

The regularly scheduled **Vinita Utilities Authority (VUA) Meeting** was held on Tuesday, April 18, 2023, 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on April 14, 2023 at 3:45 p.m.

Legal Counsel: Leonard Logan

Mayor Josh Lee called the meeting to order at 5:30 p.m.

### MEETING MINUTES

1. The Pledge of Allegiance and Salute to Oklahoma Flag was led by Councilor Skip Briley.
2. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.
3. Recognition of Visitors and Public Comments.

Larry Darnell with Darnell and Associates requesting to bid Health insurance for this Fiscal Year. He stated he had the account several years ago and would like to work on this account again.

Mayor Lee thanked him for speaking.

4. Consideration to approve Consent Agenda:
  - A. Minutes from the April 4, 2023 VUA Meeting.

Motion by Tyler, seconded by Briley, to approve Consent Agenda. Motion: Passed.
5. Discussion, consideration and possible action with recommendations from Water and Sewer Committee:
  - A. Resolution 2023-3809; Amending the water system rates and the waste water treatment system rates; and declaring an emergency.

When the water rates are adjusted properly the VUA is able to apply for grants and loans. This rate has not been adjusted since 2012 and then again in 2022. There is a water rate study that is in the works.

Hoskin stated that in the May 2023 Billing we can have a 6.5% increase which is the Inflation Rate that was established in 2023. And then each year after in January use this formulation for the Calendar year rates.

Motion by Hoskin, seconded by Tyler, to approve to increase the current water and wastewater rates 6.5% and then each January thereafter the current inflation rate. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.
  - B. Remove Automated Meter Capital cost of \$2.50 and change to Capital Improvement of \$1.50 to the Utility Bill.

Motion by Hoskin, seconded by Young, to approve to remove Automated Meter Capital cost of \$2.50 and change to Capital Improvement of \$1.50 to the Utility Bill. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action with recommendations from Finance and General Government Committee:

A. FY 2023-24 Health Benefit Plan with BlueCross and BlueShield of OK.

City will pay the 10% increase for BlueCross and BlueShield of OK.

Motion by Briley, seconded by Tyler, to approve FY 2023-24 Health Benefit Plan with BlueCross and BlueShield of OK. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Transfer of designated funds in the VUA FY 2022-23 Budget as presented.

VUA Building Property Support to Utilities M/O \$20,000

Motion by Haire, seconded by Hoskin, to approve to transfer designated funds in the VUA FY 2022-23 Budget as presented. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. VUA Supervisor Report.

Water Hydrant has been repaired on Illinois Ave and South Brewer St. Justin Smith was recognized for his savings in the department and applauded for his leak repairs.

8. New Business.

None.

9. Adjourned at 5:46 p.m.

Motion by Briley, seconded by Tyler, to adjourn. Motion: Passed.

ATTEST:

  
Brian Prince, Secretary



  
Josh Lee, Chairman

The regularly scheduled **Vinita City Council Meeting** was held on Tuesday, April 18, 2023 immediately following the Vinita Utilities Authority (VUA) Meeting at 5:30 p.m., in the City Council Meeting Room, 104 East Illinois, Vinita, Oklahoma. Public notice of the meeting was given by posting the agenda at City Hall on April 14, 2023 at 3:45 p.m.

Legal Counsel: Leonard Logan

Mayor Josh Lee called the meeting to order at 5:34 p.m.

### MEETING MINUTES

1. Roll Call. Members attending: Kevin Wofford, Roger Tyler, John Swift, Stephanie Hoskin, Dale Haire, Danny Lankford, Skip Briley, Terry Young. Absent: None.

Motion by Wofford, seconded by Hoskin, to approve roll call from VUA Meeting. Motion: Passed.

2. Recognition of Visitors and Public Comments.

E911 Scott Butcher spoke on a street name that has been changed over time. Jennie Lane has now become Jenny Lane and E911 would like clarification on the spelling. Mayor Lee addressed this to Street and Alley Committee.

3. Veteran Recognition.

Ernest "Perry" Thomas served his Country honorably in the United States Air Force from 1957-1977 while receiving numerous Decorations, Medals, Badges, and Campaign Ribbons including excellent marksmanship, combat preparedness, rifle team, honor guard and qualifying 23<sup>rd</sup> in the world at the ATC Shot becoming a member of the USAF World Wide Security Police Shooting Team placing First with the M-16 (perfect score) and Fifth in pistol shooting and finishing his service awarded the Air Force Commendation Medal at Laughlin Air Force Base.

4. Consideration to approve Consent Agenda:

- A. Actions taken during the VUA meeting.
- B. Minutes from the April 4, 2023, City Council meeting.

Motion by Briley, seconded by Haire to approve Consent Agenda. Motion: Passed.

5. Discussion, consideration, and possible action on possible nuisance:

- A. Jack Smith;

#### Parcel Identification Number

#### Legal Description

Parcel Identification Number	Legal Description
Parcel: 1001-00-119-007-0-001-00	VINITA 435/141 BLK 119 LOT 7 & 8
Parcel: 1001-00-119-006-0-001-00	VINITA 420/720 BLK 119 LOT 6 1977 CRESENT 14X60 VIN #12502626 TITLE# R240973
Parcel: 1001-00-119-005-0-001-00	VINITA 420/720 BLK 119 LOT 5
Parcel: 1001-00-119-003-0-001-00	VINITA 420/720 BLK 119 LOT 3 &; LOT 4 1962 PIONEER 10 X 45 VIN# 10455273 TITLE# N011405 TAG# H160214

Parcel: 1001-00-119-013-0-002-00	VINITA 709/308 BLK 119 N 42 1/2' OF LOT 13
Parcel: 1001-00-119-013-0-001-00	VINITA 604/090 BLK 119 S 42 1/2' OF 13
Parcel: 1001-00-119-010-0-001-00	VINITA 480/008 BLK 119 S 38' OF LOT 10
Parcel: 1001-00-119-009-0-001-00	VINITA 480/008 BLK 119 LOT 9
Parcel: 1001-00-118-001-0-001-00	VINITA 435/141 BLK 118 LOTS INC 1-18
Parcel: 1200-00-001-040-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 40 THRU 45 551/475
Parcel: 1200-00-001-038-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 38,39 551/475
Parcel: 1200-00-001-030-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 30 THRU 37 551/475
Parcel: 1200-00-001-009-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 9 THRU 28 551/475
Parcel: 1200-00-001-007-0-001-00	WM SUB OF MARRS PK 634/050 BLK 1 LOT 7 & 8
Parcel: 1200-00-001-004-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 4 THRU 6 551/475
Parcel: 1200-00-001-001-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 1 & 2 551/475
Parcel: 1200-00-001-029-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 29 551/475
Parcel: 1200-00-001-048-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 LOT 48 THRU 54 & UNPLOTTED PART OF WM SUB OF MARRS PARK 551/475
Parcel: 1200-00-001-055-0-001-00	VINITA WM SUB OF MARRS PK BLK 1 A TRACT OF LAND BOUNDED ON S BY FLINT AVE E BY BULL CREEK-N BY SEQ. AVE-W BY BLK 118 VINITA 435/141

The properties listed above have trash, weeds, vehicles, and are all connected.

Motion by Young, seconded by Tyler, to approve to declare these properties a nuisance and request until June 6<sup>th</sup> before authorizing abatement. Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

6. Discussion, consideration and possible action to appoint City Council President.

Councilor Skip Briley was nominated.

Motion by Haire, seconded by Hoskin, to approve to appoint Skip Briley as City Council President. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

7. Discussion, consideration, and possible action with recommendations from Mayor Josh Lee:

A. City Council Committee Members.

Motion by Tyler, seconded by Swift, to approve the City Council Committee Members recommended by Mayor Josh Lee. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Travis Hartley City Judge (2 year term every odd year)

Motion by Briley, seconded by Wofford, to approve Travis Hartley for City Judge. Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

C. Bryce Lair Alternate City Judge.

Motion by Young, seconded by Lankford, to approve Bryce Lair as Alternate City Judge. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

8. Discussion, consideration and possible action with recommendation from Fire Chief Kevin Huxtable to approve volunteer firefighter Sawyer Richardson.

Motion by Lankford, seconded by Tyler, to approve volunteer firefighter Sawyer Richardson. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

9. Discussion, consideration, and possible action to approve running event “Knees 2 War” which is a 5K/1mile event (*running/walking*) on June 24, 2023 using the North Park Route.

Motion by Wofford, seconded by Young, to approve running event “Knees 2 War” which is a 5K/1mile event (*running/walking*) on June 24, 2023 using the North Park Route. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

10. Discussion, consideration and possible action with recommendations from Finance and General Government Committee:

A. FY 2023-24 Health Benefit Plan with BlueCross and BlueShield of OK.

City will pay the 10% increase for BlueCross and BlueShield of OK.

Motion by Hoskin, seconded by Briley, to approve the FY 2023-24 Health Benefit Plan with BlueCross and BlueShield of OK. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

B. Transfer of designated funds in the VUA FY 2022-23 Budget as presented.

<b>Department</b>	<b>FROM ACCOUNT</b>	<b>Department</b>	<b>TO ACCOUNT</b>	<b>Amount</b>
Gov Board	Economic Development	Gov Board	Personnel Services	\$ 5,131.58
Clerks	Economic Development	City Clerks	Personnel Services	\$ 9,463.71
Police	Economic Development	Police	Personnel Services	\$ 5,590.61
Street	Economic Development	Street	Personnel Services	\$ 2,686.08

Gen/Gov	Economic Development	Gen/Gov	Personnel Services	\$ 6,117.26
Gen/Gov	Economic Development	Treasurer	Personnel Services	\$ 2,701.24
Gen/Gov	M&O	Treasurer	Personnel Services	\$ 6,000.00
Gen/Gov	M&O	Police	Police gasoline	\$ 3,300.00
Gen/Gov	M&O	Police	M&O	\$ 10,000.00
Gen/Gov	M&O	Fire	Fuel	\$ 3,000.00
Gen/Gov	M&O	Fire	M&O	\$ 10,000.00
Gen/Gov	M&O	Fire	Utilities	\$ 1,000.00
Gen/Gov	M&O	Library	Utilities	\$ 1,200.00
Gen/Gov	M&O	Swimming pool	Personnel Services	\$ 3,000.00
Gen/Gov	M&O	Swimming pool	Utilities	\$ 1,000.00
Gen/Gov	M&O	SR.Citizens	Utilities	\$ 2,000.00
Gen/Gov	M&O	Street & Alley	Street Lighting	\$ 12,000.00

Motion by Hoskin, seconded by Wofford, to approve transfer of designated funds in the VUA FY 2022-23 Budget as presented. Roll Call: Aye votes: Wofford, Tyler, Swift, Hoskin, Haire, Lankford, Briley, Young. Nay votes: None. Motion carried.

11. Department Reports:

City Administrator Allen Goforth reported that the new Solid Waste Truck will be arriving tomorrow. Continuing conversations with ORR Construction on Water Plant rehab.

Police Chief Mark Johnson reported the filing of 5 different grants. Badges and Bobbers will be April 29<sup>th</sup> and lots of prizes have been donated.

Fire Chief Kevin Huxtable reported 75 calls as of today and noted that the yearly memberships will be sent out soon. He also noted that Firefighter Todd Hess will be entered in to the Smoke & Guns event to be held at the BOK Center in Tulsa Ok this weekend to help raise funds for organizations chosen by the police and fire departments of Oklahoma.

City Clerk Brian Prince noted that the newly elected officials were sworn in on April 17<sup>th</sup> and he is looking forward to working with all officials during their term.

12. New Business.

None.

13. Adjourned at 6:30 p.m.

Motion by Young, seconded by Wofford to adjourn. Motion: Passed.

ATTEST:

  
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Brian Prince, City Clerk



  
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Josh Lee, Mayor