

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, October 15, 2019, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on October 11, 2019, at 4:00 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

### MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Boy Scout Tilden Branch.

2. Roll Call. Members present: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

3. Recognition of visitors.

No cards were submitted but Mayor Hoskin announced his appreciation for all guests in attendance.

4. Discussion, consideration and possible action to approve the minutes from the October 1, 2019 VUA Meeting.

Motion by Briley, seconded Haire, to approve the minutes from the October 1, 2019 VUA Meeting. Motion: Passed.

5. Discussion, consideration and possible action on RESOLUTION 2019-3711 to Grand Gateway REAP Grant for Distribution System, Service Area Isolation Project.

Ben Elmore reporting they would like to apply to help divide the Cities water distribution into 4 quadrants. This will help when there is a water break in a certain area of town to contain the area in which it is affected> This grant will help fund the valves for this project.

Motion by Hoskin, seconded Davenport, to approve RESOLUTION 2019-3711 to Grand Gateway REAP Grant for Distribution System, Service Area Isolation Project. Motion: Passed.

6. New Business.

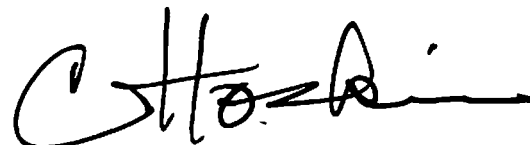
None

7. Adjourned at 5:33 pm.

Motion by Hoskin, seconded Davenport, to adjourn. Motion: Passed.

ATTEST:

  
Brian Prince, Secretary



Chuck Hoskin, Chairman

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The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, October 15, 2019 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall October 11, 2019 at 4:00 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:33 pm.

### MEETING MINUTES

1. Roll Call. Members present: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

2. Recognition of visitors.

No Cards were submitted.

3. Veteran Recognition.

Robert C Prince was recognized as Veteran of the Month. He served in the United States Army from 1953-1955 during the Korean War.

4. Consideration to approve Consent Agenda:

A. Minutes from the October 1, 2019, City Council meeting.

B. Actions taken during the VUA meeting.

Motion by Hoskin, seconded Davenport, to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action for notice of code violation: 232 N Second, The Northerly 42 ½ feet of Lot (13), Block 129. (Christopher Fair)

Motion for Demolition.

Motion by Hoskin, seconded Davenport, to approve to declare the property to constitute a nuisance and authorize the Mayor to abate. Motion: Passed.

6. Discussion, consideration and possible action to close East Delaware Street between South 2<sup>nd</sup> and South 3<sup>rd</sup> Street for Attuck's Son and Daughters Annual Fall Festival October 19, 2019.

Motion by Davenport, seconded Tyler, to approve to close East Delaware Street between South 2<sup>nd</sup> and South 3<sup>rd</sup> Street for Attuck's Son and Daughters Annual Fall Festival October 19, 2019. Motion: Passed.

7. Discussion, consideration and possible action for VHS to use the Bill Morgan Sports Complex parking lot for the Vinita High School bonfire on the evening of October 31, 2019.

Tristan Kauffman from VHS STUCO informed the council on the event and any safety concerns.

Motion by Briley, seconded Davenport, to approve VHS to use the Bill Morgan Sports Complex parking lot for the Vinita High School bonfire on the evening of October 31, 2019. Motion: Passed.

8. Discussion, consideration and possible action with recommendations from Economic and Development Committee:

- A. Surplus City Property: 218 N 2<sup>nd</sup>, 218 S Brewer, 313 N 2<sup>nd</sup>, 337 N 2<sup>nd</sup>, 438 S Miller, and 133 S 2<sup>nd</sup> (Doerflinger Property).

The City of Vinita has several properties that would like to be considered surplus and to be sold for fair market value.

Motion by Hoskin, seconded Davenport, to approve 218 N 2<sup>nd</sup> as surplus property and allow Mayor Hoskin to design the selling of this property. Motion: Passed.

Motion by Hoskin, seconded Davenport, to approve 218 S Brewer as surplus property and allow Mayor Hoskin to design the selling of this property. Motion: Passed.

Motion by Hoskin, seconded Davenport, to approve 313 N 2<sup>nd</sup> as surplus property and allow Mayor Hoskin to design the selling of this property.. Motion: Passed.

Motion by Hoskin, seconded Davenport, to approve 337 N 2<sup>nd</sup> as surplus property and allow Mayor Hoskin to design the selling of this property. Motion: Passed.

Motion by Hoskin, seconded Swift, to approve 438 S Miller as surplus property and allow Mayor Hoskin to design the selling of this property. Motion: Passed.

Motion by Hoskin, seconded Davenport, to approve 133 S 2<sup>nd</sup> as surplus property and allow Mayor Hoskin to design the selling of this property. Motion: Passed.

- B. RESOLUTION 2019-3712 COMMITTING THE CITY OF VINITA TO ADOPT AND IMPLEMENT A WORKPLACE WELLNESS POLICY.

Misty Bingham Economic and Community Development Coordinator proposed this Resolution and hopes of promoting a healthier work force. This will help with productivity and healthier employees. Mayor Hoskin will appoint a Wellness Committee in support of this Resolution.

Mayor Hoskin called for a Roll Call Vote after more discussion from Council.

Motion by Hoskin, seconded by Lankford, to approve RESOLUTION 2019-3712 COMMITTING THE CITY OF VINITA TO ADOPT AND IMPLEMENT A WORKPLACE WELLNESS POLICY. Aye votes: Davenport, Tyler, Swift, Hoskin, Lankford, Briley, Young. Nay votes: Haire. Motion carried.

9. Discussion, consideration and possible action with recommendations from Finance and General Government Committee to install ATT&T hard line phones for the Police and Dispatch Department.

Chief Babcock was concerned about emergency call being dropped and additional lines in the dispatch not working at times. He is requesting a hard line installation instead of internet phone lines. Estimate is \$5,100.00 a year.

Motion by Hoskin, seconded Davenport, to approve to install ATT&T hard line phones for the Police and Dispatch Department. Motion: Passed

10. Discussion, consideration and possible action for payment to MGMT and Enterprise Services in the amount of \$5,181.44 for Fire Department FY20 Property/Liability Insurance.

Motion by Davenport, seconded Hoskin, to approve payment to MGMT and Enterprise Services in the amount of \$5,181.44 for Fire Department FY20 Property/Liability Insurance. Motion: Passed.

11. Discussion, consideration and possible action for payment to Traffic & Lighting Systems, LLC for conduit & wiring repairs in the amount of \$15,555.00.

While Crossland was working on HWY 2 they hit City street light electrical lines. They called in a locate to 811. This did not inform the street department to inspect locates. Street Commissioner Allen Goforth is now set on the 811 system to locate any utility lines down the main street lighting system. This cost is for the repair of electrical lines. CIP expenditure

Motion by Davenport, seconded Hoskin, to approve payment to Traffic & Lighting Systems, LLC for conduit & wiring repairs in the amount of \$15,555.00. Motion: Passed.

12. Discussion, consideration and possible action to hire Mary Post for Part time Library Aide, effective October 16, 2019, pay rate at \$10.00 per hour with 120 day probation.

Motion by Hoskin, seconded Swift, to approve to hire Mary Post for Part time Library Aide, effective October 16, 2019, pay rate at \$10.00 per hour with 120 day probation. Motion: Passed.

13. Discussion, consideration and possible action with recommendation from City Clerk Brian Prince to appoint Rhonda Taylor as Deputy City Clerk.

Motion by Hoskin, seconded Davenport, to approve City Clerk Brian Prince to appoint Rhonda Taylor as Deputy City Clerk. Motion: Passed.

14. New Business.

None

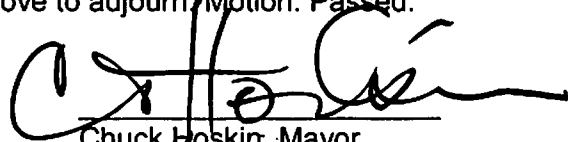
15. Department Reports:

- A. Director of Operations: This is a very productive time and the reports submitted reflect this. Continuing to work on usual business and building reports.
- B. Solid Waste: The newly leased solid waste truck will be out next week on route.
- C. Cemetery/Parks: Continuing mowing, trimming trees, and grading roads.
- D. Street Department: The new school signs are up, working on the final mowing for the season. Highway 2 project is looking close to completion around Thanksgiving.
- E. Library: Written report was submitted
- F. Police: Replaced 10 tasers for the officers.

- G. Fire: Call volume is steady/ annual hose inspection is complete/ this is fire prevention week so continuing to visit schools. Fire Department did receive a \$9,000.00 grant for an inflatable smokehouse that can be used inside facilities and possibly doing away with the old smoke trailer.
- H. City Clerk: Nothing to report
- I. Treasurer: Nothing to report
- J. Mayor: Asked Misty Bingham to share about her new position as Economic and Community Coordinator. Misty mentioned different visits she has had in her office pertaining to new jobs and helping to promote some of the events that are coming up.

16. Adjourned at 6:19 p.m.

Motion by Davenport, seconded Swift, to approve to adjourn. Motion: Passed.

  
Chuck Hoskin, Mayor

ATTEST:

  
Brian Prince, City Clerk

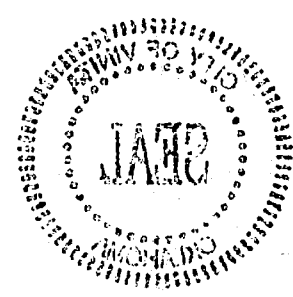


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