

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, July 2, 2019, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on June 28, 2019, at 1:30 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Council President Skip Briley.
2. Roll Call. Members present: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

3. Recognition of visitors.

No Cards were submitted.

4. Discussion, consideration and possible action to approve the minutes from the June 18, 2019 VUA Meeting.

Motion by Hoskin, seconded Davenport, to approve the minutes from the June 18, 2019 VUA Meeting. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action to approve invoice from DEQ for Annual Non-Industrial Discharge Permit for \$7,940.10.

Ben Elmore reported that this is an annual fee invoiced by the size of the plant. This reimburses DEQ for their time and inspections.

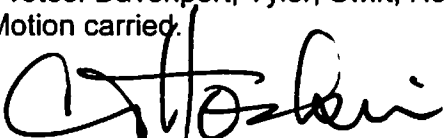
Motion by Hoskin, seconded Swift, to approve invoice from DEQ for Annual Non-Industrial Discharge Permit for \$7,940.10. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. New Business.

None

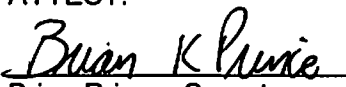
7. Adjourned at 5:34 pm.

Motion by Hoskin, seconded Haire, to adjourn. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.



Chuck Hoskin, Chairman

ATTEST:



Brian Prince, Secretary



The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, July 2, 2019 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall July 1, 2019 at 2:45 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:35 pm.

MEETING MINUTES

1. Roll Call. Members present: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None
2. Recognition of visitors.

No cards were submitted
3. Discussion, consideration and possible action to approve Consent Agenda:
 - A. Discussion, consideration and possible action to approve minutes from the June 18, 2019, City Council meeting.
 - B. Discussion, consideration and possible action to approve actions taken during the VUA meeting.
 - C. Discussion, consideration and possible action on:
 - i. Finance Ordinance No. 3706
 - ii. Emergency Clause.

Motion by Lankford, seconded by Hoskin, to approve Consent Agenda. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

4. Discussion, consideration and possible action for S & W Diving, LLC to offer Discover SCUBA Diving Classes in the Vinita Municipal Pool.

The service fee for using the pool will be \$30.00 for a 2 hr session. No lifeguard or staff will be required.

Motion by Lankford, seconded by Davenport, to approve S & W Diving, LLC to offer Discover SCUBA Diving Classes in the Vinita Municipal Pool. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action on nuisance letters:
 - A. 668 N Wilson: Lots 10 and 11 in Block 3, in College addition. (Brandon Lawhorn) (Extension from June 4, 2019)

Leonard Logan reporting additional notification is needed. Move item to August 6, 2019.

- B. NW corner of 2nd street and Tahlequah: Lots 10 and 11 in Block 129. (Earl Ryder, Jr)
(Extension from June 4, 2019)

Nuisance is for demolition of dilapidated property.

Motion by Lankford, seconded by Hoskin, to approve to authorize the Mayor to abate.
Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes:
None. Motion carried.

- C. 204 N 2nd Street: Lot 9 and the southerly 38 feet of lot 10, Block 119. (Brenda Andrews,
and Patricia Ware) (Extension from June 4, 2019)

Nuisance is for demolition of dilapidated property. Jack Smith the caretaker of property,
requested 30 day extension.

Motion by Davenport, seconded by Hoskin, to approve to authorize the Mayor to abate
with an extension until August 6, 2019. Aye votes: Davenport, Tyler, Swift, Hoskin,
Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action to extend hours/days of operation at Vinita Lake
Park.

Mayor Hoskin reported multiple requests of the park be opened 7 days a week. People stated
that more people would attend during the summer if it was not just 3 days a week. Police Chief
Bobby Floyd said they would be able to patrol the park. The park will still remain closed
December through March.

Motion by Lankford, seconded by Haire, to approve for Vinita Lake Park to be open every day of
the week. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes:
None. Motion carried.

7. Discussion, consideration and possible action with recommendations from Finance and General
Government Committee:

- A. To set Job Description, Salary and advertise for Department Head Position with Solid
Waste, Cemetery and Parks.

Motion by Hoskin, seconded by Davenport, to approve to advertise for Department Head
Position with Solid Waste, Cemetery and Parks. Aye votes: Davenport, Tyler, Swift, Hoskin,
Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- B. Extend probationary employment of Ben Woodruff for 60 days to complete CDL License.

Motion by Hoskin, seconded by Davenport, to extend probationary employment of Ben
Woodruff for 60 days to complete CDL License. Aye votes: Davenport, Tyler, Swift, Hoskin,
Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- C. Disability retirement of Anthony Dotson.

Motion by Hoskin, seconded by Davenport, to approve Disability Retirement of Anthony Dotson. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action on recommendation from Fire Chief Kevin Huxtable to approve volunteer firefighter Kassi Cannon.

Motion by Davenport, seconded by Briley, to approve volunteer firefighter Kassi Cannon. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action on appointing Kevin Huxtable Deputy Director of Emergency Management.

Motion by Davenport, seconded by Briley, to appoint Kevin Huxtable Deputy Director of Emergency Management. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action to end probationary period for Animal Control Officer Heather Wickliffe, with a salary increase of \$0.50 per hour, effective June 25, 2019.

Motion by Davenport, seconded by Haire, to approve to end probationary period for Animal Control Officer Heather Wickliffe, with a salary increase of \$0.50 per hour, effective June 25, 2019. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. New Business.

None

12. Department Reports:

- A. Director of Operations

Written report submitted. Reporting REAP Grant for Water Tower at \$50,000.00 is coming to a completion coming in under that total at \$43,000 hoping to use remaining money for fire hydrants. Also Foreman Water Tower electrical will be installed and finished this week.

- B. Solid Waste

Employees doing well. Department still fighting the battle for inmates requesting 3 received 0 today. They are progressing well otherwise.

- C. Cemetery/Parks

Continuing to maintain the grass.

D. Street Department

Mowing grass and weed eating ditches. Removing brush from storm damage. Hwy 2 project is moving along and addressing intersections being blocked and driveway dimensions.

E. Library

Submitted written report.

F. Police

Handed out the 6 month summary. Taken over 9,000 calls in the last 6 months. We plan to surpass last year's number. Drug front marijuana has increased since the new laws have passed in Oklahoma. Planning on Fourth of July calls for fireworks. Also had a reserve officer complete CLEET Certification and another Officer complete training this last month.

G. Fire

Preparing for the firework show at Memorial Stadium. Working on hydrants. Planning on setting up training for the new ladder truck and a Firefighter I Class to be set up. Advertising for a full time firefighter to fill as position.

H. City Clerk

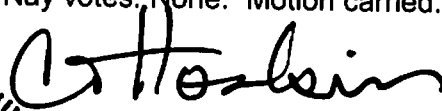
Reporting that the new Fiscal Year is starting and Accounts Payable is finishing up with invoices and payments. Closing out customer accounts from the VUA is no concern and that this is a cycle that happens through the month they are either moving locations or even new customers are starting new accounts.

I. Treasurer

Hotel Motel Tax with monthly report stating that the last 5 months have spent more than we have brought in. Asking possible a plan for the account.

13. Adjourned at 6:24 pm.

Motion by Haire, seconded by Davenport, to adjourn. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.



Chuck Hoskin, Mayor



ATTEST:



Brian Prince, City Clerk