

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, June 16, 2020 5:30 p.m., Videoconferencing and teleconference by Zoom Meetings hosted by the City Clerk in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on June 15, 2020 at 3:30 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by City Clerk Brian Prince.
2. Roll Call. Members attending remotely on Zoom meetings: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

3. Recognition of visitors.

No cards or emails were submitted.

4. Discussion, consideration and possible action to approve the Minutes from the May 19, 2020 VUA Meeting.

City Clerk Brian Prince asked to amend the item with the date of June 2, 2020.

Motion by Hoskin, seconded by Davenport, to approve Minutes from the June 2, 2020 VUA Meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action with recommendations from the Water and Sewer Committee:

- A. Recommendations on VUA level of Competencies.

Ben Elmore stated that there is some longevity and certifications that are being modified compared to the previous Level of Competencies.

Motion by Hoskin, seconded by Swift, to approve VUA level of Competencies. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

- B. Interlocal Agreement with KPWA.

With the review of licenses and employees the contract with KPWA has been reviewed. We have 8 employees with credentials. Along with other available partners and support it is being recommended to send a 10 day notification letter to withdraw from the contract.

Motion by Hoskin, seconded by Lankford, to approve to send 10 day notification letter to KPWA to terminate KPWA Interlocal Agreement. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

C. Purchase equipment Lab TOC Analyzer and installation at WTP.

This piece of equipment will be at the Water Treatment Plant to test daily use of Chlorine. The cost includes machine and training. Paid out of WTP M/O

Motion by Hoskin, seconded by Tyler, to approve to purchase equipment Lab TOC Analyzer and installation at WTP for \$27,290.00 to be paid out of WTP M/O. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

6. VUA Supervisor Report.

Ben Elmore reported that he is confident in the steps we are taking. Friday we will have an evaluation from an outside entity to look at our plants to see if we are headed in the right direction. We have a retired DEQ employee coming on site to review anything needed. We need 544 meters to be completed with the meter installations. Also a DEQ Verbal commitment for the Sludge process and application at the WTP.

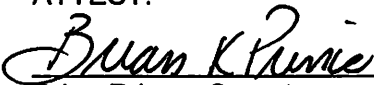
7. New Business.

None

8. Adjourned at 5:49 pm.

Motion by Briley, seconded by Swift, to adjourn. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

ATTEST:


Brian Prince, Secretary




Chuck Hoskin, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, June 16, 2020 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m. Videoconferencing and teleconference by Zoom Meetings hosted by the City Clerk in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall on June 15, 2020 at 4:40 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at p.m.

MEETING MINUTES

1. Roll Call. Members attending remotely on Zoom meetings: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None
2. Recognition of visitors.

No cards or emails were submitted.
3. Consideration to approve Consent Agenda:
 - A. Minutes from the June 19, 2020, City Council meeting.

City Clerk Brian Prince asked to amend the item with the date of June 2, 2020.

Motion by Briley, seconded by Swift, to approve Minutes from the June 2, 2020 City Council Meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Briley, Lankford, Young. Nay votes: Haire (Abstained). Motion carried.
 - B. Actions taken during the VUA meeting.

Motion by Briley, seconded by Davenport, to approve Actions taken during the VUA meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
4. Discussion, consideration and possible action on possible code violations:
 - A. 240 S Second (Okla Mae Hicks, deceased)

Pass this item will be on the July 7, 2020 agenda.
 - B. 343 S Miller St (Kathy Woolman, deceased)

Recommendation to declare the property a nuisance with a 30 day extension.

Motion by Davenport, seconded by Swift, to approve to declare this property to constitute a nuisance and authorize the Mayor to abate with a 30 day extension. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

C. 338 S Adair St (John Brachtenbach)

Corrected No Action.

D. 532 N Second (Kayla Snider)

Property has trash and window and door is out. Needs boarded and mowed.

Motion by Lankford, seconded by Young, to approve to declare this property to constitute a nuisance and authorize the Mayor to abate. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

E. 317 N Foreman (Vivian Millikan, deceased)

Grass in back yard over 3 foot tall.

Motion by Briley, seconded by Haire, to approve to declare this property to constitute a nuisance and authorize the Mayor to abate Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

F. 145 West Delaware (William T White)

Corrected No action.

5. Discussion, consideration and possible action to move appropriated funds in the budget.

From Budget Line	To Budget Line	Amount Moved
Gen Gov M/O	City Attorney	\$ 10,000.00
Gen Gov M/O	Gen Gov Workman Comp	\$ 19,000.00
Gen Gov M/O	Finance Officer	\$ 4,250.00
Gen Gov M/O	Compliance Officer M/O	\$ 1,000.00
Gen Gov M/O	Compliance Officer Utilities	\$ 100.00
Gen Gov M/O	Compliance Officer Gasoline	\$ 250.00

Motion by Hoskin, seconded by Davenport, to approve to move appropriated funds in the budget as presented. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action to purchase equipment from Turn-Key Mobile, INC for \$83,775.00 a reimbursable grant to the Vinita Police Department.

This s a 100% reimbursable grant to purchase laptops and e-tickets for police units.

Motion by Davenport seconded by Swift, to approve to purchase equipment from Turn-Key Mobile, INC for \$83,775.00. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

7. Discussion, consideration and possible action to purchase Solid Waste Vehicle.

After review of the Bids it is recommended to purchase truck from Green Country Ford for \$28,830.96 out of Solid Waste Reserve.

Motion by Tyler, seconded by Young, to approve to purchase truck from Green Country Ford for \$28,830.96 out of Solid Waste Reserve. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action to approve FY 20-21 Contracts:

A. Grand Gateway Pelivan

Councilor Hoskin noted that they are asking for \$41,000.00. There is a recommendation for a 5% cut with a chance to reevaluate in the next few months.

Grand Gateway Pelivan $\$41,000.00 - 5\% = \$38,950.00 / 12 = \$3,245.83$ monthly

Motion by Davenport, seconded by Tyler, to approve Grand Gateway Pelivan Agreement with a 5% reduction to be reevaluated in the next few months. Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

B. Vinita Senior Citizens

Same as above with a 5% decrease to reevaluated.

Vinita Senior Citizens $\$39,366.48 - 5\% = \$37,398.16 / 12 = \$3,116.51$ monthly

Motion by Lankford, seconded by Tyler, to approve Senior Citizen Agreement with a 5% reduction to be reevaluated in the next few months. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

C. Eastern Trail Museum

\$1,600.00 a month

This agreement to cover personnel services

Motion by Briley, seconded by Swift, to approve Eastern Trails Museum agreement as presented. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

D. Oklahoma Municipal League

\$5,985.12 annual cost formulated from sale tax and population.

Motion by Briley, seconded by Swift, to approve Oklahoma Municipal League Agreement. Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

E. DOCS

Requesting \$12,000.00. Recommendation to agree with \$10,000.00

DOCS- \$10,000.00 /12 = \$833.33 monthly

Motion by Briley, seconded by Lankford, to approve DOCS Agreement for \$10,000. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action to Approve Annual Financial Statements and Audit FY 18-19.

Treasurer Paula Butcher reported everything looked in good order with no deficiencies.

Motion by Hoskin, seconded by Davenport, to approve Annual Financial Statements and Audit FY 18-19. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action on Application for Temporary Appropriations for FY20-21.

\$4,326,000.00

Motion by Hoskin, seconded by Swift, to approve Application for Temporary Appropriations for FY20-21 for \$4,326,000.00. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

11. Department Reports:

- A. Director of Operations-Written report submitted
- B. Solid Waste/Cemetery/Parks- Splash pad and pool are ready to open. Waiting on staff to open pool. Possibly will have a special council meeting when trained staff is hired to set date of opening,
- C. Street Department- Continuing to mow and replace a few culverts. ODOT will be in town milling and overlay from Illinois to Excelsior Ave.
- D. Library- Vanessa Hicks thanked everyone for the retirement part for Susan Walters.
- E. Police- Continuing to monitor the alleyways from parked cars blocking utility and emergency vehicles. Speeding has increased on the new road on North Wilson.
- F. Fire- Incidents are up mostly medical. Firemen are out in the public with visits to the businesses. Hydrant testing will resume. Subscription for membership are being mailed out.

- G. Economic & Community Development Coordinator- The Route 66 Festival will be this weekend with a 66 cruise. Also the TSET grant money is in and awaiting the specs for the project to begin.
- H. City Clerk- Insurance enrollment for employees has been ongoing the last couple of days. There was no increase in the Dental or Vision this year.
- I. Mayor- As mentioned earlier we are possibly looking at a 5% cut this year. We are planning the best we can. Several events have already been cancelled such as the Will Rogers Memorial Rodeo, County Fair, Oktoberfest, 66 Car show, and Calf Fry in September due to COVID-19.

12. New Business.

None

13. Adjourned at 6:51 p.m.

Motion by Briley, seconded by Swift, to adjourn. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.



A handwritten signature in cursive script, appearing to read "C. Hoskin".

Chuck Hoskin, Mayor

ATTEST:

A handwritten signature in cursive script, appearing to read "Brian K. Prince".
Brian Prince, City Clerk