERATIONS TREASU	2,500.00		514.97	1,985.03		20.6
TOTAL	29,801.69	2,105.52	8,922.89	20,878.80	7.1	29.9
CITY ATTORNEY						
PERSONNEL SERVICES CITY ATTORNEY	9,370.68	777.80	3,111.20	6,259.48	8.3	33.2
MAINTENANCE & OPERATION CITY AT	80,000.00	2,587.50	19,107.22	60,892.78	3.2	23.9
TOTAL	89,370.68	3,365.30	22,218.42	67,152.26	3.8	24.9
MUNICIPAL COURT						
PERSONNEL SERVICES MUN COURT CLI	31,949.20	2,624.20	10,496.80	21,452.40	8.2	32.9
MAINTENANCE & OPERATION MUN COI	8,000.00	1,268.06	4,027.53	3,972.47	15.9	50.3
TOTAL	39,949.20	3,892.26	14,524.33	25,424.87	9.7	36.4
POLICE						
PERSONNEL SERVICES POLICE	1,429,026.63	104,166.15	416,348.25	1,012,678.38	7.3	29.1
MAINTENANCE & OPERATION POLICE	80,000.00	6,303.29	36,016.59	43,983.41	7.9	45.0
UTILITIES POLICE	24,000.00	977.61	4,740.06	19,259.94	4.1	19.8
GASOLINE POLICE	38,300.00	4,666.76	19,454.91	18,845.09	12.2	50.8
CAPITAL OUTLAY POLICE	40,000.00	4,205.22	16,820.88	23,179.12	10.5	42.1
TOTAL	1,611,326.63	120,319.03	493,380.69	1,117,945.94	7.5	30.6
FIRE DEPT						
PERSONNEL SERVICES FIRE	781,065.26	66,742.19	244,955.47	536,109.79	8.5	31.4
MAINTENANCE & OPERATION FIRE	70,000.00	17,953.92	33,674.99	36,325.01	25.6	48.1
UTILITIES FIRE DEPT	10,000.00	814.94	3,339.96	6,660.04	8.1	33.4
GASOLINE & DIESEL FIRE	19,000.00	1,899.06	5,649.53	13,350.47	10.0	29.7
TOTAL	880,065.26	87,410.11	287,619.95	592,445.31	9.9	32.7
STREET						
PERSONNEL SERVICES STREET	349,000.00	20,181.38	80,830.89	268,169.11	5.8	23.2
MAINTENANCE & OPERATION STREET	72,000.00	3,251.99	16,480.37	55,519.63	4.5	22.9
UTILITIES STREET	7,000.00	422.74	1,776.43	5,223.57	6.0	25.4
GASOLINE & DIESEL STREET	30,000.00	1,346.08	5,707.95	24,292.05	4.5	19.0

City of Vinita

GL Rpt01 - 7/1/2023 thru 10/31/2023

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
TOTAL	458,000.00	25,202.19	104,795.64	353,204.36	5.5	22.9
ECONOMIC DEVELOPMENT						
PERSONNEL SVCS ECONOMIC DEVELOP	84,000.00	4,016.01	4,016.01	79,983.99	4.8	4.8
MAINT & OPERATON ECONOMIC DEVEI	2,500.00	135.98	255.86	2,244.14	5.4	10.2
TOTAL	86,500.00	4,151.99	4,271.87	82,228.13	4.8	4.9
GENERAL GOVERNMENT						
PERSONNEL SERVICES GEN GOV	127,151.45	8,844.55	34,497.56	92,653.89	7.0	27.1
MAINTENANCE & OPERATION GEN GOV	200,482.40	13,942.64	84,575.01	115,907.39	7.0	42.2
UTILITIES GEN GOV	21,500.00	2,135.52	8,653.70	12,846.30	9.9	40.2
AMBULANCE SUBSIDY	104,000.00	8,640.00	34,560.00	69,440.00	8.3	33.2
WORKMANS COMP	130,000.00	14,754.00	68,716.00	61,284.00	11.3	52.9
DOC-SENIOR SERVICES	10,000.00	833.33	3,333.32	6,666.68	8.3	33.3
BUILDING/PROPERTY SUPPORT	618,222.82	2,598.16	4,030.74	614,192.08	0.4	0.7
2022 SAFER GRANT	250,000.00	32,050.90	85,150.16	164,849.84	12.8	34.1
TOTAL	1,461,356.67	83,799.10	323,516.49	1,137,840.18	5.7	22.1
LIBRARY						
PERSONNEL SERVICES LIBRARY	119,807.45	9,022.00	32,087.85	87,719.60	7.5	26.8
MAINTENANCE & OPERATION LIBRARY	13,500.00	1,098.96	2,894.18	10,605.82	8.1	21.4
UTILITIES LIBRARY	14,000.00	924.36	4,278.67	9,721.33	6.6	30.6
MATERIALS & PUBLICATIONS	5,000.00	129.01	1,904.43	3,095.57	2.6	38.1
CAPITAL OUTLAY LIBRARY CDBG	300,000.00			300,000.00		
TOTAL	452,307.45	11,174.33	41,165.13	411,142.32	2.5	9.1
PARKS/CEMETERY						
PERSONNEL SERVICES PARKS/CEM	240,000.00	10,262.93	51,537.32	188,462.68	4.3	21.5
MAINT & OPER PARKS/CEMETERY	40,000.00	2,116.60	11,116.44	28,883.56	5.3	27.8
UTILITIES PARKS/CEMETERY	11,000.00	1,082.83	4,374.72	6,625.28	9.8	39.8
GASOLINE PARKS/CEMETERY	12,000.00	3,189.32	4,551.52	7,448.48	26.6	37.9
CAPITAL OUTLAY PARKS/CEMETERY	20,000.00		15,898.00	4,102.00		79.5
TOTAL	323,000.00	16,651.68	87,478.00	235,522.00	5.2	27.1
AIRPORT						
MAINT & OPER AIRPORT	6,000.00	1,700.00	2,000.00	4,000.00	28.3	33.3
UTILITIES AIRPORT	1,500.00	196.88	774.40	725.60	13.1	51.6
TOTAL	7,500.00	1,896.88	2,774.40	4,725.60	25.3	37.0
SWIM POOL						
PERSONNEL SERVICES SWIM POOL	38,000.00		17,888.51	20,111.49		47.1
MAINT & OPER SWIM POOL	10,000.00	25.00	1,328.34	8,671.66	0.3	13.3
UTILITIES SWIM POOL	6,000.00	150.49	2,315.52	3,684.48	2.5	38.6
CHEMICALS SWIM POOL	10,000.00		7,505.70	2,494.30		75.1
CAPITAL OUTLAY SWIM POOL	15,000.00			15,000.00		
TOTAL	79,000.00	175.49	29,038.07	49,961.93	0.2	36.8

City of Vinita

GL Rpt01 - 7/1/2023 thru 10/31/2023

	<u>Budget</u>	<u>Current Month Actual</u>	<u>Year to Date Actual</u>	<u>Unused Budget</u>	<u>MTD%</u>	<u>YTD%</u>
PELIVAN CONTRACT	39,500.00	4,327.78	4,327.78	35,172.22	11.0	11.0
TOTAL	<u>39,500.00</u>	<u>4,327.78</u>	<u>4,327.78</u>	<u>35,172.22</u>	11.0	11.0
ZONING COMMISSION	1,000.00	295.20	520.20	479.80	29.5	52.0
TOTAL	<u>1,000.00</u>	<u>295.20</u>	<u>520.20</u>	<u>479.80</u>	29.5	52.0
SR. CITIZENS						
UTILITIES SENIOR CITIZENS	17,000.00	1,746.72	7,129.97	9,870.03	10.3	41.9
SR CITIZENS CONTRACT	40,000.00	3,116.51	12,466.04	27,533.96	7.8	31.2
TOTAL	<u>57,000.00</u>	<u>4,863.23</u>	<u>19,596.01</u>	<u>37,403.99</u>	8.5	34.4
FINANCE OFFICER						
SALARIES/AUDIT/RPT-FINANCE OFFICE	19,000.00		5,459.00	13,541.00		28.7
TOTAL	<u>19,000.00</u>		<u>5,459.00</u>	<u>13,541.00</u>		28.7
COMPLIANCE OFFICER						
PERSONNEL SERVICES COMPLIANCE OFFICER	71,598.58	5,167.08	19,307.25	52,291.33	7.2	27.0
MAINTENANCE COMPLIANCE OFFICER	3,500.00	306.60	981.12	2,518.88	8.8	28.0
UTILITIES	800.00	69.93	278.91	521.09	8.7	34.9
GASOLINE COMPLIANCE OFFICER	3,000.00	118.72	646.69	2,353.31	4.0	21.6
PROPERTY ABATEMENT/SALES	15,000.00	72.00	1,027.68	13,972.32	0.5	6.9
TOTAL	<u>93,898.58</u>	<u>5,734.33</u>	<u>22,241.65</u>	<u>71,656.93</u>	6.1	23.7
STREET & ALLEY						
STREET LIGHTING	60,000.00	4,483.11	20,817.90	39,182.10	7.5	34.7
TOTAL	<u>60,000.00</u>	<u>4,483.11</u>	<u>20,817.90</u>	<u>39,182.10</u>	7.5	34.7
GRAND TOTAL	<u>6,228,539.75</u>	<u>414,452.35</u>	<u>1,627,734.16</u>	<u>4,600,805.59</u>	6.7	26.1

Bills Payable

11/2/2023

10/01/2023 thru 10/31/2023

1

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
GOVERNING BOARD				
01-01-01	Briley, Clarence	116961	rewrite check 60732 9/15/2023	237.69
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 10/20/2023	12,103.57
01-01-01	Personnel Services-Gov Board	PAYROLL	PAYROLL 10/06/2023	2,033.50
Total	GOVERNING BOARD			<u>14,374.76</u>
CLERK DEPT				
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 10/06/2023	9,892.82
01-02-01	Personnel Services-City Clerk	PAYROLL	PAYROLL 10/20/2023	10,060.02
01-02-02	Bank of America Business Card	116877	Apple pencil City Clerk	89.00
01-02-02	Bank of America Business Card	116525	B Prince, OKC Meeting,Hotel/pa	161.72
01-02-02	Vinita Rotary Club	116700	1/2 Monthly dues-Brian Prince	26.50
Total	CLERK DEPT			<u>20,230.06</u>
TREASURER				
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 10/06/2023	1,015.00
01-03-01	Personnel Services-Treasurer	PAYROLL	PAYROLL 10/20/2023	1,090.52
Total	TREASURER			<u>2,105.52</u>
ATTORNEY				
01-04-01	Personnel Services-City Attorn	PAYROLL	PAYROLL 10/20/2023	777.80
01-04-02	Logan & Lowry LLP	116327	Services thru 8/31/2023	2,587.50
Total	ATTORNEY			<u>3,365.30</u>
MUNICIPAL COURT				
01-05-01	Personnel Services-Court Clerk	PAYROLL	PAYROLL 10/20/2023	2,624.20
01-05-02	Cherokee Nation District Court	116688	Melvina Jackson T-23-74	30.00
01-05-02	Cherokee Nation District Court	116691	Tanner Winesburg T-23-78	30.00
01-05-02	Cherokee Nation District Court	116689	Tyler Lake T-23-75	30.00
01-05-02	Cherokee Nation District Court	116690	Laytin Park T-23-68	30.00
01-05-02	Cherokee Nation District Court	116684	Meghan Webster T-22-14	30.00
01-05-02	Cherokee Nation District Court	116685	John Rame T-23-60	30.00
01-05-02	Cherokee Nation District Court	116687	Michael Giles T-23-70	30.00
01-05-02	Cherokee Nation District Court	116683	Kendra Shelton T-23-69	30.00
01-05-02	Cherokee Nation District Court	116686	John Helms T-23-34	30.00
01-05-02	Cleet	116679	Penalty Assess fees September	337.78
01-05-02	OSBI	116681	Forensic Fees Sept 2023	323.00
01-05-02	OSBI	116680	AFIS Fees September 2023	337.28
Total	MUNICIPAL COURT			<u>3,892.26</u>
POLICE				
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 10/20/2023	52,306.50
01-06-01	Personnel Services-Police	PAYROLL	PAYROLL 10/06/2023	51,859.65
01-06-02	Bank of America Business Card	116553	door lock PD	146.94
01-06-02	Bank of America Business Card	116554	battery for Cannon Rebel	27.98
01-06-02	Bank of America Business Card	117016	Amazon-copy paper,dawn,disinf	100.92
01-06-02	Bank of America Business Card	117017	Amazon>window privacy film	23.68
01-06-02	Bank of America Business Card	116514	SOS copies of Reina Stokes not	2.08
01-06-02	CDW-G INC	116651	black ink cartridge	50.43
01-06-02	Industrial Safety LLC	116480	Security traffic vests	268.48
01-06-02	L-Tron Corporation	116998	Repl cable barcode scanner	45.50
01-06-02	Lloyd's Quick Lube	116971	oil change unit #5	81.57
01-06-02	Lloyd's Quick Lube	116944	water pump and thermostate uni	623.81
01-06-02	Lloyd's Quick Lube	116596	repair transmission leak unit	267.10
01-06-02	OK DEPT OF PUBLIC SAFETY	116701	O'lets usage	400.00
01-06-02	Positronix Technology, Inc.	116654	APC UPS battery rerplacement	408.73
01-06-02	Sam's Tire Shop, LLC	116974	flat repair unit #5	14.00
01-06-02	Sam's Tire Shop, LLC	116978	mount and balance (2)	50.00
01-06-02	Southern Uniform & Tactical	116981	2 Black ATAC Strom 8WP	300.00
01-06-02	Southern Uniform & Tactical	116965	1 hat with embroidery	20.99

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
POLICE				
01-06-02	Southern Uniform & Tactical	116658	bodyarmour/uniform carrier	1,013.99
01-06-02	Southern Uniform & Tactical	116697	uniforms	1,134.81
01-06-02	Southern Uniform & Tactical	116656	shipping charges	28.29
01-06-02	Southern Uniform & Tactical	116904	alteration fee vest Langley	160.00
01-06-02	Southern Uniform & Tactical	116659	bodyarmour/uniform carrier	1,013.99
01-06-02	Southern Uniform & Tactical	116698	Damin Chuckluck uniforms	61.98
01-06-02	Travelers	116885	Notary Bond Reina Stokes	25.00
01-06-02	Vinita Rotary Club	116732	1/2 Monthly dues Mark Johnson	26.50
01-06-02	Wal Mart Community-Capital One	116886	cable ties	6.52
01-06-03	1-VOIP Enhanced Services LLC	116734	Land Lines-Police Dept	273.44
01-06-03	CULLIGAN OF JOPLIN	116937	Water for Police Dept	39.00
01-06-03	Public Service Company of Okla	116751	***-*54-468-0	122.56
01-06-03	Verizon Wireless 5436	116733	Cell Phone-Police Dept	542.61
01-06-04	Fleet Services	116740	Fuel Police Dept	4,666.76
01-06-20	RCB	116872	loan 4199519-19 Charger/20 Dur	915.90
01-06-20	RCB	116873	loan 10309375/103280452 2 Poli	2,692.02
01-06-20	RCB	116871	loan 4199006 21 Dodge Durango	597.30
Total POLICE				120,319.03
FIRE				
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 10/06/2023	36,063.18
01-07-01	Personnel Services-Fire	PAYROLL	PAYROLL 10/20/2023	30,679.01
01-07-02	66 Apparel	117005	3 short sleeve,hoody,long slee	130.00
01-07-02	Aaron Erwin, Aaron's Extermina	116703	Spray for pests-Fire Dept	45.00
01-07-02	ACE TOWN & COUNTRY	116913	2 pipe fittings	5.58
01-07-02	ATLAS STEEL PRODUCTS INC	116522	2 doors tanker #3	205.00
01-07-02	AUTOMOTIVE SUPPLY PARTS	116887	stabilizer track Brush #6	160.63
01-07-02	AUTOMOTIVE SUPPLY PARTS	116638	oil engine #4	60.00
01-07-02	AUTOMOTIVE SUPPLY PARTS	116972	head light bulb #5	28.86
01-07-02	Bank of America Business Card	116576	Thompson Brothers High Press t	188.00
01-07-02	Bank of America Business Card	116702	Adobe Monthly fee	29.99
01-07-02	Bank of America Business Card	116905	Thompson Bros Hydrotest (7)	218.00
01-07-02	Bank of America Business Card	117068	Amazon -flash drive	28.98
01-07-02	Bank of America Business Card	117067	Google-vinitafire.com	112.00
01-07-02	Bank of America Business Card	117073	Apple.com	19.99
01-07-02	Bruckner Truck Sales, Inc	116916	Repairs to Engine #4	3,935.30
01-07-02	Bruckner Truck Sales, Inc	116915	Repairs to Engine #4	4,154.65
01-07-02	CASCO INDUSTRIES INC	116901	Galaxy GX2 Cyl holder,gas dete	4,328.00
01-07-02	CMC Rescue, Inc	116902	Rope rescue D Bowlin	1,429.00
01-07-02	Conrad Fire Equipment, Inc.	116516	door for ladder 1	1,842.63
01-07-02	FOREMAN'S BODY SHOP	116976	alignment Brush #6	95.00
01-07-02	OTA-PlatePay	117004	10/24 tolls	16.65
01-07-02	Sam's Tire Shop, LLC	116891	balance 2 tires	20.00
01-07-02	Sam's Tire Shop, LLC	116892	flat fixed S/W	14.00
01-07-02	Sam's Tire Shop, LLC	116910	2 tires balanced	20.00
01-07-02	Southern Uniform & Tactical	116699	3-Polo shirts/2 per polos,EVO	395.47
01-07-02	Southern Uniform & Tactical	116876	shipping charges	21.29
01-07-02	Southern Uniform & Tactical	116657	VFD Seal Chief badges	255.00
01-07-02	Wal Mart Community-Capital One	116899	cleaning supplies/office suppl	170.43
01-07-02	Wal Mart Community-Capital One	117003	Engraver	24.47
01-07-03	1-VOIP Enhanced Services LLC	116850	Land Lines-Fire Dept 2674	11.30
01-07-03	OK NATURAL GAS CO	116840	****78014116670664	163.36
01-07-03	Public Service Company of Okla	116753	***-*67-402-0-6	501.76
01-07-03	Verizon Wireless 2264	116859	Cell Phone-Fire Dept IPADS	138.52
01-07-04	Fleet Services	116741	Fuel Fire Dept	1,899.06
Total FIRE				87,410.11
STREET				

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
STREET				
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 10/06/2023	9,359.14
01-08-01	Personnel Services-Street	PAYROLL	PAYROLL 10/20/2023	10,822.24
01-08-02	ACE TOWN & COUNTRY	116595	duct tape,elec tester	23.98
01-08-02	APAC-Oklahoma INC	116453	Rock	884.40
01-08-02	ATWOODS	116921	misc fittings	3.98
01-08-02	ATWOODS	116589	wire connectors,starting fluid	706.30
01-08-02	Bank of America Business Card	116694	OMAG Grant-addl cones	1,059.44
01-08-02	Clean Uniform Company	116813	Uniform Rental-Street Dept	65.92
01-08-02	Grand Nation	116655	drug screen Craig Hopper	30.00
01-08-02	Green Country Spine	116906	Drug Screen/physical John Will	130.00
01-08-02	John's Tractor Works & Equip	116447	driveshaft-mower	66.57
01-08-02	WARREN CAT	116984	hydr cyl rebuild kit	281.40
01-08-03	1-VOIP Enhanced Services LLC	116851	Land Lines-Street Dept 6580	11.30
01-08-03	OK NATURAL GAS CO	116841	****76318185623164	52.19
01-08-03	Public Service Company of Okla	116755	***-04-700-0-3	256.99
01-08-03	Public Service Company of Okla	116754	***-04-700-0-6	77.34
01-08-03	Verizon Wireless 2264	116860	Cell Phone-Street Dept	24.92
01-08-04	Fleet Services	116742	Fuel Street Dept	1,346.08
Total STREET				25,202.19
GENERAL GOVERNMENT				
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 10/20/2023	4,419.40
01-12-01	Personnel Services-Gen Gov	PAYROLL	PAYROLL 10/06/2023	4,425.15
01-12-02	Aaron Erwin, Aaron's Extermina	116710	Spray for pests-City Hall	60.00
01-12-02	ArchiveSocial an Optimere Bran	116883	Social Media Archive Subscript	3,588.00
01-12-02	Bank of America Business Card	116653	Microsoft 365 Family 1yr suscr	99.99
01-12-02	Bank of America Business Card	117015	Apple.com I cloud storage	0.99
01-12-02	Bank of America Business Card	117072	Adobe, Inc	19.99
01-12-02	Bank of America Business Card	116835	Call Centric Fax lines	25.97
01-12-02	Bank of America Business Card	116649	New computer laptop Court Cler	498.00
01-12-02	Bank of America Business Card	117069	Adobe Export PDF	23.88
01-12-02	Clean Uniform Company	116819	Uniform Rental-Mats-City Hall	24.00
01-12-02	Government Forms and Supplies	116397	Trust Authority books,minute b	503.40
01-12-02	GRAND GATEWAY ECONOMIC	116896	Annual Membership 2024	3,000.00
01-12-02	Hiseley Customs	116593	add Misty Deffenbaugh to E/D w	45.00
01-12-02	J P COOKE COMPANY	116594	2024 Dog Tags	91.65
01-12-02	OK TAX COMMISSION	116997	Library Sales Tax Sept 2023	1.98
01-12-02	Positronix Technology, Inc.	116874	Cloud backup subscription	51.00
01-12-02	Positronix Technology, Inc.	115779	New computer cashier 1	1,229.80
01-12-02	Positronix Technology, Inc.	116729	Services per contract	2,775.00
01-12-02	QUILL CORPORATION	116569	folders,trash bags,clorox wipe	166.15
01-12-02	QUILL CORPORATION	116692	paper, trash bags, clorox wipe	201.56
01-12-02	QUILL CORPORATION	116895	stapes,paper towels,yellow fol	147.47
01-12-02	QUILL CORPORATION	116672	boxes,toner,trash bags	883.90
01-12-02	SEQUOYAH SOFTWARE & CO	116730	Services -EBPP fee	280.00
01-12-02	U S POST OFFICE	116717	3 rolls Forever Stamps 918-256	198.00
01-12-02	VINITA DAILY JOURNAL	117000	maps invoice paid short \$5	5.00
01-12-02	Wal Mart Community-Capital One	116671	broom, index cards	21.91
01-12-03	1-VOIP Enhanced Services LLC	116853	Land Lines-City Hall	158.05
01-12-03	OK NATURAL GAS CO	116842	****76323185623518	157.10
01-12-03	Public Service Company of Okla	116761	***-36-511-8	7.14
01-12-03	Public Service Company of Okla	116771	***-95-812-0	7.14
01-12-03	Public Service Company of Okla	116770	***-02-013-0	7.14
01-12-03	Public Service Company of Okla	116768	***-58-336-0	7.14
01-12-03	Public Service Company of Okla	116766	***-23-644-0	7.14
01-12-03	Public Service Company of Okla	116765	***-10-651-0	7.14
01-12-03	Public Service Company of Okla	116764	***-40-353-0	7.14
01-12-03	Public Service Company of Okla	116762	***-00-605-0	7.14

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
GENERAL GOVERNMENT				
01-12-03	Public Service Company of Okla	116769	***-50-011-0	7.14
01-12-03	Public Service Company of Okla	116759	***-41-399-0	7.14
01-12-03	Public Service Company of Okla	116758	***-01-402-0-6	1,514.51
01-12-03	Public Service Company of Okla	116752	***-49-561-1-4	163.08
01-12-03	Public Service Company of Okla	116763	***-79-642-0	7.14
01-12-03	Public Service Company of Okla	116760	***-24-524-0	7.14
01-12-03	Public Service Company of Okla	116767	***-89-771-0	7.14
01-12-03	Verizon Wireless 2264	116858	Cell Phone-Allen Goforth	49.96
01-12-04	Craig Co Clerk	116715	Ambulance Subsidy	8,640.00
01-12-06	COMPSOURCE OKLAHOMA	116811	Workers Comp	14,754.00
01-12-16	DOCSENIOR SERVICES	116716	per Contract	833.33
01-12-20	Bank of America Business Card	113007	Sr Citizen, convection oven	755.49
01-12-20	OK NATURAL GAS CO	116912	211176316185403200 PAAS	1,128.48
01-12-20	Public Service Company of Okla	116911	***-933-444-1-4 PAAS-sign	17.39
01-12-20	Public Service Company of Okla	116946	***-37-05-12	696.80
01-12-22	Bible, Matthew W	117049	14 Runs	350.00
01-12-22	Copeland,Bill	117045	7 Runs	175.00
01-12-22	Cunningham, Hayden Lee Cole	117041	7 Runs	175.00
01-12-22	Harris, Deriek	117008	Foam Firefighting class 3	4,750.00
01-12-22	Harris, Deriek	117007	Foam Firefighting class 2	4,750.00
01-12-22	Harris, Deriek	117035	9 Runs	225.00
01-12-22	Harris, Deriek	117027	R&R Coordinator Oct 2023	1,500.00
01-12-22	Harris, Deriek	117006	Foam Firefighting class 1	4,750.00
01-12-22	Huxtable, Kevin	117026	R&R Coordinator Oct 2023	1,500.00
01-12-22	Lee, Josh D	117034	13 Runs	325.00
01-12-22	Lee, Josh D	117033	Medical Insurance Reimbursemen	625.00
01-12-22	McElhaney, Scott	117042	8 Runs	200.00
01-12-22	McElhaney, Sydney	117037	17 Runs	425.00
01-12-22	Mendell, Phillip Lee	117032	Medical Insurance Reimbursemen	378.30
01-12-22	Mendell, Phillip Lee	117038	6 Runs	150.00
01-12-22	Occupational Health Ctrs	116900	NFPA1582 physical Sawyer Richa	241.00
01-12-22	OSU	117009	Flammable gas Emergencies	7,000.00
01-12-22	Parker, Bryar Lynn	117039	22 Runs	550.00
01-12-22	Powers, Jessica	117030	Medical Insurance Reimbursemen	236.60
01-12-22	Powers, Jessica	117040	4 Runs	100.00
01-12-22	Prince, Brian	117044	6 Runs	150.00
01-12-22	Prince, Brian	117031	Medical Insurance Reimbursemen	330.00
01-12-22	Richardson,Sawyer	117043	14 Runs	350.00
01-12-22	Rinehart, Zachary Todd	117029	Medical Insurance Reimbursemen	1,540.00
01-12-22	Rinehart, Zachary Todd	117047	9 Runs	225.00
01-12-22	Starks, Tyton Howard	117048	9 Runs	225.00
01-12-22	Ward, Drake	117036	16 Runs	400.00
01-12-22	Weaver, Jason J	117028	Medical Insurance Reimbursemen	375.00
01-12-22	Weaver, Jason J	117046	2 Runs	50.00
Total	GENERAL GOVERNMENT			83,799.10

LIBRARY				
01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 10/06/2023	4,306.71
01-13-01	Personnel Services-Library	PAYROLL	PAYROLL 10/20/2023	4,715.29
01-13-02	66 Apparel	116512	embroider totes	75.00
01-13-02	Aaron Erwin, Aaron's Extermina	116704	Spray for pests-Library/Museum	55.00
01-13-02	Bank of America Business Card	117071	Amazon - books	23.98
01-13-02	Bank of America Business Card	117018	AmazonKidz.com	4.99
01-13-02	Bank of America Business Card	116992	9/14 games for Open House	24.98
01-13-02	Bank of America Business Card	116567	decorations-open house	162.92
01-13-02	Bank of America Business Card	116524	Birthday Banner	68.85
01-13-02	Bank of America Business Card	116637	Amazon-Toners, book	456.77
01-13-02	LAKELAND OFFICE SYSTEMS	116731	Library-Monthly contract/overa	44.46

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
LIBRARY				
01-13-02	THE LIBRARY STORE INC	116676	lamine book supplies	114.31
01-13-02	Wal Mart Community-Capital One	116662	cleaning supplies, fabric	67.70
01-13-03	1-VOIP Enhanced Services LLC	116854	Land Lines-Library-2115	11.30
01-13-03	OK NATURAL GAS CO	116843	****78013116670527	160.94
01-13-03	Public Service Company of Okla	116772	***-*96-402-0-7	752.12
01-13-06	Baker & Taylor	116985	Books	129.01
Total LIBRARY				11,174.33
PARKS/CEMETERY				
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 10/20/2023	5,673.07
01-14-01	Personnel Services-Parks/Cemet	PAYROLL	PAYROLL 10/06/2023	4,589.86
01-14-02	Aaron Erwin, Aaron's Extermina	116707	Spray for pests-Cemetery Office	20.00
01-14-02	Aaron Erwin, Aaron's Extermina	116709	Spray for pests-Attucks Restro	10.00
01-14-02	Aaron Erwin, Aaron's Extermina	116705	Spray for pests-Southpark Rest	20.00
01-14-02	Aaron Erwin, Aaron's Extermina	116708	Spray for pests-Sports Concess	25.00
01-14-02	ATLAS STEEL PRODUCTS INC	116517	gorilla lifts-trailer	280.00
01-14-02	ATWOODS	116696	4 cans wasp/hornet spray	11.96
01-14-02	ATWOODS	116588	2 cycle oil. power steering pu	720.84
01-14-02	Clean Uniform Company	116815	Uniform Rental-Cemetery/Parks	47.88
01-14-02	Green Country Spine	116907	Drug Screen/physical Wesley Hu	130.00
01-14-02	Hiseley Customs	116949	Closed signage/park bathrooms	108.00
01-14-02	Midway Power Equipment	116889	belt for grasshopper mower	24.95
01-14-02	Sam's Tire Shop, LLC	116668	repair tires, purch 2 tires	626.00
01-14-02	T H ROGERS LUMBER CO	116669	toilet repair kits	59.98
01-14-02	T H ROGERS LUMBER CO	116678	lock door,knob,sports complex	31.99
01-14-03	Public Service Company of Okla	116787	***-*67-402-0-3	53.40
01-14-03	Public Service Company of Okla	116781	***-*67-402-0-8	26.99
01-14-03	Public Service Company of Okla	116779	***-*25-482-0-3	59.92
01-14-03	Public Service Company of Okla	116785	***-*64-600-0-0	32.73
01-14-03	Public Service Company of Okla	116788	***-*50-270-0-3	38.96
01-14-03	Public Service Company of Okla	116786	***-*64-600-1	10.47
01-14-03	Public Service Company of Okla	116784	***-*97-928-0-5	27.48
01-14-03	Public Service Company of Okla	116783	***-*88-322-0-8	588.61
01-14-03	Public Service Company of Okla	116782	***-*68-302-0-3	53.73
01-14-03	Public Service Company of Okla	116773	***-*67-231-0-1	90.25
01-14-03	Public Service Company of Okla	116780	***-*50-270-0-8	55.28
01-14-03	Verizon Wireless 2264	116862	Cell Phone-Cemetery	45.01
01-14-04	Vogel Oil/PPP	116749	Fuel Parks/Cemetery	3,189.32
Total PARKS/CEMETERY				16,651.68
AIRPORT				
01-15-02	The Outback Co., LLC	116718	Toilet Rental-Airport	100.00
01-15-02	Wise Electric Company	116650	repl runway lights,relocate ta	1,600.00
01-15-03	Public Service Company of Okla	116774	***-*06-362-0-6	81.25
01-15-03	Public Service Company of Okla	116777	***-*80-873-0-7	52.16
01-15-03	Public Service Company of Okla	116776	***-*26-362-0-4	34.09
01-15-03	Public Service Company of Okla	116775	***-*06-362-0-4	29.38
Total AIRPORT				1,896.88
SWIM POOL				
01-16-02	Aaron Erwin, Aaron's Extermina	116706	Spray for pests-Swimming Pool	25.00
01-16-03	OK NATURAL GAS CO	116844	****79188116772973	48.56
01-16-03	Public Service Company of Okla	116778	***-*84-600-0-5	77.01
01-16-03	Verizon Wireless 2264	116863	Cell Phone-Swimming Pool	24.92
Total SWIM POOL				175.49
PELIVAN CONTRACT				
01-18-07	GRAND GATEWAY ECONOMIC	116721	per contract Oct thru June	4,327.78

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
Total PELIVAN CONTRACT				4,327.78
ZONING				
01-19-02	Flock, Mike	116967	Brd of Adj meeting 10/16/23	25.00
01-19-02	Hilburn,Elizabeth	116969	Brd of Adj meeting 10/16/23	25.00
01-19-02	Patrick, Dennis	116966	Brd of Adj meeting 10/16/23	25.00
01-19-02	VINITA DAILY JOURNAL	116407	planning and zoning public not	166.90
01-19-02	VINITA DAILY JOURNAL	116591	Deatherage variance	28.30
01-19-02	YOUNG, BOB	116968	Brd of Adj meeting 10/16/23	25.00
Total ZONING				295.20
SENIOR CITIZENS				
01-40-03	OK NATURAL GAS CO	116845	***73832116330745	227.70
01-40-03	Public Service Company of Okla	116790	***-39-600-0-1	641.21
01-40-03	Public Service Company of Okla	116789	***-25-711-0-7	26.99
01-40-03	Public Service Company of Okla	116791	***-39-600-0-6	850.82
01-40-07	Senior Citizens Center	116722	per Contract	3,116.51
Total SENIOR CITIZENS				4,863.23
CODE COMPLIANCE				
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 10/20/2023	2,640.47
01-43-01	Personnel Services-Compliance	PAYROLL	PAYROLL 10/06/2023	2,526.61
01-43-02	66 Apparel	116643	4 Shirts-H Goforth	130.00
01-43-02	66 Apparel	116964	shirts for Henry Goforth	84.00
01-43-02	Clean Uniform Company	116816	Uniform Rental-Compliance/Code	12.60
01-43-02	Lloyd's Quick Lube	116613	repair vaccuum leak, code Expl	80.00
01-43-03	Verizon Wireless 2264	116864	Cell Phone-Compliance/Code Enf	69.93
01-43-04	Fleet Services	116743	Fuel Compliance/Code Enforce	118.72
01-43-31	Craig Co Clerk	116956	lien 314 N Brewer Pope	18.00
01-43-31	Craig Co Clerk	116958	release lien 224 N Wilson	18.00
01-43-31	Craig Co Clerk	116955	lien 547 N 1st Greenlow/Day	18.00
01-43-31	Craig Co Clerk	116957	lien 301 W Delaware Coffman	18.00
Total CODE COMPLIANCE				5,734.33
ECONOMIC DEVELOPMENT				
01-46-01	Economic Developement Personne	PAYROLL	PAYROLL 10/20/2023	4,016.01
01-46-02	QUILL CORPORATION	116893	E/D toner, wireless mouse	95.98
01-46-02	VINITA DAILY JOURNAL	115780	Ad Economic Development person	40.00
Total ECONOMIC DEVELOPMENT				4,151.99
STREET & ALLEY				
01-50-03	Public Service Co of Oklahoma	116810	***-411-541-0-1	3,795.15
01-50-03	Public Service Company of Okla	116795	***-60-331-0-2	92.22
01-50-03	Public Service Company of Okla	116794	***-22-284-0-2	122.92
01-50-03	Public Service Company of Okla	116796	***-86-838-0-5	6.49
01-50-03	Public Service Company of Okla	116793	***-53-639-0-6	308.81
01-50-03	Public Service Company of Okla	116792	***-39-345-0-1	37.52
01-50-03	SignalTek, Inc.	116723	Traffic Control	120.00
Total STREET & ALLEY				4,483.11
SALES TAX CIP				
05-32-08	APAC-Oklahoma INC	116627	Asphalt-Industrial Park	40,111.41
05-32-08	APAC-Oklahoma INC	116661	Reap Grant #2, Rock	17,576.87
05-32-08	Moorhead Construction CO	116623	REAP Industrial road	8,000.00
05-32-08	RCB	116724	Lease Agreement	3,794.31
05-32-08	Wills, Chad	116648	New gate entrance industrial p	612.00
05-32-10	Aaron Richard Mears	116380	Top Survey Eng Admin Res Repr	4,850.00
05-32-10	Core & Main LP	116482	flanges, piping CIP	2,089.31
05-32-10	Tulsa Divers	116929	3 tanks, 1 clearwell inspecti	3,800.00
05-32-10	USABLUEBOOK	116394	jar test 6/round glass	3,930.47

\$414,452.35

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
Total SALES TAX CIP				84,764.37
REVOLVING FUND				
30-00-30	Blue Cross and Blue Shield	116725	Ins premiums Retirees,Cobra	623.93
30-00-30	MetLife	116728	Ins premiums Retirees	266.45
30-00-30	OK Uniform Building Code Comm	116682	10 Permits issued September 20	40.00
Total REVOLVING FUND				930.38
ECONOMIC DEVELOPMENT				
46-46-02	All Terrain Demo & Excav	117122	Invs 1090,1091,1092 less \$9475	2,524.25
46-46-02	Bank of America Business Card	116924	Vista Print-Ind Park Map Phase	58.51
46-46-02	Bank of America Business Card	116898	Northeast Okla Regiance Allian	150.00
46-46-02	CITY OF VINITA	116999	E/D Salary 2023-2024	50,000.00
46-46-02	Hiseley Customs	116928	Industrial Park Banner	82.50
46-46-02	Logan & Lowry LLP	116329	Services-Annexation	17,169.31
46-46-02	Smith Brothers Abstract & Titl	116963	letters sent Annexation	23,175.00
46-46-02	TSHA, Inc Interpreting	116940	Interpreting Services	1,054.53
46-46-02	TSHA, Inc Interpreting	116193	Interpreting services	1,438.40
46-46-02	VINITA UTILITIES AUTHORIT	117123	Invs 1090,1091,1092 pmt due Ta	9,475.75
Total ECONOMIC DEVELOPMENT				105,128.25
HOTEL/MOTEL TAX				
67-67-01	Boyce Investments	116849	Billboard	375.00
67-67-01	Eastern Trails Museum, Inc.	116735	Monthly Support	1,600.00
67-67-01	Green Country Marketing Assoc	116652	1/2 page Guide to Green Countr	2,750.00
67-67-01	Public Service Company of Okla	116797	***-*54-245-0	26.99
67-67-01	Public Service Company of Okla	116799	***-*50-354-0	26.99
67-67-01	Public Service Company of Okla	116800	***-*47-177-0	26.99
Total HOTEL/MOTEL TAX				4,805.97
POLICE GRANT				
70-17-01	Axon Enterprises, Inc	116117	5 new Tazers with cartridges	14,981.30
70-17-01	Stalker Radar Applied Concepts	116936	Bal due on equipment new Polic	666.01
Total POLICE GRANT				15,647.31
POLICE RESERVE/PAAS				
84-00-55	Animal Shelter Support (PAAS)	117093	Service Support	3,000.00
84-00-55	Vickrey Heat & Air	116914	Diagnostic fee and tech mileag	239.00
Total POLICE RESERVE/PAAS				3,239.00
METER DEPOSIT REFUND				
95-00-02	Colton Gregory	INV163820	meter dep ref @ 445 S Thompson	34.30
95-00-02	Edna & John Smith	INV163817	meter dep ref @ 1103 W Canadia	100.00
95-00-02	Frank Nellen	INV163832	meter dep ref @ 549 S Scraper	100.00
95-00-02	Hannah Noyes	INV163824	meter dep and 2nd meter dep re	36.12
95-00-02	Judy Brockett	INV163831	meter dep & 2nd meter dep ref	200.00
95-00-02	Katherine Tune	INV163827	meter dep ref @ 241 N Second	51.08
95-00-02	Margaret Morrison	INV163823	meter dep ref @ 407 N Bell	2.16
95-00-02	Michael Marquis	INV163829	meter dep & 2nd meter dep ref	31.47
95-00-02	Monrad Sepahvand	INV163822	meter dep ref @ 829 N Thompson	21.23
95-00-02	Nathan Pendergrass	INV163828	meter dep ref @ 1003 W Delawar	44.63
95-00-02	Sammy Kulp	INV163825	meter dep ref @ 514 N Bell	2.16
95-00-02	Schenoah Wickliffe	INV163830	meter dep ref @ 224 S Miller,	51.08
95-00-02	Tery Martin	INV163826	meter dep & 2nd meter dep @ 70	0.79
95-00-02	Vinita Utilities Authority	INV163818	meter dep ref @ 441777 E Hwy 6	55.70
95-00-02	Vinita Utilities Authority	INV163819	meter dep ref @ 441755 E Hwy 6	55.70
95-00-02	VINITA UTILITIES AUTHORIT	INV163833	meter dep ref @ Sept 23	2,523.58
Total METER DEPOSIT REFUND				3,310.00
VINITA LAKE PARK				
98-98-02	Craig Co Rural Water Dist #2	116848	Acct 1500101 442050 E 240 Rd	47.08

11/2/2023

Bills Payable
10/01/2023 thru 10/31/2023

8

<u>G/L Account</u>	<u>Vendor Name</u>	<u>PO No.</u>	<u>Description</u>	<u>Amount</u>
VINITA LAKE PARK				
98-98-02	NE Okla Electric Cooperative	116826	940451 Vinita Lake Park	<u>57.00</u>
Total	VINITA LAKE PARK			<u>104.08</u>
			Grand Total	<u><u>632,381.71</u></u>

RESOLUTION NO. 2023-3826

AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN FUND

WHEREAS, the City of Vinita desires to seek funding from the Rural Economic Action Plan Fund for the Phase II Industrial Park water line extension in said City of Vinita; and

WHEREAS, it is in the best interest of the residents of the City of Vinita to expedite the preparation and submission of an application for financial assistance from the Rural Economic Action Plan Fund, in the form of a grant.

NOW, THEREFORE, BE IT RESOLVED that the Mayor of the City of Vinita is hereby authorized and directed to sign an application and related documents necessary to file and process a grant application through Grand Gateway EDA's Rural Economic Action Plan Fund on behalf of the City of Vinita.

PASSED AND APPROVED by the City Council of the City of Vinita, Oklahoma in regular session this 7th day of November 2023.

By: _____
Josh D. Lee, Mayor

Subscribed and sworn to before me this 7th day of November, 2023.

ATTEST:

Brian Prince, City Clerk

My Commission Expires: _____

(Seal)

PROJECT COST REIMBURSEMENT AGREEMENT
BY AND BETWEEN THE CITY OF VINITA, OKLAHOMA
AND MANSION ENTERTAINMENT GROUP, LLC

This **PROJECT COST REIMBURSEMENT AGREEMENT** (this “Agreement”), dated as of November 7, 2023, is made by and between the City Council of the City of Vinita, Oklahoma (the “City”) and Mansion Entertainment Group, LLC (the “Company”).

WHEREAS, the City Council of the City of Vinita, Oklahoma, has authorized the preparation of a proposed project plan pursuant to the Oklahoma Local Development Act, 62 O.S. § 850, *et seq.*; and

WHEREAS, the preparation, consideration and approval of a proposed project plan will necessitate expenditures which will be eligible project costs as defined in 62 O.S. § 853 if authorized pursuant to a project plan approved under the Oklahoma Local Development Act; and

WHEREAS, the proposed project plan, if approved, will involve the payment of project costs related to the development of a tourism and entertainment project on certain tracts owned or to be owned by the Company (the “Project”); and

WHEREAS, the proposed project plan, if approved, will create an increment district encompassing certain real property owned by the Company which will result in the creation of tax increments from the Project that may be utilized to pay authorized project costs; and

WHEREAS, it is appropriate to require, as a condition for consideration and implementation of the proposed project plan, that the Company agree to reimburse funds to enable the City to pay certain costs in connection with the preparation, review, consideration, and possible approval of a proposed project plan.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

SECTION 1. Reimbursement of Project Costs. The Company agrees to reimburse the City for the following out-of-pocket costs related to the preparation, review, consideration, and, if approved, implementation of the proposed project plan as referenced above: (a) fees and expenses of outside legal counsel to assist and advise the City, as contemplated by the Engagement Letter, dated as of the date hereof (the “Engagement Letter”), by and between the City and The Public Finance Law Group PLLC (“PFLG”); and (b) incremental costs of publication of the City’s proceedings related to its review and consideration of the project plan to the extent required by Oklahoma law or otherwise deemed advisable by the City; *provided that* the Company’s aggregate reimbursement obligation pursuant to this Section 1 shall not exceed \$110,000.00.

SECTION 2. Project Plan. To the extent allowed by law, the City agrees that the proposed project plan to be prepared for consideration shall incorporate as eligible project costs the costs incurred by the City and reimbursed by the Company pursuant to this Agreement and shall cause the proposed project plan to authorize, among other things, reimbursement to the

Company in an aggregate amount equal to the amount reimbursed by the Company to the City pursuant to this Agreement.

SECTION 3. Acknowledgement. The parties hereby acknowledge and agree that, pursuant to the Engagement Letter, PFLG is being hired to represent the City, and any lawyer-client privileges or duties shall exist only between PFLG and the City. Notwithstanding the terms of this Agreement and the Company's reimbursement of the City's legal fees to PFLG, the Company shall not be deemed to be PFLG's client at any time or in any respect and the Company acknowledges and agrees that the Company has had the opportunity for its independent legal counsel to review this Agreement

SECTION 4. Conditions. It is understood and agreed that any reimbursement of costs to the Company under the project plan is subject to (i) approval of a project plan by the City, (ii) approval of a mutually satisfactory development agreement between the City and the Company and (iii) authorization by the public entity designated by the City to assume responsibilities for financing and implementing the project plan.

SECTION 5. Preservation of Legislative Authority. It is understood and acknowledged that the action by the City to authorize and direct the preparation of a project plan for consideration in accordance with the requirements of the Oklahoma Local Development Act and the City's execution of this Agreement indicate only a willingness to review and consider a proposed project plan but do not directly or implicitly create any obligation to approve a proposed project plan. The City reserves all authority to approve, reject, modify, or amend any such action or proposed action as the City, in its discretion, may determine to be in the best interests of the residents of the City and without any liability whatsoever to the Company

SECTION 6. Requisition of Funds. The City's advisors shall submit detailed invoices and supporting documentation to the City for review and approval. Subsequently, the City shall provide a copy of such detailed invoice and documentation to the Company. Upon receipt of such documentation, funds shall be reimbursed by the Company to the City within fifteen days of written request by the City.

SECTION 7. Termination. This Agreement shall remain in effect until the earlier of (a) the date on which the reimbursements by the Company to the City hereunder equal \$110,000 in the aggregate and (b) the date on which this Agreement is terminated by the City following thirty days advance notice in writing to the Company, or termination by the Company for cause; *provided, however*, that, notwithstanding such termination, requisitions may be made for any City obligations incurred prior to the effective date of such termination.

SECTION 8. Non-Assignability. This Agreement is not assignable by either party.

SECTION 9. Notices. Any notice, demand, or other communication under this Agreement shall be sufficiently given or delivered when it is deposited in the United States mail, registered, or certified mail, postage prepaid, return receipt requested, or delivered personally or via facsimile transmission to:

- (a) In the case of the City:
City of Vinita, Oklahoma
P.O. Box 329
Vinita, OK 74301
Attn: Mayor

With a copy to:

Logan & Lowry, LLP
c/o Ryan H. Olsen
101 S. Wilson St.
P.O. Box 558
Vinita, OK 74301

- (b) In the case of the Company:
Mansion Entertainment Group
189 Expressway Ln
Branson, MO 65616
Attn: Larry Wilhite, CEO

or to such other address, within the United States, with respect to a party as that party may from time to time designate in writing and forward to the others as provided in this Section.

SECTION 10. Amendment. This Agreement may be amended only by a written instrument signed by the parties hereto.

SECTION 11. Controlling Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma.

SECTION 12. Limitation of Liability for the City. The City shall not be liable to the Company for consequential, incidental, direct, indirect, special, punitive or any other damages whatsoever arising out of or in any way related to this Agreement and in no event will the City be liable for any damages in excess of reimbursements actually made to the City by the Company.

SECTION 13. Authority. The Person signing this Agreement (a) has the power and authority and the legal right to enter into this Agreement and perform its obligations hereunder, and (b) has taken all necessary action on its part required to authorize the execution and delivery of this Agreement and the performance of its obligations hereunder.

* * * * *

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

CITY OF VINITA, OKLAHOMA

M
ayor

ATTEST:

City Clerk

(SEAL)

MANSION ENTERTAINMENT GROUP

Name: Larry Wilhite
Title: CEO



THE
PUBLIC FINANCE
LAW GROUP PLLC

ATTORNEYS AND COUNSELORS AT LAW

t 405.235.3413 • f 405.235.2807

5657 N. CLASSEN BOULEVARD, SUITE 100 • OKLAHOMA CITY, OK 73118

AGREEMENT FOR TAX INCREMENT FINANCE COUNSEL SERVICES

THIS AGREEMENT is entered into as of November 7, 2023, by and between THE PUBLIC FINANCE LAW GROUP PLLC (“PFLG”) and the CITY OF VINITA, OKLAHOMA (the “City”), as follows:

RECITALS

WHEREAS, the City desires to engage PFLG as tax increment finance counsel (“TIF Counsel”) in connection with the establishment of a tax increment district within the City (the “Formation”) pursuant to the Local Development Act, 62 O.S. §850 *et seq.*, as amended (the “Local Development Act”); and

WHEREAS, the Formation may be desirable to support certain economic development activities within the City, specifically a tourism and entertainment project, which will encourage commerce, the retention and expansion of employment, and generate a corresponding growth in the local tax base (collectively, the “Project”); and

WHEREAS, PFLG possesses the necessary professional capabilities and resources to provide the legal services required by City as described in this Agreement.

AGREEMENTS

1. Scope of Services.

A. *Tax Increment Finance Counsel Services.* PFLG will render the following services as TIF Counsel to the City:

- (1) Consultation with representatives of the City, including the City Manager, City Attorney, financing and accounting staff, financial advisors, and others, with respect to the timing, terms and legal structure of the proposed tax increment district.
- (2) Preparation of written documentation relating to formal approval and formation of a tax increment district, including, as appropriate, project plans and authorizing resolutions or ordinances.

- (3) Attendance at such meetings or hearings of the City and working group meetings or conference calls as the City may request, and assistance to the City staff in preparation of such explanations or presentations to the governing body of the City as they may request.

Additional details with respect to TIF Counsel's anticipated scope of services with respect to the Formation are provided in Exhibit A attached hereto.

PFLG and City acknowledge that the City shall be represented by Logan & Lowry LLP (the "City Attorney") for the purpose of rendering day-to-day and ongoing general counsel legal services. PFLG shall circulate documents to and coordinate its services with City Attorney to the extent requested by the City or the City Attorney.

In performing legal services under this Agreement, PFLG shall be entitled to rely on the accuracy and completeness of information provided and certifications made by, and opinions provided by counsel to, City, property owners and other parties and consultants, without independent investigation or verification.

PFLG's services are limited to those specifically set forth above. PFLG's scope of services do not include any services with respect to any real estate transactions in connection with the tax increment district. Furthermore, the scope of services do not contemplate representation with respect to any financing completed in connection with any improvements contemplated within the tax increment district. Any such representation, if necessary, will be provided at additional cost as agreed to at such later date. PFLG's services do not include representation of City or any other party to the Formation or the Project in any litigation or other legal or administrative proceeding involving the Formation, the Project, or any other matter. PFLG's services also do not include any responsibility for compliance with state blue sky, environmental, land use, real estate or similar laws or for title to or perfection of security interests in real or personal property. PFLG's services do not include any financial advice or analysis. PFLG will not be responsible for the services performed or acts or omissions of any other participant. Also, PFLG's services will not extend past the date of Formation unless otherwise agreed to in writing.

B. Term of Agreement. This Agreement shall be effective from the date of execution through June 30, 2024.

2. Compensation and Reimbursements.

A. Compensation for Tax Increment Finance Counsel Services. For services as TIF Counsel to the City, PFLG shall be paid the following fees:

- a. \$50,000.00 shall be non-contingent and due and payable on the 15th of each month in the amount of \$12,500.00 for four months beginning November 15, 2023 (provided, however, the balance of this portion of the fee shall be immediately due upon formal action by the City Council of the City with respect to the establishment of the tax increment district or upon termination or discontinuance of the formation process); and

b. \$40,000.00 shall be contingent upon and immediately due following formal action by the City Council of the City with respect to the establishment of the tax increment district.

c. At the direction of the City or the City Attorney, PFLG shall be compensated at an hourly rate of \$345 per hour for any services rendered with respect to the drafting and approval of any economic development agreement(s) with a developer(s) pertaining to the Formation.

B. *Expenses.* PFLG shall also be paid a fixed amount of \$3,000.00 to cover expenses and transcript production and distribution, provided, that any filing, publication, recording or printing costs or similar third party costs required in connection with the Formation shall be paid directly by the City, but if paid by PFLG on behalf of the City, shall be reimbursed to PFLG on demand.

C. *Payment.* Fees and expenses shall be payable by City at the time of Formation except as provided in subparagraph (A) above.

D. *Termination of Agreement and Legal Services.* This Agreement and all legal services to be rendered under it may be terminated at any time by written notice from either party, with or without cause. In that event, all finished and unfinished documents prepared for adoption or execution by City, shall, at the option of City, become its property and shall be delivered to it or to any party it may designate; provided that PFLG shall have no liability whatsoever for any subsequent use of such documents. In the event of termination by either party, the City shall not owe or incur any liability with respect to future payments contemplated in Section 2 hereof which were not due at the time of termination. In the event of termination by City, PFLG shall be paid for all satisfactory work, unless the termination is made for cause, in which event compensation, if any, shall be adjusted in the light of the particular facts and circumstances involved in the termination. If not sooner terminated as aforesaid, this Agreement and all legal services to be rendered under it shall terminate upon the establishment of the tax increment district or upon termination or discontinuance of the formation process; provided that City shall remain liable for any unpaid compensation or reimbursement due under Section 2 hereof. Upon termination, PFLG shall have no future duty of any kind to or with respect to the Formation or the City.

3. **Nature of Engagement; Relationships With Other Parties.**

The role of TIF Counsel, generally, is to prepare or review the procedures and documentation relating to the establishment of a tax increment financing district pursuant to the Local Development Act. In performing its services in connection with the Formation, PFLG will act as special counsel to the City with respect to the Formation; i.e., PFLG will assist the City Attorney in representing City but only with respect to the Formation, in a manner not inconsistent with the role of TIF Counsel described above.

The City acknowledges that PFLG regularly performs legal services for many private and public entities in connection with a wide variety of matters. For example, PFLG has represented,

is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, contractors, suppliers, financial and other consultants/advisors, accountants, investment providers/brokers, providers/brokers of derivative products and others who may have a role or interest in the Formation or the Project or that may be involved with or adverse to City in this or some other matter. PFLG agrees not to represent any such entity in connection with the Formation, during the term of this Agreement, without the consent of the City. Given the special, limited role of TIF Counsel described above, the City acknowledges that no conflict of interest exists or would exist, and waives any conflict of interest that might appear actually or potentially to exist, now or in the future, by virtue of this Agreement or any such other attorney-client relationship that PFLG may have had, have or enter into, and City specifically consents to any and all such relationships.

4. Limitation of Rights to Parties; Successor and Assigns.

Nothing in this Agreement or in any of the documents contemplated hereby, expressed or implied, is intended or shall be construed to give any person other than City and PFLG any legal or equitable right or claim under or in respect of this Agreement, and this Agreement shall inure to the sole and exclusive benefit of City and PFLG.

PFLG may not assign its obligations under this Agreement without written consent of City except to a successor partnership or corporation to which all or substantially all of the assets and operations of PFLG are transferred. City may assign its rights and obligations under this Agreement to (but only to) any other public entity that completes the Formation. City shall not otherwise assign its rights and obligations under this Agreement without written consent of PFLG. All references to PFLG and City in this Agreement shall be deemed to refer to any such successor of PFLG and to any such assignee of City and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

5. Counterparts.

This Agreement may be executed in any number of counterparts and each counterpart shall for all purposes be deemed to be an original, and all such counterparts shall together constitute but one and the same Agreement.

6. Notices.

Any and all notice pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

PFLG:

The Public Finance Law Group PLLC
5657 N. Classen Boulevard, Suite 100
Oklahoma City, OK 73118
Attention: Nathan D. Ellis or Allan A. Brooks, III

CITY:

**City of Vinita, Oklahoma
104 E. Illinois
P.O. Box 329
Vinita, OK 74301
Attention: Mayor**

[Remainder of Page Left Blank Intentionally]

City and PFLG have executed this Agreement by their duly authorized representatives as of the date provided above.

THE PUBLIC FINANCE LAW GROUP PLLC

By: _____
Nathan D. Ellis

CITY OF VINITA, OKLAHOMA

By: _____
Title: Mayor
Date: November 7, 2023

EXHIBIT A

PROPOSED SCOPE OF SERVICES FORMATION OF TAX INCREMENT DISTRICT

Initial Feasibility Assessment

- Provide consultation with respect to a preliminary review and evaluation of the potential benefits and practicality of the formation of a tax increment or incentive district.

Project Plan Preparation

- Provide legal advice and consultation in development, drafting, and presentation of a project plan. A project plan generally includes the following elements:
 - Proposed district boundaries and improvements, including area eligibility determination
 - Estimated project costs, financing timeline, and assessment of financial impact
 - Existing and proposed maps of district
 - Proposed zoning, master plan, and ordinance changes
 - Designation of governmental entities and officials responsible for implementation

Official Review and Public Participation

- Provide legal advice and consultation with respect to procedures and actions for formal consideration of a tax increment or incentive district including:
 - Resolution initiating formal consideration and approval process and establishing a review committee
 - Presentations and/or attendance (as requested) at meetings with individuals, groups, and public bodies
 - Preparation of appropriate documents for review committee and planning commission consideration
 - Preparation of notices with respect to public meetings
 - Preparation of appropriate documents for formal approval and formation of district, including municipal ordinance

Implementation

- Provide legal advice and consultation with respect to notices and communication with affected taxing jurisdictions; formulation of operating procedures and guidelines to assist the City, the County Assessor and County Treasurer in the operation of the district.

RESOLUTION NO. 2023-3328

A RESOLUTION OF THE CITY OF VINITA, OKLAHOMA (THE "CITY") DECLARING THE INTENT TO CONSIDER APPROVAL OF A PROJECT AND CREATION OF A TAX INCREMENT DISTRICT UNDER THE LOCAL DEVELOPMENT ACT; DIRECTING PREPARATION OF A PROJECT PLAN; APPOINTING A REVIEW COMMITTEE; DIRECTING THE REVIEW COMMITTEE TO MAKE FINDINGS AS TO ELIGIBILITY AND FINANCIAL IMPACT, IF ANY, ON TAXING JURISDICTIONS AND BUSINESS ACTIVITIES WITHIN THE DISTRICT; DIRECTING THE REVIEW COMMITTEE TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT PLAN; DIRECTING THE PLANNING COMMISSION TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT PLAN; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

WHEREAS, the City of Vinita, Oklahoma (the "City") is working to promote economic development in the area, in order to provide increased opportunity for residents of the area and to improve the overall standard of living; and

WHEREAS, the City aspires to attract business interests with the potential to invest in a tourism and entertainment project within the City, subject to certain conditions including economic development incentives and financing; and

WHEREAS, the Local Development Act, Title 62, Oklahoma Statutes Section 850 *et seq.* (the "Local Development Act"), was passed by the Oklahoma Legislature to implement Section 6C of Article X of the Oklahoma Constitution, which empowers the governing bodies of cities, towns, and counties to apportion tax increments to help finance the public costs of economic development; and

WHEREAS, the proposed project depends upon the utilization of tax increment financing to help finance the project costs; and

WHEREAS, it is desirable to direct the City staff to prepare a proposed project plan for consideration; and

WHEREAS, the City Council, as the governing body of the City, is empowered to approve the creation of a tax increment district to further the public purpose of economic development within the City; and

WHEREAS, the Local Development Act provides for the appointment of a Review Committee to review and make recommendations concerning the proposed district, plan, or project, to consider and make findings and recommendations with respect to the conditions establishing the eligibility of the proposed district, and to consider and determine whether the proposed plan and project will have a financial impact on any taxing jurisdiction and business

activities within the proposed district and to report its findings and make its recommendations to the governing body; and

WHEREAS, the Local Development Act provides that the membership of the Review Committee shall consist of the following: a representative of the governing body who shall serve as chairperson; a representative of the planning commission having jurisdiction over the proposed district; a representative designated by each taxing jurisdiction within the proposed district whose ad valorem taxes might be impacted by the plan; and three members representing the public at-large and selected by the other committee members from a list of seven names submitted by the chairperson of the review committee; and

WHEREAS, it is appropriate and desirable to appoint a Review Committee to consider and make recommendations on a proposed project plan; and

WHEREAS, the City desires to direct the Review Committee and the City of Vinita Planning Commission (the "Planning Commission") to consider the creation of a tax increment district.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VINITA, OKLAHOMA:

SECTION 1. INTENT. The City Council intends to consider approval of a project and creation of a tax increment district to facilitate the financing of eligible project costs of a project and hereby directs preparation of a project plan by City staff, to be submitted for consideration in accordance with the Local Development Act. The City Clerk is hereby authorized to cause notice to be given of such public meetings and public hearings as may be required pursuant to the Local Development Act in connection with the consideration of the proposed tax increment district.

SECTION 2. ESTABLISHMENT OF REVIEW COMMITTEE. A Review Committee is hereby appointed whose membership shall consist of the following: one representative of the City Council, who shall be chairperson; one representative of the Planning Commission; one representative designated by Craig County; one representative designated by Craig County Health Department; one representative designated by Independent School District No. 65 (Vinita Public Schools); one representative designated by Northeast Technology Center Vo-Tech District No. 11; and three representatives of the public at large, who shall be selected from a list of seven names submitted by the representative of the City Council, as chairperson of the Review Committee, by the other Review Committee members. The City Council hereby designates Mayor Josh D. Lee to serve as Chairperson and representative of the City Council. The City Council hereby designates Mike Flock (as Chairman of the Planning Commission) or their designee to serve as representative of the Planning Commission.

SECTION 3. REVIEW COMMITTEE FINDING AND RECOMMENDATION. The Review Committee shall consider and determine whether the proposed plan and project will have a financial impact on any taxing jurisdiction and business activities within the proposed district and shall report its findings to the City Council. Furthermore, the Review Committee shall consider and make its findings and recommendations to the City Council with respect to the

conditions establishing the eligibility of the proposed district and the appropriateness of approval of the proposed plan and project.

SECTION 4. PLANNING COMMISSION RECOMMENDATION. The City of Vinita Planning Commission shall review the proposed project plan and shall make a recommendation on the plan to the City Council.

[Remainder of Page Left Blank Intentionally]

PASSED AND APPROVED THIS 7TH DAY OF NOVEMBER, 2023.

CITY OF VINITA, OKLAHOMA

(SEAL)
ATTEST:

By: _____
Mayor

By: _____
City Clerk

STATE OF OKLAHOMA)
)SS
COUNTY OF VINITA)

I, the undersigned, City Clerk of the City of Vinita, Oklahoma, do hereby certify that the above and foregoing is a true, full and correct copy of an excerpt from the minutes of a meeting of the City Council of said City held on the date above stated, all as recorded in the official minutes of such meeting. I further certify that the "Open Meeting Law" was complied with for such meeting.

GIVEN UNDER MY HAND THIS 7TH DAY OF NOVEMBER, 2023.

(SEAL)

City Clerk

City Agreement with Peaceful Animal Adoption Shelter, Inc.

This agreement made and entered into this 7th day of November, 2023, by and between the City of Vinita, Oklahoma, hereinafter referred to as “City”, and Peaceful Animal Adoption Shelter, Inc., an Oklahoma nonprofit corporation, hereinafter referred to as “PAAS”;

WITNESSETH:

That City desires to secure certain services of PAAS to help alleviate the burden on the City and the Vinita Police Department in operating the City’s Animal Shelter, and PAAS agrees to perform these services;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the Parties hereto agree as follows:

1. This Agreement shall be effective for the period of time commencing on December 1, 2023 and ending on June 30, 2024.
2. During the time period above set forth, PAAS shall supply the following services to the City of Vinita, Oklahoma, for the benefit of the City, as follows, to wit:
 - a. Assist the City of Vinita Animal Control Officer with the daily care and maintenance of the animals in the Shelter.
 - b. Assist in marketing, showing, and adopting out animals in the Shelter.
 - c. Operating spay and neuter clinics.
 - d. Operating a Facebook page for the benefit of the animals and to promote adoptions.
 - e. Assist with the cleaning of the Shelter.
 - f. Assist with any community service workers.
 - g. Help cover the shelter when the Animal Control Officer is on vacation, leave, or otherwise not present.
 - h. Seek out financial assistance from various funding sources for the benefit of all animals in the Shelter.
3. As a means of providing the services described above, PAAS agrees to employ the following personnel, at a minimum:
 - a. Director, 40 hours per week.
4. PAAS shall be responsible for all federal taxes, social security payments, workers’ compensation insurance and any other additional payments or compensation required as a result of the employment of the above-described personnel.
5. In consideration for the above services, the City shall pay to PAAS a total of \$21,000 over the term of this agreement in monthly payments of \$3,000.00, payable on or before the last day of the month during the term hereof. Additionally, the City shall allow PAAS to use the Animal Shelter as its base of operations, offices, and clinic, and to use the building in any reasonable way to facilitate the purpose of providing care for the animals in the Animal Shelter. Provided, however, that PAAS operations shall not unreasonably interfere with the day-to-day operations of the City’s Animal Shelter or the work of the Animal Control Officer.
6. PAAS shall not assign or pledge this Agreement, or any part hereof, without the express written consent of the City.

7. In the event PAAS fails to satisfactorily perform the services, or refuses to comply with any of the provisions of this Agreement, City may, at its option, declare this Agreement canceled upon thirty days written notice to PAAS, specifying the nature of the default; provided that PAAS shall, within said thirty day period, have the right to cure the default, and prevent cancellation of the Agreement.
8. PAAS shall abide by all applicable state and federal laws and regulations, and PAAS shall indemnify and save harmless the City, its officers, representatives, agents, and employees against any claims or liability arising from or based on the activities of PAAS whether pursuant to this Agreement or otherwise.
9. It is specifically agreed by the parties hereto that this Agreement shall be subject to the laws of the State of Oklahoma, and should any part, term, or provision of this Agreement be determined by any Court to be illegal or in conflict with any law, the validity of the remaining provisions or portions of this Agreement shall not be affected by such decision.
10. This Agreement contains the entire agreement between the parties, and no statement, promise or inducement made by either part or agent of either party that is not contained in this written Agreement shall be valid or binding. This Agreement may not be enlarged, modified or altered except in writing, signed by the parties and endorsed thereon.
11. PAAS will not make any improvements or changes to the facility without City approval.
12. PAAS agrees to provide a complete audit of all income and expenses for the operation of PAAS, at all reasonable times upon request of the City. Prior to consideration of a renewal of this Agreement, PAAS will submit an appropriate budget proposal for the consideration of the City for implementation in the ensuing fiscal year.

IN WITNESS HEREOF, the parties hereto have executed this Agreement at Vinita, Craig County, Oklahoma, the day and year first above written.

CITY OF VINITA, OKLAHOMA

By: _____
Josh D. Lee, Mayor

ATTEST:

By: _____
Brian Prince, City Clerk

PEACEFUL ANIMAL ADOPTION SHELTER, INC.

By: _____
Toni Stanley, President of PAAS Board of Directors



Oklahoma State University
 Fire Service Training
 1723 West Tyler
 Stillwater, OK 74078-8041
 800-304-5727
 fax 405-744-7377
 www.osufst.org

117009

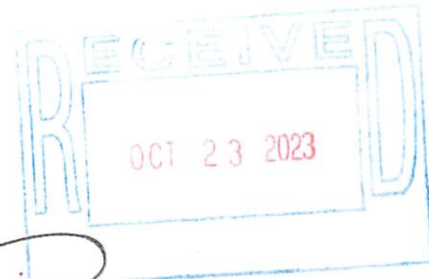
Invoice

Invoice #: 089193
 Purchase Order #:
 Prepared On: 10/19/2023
 Prepared by: R. Manley
 Coordinator: C. Greenwood
 FEI: 73-6017987

Bill To:

Vinita Fire Dept
 203 West Canadian Ave
 Vinita, OK 74301-3715

Qty	Description	Unit Price	Amount
1	Flammable Gas Emergencies (LPG) (89193), starting 10/7/2023, held at Vinita Fire Dept Event Price	\$7,000.00	\$7,000.00
Subtotal			\$7,000.00
Total			\$7,000.00



[Handwritten Signature]

SAFE R Funds

Please remit payment to:

Oklahoma State University
 Office of the Bursar
 113 Student Union
 Stillwater, OK 74078
 405-744-5993

For online credit card or webcheck payments, please go to the following website:
www.bursar.okstate.edu

Cards accepted are: Mastercard, American Express and Discover

Thank you for your business!

Casco Industries, Inc.

INVOICE



P.O. Box 8007
Shreveport, LA 71148
800-551-8787

E-Mail: info@cascoindustries.com
Website: www.cascoindustries.com
accountsreceivable@cascoindustries.com

Number	256437
Date	10/26/2023
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Bill-to: 25436

VINITA FIRE DEPARTMENT
203 WEST CANADIAN
VINITA, OK 74301

Ship-to: SAME

VINITA FIRE DEPARTMENT
203 WEST CANADIAN
VINITA, OK 74301

Reference #	Shipped	Salesperson	Terms	Tax Code	Doc #	wn	Freight	Ship Via
KEVIN HUXTABLE	10/26/2023	173 TERRY GRAH	NET 30	OK	643130	40	PREPAID	UPS

Item	Description	Ordered	Shipped	Backordrd	UM	Price	UM	Extension
MSA-G1F8444MA2COLAR	G1 SCBA PER ATO #10198482	22	22	0	EA	5714.00	EA	125708.00
MSA-10161810	FACEPIECE G1 MD 4 PT	22	22	0	EA	346.00	EA	7612.00
MSA-10175707	G1 CYLINDER 4500PSI 30MIN WITH QC ADAPTER	22	22	0	EA	1043.00	EA	22946.00
MSA-10175707	G1 CYLINDER 4500PSI 30MIN WITH QC ADAPTER	22	22	0	EA	.00	EA	.00
MSA-10158385	G1 CHARGING STATION	3	3	0	EA	769.00	EA	2307.00
MSA-10148741-SP	BATTERY RECHARGEABLE	18	18	0	EA	398.00	EA	7164.00
MSA-10162403	G1 QC FOR FILL STATION	2	2	0	EA	498.00	EA	996.00
EC-GBS080L	MASK BAG W/ LINING	22	22	0	EA	.00	EA	.00

Merchandise	Misc	Discount	Tax	Freight	Total Due
166733.00	.00	.00	.00	22.00	166755.00

Thank You for Your Order

Do not write below this line

Customer Copy

... Last Page

SOINV



01-256437



APPRAISER'S REPORT

#15390	CLIENT CO. OMAG	DATE OF LOSS 10/4/2023	DATE RECEIVED 10/17/2023
DATE CONTACTED 10/18/2023	DATE INSPECTED 10/26/2023	DATE A/P CALLED IN 10/31/2023	DATE CLOSED 10/31/2023

Claim # 213786-1	INSURED City of Vinita	CLAIMANT	TYPE OF LOSS Collision
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PARTIAL LOSS		TOTAL LOSS	
Equipment -	\$ -	ACV Value	\$ 8,935.00
Appraiser ESTIMATE -	\$ 8,870.55	Equipment - Decals	\$ 550.00
	\$	Equipment Labor Only	\$ 500.00
	\$		\$ 0.00
GROSS LOSS	\$ Total Loss	GROSS LOSS	\$ 9,985.00
DEDUCTIBLE	\$ 500.00	Less Deductible	\$ 500.00
	\$	Total	\$ 9,485.00
TOTAL DEDUCTIONS	\$ 500.00	LESS:ESTIMATED NET SALVAGE	\$ 900.00
NET LOSS	\$ Total Loss	Total If Keep Salvage	\$ 8,585.00
SALVAGE BIDS:	1		BID AMOUNT: \$
SALVAGE x yes no		APPRAISER'S NAME Bill Baker	TOW/STORAGE Total \$
LOCATION OF SALVAGE, ADDRESS, PHONE NUMBER With city			DAILY STORAGE

REMARKS

- 1) This vehicle is a total loss, Damages will exceed 95 percent of value. Structural damage will not exceed 65 percent of value.
- 2) This vehicle was in fair condition.
- 3) Values based on market survey, condition.
 Nada - \$8,850.00 Kelley - \$9,125.00 Private - \$8,165.00 Survey - \$8,935.00

Administrator report

November 7

Everything is moving along fairly well all the department are doing well and we are working through some personal issues as always. Filter # 3 has been cleaned out and we will be working to get it back in service. The old trailer at solid waste that we replaced with the new one finally got so bad we had to park it. We will be coming to you in the future to surplus it to sale for junk on purple wave. After we had the water towers inspected, we only had small issues that will need to be fixed, we will have them fixed in the Spring. Fuel is selling Fairly well at the airport we were inspected by Oklahoma Corporation Commission our new tank passed and they tested the metering system and it passed. The pool has been winterized and we are working to install a new system for monitoring the chemicals, so we hopefully not use so much next year.

parks, cemetery and, street

Report

To whom it may concern since the last council meeting the crews have been busy!

- . mowing parks ,picking up trash, and cleaning bathrooms
- . mowing airport, city hall, library, water towers, gun range, chamber parking lot, city animal shelter, sports complex, and paws hopefully for the last lime until spring
- . putting in culverts for driveway
- . ditching
- . brush hogging
- . picking up brush from wind damage
- . working on industrial park expansion road and putting up new signs
- . working on mowers and equipment and cleaning shop
- . taking down flower baskets from light poles on s Wilson and east Illinois
- . digging graves and locating plots
- . mowing and weed eating at cemetery
- . taking down October fest banners
- . putting up punkin chunkin banners
- . cleaning storm drains
- . setting out and picking up cones and barricades for events
- . winterizing bathrooms and fountain
- . hanging restrooms closed for season and facility under video surveillance signs.

If you have any questions or concerns, feel free to contact street commissioner James Tracy at street department office (918-256-6580) or work cell (918-915-1545) Thank you.

Vinita Public Library
Department Report to City Council
Nov. 7, 2023



The local chapter of the Daughters of the American Revolution have their “Patriot Tree” on display at the Vinita Library in honor of Veterans Day. It will be available for viewing during the month of November.

For the month of October our youth programs were very successful. We hosted a library career tour for the local homeschool group where students learned how libraries work and how to become a librarian or library worker. Our spooky story time and craft had over 18 kids and their parents in attendance, including a local daycare. The Ghost in a Jar craft for kids and teens was also a success with close to 20 in attendance. Our Halloween trick-or-treat at the library was a huge success with over 130 kids stopping by in costumes to get candy and check out Halloween books.



We have several upcoming fall programs lined up that we are excited about including a reading journal project for all ages, thanksgiving themed story time and craft, a Mario-cart tournament and bookish-bingo for patrons. We will also be partnering with Grand Nation to host Library Yoga on Wednesdays at noon.

The library will continue to host seminars monthly on Edible and Medicinal Plants (EMP) on the first Thursday of each month at 5:30 pm. With the guidance of

Naturopathic Doctor Taylor Goodwin (ND), you will explore the medicinal plants that flourish freely in Oklahoma. You will learn how to identify, use, and appreciate these plants, and hear the fascinating stories and legends that surround them. Entirely new plants featured monthly.

The Library was the site of several sessions offered to the community on Medicare Advantage Plan on Oct 26 and 27.

Book Club meets on Nov. 9 at 5:30 pm. This month the book club selection is “Before We Were Yours” by Lisa Wingate. Next month the book is “1225 Christmas Tree Lane” by Debbie Macomber. Everyone is welcome to attend.

ACTIVITY	Sept	Oct
New memberships	30	22
Materials circulation (books and audiovisuals)	1,819	1,947
Materials (physical) added to local collection	38	18
Public computer sessions (average 58 min/session)	363	275
Library visits	2,836	2,938
Circulation from OK Virtual Library Consortium	722	719

Respectfully submitted,
Vanessa Hicks, Library Director

Council Meeting

Date: November 7th 2023

Employees:

Ptl. Jose Fonseca, William “Mikey” Cantrell, Ptl. Josh Phillips, and Ptl. Kara Fields started C.L.E.E.T. the last of October. They will complete their training at the end of February of 2024.

Vehicles:

Unit 14 was involved in a collision resulting in minor cosmetic damage. Unit 14 is still active in patrol.

Training:

We have red dot firearms training set for November the 13th put on by Cherokee Nation Marshal Service. We are scheduling shotgun training for later this month with Lt. Rick Mendez of the Oklahoma Highway Patrol.

November 1st the Vinita Police Department participated in active shooter drills with the staff at Will Rogers. This was conducted after all the children had left out on their short day. The training went well. This is the first of many of these type of training's we plan to have.

Community:

October the 28th Ptl. Jose Fonseca, Ptl. Damin Chuckluck, and Ptl. Phillip Ashley participated in a relay race at Wodloe Park. This event was put on by Home of Hope for their Fall Festival. The relay race was Police vs. Fire. Police brought home the trophy. October 30th Officers attended the ground breaking at the new Amusement park. Officers provided security and traffic control.

November 1st the Vinita Police Department participated in active shooter drills with the staff at Will Rogers. This was conducted after all the children had left out on their short day. The training went well. This is the first of many of these type of training's we plan to have.

Grant:

Economic and Community Development Coordinator Update

November 7, 2023

Misty Deffenbaugh, City of Vinita Economic and Community Development Coordinator

Industry/Retail:

- NE OK Regional Alliance (NORA) has chosen Vinita as 1 of 5 cities to include in a program funded by a Rural Community Development Initiative grant. One benefit of the program is a free review of our industrial development website with recommendations from a national site selection consultant. I am meeting next week with Michelle Blish from NORA to discuss additional benefits we will see from the program.
- Vinita was chosen by the Department of Commerce to participate in their new SITES (Supporting Industrial Transformation and Economic Success) program. The details are being finalized but I anticipate this will also include access to national consultants for further promotion of our industrial park.
- Vinita Main Street was chosen, for the 2nd year, as a national Neighborhood Champion in promoting Shop Small Saturday. We will receive posters, give-aways, etc. to share with local businesses and will advertise a list of businesses open on Nov. 25. We are also partnering with NTC on a lunch & learn class for local businesses to create easy and professional holiday social media ads.
- Charlotte Howe, Dept of Commerce Regional Specialist, and I will begin meeting with Vinita manufacturers this week to discuss their needs and possible programs they can access through the state.

Community:

- I am looking into vendors and potential funding sources for a Comprehensive Plan.
- Provided assistance to Craig County's TSET Healthy Living program with information needed as part of a planning grant they received related to bike/walkability.
- Assisting the Christmas in Vinita group, as needed.

Grants:

- The pre-bid meeting for the Library remodel project was held on 10/31 with bid opening scheduled for November 14 at 2:00 at City Hall.

Tourism:

- I represented Vinita at a statewide meeting of cities along the Jefferson Highway to discuss pending signage installation by ODOT and other tourism opportunities.
- Working to distribute/replenish Vinita rack cards to visitor locations.