

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, May 21, 2019, 5:30 p.m., City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on May 17, 2019, at 3:00 p.m.  
Legal Counsel: Leonard Logan  
Mayor Chuck Hoskin called the meeting to order at 5:30 p.m.

### **MEETING MINUTES**

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led Boy Scout Zachary Millarr.
2. Roll Call. Members present: Denver Davenport, Roger Tyler, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: John Swift, Stephanie Hoskin.
3. Recognition of visitors.

Brad Timish First Year Law Student at TU working with Logan Law Firm.

4. Discussion, consideration and possible action to approve the minutes from the May 7, 2019 VUA Meeting.

Motion by Davenport, seconded Haire, to approve the minutes from the May 7, 2019 VUA Meeting. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

5. Discussion, consideration and possible action regarding claim for reimbursement of overpayment of water bill for Holy Ghost Catholic Church.

Father Cashen with the Holy Ghost Catholic Church of Vinita submitted some issues with the past water usage at the Church. Director of Operations Ben Elmore reported that due to the Hwy 2 project there has been some damage at the Church due to sediment in the water lines from line repair. With this the VUA began to flush water from the Church for several days. City Clerk Brian Prince noted that there has been an adjustment to their water bill of 49,000 gallons giving back on the account credits of \$289.42 leaving a credit balance of \$ -128.35. With the next bill of \$84.60 due by June 10<sup>th</sup> the remaining credit and current bill will be \$ -43.75 credit. To remain on the account till July 10<sup>th</sup> billing. Father Cashen also reported a plumbing bill which will be submitted as a Tort Claim for \$419.370 to be reviewed by OMAG, the City Assurance Group.

Motion by Briley, seconded Davenport, to approve the action regarding claim for reimbursement of overpayment of water bill for Holy Ghost Catholic Church. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible to transfer Joshua Pifer from Street Department to VUA Employee.

Motion by Briley, seconded Davenport, to approve transfer Joshua Pifer from Street Department to VUA Employee Utility Department. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration, and possible recommendations from Water and Sewer Committee:

A. Purchase of Dissolved Oxygen Sensor for Oxidation Ditch, WWTP.

Motion by Lankford, seconded Haire, to approve purchase of Dissolved Oxygen Sensor for Oxidation Ditch, WWTP paid out of Wastewater Reserve. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Purchase Variable Frequency Drive for RAS Pump, WWTP.

Motion by Lankford, seconded Davenport, to approve purchase Variable Frequency Drive for RAS Pump, WWTP, WWTP paid out of Wastewater Reserve. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

C. Modification for Drying Beds, WWTP.

There are 13 Drying Beds. By adding gravel to the beds and changing the slop1 degree will be able to eliminate the man hours to clean the beds with machinery.

Motion by Lankford, seconded Haire, to approve modification for Drying Beds, WWTP paid out of Wastewater Reserve. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

D. Purchase of skid steer, WWTP.

With purchase of skid steer it will cut down on the man hours to clean the drying beds with the change of the slope. Time will be a difference of 2-3 men 3 days to 2 guys one day. Also skid steer may be used in other areas of the city when needed.

Motion by Lankford, seconded Haire, to approve purchase of Dissolved Oxygen Sensor for Oxidation Ditch, WWTP paid out of Wastewater Reserve. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

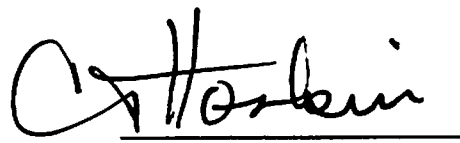
8. New Business.

None


9. Adjourned at 5:55 p.m.

Motion by Briley, seconded Haire, to approve to adjourn. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.



  
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Chuck Hoskin, Chairman

ATTEST:

  
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Brian Prince, Secretary

A Purchase of Dissolved Oxygen Sensor for Oxidation Ditch, WWTP.

Motion by Lankford seconded Haine to approve purchase of Dissolved Oxygen Sensor for Oxidation Ditch, WWTP paid out of Wastewater Reserve. Aye votes: Lankford, Haine, Motion carried.

B Purchase Variable Frequency Drive for RAS Pump, WWTP.

Motion by Lankford seconded Haine to approve purchase Variable Frequency Drive for RAS Pump, WWTP paid out of Wastewater Reserve. Aye votes: Lankford, Haine, Motion carried.

C Motion for Dying Beds, WWTP.

Motion by Lankford seconded Haine to approve purchase Variable Frequency Drive for RAS Pump, WWTP paid out of Wastewater Reserve. Aye votes: Lankford, Haine, Motion carried.

Motion by Lankford seconded Haine to approve purchase Variable Frequency Drive for RAS Pump, WWTP paid out of Wastewater Reserve. Aye votes: Lankford, Haine, Motion carried.

D Purchase of skid steel, WWTP.

Motion by Lankford seconded Haine to approve purchase of skid steel for use in the digester. The change of the slope time will be a difference of 2-3 min 3 days to 3 days. Aye votes: Lankford, Haine, Motion carried.

Motion by Lankford seconded Haine to approve purchase of Dissolved Oxygen Sensor for Oxidation Ditch, WWTP paid out of Wastewater Reserve. Aye votes: Lankford, Haine, Motion carried.

Account in 0.88 out

Account in 0.88 out

Account in 0.88 out

Motion by Lankford seconded Haine to approve purchase of skid steel for use in the digester. The change of the slope time will be a difference of 2-3 min 3 days to 3 days. Aye votes: Lankford, Haine, Motion carried.

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Chairman



*[Handwritten signature]*  
Secretary

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, May 21, 2019 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall May 17, 2019 at 3:00 p.m.

Legal Counsel: Leonard Logan

Mayor Chuck Hoskin called the meeting to order at 5:56 pm.

## **MEETING MINUTES**

1. Roll Call. Members present: Denver Davenport, Roger Tyler, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: John Swift, Stephanie Hoskin,
2. Recognition of visitors.  
  
No cards were submitted.
3. Discussion, consideration and possible action to approve minutes from the May 7, 2019, City Council meeting.  
  
Motion by Briley, seconded by Davenport, to approve minutes from the May 7, 2019, City Council meeting. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
4. Discussion, consideration and possible action to approve actions taken during the VUA meeting.  
  
Motion by Davenport, seconded by Briley, to approve actions taken during the VUA meeting. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
5. Discussion, consideration and possible action on temporary appropriations for FY 19-20.  
  
Recommendation for \$4,120,000.00  
  
Motion by Briley, seconded by Haire, to approve temporary appropriations for FY 19-20 for \$4,120,000.00. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
6. Discussion, consideration and possible action on nuisance letters:
  - A. 324 N Brown: Lot 12 in Block 33; Dangerous building, trash, weeds. (Frapp). Extended 6 months from November 20, 2018.(Tabled May 7, 2019)  
  
Motion for Demolition  
  
Motion by Briley, seconded by Davenport, to approve to declare the property to constitute a nuisance and authorize the Mayor to abate. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
  - B. 720 N First: Lot 1 and 2 in Block 6 in Williams Park Addition; Dangerous building, trash, weeds. (Hood). Extended from March 19, 2019. (Extended from April 16, 2019 with purchase of Demo Permit on March 17, 2019.)  
  
Demolition was done by landowner no need to abate.  
  
Motion by Briley, seconded by Davenport, to dismiss. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- C. Lots 9 and 10, Block 5, and Lot 14, in Block 8 in Williams Park Addition and Lots 1-11,13,14 in Block 2; and Lots 1-12, 14, 22-40 Block 3; Lots 1,4-27 Block 4; Lots 2,5-19 Block 5 in Williams park Second Addition (L. Allen)

Would request a extension for June 18<sup>th</sup>.

Motion by Briley, seconded by Young, to declare the property to constitute a nuisance and authorize the Mayor to abate with extension on June 18, 2019. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- D. 441 N 3<sup>rd</sup> St: The Northerly 57.5 feet of Lot (2) in Block (128). (I. Bennett)

Motion for Demolition

Motion by Young, seconded by Briley, to approve to declare the property to constitute a nuisance and authorize the Mayor to abate. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- E. 218 S. Gunter: The Southerly 65.6 feet of Lot 14 in block 68. (I. Shelton)

Has been boarded but still has overgrowth. Would request an extension for June 18<sup>th</sup>.

Motion by Briley, seconded by Haire, to declare the property to constitute a nuisance and authorize the Mayor to abate with extension on June 18, 2019. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- F. 223 N 2<sup>nd</sup> St: The South 50 ft of Lot 4 in Block 120. (Moreland)(Parrish)

City Attorney requested time for public notification.

Motion by Davenport, seconded by Tyler, to approve motion to table for public notification June 18, 2019. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- G. 605 N 3<sup>rd</sup> St: Lots 33, 34, and 35 in Block 9 in Williams Part First Addition. (Lynch, Martin, Hardrick)

Motion for Demolition

Motion by Haire, seconded by Davenport, to approve to declare the property to constitute a nuisance and authorize the Mayor to abate. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- H. 326 N 1<sup>st</sup>: The Northerly 40 feet of Lot 12, in Block 122. (Parrish)

Weeds and Trash

Motion by Haire, seconded by Davenport, to approve to declare the property to constitute a nuisance and authorize the Mayor to abate. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration and possible action to appoint the City of Vinita's representatives to the Grand Gateway Board of Directors.

Chuck Hoskin and Alternative Allen Goforth.

Motion by Briley, seconded by Davenport, to approve to appoint the City of Vinita's representatives to the Grand Gateway Board of Directors. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action on Two Nominees for Trustees of OMAG Board.

Vickie Patterson and Kimberley Meek

Motion by Briley, seconded by Davenport, to approve two Nominees for Trustees of OMAG Board. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration and possible action with recommendations on from the Economic & Community Development Committee :

A. Senior Citizens

\$39,366.48 yearly

Motion by Lankford, seconded by Briley, to approve Senior Citizens Contract. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Eastern Trails Museum, INC

\$1,600,00 a month

Motion by Lankford, seconded by Davenport, to approve Eastern Trails Museum, INC Contract. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

C. Neighbor Helping Neighbors

Motion by Lankford, seconded by Haire, to approve Neighbor Helping Neighbors Contract. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

D. Prisoners Public Works Project

Requesting 3 personnel a day.

Motion by Lankford, seconded by Davenport, to approve Prisoners Public Works Project. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

E. To continue Property Rehab Program for FY 2019-2020

No money set until Budget but would like to see this continue.

Motion by Lankford, seconded by Davenport, to approve to continue Property Rehab Program for FY 2019-2020. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

F. To increase purchase of property from County Tax Sales to \$10,000.

Currently set at \$5,000.00

Motion by Lankford, seconded by Davenport, to approve to increase purchase of property from County Tax Sales to \$10,000. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action to end of probationary period for Cemetery Employee, Triston Ketcher, with a salary increase to \$11.50 per hour, effective May 21, 2019.

Motion by Lankford, seconded by Haire, to approve to end of probationary period for Cemetery Employee, Triston Ketcher, with a salary increase to \$11.50 per hour, effective May 21, 2019. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Discussion, consideration and possible action with recommendations from Park Superintendant Ben Elmore to hire Jamie McLain Idleman as Vinita Swimming Pool Manager for 2019 Summer Session.

Motion by Lankford, seconded by Haire, to approve to hire Jamie McLain Idleman as Vinita Swimming Pool Manager for 2019 Summer Session at \$11.00 an hour. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

12. Discussion, consideration and possible action to approve Bid proposal for mowing hay on City Property.

Cher Lor for \$300.00

Motion by Davenport, seconded by Haire, to approve bid proposal for mowing hay on City Property. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

13. Discussion, consideration and possible action with recommendations from Police Chief Bobby Floyd, Jr.:

- A. Hire Christina Woods as VPD dispatcher with an official start date of Monday, May 13th. Beginning salary of \$12.50 per hour.

Motion by Davenport, seconded by Haire, to Hire Christina Woods as VPD dispatcher with an official start date of Monday, May 13th. Beginning salary of \$12.50 per hour. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- B. Remove probationary status for Sergeants Pat Garrett and Kelby Winfrey.

No increase in pay.

Motion by Davenport, seconded by Briley, to remove probationary status for Sergeants Pat Garrett and Kelby Winfrey. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

- C. Pay \$2,553.60 for services with Positronix to update ODIS server's programs.

Paid out of Police Equipment.

Motion by Davenport, seconded by Haire, to approve to pay \$2,553.60 for services with Positronix to update ODIS server's programs Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

14. Discussion, consideration and possible action on the addition of a Consent Agenda on future Agendas.

Recommended by Mayor Hoskin .

Motion by Lankford, seconded by Haire, to approve the addition of a Consent Agenda on future Agendas. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

15. Highway 2 Project Report.

No updates. Continually working through the bad weather.

16. Department Reports.

Allen Goforth reported streets had many water issues with potholes and also at the airport there was some fence damaged with recent storms.

Bobby Floyd helped assist Fire on water calls also received 18 Ipads with software from GLMH for Health Care and will also be adding GeoSafe to help response times.

Ben Elmore Construction at Solid Waste is about 85% completed. Storm damage on the library roof and windows. Swimming Pool is filling with water and on Target. Water barn had flooding issues. Treatment plant has some issues and would like to set up a Sewer Committee soon.

17. Adjourned at 7:01 pm

Motion by Haire, seconded by Davenport, to adjourn. Aye votes: Davenport, Tyler, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.



  
Chuck Hoskin, Mayor

ATTEST:

  
Brian Prince, City Clerk



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Chuck ...



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