

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, May 5, 2020 5:30 p.m., Videoconferencing and teleconference by Zoom Meetings hosted by the City Clerk in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on May 4, 2020 at 3:50 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by City Clerk Brian Prince.
2. Roll Call. Members attending remotely on Zoom meetings: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None
3. Recognition of visitors.

No cards or emails were submitted.
4. Consideration to approve Consent Agenda:
 - A. Minutes from the April 21, 2020 VUA Meeting.

Motion by Lankford, seconded by Hoskin, to approve Minutes from the April 21, 2020 VUA Meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
 - B. VUA April 2020 Bills Payable.

Motion by Lankford, seconded by Swift, to approve VUA April 2020 Bills Payable. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
5. Discussion, consideration and possible action on License and Service Agreement with CivicPlus for Website Services.

Councilor Hoskin reported that this would be a service agreement for web design and be a portion of the payment for \$1,750.00 for the next three years totaling \$5,250.00 per year. The other portions would be paid for by VIDA and City of Vinita.

Motion by Hoskin, seconded by Davenport, to approve to pay 1/3 of the cost totaling \$1,750.00 for the next three years to Civic Plus. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
6. VUA Supervisor Report.

Written report submitted, employees continuing to stay motivated , safe and healthy while continuing to work.
7. New Business.

None

8. Adjourned at 5:39 pm.

Motion by Young, seconded by Haire, to adjourn. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.



Chuck Hoskin, Chairman

ATTEST:

Brian Prince, Secretary

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, May 5, 2020 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m. Videoconferencing and teleconference by Zoom Meetings hosted by the City Clerk in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on May 4, 2020 at 3:50 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:39 p.m.

MEETING MINUTES

1. Roll Call. Members attending remotely on Zoom meetings: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None

2. Recognition of visitors.

No cards or emails were submitted.

3. Consideration to approve Consent Agenda:

A. Minutes from the April 21, 2020, City Council meeting.

Motion by Young, seconded by Davenport, to approve Minutes from the April 21, 2020, City Council meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

B. Minutes from the April 23, 2020, Emergency City Council meeting.

Motion by Lankford, seconded by Swift, to approve April 23, 2020, Emergency City Council meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

C. Finance Ordinance 3732

Motion by Davenport, seconded by Young, to approve Finance Ordinance 3732. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

D. Emergency Clause of Finance Ordinance 3732.

Motion by Briley, seconded by Swift, to approve Emergency Clause of Finance Ordinance 3732. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

E. Actions taken during the VUA meeting.

Motion by Lankford, seconded by Haire, to approve Actions taken during the VUA meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

4. Discussion, consideration and possible action on License and Service Agreement with CivicPlus for Website Services.

This will be paid out of Economic Development

Councilor Hoskin reported that this would be a service agreement for web design and be a portion of the payment for \$1,750.00 for the next three years totaling \$5,250.00 per year. The other portions would be paid for by VIDA and VUA.

Motion by Hoskin, seconded by Davenport, to approve License and Service Agreement with CivicPlus for Website Services to be paid out of Economic and Development. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action to end probation period for Kay Castleberry and hire her as a Full-Time Dispatcher Employee, with a base pay salary of \$12.50 per hour effective 03/24/2020.

Motion by Davenport, seconded by Young, to approve to end probation period for Kay Castleberry and hire her as a Full-Time Dispatcher Employee, with a base pay salary of \$12.50 per hour effective 03/24/2020. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

6. Department Reports:

Library: Susan Walters along with her written report stated that the library has started a pickup service at the library. They are also treating all materials returned with UV lighting to help with COVID-19.

Economic & Community Development Coordinator Misty Bingham updated on a scheduled advisory meeting tomorrow for the retailers and concerns in the community.

Mayor Hoskin thanked the department heads from Director of Operations, Solid Waste, Cemetery/Parks, Street Department, Police, and Fire for their written reports and attending the meeting by zoom.

7. New Business.

Councilor Tyler had some concerns about people parking private vehicles in alleyways. He reported that there has been a time when a utility truck needed down an alley and it was blocked during a storm.

Leonard Logan Legal Counsel reported that this would be considered a nuisance. We will continue to relay this to the public Chief Babcock also said he would tell his officers to keep aware while patrolling for vehicle blocking alleyways.

No Action

8. Adjourned at 5.59 p.m.

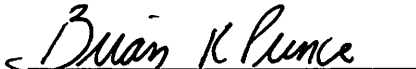
Motion by Lankford, seconded by Hoskin, to approve Minutes from the April 21, 2020 VUA Meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.





Chuck Hoskin, Mayor

ATTEST:



Brian Prince, City Clerk