

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, April 21, 2020 5:30 p.m., Videoconferencing and teleconference by Zoom Meetings hosted by the City Clerk in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on April 20, 2020 at 4:20 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:30 p.m.

MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by City Clerk Brian Prince.
2. Roll Call. Members attending remotely on Zoom meetings: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None
3. Recognition of visitors.

No cards or emails were submitted.
4. Consideration to approve Consent Agenda:
 - A. Minutes from the April 7, 2020 VUA Meeting.

Motion by Young, seconded by Swift, to approve Minutes from the April 7, 2020 VUA Meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
5. Discussion, consideration and possible action on approving and sponsoring the 2020 Community Development Block Grant (CDBG) Water/Wastewater Generator Project Application on behalf of the City of Vinita and authorizing the Mayor or his designee to sign and submit all documents necessary to complete said Application process. These documents include, but are not limited to, the Application Resolution, Citizen Participation Plan, Anti-Displacement Plan, Fair Housing Resolution, Resolution of Leverage, Insurance Assurance letter, Verification of Leverage form, Verification of In-Kind Leverage form, Verification of Leverage Equipment form, HUD 2880 Disclosure form, W-9 Taxpayer Certification form, Grand Gateway Economic Development Association Administration Services Contract, and any other required documents.

Item 5 A-D will be discussed in Council Meeting (side note all were approved in Council Meeting)
 - A. RESOLUTION NO 2020-3727 "Community Development Block Grant Water/Wastewater Generator Project Application" on behalf of the City of Vinita.
 - B. RESOLUTION NO 2020-3728 for Authorizing Leverage Funds.
 - C. RESOLUTION NO 2020-3729 for Fair Housing.
 - D. RESOLUTION NO 2020-3730 for Housing and Urban Development.

6. VUA Supervisor Report.

Ben Elmore reported all departments are self starters and progress has been good. Written report also submitted.

7. New Business.

None.

8. Adjourned at 5:36 pm.

Motion by Davenport, seconded by Swift, to adjourn. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Hajek, Ames, Bankford, Young. Nay votes: None. Motion carried.



Chuck Hoskin, Chairman

ATTEST:

Brian Prince, Secretary

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, April 21, 2020 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m. Videoconferencing and teleconference by Zoom Meetings hosted by the City Clerk in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on April 20, 2020 at 4:20 p.m.

Legal Counsel: Leonard Logan

Mayor Hoskin called the meeting to order at 5:37 p.m.

MEETING MINUTES

1. Roll Call. Members attending remotely on Zoom meetings: Denver Davenport, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None
2. Recognition of visitors.

No cards or emails were received.
3. Consideration to approve Consent Agenda:
 - A. Minutes from the April 7, 2020, City Council meeting.

Motion by Briley, seconded by Young, to approve minutes from the April 7, 2020, City Council meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
 - B. Minutes from the April 15, 2020, Emergency City Council meeting.

Motion by Haire, seconded by Davenport, to approve minutes from the April 15, 2020, Emergency City Council meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
 - C. Emergency Clause of Finance Ordinance 3724.

Motion by Swift, seconded by Tyler, to approve Emergency Clause of Finance Ordinance 3724. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
 - D. Actions taken during the VUA meeting.

Motion by Young, seconded by Haire, to approve Actions taken during the VUA meeting. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.
4. Discussion, consideration and possible action on approving and sponsoring the 2020 Community Development Block Grant (CDBG) Water/Wastewater Generator Project Application on behalf of the City of Vinita and authorizing the Mayor or his designee to sign and submit all documents necessary to complete said Application process. These documents include, but are not limited to, the Application Resolution, Citizen Participation Plan, Anti-Displacement Plan, Fair Housing Resolution, Resolution of Leverage, Insurance Assurance letter, Verification of Leverage form, Verification of In-Kind Leverage form, Verification of Leverage Equipment form,

HUD 2880 Disclosure form, W-9 Taxpayer Certification form, Grand Gateway Economic Development Association Administration Services Contract, and any other required documents.

- A. **RESOLUTION NO 2020-3727 “Community Development Block Grant Water/Wastewater Generator Project Application” on behalf of the City of Vinita.**

Chairman of the Water Committee Stephanie Hoskin reported that the following resolutions are information that is needed for the checklist of items for application. The public meeting that was held earlier tonight before this meeting was the first step in applying for this grant. This project has been in the plan for water/sewer which was produced from our engineer David Dollar.

Motion by Hoskin, seconded by Davenport, to approve RESOLUTION NO 2020-3727 “Community Development Block Grant Water/Wastewater Generator Project Application” on behalf of the City of Vinita. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

- B. **RESOLUTION NO 2020-3728 for Authorizing Leverage Funds.**

The will be committing \$15,000.00 to be paid out of CIP Funds.

Motion by Swift, seconded by Hoskin, to approve RESOLUTION NO 2020-3728 for Authorizing Leverage Funds. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

- C. **RESOLUTION NO 2020-3729 for Fair Housing.**

Motion by Hoskin, seconded by Davenport, to approve RESOLUTION NO 2020-3729 for Fair Housing. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

- D. **RESOLUTION NO 2020-3730 for Housing and Urban Development.**

Motion by Hoskin, seconded by Davenport, to approve RESOLUTION NO 2020-3730 for Housing and Urban Development. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

5. **Discussion, consideration and possible action to hire Mike Willis as a Full-Time Parks/Cemetery Department Employee, with a base pay salary of \$11.50 per hour effective 04/13/2020.**

Motion by Lankford, seconded by Swift, to approve to hire Mike Willis as a Full-Time Parks/Cemetery Department Employee, with a base pay salary of \$11.50 per hour effective 04/13/2020. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

6. **Discussion, consideration and possible action to appoint Vinita residents Danny Lankford, Jewell Morgan, and Jo Montana to the Vinita Public Library Board of Directors for three year terms commencing May 1, 2020 as nominated by said board.**

Motion by Swift, seconded by Hoskin, to approve to appoint Vinita residents Danny Lankford, Jewell Morgan, and Jo Montana to the Vinita Public Library Board of Directors for three year

terms commencing May 1, 2020 as nominated by said board. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.

7. Department Reports:

(Most Department Reports were sent in by email)

- A. Director of Operations: Ben Elmore emailed in a report and also noted installation of new taps and employees are all working well.
- B. Economic & Community Development Coordinator: Misty Bingham reported in her electronic report sent in that Jim Fram would be hosting a meeting Thursday at 4:00 pm with an after action report.
- C. Mayor Hoskin reporting that he had information that Vinita is well ahead of surrounding communities that have applied for the small business grant due to COVID-19. Also thanked the governing board and those who participated tonight.

8. New Business.

None.

9. Adjourned at 5:58 p.m.

Motion by Haire, seconded by Davenport, to adjourn. Roll Call Vote: Aye votes: Davenport, Tyler, Swift, Hoskin, Haire, Briley, Lankford, Young. Nay votes: None. Motion carried.



ATTEST:


Brian Prince, City Clerk



Chuck Hoskin, Mayor