

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, December 19, 2017, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on December 15, 2017, at 1:30 p.m.

Legal Counsel: Leonard Logan

Chairperson Ronnie Starks called the meeting to order at 5:30 p.m.

### MEETING MINUTES

1. The Pledge of Allegiance was led by Boy Scout Tilden Branch
2. Roll Call. Members present: Danny Lankford, Jim Wisdom, Denver Davenport, Dale Haire, Skip Briley, Stephanie Hoskin, Carol Austin. Absent: None

3. Recognition of visitors.

No cards were submitted.

4. Discussion, consideration and possible action to approve the minutes from the December 5, 2017, VUA Meeting.

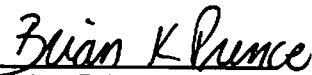
Motion by Austin, seconded by Hoskin, to approve the minutes from the December 5, 2017, VUA Meeting. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

5. New Business.


None

6. Adjourned at 5:32 pm.

ATTEST:

  
Brian Prince, Secretary



  
Ronnie Starks, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, December 19, 2017, immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall December 15, 2017, at 1:30 pm.

Legal Counsel: Leonard Logan

Mayor Ronnie Starks called the meeting to order at 5:32 pm.

### **MEETING MINUTES**

1. Roll Call - Members present: Danny Lankford, Jim Wisdom, Denver Davenport, Dale Haire, Skip Briley, Stephanie Hoskin, Carol Austin Absent: None

2. Recognition of visitors.

Connie Schofield with the Craig County Genealogical Society.

3. Discussion, consideration and possible action to approve minutes from the December 5, 2017, City Council meeting.

Motion by Austin, seconded by Davenport, to approve the minutes from the December 5, 2017, City Council Meeting. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

4. Discussion, consideration and possible action to approve actions taken during the VUA meeting.

Motion by Austin, seconded by Davenport, to approve actions taken during the VUA meeting. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action with recommendation from the Planning Commission of the proposed closing of alley in Block 7 of Cherokee Addition to City.

Motion by Briley, seconded by Davenport, to approve the proposed closing of alley in Block 7 of Cherokee Addition to City. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action for the Craig County Genealogical Society and the space at the Vinita Public Library to be vacated by April 1, 2018.

Motion by Davenport, seconded by Hoskin, to approve to amend the agenda item to be the Craig County Genealogical Society and the space at the Vinita Public Library to be vacated by June 30, 2018. Aye votes: Austin, Haire, Davenport, Lankford, Hoskin. Nay votes: Wisdom, Briley. Motion carried.

Motion by Hoskin, seconded by Austin, to approve the Craig County Genealogical Society and the space at the Vinita Public Library to be vacated by June 30, 2018. Aye votes: Austin, Haire, Davenport, Lankford, Hoskin. Nay votes: Wisdom, Briley. Motion carried.

7. Discussion, consideration and possible action for part time employees Bulah Shelton and Kelly Bailey to be classified as Library Aide's at a base of \$9.00 per hour.

Motion by Hoskin, seconded by Austin, to approve part time employees Bulan Shelton and Kelly Bailey to be classified as Library Aide's at a base of \$9.00 per hour. Aye votes: Austin, Haire, Davenport, Lankford, Hoskin. Nay votes: Wisdom, Briley. Motion carried.

8. Discussion, consideration and possible action for part time employees Grady Baker and Amy Zwahlen to be classified as Library Assistants at a base pay of \$11.00 per hour.

Motion by Hoskin, seconded by Austin, to approve for part time employees Grady Baker and Amy Zwahlen to be classified as Library Assistants at a base pay of \$11.00 per hour. Aye votes: Austin, Haire, Davenport, Lankford, Hoskin. Nay votes: Wisdom, Briley. Motion carried.

9. Discussion, consideration and possible action for part time employee Dorene Logan to be classified as Library Assistants with extra duties at a base pay of \$11.25 per hour.

Motion by Hoskin, seconded by Austin, to approve for part time employee Dorene Logan to be classified as Library Assistants with extra duties at a base pay of \$11.25 per hour. Aye votes: Austin, Haire, Davenport, Lankford, Hoskin. Nay votes: Wisdom, Briley. Motion carried.

10. Discussion, consideration and possible action to hire Chloe Sageser as part-time Children and Young Adult Program Librarian at a base pay of \$11.00 per hour.

Motion by Hoskin, seconded by Austin, to approve to hire Chloe Sageser as part-time Children and Young Adult Program Librarian at a base pay of \$11.00 per hour. Aye votes: Austin, Haire, Davenport, Lankford, Hoskin, Wisdom, Briley. Nay votes: None. Motion carried.

11. Discussion, consideration and possible action on recommendation from Bobby Floyd, Police Chief to:

- A. End of probationary period for Animal Control Amy Glandon, with a salary increase to \$11.25 per hour, effective December 16, 2017.

Motion by Davenport, seconded by Austin, to approve the end of probationary period for Animal Control Amy Glandon, with a salary increase to \$11.25 per hour, effective December 16, 2017. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

- B. End probationary period of Dispatcher Yulonda Donnell, with a salary increase to \$12.50 per hour effective December 16, 2017

Motion by Davenport, seconded by Austin, to approve the end probationary period of Dispatcher Yulonda Donnell, with a salary increase to \$12.50 per hour effective December 16, 2017. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

- C. End of probationary period for Dispatcher Jessica Mendoza, with a salary increase to \$12.50 per hour, effective December 16, 2017.

Motion by Davenport, seconded by Austin, to approve the end of probationary period for Dispatcher Jessica Mendoza, with a salary increase to \$12.50 per hour, effective December 16, 2017. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action to hire Christian Mendoza as a probationary firefighter at a rate of pay of \$10.23 per hour, based on a 56 hour work week with one-year probation effective upon completion of Oklahoma State Fire Pension Physical.

Motion by Davenport, seconded by Austin, to approve to hire Christian Mendoza as a probationary firefighter at a rate of pay of \$10.23 per hour, based on a 56 hour work week with one-year probation effective upon completion of Oklahoma State Fire Pension Physical. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

13. Discussion, consideration and possible action to hire Scott McElhany as a probationary firefighter at a rate of pay of \$10.23 per hour, based on a 56 hour work week with one-year probation effective upon completion of Oklahoma State Fire Pension Physical.

Motion by Davenport, seconded by Austin, to approve to hire Scott McElhany as a probationary firefighter at a rate of pay of \$10.23 per hour, based on a 56 hour work week with one-year probation effective upon completion of Oklahoma State Fire Pension Physical. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

14. Department Head reports.

Street Commissioner Allen Goforth reported that his department is continuing leaf vacuuming ditches and trimming trees.

Solid Waste Superintendant Ben Elmore reporting North and East of transfer station they are trimming and cleaning this area.

Jim Whisenant reporting on water line relocations projects

15. New Business.

None

16. Vote to enter into executive session:

- A. Discuss employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to Title 25 O.S. 307 (B)(1): Director of Operations

Motion by Austin, seconded by Hoskin, to approve to enter into executive session. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

17. Vote to return to regular meeting.


Motion by Austin, seconded by Davenport, to return to regular meeting. Aye votes: Austin, Haire, Davenport, Lankford, Wisdom, Briley, Hoskin. Nay votes: None. Motion carried.

18. Action taken from Executive Session.

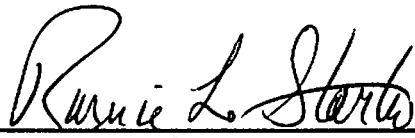
Motion by Austin, seconded by Davenport, to approve to appoint Ben Elmore to serve as Interim Director of Operations until formal hiring of permanent Director with an additional \$1,000.00 to current salary. Aye votes: Austin, Haire, Davenport, Lankford, Briley, Hoskin. Nay votes: Wisdom. Motion carried.

19. Adjourned at 7:41 pm.

ATTEST:

  
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Brian Prince, City Clerk



  
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Ronnie Starks, Mayor