

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, March 3, 2020 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on March 2, 2020 at 3:00 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Boy Scout Seth Buffington.
2. Roll Call. Members present: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

3. Recognition of visitors.

No Cards were submitted.

4. Consideration to approve Consent Agenda:

- A. Minutes from the February 18, 2020 VUA Meeting.
- B. VUA February 2020 Bills Payable.

Motion by Hoskin, seconded by Davenport to approve the Consent Agenda. Motion: Passed.

5. Discussion, consideration and possible action to approve RESOLUTION NO 2020-3721 "Joint Resolution of Board of Trustees of Vinita Utilities Authority and City Council of City of Vinita."

Leonard Logan stated that with this Resolution in will bring back in alignment the VUA Trust Indenture. This will help with financial accounting and is a housekeeping item. Solid Waste is in the Indenture and will be brought back into the VUA next Fiscal Year.

Motion by Lankford, seconded by Hoskin to approve RESOLUTION NO 2020-3721 "Joint Resolution of Board of Trustees of Vinita Utilities Authority and City Council of City of Vinita." Motion: Passed.

6. Discussion, consideration and possible action to approve "Consent to Lease Agreement, Acknowledgements of Breach, Waiver, and Covenants Regarding Additional Liability and Execution of Easements."

This agreement is for Jim Cottom and his acknowledgment to the City of Vinita for the sale of property to Danny Mulcahy who is the new owner of Waters Edge OK, LLC.

Motion by Lankford, seconded by Davenport to approve "Consent to Lease Agreement, Acknowledgements of Breach, Waiver, and Covenants Regarding Additional Liability and Execution of Easements." Motion: Passed.

7. Discussion, consideration and possible action to approve expense of \$10,915.00 to Atlas Steel for City Valve Project Reap Grant.

This cost will allow Atlas Steel to build the valves necessary to help with this portion of the Reap Grant Valve Project. Money will be processed thru CIP.

Motion by Hoskin, seconded by Swift to approve expense of \$10,915.00 to Atlas Steel for City Valve Project Reap Grant. Motion: Passed.

8. VUA Supervisor Report.

January and February water production, productivity, and employees are on doing well. Employees will be reading the water meters this week. Also the new controls at WWTP should be wrapped up next week.

9. New Business.

None

10. Adjourned at 5:46 pm.

Motion by Hoskin, seconded by Davenport to adjourn. Motion: Passed.




Chuck Hoskin, Chairman

ATTEST:


Brian Prince, Secretary

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, March 3, 2020 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall March 2, 2020, at 3:00 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:46 pm.

MEETING MINUTES

1. Roll Call. Members present: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

2. Recognition of visitors.

JB Robinson here to visit about sell of hangers at airport.

3. Consideration to approve Consent Agenda:

- A. Minutes from the February 18, 2020, City Council meeting.
- B. Actions taken during the VUA meeting.
- C. Finance Ordinance 3722

Motion by Hoskin, seconded by Davenport to approve Consent Agenda. Motion: Passed.

4. Discussion, consideration and possible action to approve RESOLUTION NO 2020-3721 "Joint Resolution of Board of Trustees of Vinita Utilities Authority and City Council of City of Vinita."

As mentioned in the VUA Meeting:

Leonard Logan stated that with this Resolution in will bring back in alignment the VUA Trust Indenture. This will help with financial accounting and is a housekeeping item. Solid Waste is in the Indenture and will be brought back into the VUA next Fiscal Year.

Motion by Lankford, seconded by Davenport to approve RESOLUTION NO 2020-3721 "Joint Resolution of Board of Trustees of Vinita Utilities Authority and City Council of City of Vinita."
Motion: Passed.

5. Discussion, consideration and possible action to approve Chicks n Chaps 5K Run on March 14, 2020.

This race will begin and end at the Vinita High School Football Field.

Motion by Davenport, seconded by Swift to approve Chicks n Chaps 5K Run on March 14, 2020. Motion: Passed.

6. Discussion, consideration and possible action to approve PAAS 5k Run May 2, 2020.

Race will begin on Delaware Ave in front of Courthouse.

Motion by Hoskin, seconded by Davenport to approve PAAS 5k Run May 2, 2020. Motion: Passed.

7. Discussion, consideration and possible action to approve City Hall Roofing Project awarded to Horizon Roofing & Construction, INC for \$63,788.00.

This proposal is less than first quote. Moving of antennas off of roof is no longer necessary with the roof product that will be used. There is a 15 year warranty on roofing product

Motion by Haire, seconded by Davenport to approve City Hall Roofing Project awarded to Horizon Roofing & Construction, INC for \$63,788.00. Motion: Passed.

8. Discussion, consideration and possible action with recommendations from Street and Alley Committee to purchase steel dump flatbed with hoist from Atlas Steel not to exceed \$9,000.00 to be paid out of storm reimbursement fund.

This price includes installation.

Motion by Briley, seconded by Davenport to approve to purchase steel dump flatbed with hoist from Atlas Steel not to exceed \$9,000.00 to be paid out of storm reimbursement fund. Motion: Passed.

9. Discussion, consideration and possible action to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 1 and 2, from The Charles Dean Spencer and Betty M. Spencer Revocable Inter Vivos Trust to Landon Hayes upon approval of sale.

Auctioneer JB Robinson reported that the sale of the hanger was approved by Dr Spencer.

Motion by Briley, seconded by Davenport to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 1 and 2, from The Charles Dean Spencer and Betty M. Spencer Revocable Inter Vivos Trust to Landon Hayes. Motion: Passed.

10. Discussion, consideration and possible action to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 13 from The Charles Dean Spencer and Betty M. Spencer Revocable Inter Vivos Trust to Mike Ross upon approval of sale.

Auctioneer JB Robinson reported that the sale of the hanger was approved by Dr Spencer.

Motion by Briley, seconded by Davenport to approve transfer of Vinita Municipal Airport Hanger Lease Agreement Block 1 Space 13 from The Charles Dean Spencer and Betty M. Spencer Revocable Inter Vivos Trust to Mike Ross. Motion: Passed.

11. Department Reports:

- A. Director of Operations Ben Elmore reported that the community has spoken positive words to him and the efficiency of the employees.
- B. Solid Waste minimal repairs on trucks routes look good.
- C. Cemetery/Parks Tim Beisly reporting working on a fence in Vinita Lake Park. Also the ball fields are getting some work done, addressing some shade control, fields are still too wet to get on. Continuing funerals at the cemetery, spraying, and road repair is ongoing.

- D. Street Department Allen Goforth reporting continuing ditch work and sidewalk work at the ball fields.
- E. Library Written report submitted.
- F. Police Chief Babcock reported increase of calls and this month has been busy.
- G. Fire Chief Huxtable reported the tremendous job from his staff. Calls are up about 45 calls compared to 2019. Engine 4 needs repaired and will be back in service next week.
- H. Economic & Community Development Coordinator Misty Bingham submitted report and noted that TSET Grant will be announced next week.
- I. City Clerk Brian Prince reporting that he had submitted a FEMA Disaster Project from the storms of May 2019. We have received 75% check from FEMA of a total of \$40,470.23. Also received a reimbursement check from ODOT project in 3/2018 for \$12,621.35
- J. Mayor Hoskin Appreciated all in attendance of tonights Council Meeting.

12. New Business.

None.

13. Adjourned at 6:20 p.m.

Motion by Davenport, seconded by Swift to adjourn. Motion: Passed.

ATTEST:


Brian Prince, City Clerk





Chuck Hoskin, Mayor