

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, June 18, 2019, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on June 14, 2019, at 3:50 p.m.  
Legal Counsel: Leonard Logan  
Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

### MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Boy Scout Tilden Branch.
2. Roll Call. Members present: Denver Davenport, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: Roger Tyler
3. Recognition of visitors.

Lots of visitors but no cards submitted.

4. Discussion, consideration and possible action to approve the minutes from the June 4, 2019 VUA Meeting.

Motion by Hoskin, seconded Davenport, to approve the minutes from the June 4, 2019 VUA Meeting. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action to approve:

A. RESOLUTION 2019-3704 "BULL CREEK SEWER PROJECT"

This is phase II on the Bull Creek Project for the concrete Pillars. With this resolution the City can file for the Emergency REAP Grant.

Motion by Hoskin, seconded Davenport, to approve RESOLUTION 2019-3704. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. EMERGENCY REAP APPLICATION FY-19

Motion by Hoskin, seconded Swift, to approve EMERGENCY REAP APPLICATION FY-19. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. New Business.

None.

7. Adjourned at 5:33 pm.

Motion by Haire, seconded Davenport, to approve to adjourn. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay Votes: None. Motion carried.



  
Chuck Hoskin, Chairman

ATTEST:

  
Brian Prince, Secretary

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, June 18, 2019 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall June 14, 2019 at 4:30 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:33 pm.

### MEETING MINUTES

1. Roll Call. Members present: Denver Davenport, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: Roger Tyler

2. Recognition of visitors.

No cards were submitted.

3. Veteran Recognition.

Mayor Hoskin would like to recognize Bill Most, WW II Veteran.

4. Discussion, consideration and possible action to approve Consent Agenda:

A. Minutes from the June 4, 2019, City Council meeting.

B. Actions taken during the VUA meeting.

C. RESOLUTION 2019-3705 TREASURER INVESTMENT POLICY

Motion by Hoskin, seconded by Davenport, to approve Consent Agenda. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action on audit for FY 17-18 prepared by Ober and Littlefield CPA, PLLC.

John Ober was present to ask if there were any questions. He stated that it was a good year.

Motion by Davenport, seconded by Briley, to approve audit for FY 17-18 prepared by Ober and Littlefield CPA, PLLC. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action to move money within budget:

A. Gen/Gov M/O to S/W Tipping Fees: \$10,000.00  
Gen/Gov M/O to S/W Fuel: \$5,000.00  
Gen/Gov M/O to S/W Utilities: \$200.00  
Gen/Gov M/O to S/W Personnel Services: \$3,000.00  
Gen/Gov M/O to Cemetery Personnel Services: \$10,000.00  
Gen/Gov M/O to Pool Personnel Services: \$7,000.00  
Gen/Gov M/O to Pool M/O: \$500.00  
Fire Department Personnel Services to Fire M/O: \$10,000.00

Motion by Hoskin, seconded by Davenport, to move money in the budget. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration and possible action to purchase 5 sets Globe G-Xtreme coat and pant sets from Casco Industries, INC for \$9,000.00.

Captain Kevin Huxtable reported that by NFPA 1971 their turnout gear should be replaced every ten years. This would get five sets closer by using this money in his budget for FY 18-19.

Motion by Davenport, seconded by Haire, to purchase 5 sets Globe G-Xtreme coat and pant sets from Casco Industries, INC for \$9,000.00. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action to appoint City of Vinita Fire Chief.

Denver Davenport recommended Captain Kevin Huxtable.

Motion by Davenport, seconded by Briley, to appoint Kevin Huxtable for City of Vinita Fire Chief. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action on recommendations from Economic and Community Development Committee: Hotel/Motel Funds:

- A. Vinita Chamber of Commerce Contract for Services FY 19-20.

Motion to pay \$500.00 a month for Services.

Motion by Hoskin, seconded by Davenport to approve Vinita Chamber of Commerce Contract for Services FY 19-20. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- B. Funding of Special Events of Vinita Chamber of Commerce July 1, 2019 – December 31, 2019.

Chamber will come back to council to report data gathered from events.

Motion by Hoskin, seconded by Swift, to approve funding of Special Events of Vinita Chamber of Commerce July 1, 2019 – December 31, 2019. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- C. To purchase and supply an event support trailer not to exceed \$10,000.00.

This trailer, tables and chair package would be able to be used for multiple City events.

Motion by Briley, seconded by Davenport, to approve purchase and supply an event support trailer not to exceed \$10,000.00. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action on Amendment 11 "Runway Rehabilitation Project" from LBR Inc. Airport Consultants.

This is 100% reimbursable project funded from the FAA.

Motion by Hoskin, seconded by Briley, to approve Amendment 11 "Runway Rehabilitation Project" from LBR Inc. Airport Consultants. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Discussion, consideration and possible action to hire Rodney Isaac Boswell, as a Full-Time Code Enforcer, effective June 24, 2019 with a base pay salary of \$11.50 per hour with 120 day probation period.

Motion by Lankford, seconded by Haire, to approve to hire Rodney Isaac Boswell, as a Full-Time Code Enforcer, effective June 24, 2019 with a base pay salary of \$11.50 per hour with 120 day probation period. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action to allow Discover SCUBA to offer SCUBA Lessons during the Month of July at the Vinita Municipal Pool.

Sharlene and Walt Kenyon would like to use the pool to host SCUBA lessons. The company is called S & W Diving. City would like more time to look at this event.

Table until July 2 2019

Motion by Lankford, seconded by Hoskin, to table until July 2, 2019. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

13. Discussion, consideration and possible action on nuisance letters:

- A. Lots 9 and 10, Block 5, and Lot 14, in Block 8 in Williams Park Addition and Lots 1-11,13,14 in Block 2; and Lots 1-12, 14, 22-40 Block 3; Lots 1,4-27 Block 4; Lots 2,5-19 Block 5 in Williams park Second Addition (L. Allen)(Extension from May 21, 2019).

Trash needs cleaned

Motion by Briley, seconded by Davenport, to approve to declare the property to constitute a nuisance and authorize the Mayor to abate. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- B. 218 S. Gunter: The Southerly 65.6 feet of Lot 14 in block 68. (I. Shelton)(Extension from May 21, 2019).

Pass until July 16, 2019 30 day extension

Motion by Davenport, seconded by Swift, to approve to Pass until July 16, 2019 Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- C. 223 N 2<sup>nd</sup> St: The South 50 ft of Lot 4 in Block 120. (Moreland)(Parrish)(Extension from May 21, 2019).

Weeds and Trash only

Motion by Hoskin, seconded by Davenport, to approve to declare the property to constitute a nuisance and authorize the Mayor to abate. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- D. 431 S Miller: Southerly 60 feet of lot 4, Block 87. (Manuel Carbajal)(Extension from June 4, 2019).

Weeds and Trash only

Motion by Haire, seconded by Davenport, to approve to declare the property to constitute a nuisance and authorize the Mayor to abate. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- E. 132 S Foreman: Southerly 50 feet of Lot 13, in Block 54. (Manuel Carbajal)(Extension from June 4, 2019).

Demolition of dilapidated structure, weeds and trash.

Motion by Lankford, seconded by Davenport, to approve to declare the property to constitute a nuisance and authorize the Mayor to abate. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

14. New Business.

None

15. Highway 2 Project Report.

No new updates.

16. Department Reports:

- A. Director of Operations: All storm related claims have been reported and Clerk has them submitted.
- B. Solid Waste: Functioning well.
- C. Cemetery/Parks: Grass is growing fast.
- D. Street Department: Picking up limbs from storm and back to mowing.
- E. Library: Report was submitted by Susan Walters. Director of Operations reported for the updates with landscaping was donated by Carl Lauchner and wanted to thank him. Also continuing the improvements at the library along with the museum.
- F. Police: No report.

- G. Fire: New Fire Chief Kevin Huxtable reported about the water rescues and hoping to put the equipment away and moving on to hydrant testing and continuing the medical and fire calls
- H. City Clerk: no new updates
- I. Treasurer: Reports submitted with new columns of CD's that shoe they are tied up to help understand the money that is truly available and also submitted the Sales tax Report.

17. Adjourned at 6:30 pm

Motion by Davenport, seconded by Lankford, to approve to adjourn. Aye votes: Davenport, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.



  
Chuck Hoskin, Mayor

ATTEST:

  
Brian Prince, City Clerk