

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, July 16, 2019, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall on July 15, 2019, at 3:45 p.m.
Legal Counsel: Leonard Logan
Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Boy Scout Phoenix Lair.
2. Roll Call. Members present: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None
3. Recognition of visitors.

No cards were submitted.
4. Discussion, consideration and possible action to approve the minutes from the July 2, 2019 VUA Meeting.

Motion by Hoskin, seconded Davenport, to approve the minutes from the July 2, 2019 VUA Meeting. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
5. Discussion, consideration and possible action to approve invoice from DEQ for Annual Public Water Supply for \$7,466.09

This is a yearly fee to DEQ for our Water Treatment Plant.

Motion by Briley, seconded Hoskin, to approve invoice from DEQ for Annual Public Water Supply for \$7,466.09. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
6. Discussion, consideration and possible action on to hire Joseph Whaley as a temporary employee for the VUA, with a base pay salary of \$11.00 per hour.

To hire with the VUA Utility Department.

Motion by Hoskin, seconded Davenport, to approve to hire Joseph Whaley as a temporary employee for the VUA, with a base pay salary of \$11.00 per hour. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
7. New Business.

None.
8. Adjourned at 5:33 pm.

Motion by Hoskin, seconded Davenport, to adjourn. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

ATTEST:

Brian K Prince
Brian Prince, Secretary



Chuck Hoskin
Chuck Hoskin, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, July 16, 2019 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the amended agenda at City Hall July 15, 2019 at 3:45 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:34 pm.

MEETING MINUTES

1. Roll Call. Members present: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None
2. Recognition of visitors.

Summer Stephens, Intern from TU, on staff with Leonard Logan.
3. Veteran Recognition.

WWII Veteran William Wood
4. Discussion, consideration and possible action to approve Consent Agenda:
 - A. Discussion, consideration and possible action to approve minutes from the July 2, 2019, City Council meeting.
 - B. Discussion, consideration and possible action to approve actions taken during the VUA meeting.

Motion by Briley, seconded by Davenport, to approve Consent Agenda. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
5. Discussion, consideration and possible action on nuisance letters:
 - A. 218 S. Gunter: The Southerly 65.6 feet of Lot 14 in block 68. (I. Shelton)(Extension from May 21, 2019).

Homeowner continuing to do work. Yard and weeds are in good shape. Extend until August 20, 2019 to continue work.

Mayor Hoskin noted this is what the City wants is for the homeowner to complete what is necessary to be in compliant.
6. Discussion, consideration and possible action on recommendation from Economic and Community Development Committee to advertise for Assistant Librarian.

This will be a fulltime position at the Library.

Motion by Hoskin, seconded by Lankford, to advertise for Assistant Librarian. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration and possible action to hire a Department Head for Solid Waste, Cemetery and Parks.

Director of Operations reported that Jackie Bubenik is the successful applicant for this position effective August 1, 2019 at \$23.50 an hour.

Motion by Hoskin, seconded by Swift, to approve to hire Jackie Bubenik as the Department Head for Solid Waste, Cemetery and Parks. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action to hire Zachery Ashworth as a probationary employee for the Solid Waste Department, with a base pay salary of \$15.00 per hour.

Motion by Tyler seconded by Lankford, to approve to hire Zachery Ashworth as a probationary employee for the Solid Waste Department, with a base pay salary of \$15.00 per hour. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action on recommendation from Allen Goforth, Street Commissioner, to hire Dylan Hayes as a probationary employee for the Street Department, with a base pay salary of \$11.00 per hour.

Motion by Briley, seconded by Davenport, to approve to hire Dylan Hayes as a probationary employee for the Street Department, with a base pay salary of \$11.00 per hour. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action on recommendation from Allen Goforth, Street Commissioner, to hire Mathew Hoodenpyle as a probationary employee for the Street Department, with a base pay salary of \$11.00 per hour.

Motion by Briley, seconded by Davenport, to approve to hire Mathew Hoodenpyle as a probationary employee for the Street Department, with a base pay salary of \$11.00 per hour. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Discussion, consideration and possible action on proposal from Ober & Littlefield CPAs to provide auditing services.

Motion by Hoskin, seconded by Davenport, to approve proposal from Ober & Littlefield CPAs to provide auditing services for \$6,500.00. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action on proposal from Hood and Associates CPAs to provide accounting services.

Motion by Hoskin, seconded by Davenport, to approve proposal from Hood and Associates CPAs to provide accounting services for \$6,500.00 and not to exceed \$19,500.00. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

13. Discussion, consideration and possible action on recommendation from Fire Chief Kevin Huxtable to approve volunteer firefighter Seth Hudson.

Has fire training with Nowata Fire Department and now has moved to Vinita.

Motion by Davenport, seconded by Swift, to approve volunteer firefighter Seth Hudson. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

14. New Business.

Robert Ramsey reported that there are several ditches that need attention on Excelsior, Attucks Avenue and 5th Street. High grass and to dig ditches out deeper.

Allen Goforth said he would address the issue.

15. Department Reports:

A. Director of Operations

Written Report was submitted.

B. Solid Waste

Methodist Church Youth Group called Youth Force helped clean up homes in Vinita and collected 9.5 tons of debris.

C. Cemetery/Parks

Lifeguards were doing well and have handled their positions this year.

D. Street Department

Cleaning culverts, ditches, and mowing.

E. Library

Annual report was submitted.

F. Police

None

G. Fire

Chief Huxtable reporting that he has been working on the ISO Ratings for the City of Vinita and in hopes to improve our current rating.

H. City Clerk

Brian Prince reported that Code enforcer Rodney Boswell attended the local Rotary meeting and they shared a program on the Dilapidated Homes that the City has been working on this past year.

I. Treasurer

None

16. Vote to enter into Executive Session:

A. Negotiations with International Association of Fire Fighters Local 2814. 25 O.S. 307 (B) (2).

B. Negotiations with Fraternal Order of Police Lodge 110. 25 O.S. 307 (B) (2).

Motion by Briley seconded by Davenport, to enter into Executive Session. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

17. Vote to return to regular meeting.

Motion by Hoskin, seconded by Davenport, to approve to vote to return to regular meeting. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

18. Action taken from Executive Session.

No action.

19. Adjourned at 6:23 pm.

Motion by Davenport, seconded by Young, to adjourn. Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.



Chuck Hoskin, Mayor

ATTEST:

Brian Prince, City Clerk