

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, July 7, 2020 5:30 p.m., Videoconferencing and teleconference by Zoom Meetings hosted by the City Clerk in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on July 6, 2020 at 3:30 p.m.
Legal Counsel: Leonard Logan
Mayor Hoskin called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by City Clerk Brian Prince.
2. Roll Call. Members attending remotely on Zoom meetings: Denver Davenport, Roger Tyler, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: John Swift
3. Recognition of visitors.

No cards or emails were submitted.
4. Consideration to approve Consent Agenda:
 - A. Minutes from the June 16, 2020 VUA Meeting.

Motion by Hoskin, seconded by Haire, to approve Minutes from the June 16, 2020 VUA Meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
 - B. VUA June 2020 Bills Payable.

Motion by Hoskin, seconded by Davenport, to approve VUA June 2020 Bills Payable. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
5. Discussion, consideration and possible action on DEQ Permits:
 - A. Annual Non-Industrial Discharge Permit \$8,184.52.

Motion by Hoskin, seconded by Davenport, to approve Annual Non-Industrial Discharge Permit \$8,184.52. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
 - B. Annual Public Water Supply \$7,645.28.

Motion by Hoskin, seconded by Davenport, to approve Annual Public Water Supply \$7,645.28. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
6. Discussion, consideration and possible action for contractual services with OK Water LLC with a service fee for a three month agreement of \$7,600.00 per month.

Ben Elmore reported this would be considered a Phase II in the training of our employees for plant operations. OK Water plans to provide a complete SOP for our plants and be on site at least two days a week for the next three months.

Motion by Hoskin, seconded by Davenport, to approve contractual services with OK Water LLC with a service fee for a three month agreement of \$7,600.00 per month. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

7. VUA Supervisor Report.

Employees are continuing to raise their level of skill and knowledge. Ben thanked the Board for the next three months with OK Water LLC.

8. New Business.

None.

9. Adjourned at 5:42 pm.

Motion by Haire, seconded by Davenport, to approve to adjourn. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

ATTEST:


Brian Prince, Secretary




Chuck Hoskin, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, July 7, 2020 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m. Videoconferencing and teleconference by Zoom Meetings hosted by the City Clerk in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on July 6, 2020 at 3:30 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:42 p.m.

MEETING MINUTES

1. Roll Call. Members attending remotely on Zoom meetings: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None
2. Recognition of visitors.

No Cards or Emails were submitted.
3. Consideration to approve Consent Agenda:
 - A. Minutes from the June 16, 2020, City Council meeting.

Motion by Davenport, seconded by Hoskin, to approve Minutes from the June 16, 2020 City Council Meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
 - B. Actions taken during the VUA meeting.

Motion by Davenport, seconded by Hoskin, to approve Actions taken during the VUA meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
 - C. Finance Ordinance 3734

Motion by Davenport, seconded by Hoskin, to approve Finance Ordinance 3734. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
 - D. Emergency Clause

Motion by Davenport, second Young, to approve Emergency Clause. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
4. Discussion, consideration and possible action possible nuisance violations:
 - A. Parcel:1001-00-126-002-0-001 (Sally Grumbein)

Corrected no action needed.

B. 307Sunset Dr (Tim Carter)

Corrected no action needed.

C. 350 E Attucks (Mary Mashburn)

This is reoccurring piece of property for high grass.

Motion by Lankford, seconded by Hoskin, to approve to declare this property a nuisance and authorize the Mayor to abate. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

D. 103 S Gunter (Nathan Brown)

High grass

Motion by Lankford, seconded by Davenport, to approve to declare this property a nuisance and authorize the Mayor to abate. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

E. 202 N Brown (Sharon Lundy)

Unsecure property and high grass. Grass has been mowed but door needs to be secured.

Motion by Briley, seconded by Davenport, to approve to declare this property a nuisance and authorize the Mayor to abate. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

F. 235 N Second (Paula Showalter)

Motion by Lankford, seconded by Young, to approve to declare this property a nuisance and authorize the Mayor to abate. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

G. 654 N Vann (Johnna Sunday)

Corrected no action needed.

H. 470 N First (Joyce Howard)

Corrected no action needed.

I. 240 S Second (Okla Mae Hicks)

Corrected no action needed.

5. Discussion, consideration and possible action to acknowledge the change in sponsoring entity for the Craig County Farmers Market in the Brezeway.

This event was sponsored by The Vinita Area of Chamber of Commerce. The Craig County Farmers Market has requested to change sponsors to the Vinita FFA.

Motion by Hoskin, seconded by Briley, to approve allow Craig County Farmers Market to be sponsored by Vinita FFA. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action on Resolution No. 2020-3735 – Establishing an Investment Policy.

This is a yearly investment policy authorizing funds to be invested by the City Treasurer

Motion by Hoskin, seconded by Davenport, to approve Resolution No. 2020-3735 – Establishing an Investment Policy. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

7. Discussion, consideration and possible action on proposal from Ober & Littlefield CPAs to provide auditing services for FY 20-21.

Motion by Davenport, seconded by Haire, to approve proposal from Ober & Littlefield CPAs to provide auditing services for FY 20-21. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action on proposal from Hood and Associates CPAs to provide accounting service for FY 20-21.

Motion by Briley, seconded by Hoskin, to approve proposal from Hood and Associates CPAs to provide accounting service for FY 20-21. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action on NOCC Fire Protection Agreement.

Motion by Briley, seconded by Davenport, to approve NOCC Fire Protection Agreement. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action on Neighbors Helping Neighbors.

Motion by Davenport, seconded by Young, to approve Neighbors Helping Neighbors. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

11. Discussion, consideration and possible action on Big Cabin Dispatch Contract.

Motion by Davenport, seconded by Briley, to approve Big Cabin Dispatch Contract. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action on proposed hours of operation and admission fees for the swimming pool for 2020.

Hours will be Tues-Sunday hours 11-6 pm. Season Passes have been prorated due to late opening.

Motion by Davenport, seconded by Young, to approve hours of operation and admission fees for the swimming pool for 2020. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

13. Discussion, consideration and possible action to hire swimming pool lifeguards.

Amend agenda item to include coordinator Aidan Hicks. Lifeguards are Gabe Brown, Masyn Copeland, Pandora Herrera, Victoria Grossman, and Dacee Highley

Motion by Lankford, seconded by Briley, to approve Staff for the 2020 Swimming Pool Season. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

14. Discussion, consideration and possible action on purchasing 2 life pack monitors from Stryker Medical for \$95,338.08 for Vinita Fire Department, 100% reimbursable grant.

Motion by Davenport, seconded by Briley, to approve purchasing 2 life pack monitors from Stryker Medical for \$95,338.08 for Vinita Fire Department, 100% reimbursable grant. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

15. Discussion, consideration and possible action to hire David Goss as Full Time Solid Waste Employee, with a base pay salary of \$13.00 per hour effective July 7, 2020.

Motion by Tyler, seconded by Briley, to approve to hire David Goss as Full Time Solid Waste Employee, with a base pay salary of \$13.00 per hour effective July 7, 2020. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

16. Department Reports:

A. Director of Operations: Employees are continuing to stay hydrated, library is open.

B. Solid Waste/Cemetery/Parks: Trucks are running well ordered some additional Poly Carts for Solid Waste.

C. Street Department: Highway resurfacing is completed. They will be striping the lanes in the next few weeks.

D. Library: Working on protocols with recent opening of library. Continuing to work towards Phase II for the library.

E. Police: Call volume is up officers continuing to process the tickets. The grant equipment is starting to arrive to help the police units work remotely.

F. Mayor: Reported the banners that have been hung in honor of Justin Noyes hoping to begin to honor other fallen soldiers.

17. New Business.

None

18. Adjourned at 6:43 p.m.

Motion by Davenport, seconded by Briley, to approve to adjourn. Roll Call Vote: Aye votes: Davenport, Tyler, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.



Chuck Hoskin, Mayor

ATTEST:



Brian Prince, City Clerk

